

OFFICIAL FILE COPY  
CLERK OF THE BOARD  
OF COUNTY COMMISSIONERS

Memorandum



**Date:** November 6, 2007  
**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners  
**From:** George M. Burgess  
County Manager  
*Burgess*  
**Subject:** Community Development Block Grant 2005 Hurricane Disaster Recovery –  
Supplemental Funds for Wilma Impacted Counties

Agenda Item No. 12(A)(2)

R-1260-07

**Recommendation**

It is recommended that the Board approve the attached resolution authorizing the County Mayor's or his designee's action in applying for US Department of Housing and Urban Development (US HUD) funds from the Florida Department of Community Affairs (DCA), CDBG 2005 Hurricane Disaster Recovery Program – Supplemental Appropriation addressing Hurricane Wilma in the amount of \$22.043 million, on behalf of Miami-Dade County and the following municipalities: City of Florida City, City of Homestead, City of Miami, City of Miami Beach, City of Miami Gardens, and City of North Miami.

It is also recommended that the Board authorize the County Mayor or his designee to receive and expend grant funds; execute such contract and subrecipient agreements as required by grant guidelines following the approval by the County Attorney's Office; apply for, receive, and expend any additional funds that might become available from this source; file and execute any necessary amendments for and on behalf of the County; and exercise amendment, modification, renewal, cancellation, and termination clause of any contracts and agreements on behalf of the County.

**Background**

In 2006, Miami-Dade County received an initial funding allocation of \$16.1 million from DCA and US HUD for the 2005 Disaster Recovery Initiative, Florida Small Cities CDBG Program. In August 2007, Miami-Dade County was advised that US HUD and DCA made available a second round of CDBG disaster related funds through a supplemental appropriation addressing Hurricane Wilma totaling more than \$22 million for the Miami-Dade County community. This funding is designated to assist local governments around the state with satisfying their disaster recovery needs in the areas of housing (replacement, rehabilitation/repair and hardening and mitigation activities) and infrastructure repair/improvement projects.

Eligible activities for disaster recovery funding were limited to the following: 1) Single family/Multifamily Housing Repair, Rehabilitation, or Replacement and Hardening, and 2) Infrastructure repair/improvement (damaged as a result of Hurricane Wilma). The plan requires funds to be used to specifically address the needs of low- to moderate-income households, which is limited to 80 percent of area median income (AMI) and below. All damaged structures receiving assistance are required to be repaired, rehabilitated, or replaced and hardened to further protect from future storms. Award recipients cannot use this disaster recovery funding for a project or activity that was underway prior to the Presidential disaster declaration of October 24, 2005 (Hurricane Wilma). Persons receiving assistance must also certify that no duplication of funding has been secured to undertake the mitigation activities specific to their home. The disaster funding can be used to harden homes not damaged; however, the structure needs to be in the declared disaster area.

To facilitate the collection and compilation of the required project information for inclusion in the County's final application, the decision was made to adhere to DCA's application definitions, guidelines, forms and application instructions to the maximum extent as possible. On August 31, 2007, the County hosted a public meeting inviting all local municipalities and County departments to discuss the objectives of the

program, the application requirements, and process as delineated by DCA. The process utilized to develop the County's comprehensive application in this second round emulated the process implemented previously for the first round of funding from DCA's 2005 Disaster Recovery Initiative. A Technical Review Committee reviewed project submissions and subsequently a Prioritization Committee reviewed, rated, and ranked all project submissions deemed eligible by the Technical Review Committee.

Staff received 24 projects totaling more than \$28 million by 12 municipalities and County departments. A publicly noticed technical review of each project was conducted by a panel of individuals with knowledge of CDBG requirements representing entitlement communities and participants in the CDBG small cities program to verify eligibility and compliance with program requirements. The Technical Review Committee deemed 19 of the 24 project applications eligible and in compliance with CDBG Disaster Recovery Program guidelines and forwarded to the Prioritization Committee for further review. The Prioritization Committee, which included voting members representing the Alliance for Human Services, the Greater Miami Chamber of Commerce, and the United Way, recommended all 19 eligible projects for funding and inclusion in the County's application.

As stated in the report on the October 2, 2007 agenda of the Board of County Commissioners, the application needed to be submitted to DCA by the October 1, 2007 deadline. The short turn around time imposed by the State in order to submit by the application deadline, did not allow sufficient time for the processing of the resolution and its submission to the Board prior to the submission of the final application.

