

**MEMORANDUM**

Agenda Item No. 11(A)(29)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**DATE:** December 4, 2007

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
from Miami-Dade Park and  
Recreation Dept. and Miami-  
Dade Fire Rescue Dept. for  
Miami-Dade Senior Games

**R-1360-07**

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Jose "Pepe" Diaz.



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R. A. Cuevas, Jr.  
County Attorney

RAC/bw



# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: December 4, 2007

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 11(A)(29)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(29)  
12-4-07

RESOLUTION NO. R-1360-07

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE NOVEMBER 4-11, 2007 MIAMI-DADE SENIOR GAMES SPONSORED BY THE MIAMI-DADE SPORTS COMMISSION, INC, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$8,396.00 TO BE FUNDED IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND, AND IN PART FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE IN-KIND RESERVE FUND

**WHEREAS**, the Miami-Dade Sports Commission, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department and the Miami-Dade Fire Rescue Department for the November 4-11, 2007 Miami-Dade Senior Games in an amount not to exceed \$8,396.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the Miami-Dade Senior Games is to promote healthy and active lifestyles for Miami-Dade County residents over the age of 50 by offering each senior an opportunity to train and compete in an Olympic-style competition; and

**WHEREAS**, the Miami-Dade Sports Commission, Inc. is a not-for-profit organization; and

**WHEREAS**, the Miami-Dade Senior Games is a special event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$6,901.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund and \$1,495.00 of the in-kind services shall be funded from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and the

Miami-Dade Fire Rescue Department for the November 4-11, 2007 Miami-Dade Senior Games in an amount not to exceed \$8,396.00 to be funded in part from the Countywide In-kind Reserve Fund and in part from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Jose "Pepe" Diaz and offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Joe A. Martinez** and upon being put to a vote, the vote was as follows:

	Bruno A. Barreiro, Chairman	<b>aye</b>
	Barbara J. Jordan, Vice-Chairwoman	<b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>	Audrey M. Edmonson <b>aye</b>
Carlos A. Gimenez	<b>aye</b>	Sally A. Heyman <b>absent</b>
Joe A. Martinez	<b>aye</b>	Dennis C. Moss <b>aye</b>
Dorrin D. Rolle	<b>aye</b>	Natacha Seijas <b>aye</b>
Katy Sorenson	<b>absent</b>	Rebeca Sosa <b>aye</b>
Sen. Javier D. Souto	<b>absent</b>	

The Chairperson thereupon declared the resolution duly passed and adopted this 4<sup>th</sup> day of December, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**  
Deputy Clerk



Approved by County Attorney to form and legal sufficiency.

Monica Rizo

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district
Small Event - Event of minimal impact not necessarily related to a specific commission district
Special Event - Event with expected attendance of less than 5,000 with localized impact
Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests

1. Full legal name of the requesting organization: Miami-Dade Sports Commission, Inc.

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
For-Profit
County Sponsored Event/Sponsoring Department
Other (specify):
Local Government or Public Entity

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Mike Sophia, Executive Director
Miami-Dade Sports Commission, 15280 NW 79th Court, Suite 109, Miami, FL 33016 PH: 305-818-7188
FAX: 305-819-2545 EMAIL: mwsophia@miamisports.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \$6,570.15 is a fee waiver request for Miami-Dade Park and Recreation Facility Rental Fees, Staffing Fees, and Medical Fees. \$1,495 is an in-kind service request for Miami-Dade County Fire Rescue services.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): The 2007 Miami-Dade Senior Games will take place November 4 - 11, 2007 at various locations throughout Miami-Dade County. The Miami-Dade Senior Games was created to promote healthy and active lifestyles for Miami-Dade County residents over the age of 50. This event will provide the senior community with the incentive to train and an opportunity to compete in a true Olympic-style sports competition.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
Youth/Education: Event benefits youth of any age and/or offers educational benefits
Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
Arts and Culture: Event supports music, theatre, literature, art or culture
Environmental: Event benefits environmental concerns or promotes conservation
Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): please see attached

