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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: March 18, 2008

Agenda Item No. 8(O)(1)(B)

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Resolution No. R-291-08

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than $1 Million

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Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item when in the best interest of the Miami-Dade County. On October 2, 2007 the Board approved Ordinance #07-139, providing for Committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.***

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or his designee will have the authority to exercise, in his discretion, subsequent OTRs, in accordance with the terms and conditions of the contracts listed in the accompanying package. The Board is approving delegation to the County Mayor or his designee.

Background

The competitively bid contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over $1 million. Each of the contracts were awarded under the County Manager's delegated authority ($1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item 1: Parts, Units, Accessories and Certified Inspection and Repair Services for: Gas/Vapor, Pressure/Vacuum Relief and Control Valves, Prequalification of Vendors seeks authority to exercise OTRs for a contract for the purchase of units, parts, accessories, and services for valves with specialized water and wastewater treatment applications for the Water and Sewer Department. The total amount being requested for the option years is **$1,230,000**.

Item 2: Polymeric Flocculants seeks authority to exercise OTRs for a contract for the purchase of polymeric flocculants for the Water and Sewer Department. The total amount being requested for the option years is **$3,800,000.**

Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: March 18, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(B)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

__✓__ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(B)
03-18-08

RESOLUTION NO. R-291-08

RESOLUTION AUTHORIZING THE MAYOR TO EXECISE OPTION-TO-RENEW PERIODS FOR COMPETITIVELY BID CONTRACTS AWARDED UNDER THE COUNTY MAYOR'S OR HIS DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or his designee to execute any an all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner **Jose "Pepe" Diaz** , who moved its adoption. The motion was seconded by Commissioner **Sally A. Heyman** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman **aye**
Barbara J. Jordan, Vice-Chairwoman **aye**

Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Joe A. Martinez	**aye**	Dennis C. Moss	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 18th day of March, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

Item No. 1

RECOMMENDATION

It is recommended that the Board authorize the County Mayor or his designee to exercise the Option-to-Renew (OTR) periods for the purchase of units, parts, accessories and services for valves with specialized water and wastewater treatment applications for the Water and Sewer Department (WASD). The current contract term expires on July 31, 2008. Exercising the three OTRs periods will bring the cumulative value of the contract to $2,050,000.

Contract No.:	CA7605-3/11
Contract Title:	**Parts, Units, Accessories and Certified Inspection and Repair Services for: Gas/Vapor, Pressure/Vacuum Relief and Control Valves, Prequalification of Vendors**
Description:	This contract establishes a pool of pre-qualified vendors for the purchase of units, parts, accessories, and services for valves with specialized water and wastewater treatment applications for WASD.
Initial Contract Term and Estimated Usage:	August 1, 2006 through July 31, 2008 **$ 820,000 for two years**
Option-to-Renew and Estimated Usage:	Three, one-year OTRs through July 31, 2011 **$1,230,000 over the three-year period**
Cumulative Value:	**$2,050,000**
Managing Agency and Funding Source:	WASD - Operating Revenue
Contract Measure:	The Small Business Enterprise Bid Preference is applied at the time competitive quotes are received.
Review Committee Date:	August 31, 2005; Item #6-03
Local Preference:	The Local Preference will be applied to price quotations at the time of price submittals.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	The contract includes the 2% User Access Program provision. The program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Best Plumbing Specialties, Inc. (Non-local vendor)	3039 Ventrie Ct. Myersville, MD 21773	William J. III Breen
•Carter & Verplanck, Inc. (Non-local vendor)	4910 W. Cypress St. Tampa, FL 33607	George Verplanck

•Corcel Corp. (Local vendor)	2461 N.W. 23rd St. Miami, FL 33142	Rafael Corona
•Ferguson Enterprises, Inc. (Non-Local vendor)	12500 Jefferson Ave. Newport News, VA 23602	Terry E. Hall
•Flotech, Inc. (Non-local vendor)	3330 Evergreen Ave. Jacksonville, FL 32206	Richard E. Bazar
•HD Supply Waterworks LTD (Non-Local vendor)	2455 Paces Ferry Rd. Atlanta, GA 30339	Susan Helms

Performance Data: There are no performance issues for all six firms.

Compliance Data: There are no compliance issues for all six firms.

Contract Managers: Maggie Reynaldos, Department of Procurement Management

Gregory Hicks, Water and Sewer Department

Item No. 2

RECOMMENDATION

It is recommended that the Board authorize the County Mayor or his designee to exercise the Option-to-Renew (OTR) periods to purchase polymeric flocculants for the Water and Sewer Department (WASD). The current contract term expires on March 31, 2008. Exercising the four OTR periods will bring the cumulative value of the contract to $4,014,672.

Contract No.:	5840-4/12
Contract Title:	**Polymeric Flocculants**
Description:	This contract is established to purchase polymeric flocculants for WASD.
Initial Contract Term and Estimated Usage:	April 16, 2007 through March 31, 2008 **$ 950,000 for one year**
Option-to-Renew and Estimated Usage: **Cumulative Value:**	Four, one-year OTRs through December 31, 2012 **$3,800,000 over the four-year period** **$4,014,672**
Managing Agency and Funding Source:	WASD – Operating Revenue
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	November 15, 2006; Item #6-09
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Polydyne, Inc. (Non-local vendor)	PO Box 279-1 Chemical Plant Rd. Riceboro, GA 31323	Randal Vickery

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Herman Ramsey, Department of Procurement Management Lydia Manners, Water and Sewer Department