**Scope**

Two of the 19 projects recommended for funding have a countywide impact while the remaining 17 impact specific communities.

<b>Countywide Projects</b>		<b>Amount</b>
Miami-Dade County	Single-family Unit Repair/Rehabilitation and Hardening Project	\$6,500,000
Miami-Dade County	Single-family Unit Hardening Project	750,000
<b>Community-Specific Projects</b>		<b>Amount</b>
City of Miami Beach	Flamingo Neighborhood, Infrastructure Repair/Improvement Project	1,500,000
Miami-Dade County*	Venetian Gardens in the City of Opa-locka, Multifamily Unit Repair/Rehabilitation and Hardening Project	197,200
Miami-Dade County*	Little Havana Homes in the City of Miami, Multifamily Unit Repair/Rehabilitation and Hardening Project	70,200
Miami-Dade County*	Little River Terrace, Multifamily Unit Repair/Rehabilitation and Hardening Project	812,600
Miami-Dade County*	Santa Clara Homes in the City of Miami, Multifamily Unit Repair/Rehabilitation and Hardening Project	98,100
Miami-Dade County*	Homestead Gardens in the City of Homestead, Multifamily Unit Repair/Rehabilitation and Hardening Project	1,415,000
Miami-Dade County*	FHA Scattered Homes in Miami Gardens, Multifamily Unit Repair/Rehabilitation and Hardening Project	158,200
Miami-Dade County*	Gwen Cherry in the City of Miami, Multifamily Unit Repair/Rehabilitation and Hardening Project	389,000
Miami-Dade County*	Medvin Apartments in the City of Miami, Multifamily Unit Repair/Rehabilitation and Hardening Project	209,800
City of Miami	Multifamily Unit Repair/Rehabilitation and Hardening Project	2,776,264
City of North Miami	Single-family Unit Repair/Rehabilitation and Hardening Project	712,500
City of Florida City	Infrastructure Repair/Improvement Project	2,523,035
City of Miami Gardens	Infrastructure Repair/Improvement Project	425,000
City of Miami Gardens	Single-family Unit Repair/Rehabilitation and Hardening Project	562,500
City of Miami Gardens	Single-family Unit Replacement and Hardening Project	393,750
City of Homestead	Single-family Unit Repair/Rehabilitation and Hardening Project	1,090,000
City of Homestead	Infrastructure Repair/Improvement Project	784,736
<b>TOTAL</b>		<b>\$21,367,885</b>

\* Denotes public housing sites under the jurisdiction of MDHA

2

**Fiscal Impact/Funding Source**

The CDBG Hurricane Disaster Recovery – Supplemental Funds for Wilma will provide \$22.043 million in funds to Miami-Dade County and six local municipalities for a total of 19 housing and infrastructure repair/improvement projects. Approximately \$675,000 is to be retained by the County for administrative expenses. The final County application included approximately \$21.368 million for the specific allocations identified previously. County matching funds are not required.

**Track Record/Monitor**

The Miami-Dade County Office of Community and Economic Development will administer, monitor and track the funds and contracts for all 19 approved projects. With the exception of the City of Miami Beach which is a first-time sub-recipient, all the sub-recipients recommended for funding have contracts with OCED for projects in progress that were funded from the initial CDBG 2005 Disaster Recovery allocations awarded in 2006.

Attachment

  
Cynthia W. Curry  
Senior Advisor to the County Manager

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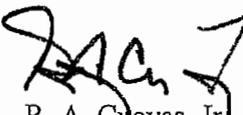


# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: November 6, 2007

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 12(A)(2)

Please note any items checked.

\_\_\_\_\_ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

\_\_\_\_\_ 6 weeks required between first reading and public hearing

\_\_\_\_\_ 4 weeks notification to municipal officials required prior to public hearing

\_\_\_\_\_ Decreases revenues or increases expenditures without balancing budget

\_\_\_\_\_ Budget required

\_\_\_\_\_ Statement of fiscal impact required

\_\_\_\_\_ Bid waiver requiring County Manager's written recommendation

\_\_\_\_\_ Ordinance creating a new board requires detailed County Manager's report for public hearing

\_\_\_\_\_ Housekeeping item (no policy decision required)

\_\_\_\_\_ No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No. 12(A)(2)