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MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

- 8. Description of regional or local impact: The Miami-Dade Senior Games is an important local event that supports the healthy and active lifestyles of individuals over the age of 50. The primary attendees will be local Miami -Dade County and South Florida residents nearing an expected 380. The estimated economic impact is approximately \$ 276,000.
- 9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): please see attached competition schedules.
- 10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Not applicable, the attached venue schedule list the sports that will be played at the venues.
- 11. Expected number of participants and estimated attendance (per day, if applicable): The expected participation from senior athletes over the course of the games is 375, The estimated number of spectators in attendance over the course of the games is more than 500.
- 12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): attached please find the itemized overall event budget.

I hereby certify that all the statements made in this application are true and correct.



\_\_\_\_\_  
Signature of Authorized Representative

10/1/07  
\_\_\_\_\_  
Date

**Miami-Dade Sports Commission**  
**EVENT BUDGET FORM**

**EVENT:** Miami-Dade Senior Games

**SITE:** Various

**DATE:** November 4 - 11, 2007

**BUDGET CODE:** Income - 5054 / Expense 8534

	<u>CASH</u>	<u>IN-KIND</u>	<u>TOTAL</u>
<b><u>Income</u></b>			
Entry Fees	\$7,340.00		\$7,340.00
Tickets	\$0.00		\$0.00
Table Sales/VIP Packages	\$0.00		\$0.00
Sponsors - Event Specific			\$0.00
Advertising	\$0.00		\$0.00
Vendors	\$0.00		\$0.00
Grants	\$0.00	\$9,065.15	\$9,065.15
Hotel Rebates	\$0.00		\$0.00
Merchandising	\$0.00		\$0.00
Concessions (Food and Bev)	\$0.00		\$0.00
Rights Fee/Management Fee	\$0.00		\$0.00
Other/Miscellaneous	\$0.00		\$0.00
<b>Total Income</b>	<b>\$7,340.00</b>	<b>\$9,065.15</b>	<b>\$16,405.15</b>
<b><u>Expenses</u></b>			
Rights/Bid Fees	\$0.00		\$0.00
Venue Rental	\$1,950.00	\$2,385.00	\$4,335.00
Venue Staffing/Equipment	\$200.00		\$200.00
Travel - Participant	\$0.00		\$0.00
Travel - Staff/Officials	\$0.00		\$0.00
Housing/Accomodations	\$0.00		\$0.00
Officials Fees	\$2,000.00		\$2,000.00
Staffing / Contract Labor	\$0.00	\$4,401.15	\$4,401.15
Printed Materials	\$2,000.00		\$2,000.00
Postage/Shipping	\$255.00		\$255.00
Advertising/Promotions	\$500.00		\$500.00
Signage	\$0.00		\$0.00
Decorations	\$0.00		\$0.00
Incentives/Apparel	\$500.00		\$500.00
Awards	\$0.00		\$0.00
Sponsor/VIP Gifts	\$0.00		\$0.00
Hospitality/FAB	\$2,165.00		\$2,165.00
Security	\$0.00		\$0.00
Medical	\$500.00	\$2,279.00	\$2,779.00
Transportation	\$0.00		\$0.00
Telephone	\$0.00		\$0.00
Insurance	\$2,500.00		\$2,500.00
Equipment - Rental	\$1,725.00		\$1,725.00
Equipment - Purchase	\$1,504.00		\$1,504.00
Supplies	\$0.00		\$0.00
Audio/Visual	\$500.00		\$500.00
Production/Talent	\$0.00		\$0.00
Special Events	\$0.00		\$0.00
Licenses/Permits	\$0.00		\$0.00
Sport Contracts	\$0.00		\$0.00
Miscellaneous	\$950.00		\$950.00
<b>Total Expenses</b>	<b>\$16,299.00</b>	<b>\$9,065.15</b>	<b>\$25,364.15</b>
<b>NET INCOME/LOSS</b>	<b>-\$8,959.00</b>		

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## SENIOR GAMES

DESCRIPTION	5k (Amelia)
<b>STAFF</b>	
Staff Hours	4
Staff Cost <i>Salary\Fringe</i>	
<i>see below</i>	\$305
<b>OPERATING COST</b>	
Officiating / <i>TeamFootWorks</i>	\$2,000
Equipment	\$200
Awards	\$0
Ice	\$100
Rentals	\$0
Food\Drinks	\$300
Facility Rental	\$0
Miscellaneous Expense	\$100
<b>TOTAL OPERATING COST</b>	<b>\$3,005</b>
2 Park Managers @ 21.25 per hour x 4 hours =170.00	
2 Park Service Aids @ 16.88 per hour x 4 hours = 135.00	

DESCRIPTION	TRACK
<b>STAFF</b>	
Staff Hours	21 @ 5 hours
Staff Cost Salary\Fringe	\$1,116.15
<b>OPERATING COST</b>	
Officiating	\$0
Timing	\$500
Equipment	\$0
Awards	\$0
Ice	\$300
Rentals (Tents)	\$225
Food\Drinks (Staff)	\$400
Facility Rental	\$185
Misceneous Expense	\$100
<b>TOTAL OPERATING COST</b>	<b>\$2,826.15</b>
Stadium Rental	
Staff Cost Salary\Fringe	21 staff members @ 10.63 per hour for 5 hours = 1,116.15
1 day 7:00 a.m. to 3:00 p.m. w/maintenance	
Timing/Results	500
3 Tents x 75.00 = 225.00	
Table / Chair Rental	
(10 - 6' tables / 75 folding chairs)	
Officials (certified)	
Fluids (Officials)	
(Gatorade/Bottled Water)	
Officials Meals	
Ice	
Bib Numbers	
(500 @ 23.00 per 100)	
Safety Pins	
(3 gross @ 3.50 per gross)	
<b>TOTAL ANTICIPATED EXPENDITURES</b>	

**SENIOR GAMES**

DESCRIPTION	TENNIS
<b>STAFF</b>	
Staff Hours	36
Staff Cost Salary\Fringe	\$1,800
Medical	\$200
<b>OPERATING COST</b>	
Officiating	\$375
Equipment	\$750
Awards	\$0
Ice	\$90
Rentals	\$0
Food\Drinks	\$0
Facility Rental	\$1,200
Misceneous Expense	\$0
<b>TOTAL OPERATING COST</b>	<b>\$4,651.00</b>

DESCRIPTION	CYCLING
<b>STAFF</b>	
Staff Hours	4
Staff Cost Salary\Fringe	
<i>see below</i>	\$305.00
<b>OPERATING COST</b>	
Officiating	\$0
Equipment	\$200
Awards	\$0
Ice	\$100
Rentals	\$0
Food\Drinks	\$125
Facility Rental	\$0
Miscellaneous Expense	\$100
<b>TOTAL OPERATING COST</b>	<b>\$830.00</b>

2 Park Managers @ 21.25 per hour x 4 hours =170.00

2 Park Service Aids @ 16.88 per hour x 4 hours = 135.00

**MIAMI-DADE FIRE RESCUE DEPARTMENT  
SPECIAL EVENTS BUREAU  
9300 N.W. 41 STREET  
DORAL, FLORIDA 33178  
OFFICE (786) 331-5000 / FAX (786) 331-4435**

**SPECIAL EVENTS OVERTIME ESTIMATE SHEET**

Invoice Number: \_\_\_\_\_ Date: September 28, 2007  
Control Number: \_\_\_\_\_ Prepared By: MICHEL ANTOINE

**VENDOR INFORMATION**

Name: <u>MIAMI DADE SPORTS COMMISSION</u>			
Billing Address: <u>15280 NW 79 CT</u>			
City: <u>MIAMI LAKES</u>	State: <u>Florida</u>	Zip Code: <u>33016</u>	
Phone Number: <u>305-224-4582</u>	Fax Number: <u>305-224-4589</u>		