Veto \_\_\_\_\_

11-06-07

Override \_\_\_\_\_

RESOLUTION NO. R-1260-07

RESOLUTION AUTHORIZING THE MAYOR'S OR HIS DESIGNEE'S ACTION IN APPLYING FOR GRANT FUNDING FROM THE CDBG 2005 DISASTER RECOVERY PROGRAM, SUPPLEMENTAL APPROPRIATION ADDRESSING HURRICANE WILMA, OF THE FLORIDA DEPARTMENT OF COMMUNITY AFFAIRS AND FURTHER AUTHORIZING THE COUNTY MAYOR OR HIS DESIGNEE TO RECEIVE AND EXPEND GRANT FUNDS, EXECUTE SUCH CONTRACTS AND AMENDMENTS AS REQUIRED; APPLY FOR, RECEIVE, AND EXPEND ADDITIONAL FUNDS; FILE AND EXECUTE ANY NECESSARY AMENDMENTS; AND EXERCISE AMENDMENT, MODIFICATION, RENEWAL, CANCELLATION, AND TERMINATION PROVISIONS OF ANY RESULTING CONTRACTS AND AGREEMENTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the County Mayor's or his Designee's action in applying for grant funds from the 2005 CDBG Disaster Recovery Program, Supplemental Appropriation addressing Hurricane Wilma of the Florida Department of Community Affairs for disaster recovery projects in the approximate amount of \$22 million as applicant on behalf of Miami-Dade County, City of Homestead, City of Florida City, City of Miami, City of Miami Beach, City of Miami Gardens, and the City of North Miami and authorizing the County Mayor or his Designee to receive and expend grant funds; execute such contract and subrecipient agreements as required by grant guidelines following approval by the County Attorney's Office; apply for, receive, and expend any additional funds that might become available from this source; file and execute any

5

necessary amendments to the application for and on behalf of the County; and to exercise amendments, modifications, renewal, cancellation, and termination provisions of any contracts and agreements on behalf of the County.

The foregoing resolution was offered by Commissioner Jose "Pepe" Diaz, who moved its adoption. The motion was seconded by Commissioner Rebeca Sosa and upon being put to vote, the vote was as follows:

Bruno A. Barreiro, Chairman	aye		
Barbara J. Jordan, Vice-Chairwoman	absent		
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	aye
Joe A. Martinez	aye	Dennis C. Moss	aye
Dorrian D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

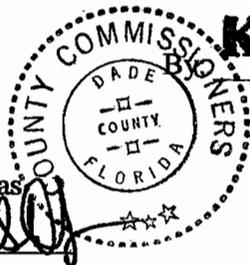
The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of November, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

**KAY SULLIVAN**

Deputy Clerk



Approved by County Attorney as  
to form and legal sufficiency.

Shannon D. Summerset  
reso07307

# Memorandum



**Date:** October 2, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** Second Round of CDBG 2005 Disaster Recovery Funding

Agenda Item No. 12B7

The purpose of this report is to inform the Board of County Commissioners (BOC) on the 2005 Community Development Block Grant (CDBG) Disaster Recovery Program, Hurricane Wilma Supplemental Appropriation, the application requirements, and the County's role in the administration of the program. No matching funds are required.

## Background

In August 2006, the County submitted an application on behalf of eight governmental entities for \$16.1 million to the Florida Department of Community Affairs (DCA) in response to disaster recovery funds from the United States Department of Housing and Urban Development (US HUD) for the 2005 Disaster Recovery Initiative, Florida Small Cities CDBG Program. In preparing for the submission, a local workshop was held to establish a local process for determining our community's disaster recovery priorities and obtain input from interested municipalities. Following the local workshop, a Technical Review Committee and an Independent Prioritization Process for the CDBG Disaster Recovery Initiative projects were established based on federal and state program requirements. All local municipalities, non-profit organizations and County departments were invited to submit eligible projects for consideration and inclusion in the final grant application for CDBG Disaster Recovery Initiative funding. A total of nine projects were recommended for inclusion in the application. These projects are currently in progress with the Office of Community and Economic Development (OCED) serving as the administrative entity.

Miami-Dade County has now been advised that US HUD and the State of Florida Department of Community Affairs (DCA) have made available a second round of CDBG disaster related funds of over \$22 million to the Miami-Dade County community (including approximately \$675,000 to be retained by the County for administrative expenses) for assistance with long-term recovery, relief and mitigation efforts as a result of Hurricane Wilma. This Hurricane Wilma Supplemental Appropriation is designated to assist local governments with satisfying their disaster recovery needs in the areas of housing (replacement, rehabilitation/repair and hardening and mitigation activities) and infrastructure repair/improvement.

County departments and local municipalities are qualified to apply for funding assistance under this CDBG funding process. The DCA will only accept one comprehensive application from the Miami-Dade County community and the County has been identified as the conduit agency by the State of Florida DCA to submit the consolidated application for the Miami-Dade County community by the October 1, 2007 deadline.

On August 31, 2007, the County hosted a meeting with local municipalities and County departments to discuss the objectives of the program, the application requirements and process as delineated by the Substantial Amendment to DCA's Disaster Recovery Program Action Plan, Supplemental Appropriation addressing Hurricane Wilma. All local municipalities and County departments have been invited to submit eligible projects for possible inclusion in the County's application to the DCA.

### Plan Requirements

The plan requires funds to be used to specifically address the needs of low to moderate income households limited to 80 percent of area median income (AMI) and below. All damaged structures receiving assistance are required to be repaired, rehabilitated, or replaced and hardened to further protect from future storms. Award recipients cannot use this disaster recovery funding for a project or activity that was underway prior to the Presidential disaster declaration of October 24, 2005 (Hurricane Wilma). Persons receiving assistance must also certify that no duplication of funding has been secured to undertake the mitigation activities specific to their home. The disaster funding can be used to harden homes not damaged; however, the structure needs to be in the declared disaster area.

Eligible activities for disaster recovery funding are limited to the following:

- Single family/Multifamily Housing Repair, Rehabilitation, or Replacement and Hardening
- Infrastructure repair/Improvement (damaged as a result of Hurricane Wilma)

To facilitate the collection and compilation of the required project information for inclusion in the final comprehensive application, the decision was made to adhere to the DCA's application definitions, guidelines, forms and application instructions to the maximum extent possible. The Miami-Dade County 2005 CDBG Disaster Recovery Program Hurricane Wilma Supplemental Appropriation Project Submission Instructions and Prioritization Process document outlines the DCA's application requirements and will be required for all project submissions to the County. Project submission requirements include: 1) Readiness to Proceed Checklist; Project Information and Certification Forms; 2) Narrative of Project; Project Description and Budget by Service Area - Attachment A; 3) Detailed Map; and 4) CDBG Policies (if applicable) and Housing Assistance Plan (if applicable). Multiple projects may be proposed; however, the required information must be presented in priority order beginning with the first or highest priority and ending with the last or lowest. The deadline for project submissions from local municipalities and County departments is Thursday, September 13, 2007 by 2:00 pm to the Office of Strategic Business Management (OSBM).

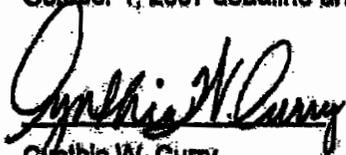
The process that will be utilized to develop the County's comprehensive application will emulate the process implemented previously for the 2005 Disaster Recovery Initiative. OSBM will lead our application efforts and will continue to work closely with OCED and the Office of Intergovernmental Affairs. A Technical Review Committee and an Independent objective Prioritization Process have been developed based on federal and state program requirements. A Technical Review Committee will review all project submission packages for compliance with CDBG, Disaster Recovery Program Supplemental Appropriation addressing Hurricane Wilma, and project submission package requirements. The Committee will be comprised of individuals with knowledge of CDBG requirements representing entitlement communities and participants in the CDBG small cities program, such as: 1) Miami-Dade County, 2) Miami, 3) Hialeah, 4) Miami Beach, 5) North Miami, 6) Miami Gardens, 7) Homestead, 8) and Florida City.

The Prioritization Committee will review, rate, and rank all project submissions deemed eligible by the Technical Review Committee and will also recommend funding allocations. Points are assigned to each criterion. In making recommended allocations, the Prioritization Committee may also consider the ratio of housing versus infrastructure projects to meet the State's allocation for each category. The Committee will also prioritize funding for areas that received the most damage. A Prioritization Committee will be comprised of representatives of local organizations, such as: Dade Community Foundation, Greater Miami Chamber of Commerce, United Way, Miami-Dade County (non-voting), Miami-Dade League of Cities (non-voting)

8

Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners  
Page 3

Priority recommendations and allocations will be announced on September 19, 2007. A ten-day public comment period will begin on September 20, 2007. The OCED will administer the grant program. Due to time constraints, it is my intention to submit the application on behalf of the County prior to the October 1, 2007 deadline and bring the item to the Board for ratification.



Cynthia W. Curry  
Senior Advisor to the County Manager