**PERSONNEL**

RANK/TITLE	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	\$ 75.00			\$ -
Captain	\$ 65.00	1	13	\$ 845.00
Lieutenant	\$ 55.00			\$ -
Fire Fighter	\$ 50.00	1	13	\$ 650.00
Fire Prevention Inspector	\$ 55.00			\$ -
Beach Manager	\$ 30.25			\$ -
Lifeguard 2	\$ 26.75			\$ -
Lifeguard 1	\$ 22.75			\$ -
Civilian (Overtime Rate Only) DISPATCHER	\$ 30.00			\$ -
<b>Personnel Total</b>				<b>\$ 1,495.00</b>

**EQUIPMENT**

TYPE	Hourly Rate	Quantity	Event Hours	Total
Pumper	\$ 100.00			\$ -
QRV / TRT	\$ 65.00			\$ -
Rescue Truck	\$ 50.00			\$ -
Motorcycle Unit	\$ 40.00			\$ -
Rescue Cart	\$ 35.00			\$ -
Rigid Hull Inflatable Boat (RHIB)	\$ 35.00			\$ -
Personal Watercraft (PWC)	\$ 35.00			\$ -
Bicycle Unit	\$ 35.00			\$ -
<b>Equipment Total</b>				<b>\$ -</b>
<b>Personnel Total</b>				<b>\$ 1,495.00</b>
<b>5% Administrative Fee</b>				
<b>Total Event Estimate</b>				<b>\$ 1,495.00</b>

Please make checks payable to: Board of County Commissioners

**Please note:** The Board of County Commissioners set all rates through County Administrative Order 7-33.

**NOTE:** The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of \$50.00 per hour with a minimum 4-hour charge.

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# MIAMI-DADE SENIOR GAMES

## Event Schedule

<b><u>SPORT</u></b>	<b><u>DATE</u></b>	<b><u>VENUE</u></b>
<b>ARCHERY</b>	November 4, 2007	Everglades Archery Club
<b>BADMINTON</b>	November 11, 2007	Don Shula's Athletic Club
<b>BALLROOM DANCING</b>	November 10, 2007	Radisson Miami Hotel
<b>BASKETBALL 3 ON 3</b>	November 9 - 10, 2007	Don Shula's Athletic Club
<b>BASKETBALL SHOOTING</b>	November 5, 2007	Don Shula's Athletic Club
<b>BOWLING</b>	November 6, 2007	Bird Bowl
<b>CYCLING</b>	November 11, 2007	Amelia Earhart Park
<b>DOMINOES</b>	November 8, 2007	Milander Auditorium
<b>GOLF</b>	November 7, 2007	Country Club of Miami
<b>RACE WALK</b>	November 4, 2007	Amelia Earhart Park
<b>ROAD RACE</b>	November 4, 2007	Amelia Earhart Park
<b>SWIMMING</b>	November 10, 2007	Ransom Everglades School
<b>TABLE TENNIS</b>	November 11, 2007	Milander Auditorium
<b>TENNIS</b>	November 9 - 10, 2007	Crandon Park Tennis Center
<b>TRACK &amp; FIELD</b>	November 10, 2007	Tropical Park

Venues Comm. Dist.

2007 Miami-Dade Senior Games

Sports	Venue	Address	City	Zip	Commission District
Archery	Everglades Archery Club	17415 S.W. 264th Street	Homestead, FL	33030	8
Badminton	Don Shula's Athletic Club	15150 Bull Run Road	Miami Lakes, FL	33014	13
Ballroom Dancing	Radisson Miami Hotel	1601 Biscayne Boulevard	Miami, FL	33132	3
3 x 3 Basketball	Don Shula's Athletic Club	15150 Bull Run Road	Miami Lakes, FL	33014	13
Basketball Shooting	Don Shula's Athletic Club	15150 Bull Run Road	Miami Lakes, FL	33014	13
Bowling	Bird Bowl	9275 Bird Rd	Miami, FL	33165	10
Cycling (5K & 10K)	Amelia Earhart Park	401 E 65th St	Hialeah, FL	33013	13
Dominoes	Milander Auditorium	4800 Palm Ave	Hialeah, FL	33012	13
Golf	Country Club of Miami	6801 Miami Gardens Drive	Miami, Florida	33015	13
Funwalk (5k)	Amelia Earhart Park	401 E 65th St	Hialeah, FL	33013	13
Racewalk (5k)	Amelia Earhart Park	401 E 65th St	Hialeah, FL	33013	13
Road Race (5k)	Amelia Earhart Park	401 E 65th St	Hialeah, FL	33013	13
Swimming	Ransom Everglades High School	3575 Main Highway	Coconut Grove, FL	33133	7
Tennis	Crandon Park Tennis Center	7300 Crandon Blvd	Key Biscayne, FL	33149	7
Table Tennis	Milander Auditorium	4800 Palm Ave	Hialeah, FL	33012	13
Track & Field	Tropical Park	7900 SW 40th St	Miami, FL	33155	10

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## Detail by Entity Name

### Florida Non Profit Corporation

MIAMI-DADE SPORTS COMMISSION, INC.

### Filing Information

Document Number N04000003590  
FEI Number 753150179  
Date Filed 04/05/2004  
State FL  
Status ACTIVE

### Principal Address

15280 NW 79TH COURT  
SUITE 109  
MIAMI LAKES FL 33016

Changed 02/09/2007

### Mailing Address

15280 NW 79TH COURT  
SUITE 109  
MIAMI LAKES FL 33016

Changed 02/09/2007

### Registered Agent Name & Address

GAUTIER, LARRY  
15280 NW 79TH COURT  
109  
MIAMI LAKES FL 33016 US

Address Changed: 02/09/2007

### Officer/Director Detail

#### Name & Address

Title MR.

GAUTIER, LARRY  
15280 NW 79TH COURT, SUITE 109  
MIAMI LAKES FL 33016 US

Title DR.

SOLOMON, JEFF  
13865 SOUTH DIXIE HIGHWAY, SUITE 307  
MIAMI FL 33176 US

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Title MRS.

RODRIGUEZ, VIVIAN D  
275 NW SECOND STREET, 5TH FLOOR  
MIAMI FL 33128 US

Title MR.

TALBERT, WILLIAM  
701 BRICKELL AVENUE, SUITE 2700  
MIAMI FL 33131 US

Title MR.

PRUITT, PETER  
200 SOUTH BISCAYNE BLVD., SUITE 400  
MIAMI FL 33131 US

Title MRS.

BROWN, LINDA D  
1450 NE 2ND AVENUE, ROOM 202  
MIAMI FL 33132 US

### Annual Reports

Report Year	Filed Date
-------------	------------

2005	04/26/2005
2006	05/03/2006
2007	02/09/2007

### Document Images

02/09/2007 – ANNUAL REPORT

05/03/2006 – ANNUAL REPORT

04/26/2005 – ANNUAL REPORT

04/05/2004 – Domestic Non-Profit

**Note:** This is not official record. See documents if question or conflict.

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# Memorandum



**Date:** December 4, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** Countywide In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the Miami-Dade Sports Commission, Inc. for the "Miami-Dade Senior Games" held on November 4-11, 2007.

In-kind services have been requested in an amount not to exceed \$6,901 from the Miami-Dade Park and Recreation Department for use of park facilities at Amelia Earhart Park, Crandon Park Tennis Center and Tropical Park, staffing and rental fees and \$1,495 from the Miami-Dade Fire Rescue Department for personnel services for a total in-kind amount of \$8,396. This event will be funded in part from the countywide in-kind reserve fund and in part from the non-ad valorem in-kind reserve of the fire rescue district budget.

In FY 2007-08, the Miami-Dade Sports Commission, Inc. received \$250,000 from the General Fund.

Inkind1508