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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 12(A)(2)

Date: March 18, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Resolution No. R-299-08

Subject: Policy Recommendation as to the Distribution of Documentary Surtax and State Housing Initiative Program (SHIP) Funds

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the attached Resolution setting forth policy on how Documentary Stamp Surtax (Surtax) and State Housing Initiative Partnership (SHIP) funds will be allocated for rental development and homeownership activities.

These funding appropriations are pursuant to multiple discussions at the Economic Development and Human Services (EDHS) Committee, with the most recent at the February 2008 meeting of the Committee. These recommendations comply with State and local regulations.

SCOPE

The recommended utilization of the Surtax and SHIP revenues are applicable across Miami Dade County.

FISCAL IMPACT

This item does not require the approval of additional funding, but sets policy on the utilization of these funds to distribute between the rental and homeownership activities.

BACKGROUND

At the February 13, 2008 meeting of the EDHS Committee there was discussion regarding the pro forma report on the proposed multi-year distribution and utilization of the Surtax and SHIP funds.

This resolution, consistent with the pro forma and supplemental report on this same agenda, recommends that of the combined SHIP and Surtax funds available each year, after taking administrative costs and existing commitments into account, 50 percent are allocated towards rental housing developments and the remaining 50 percent towards homeownership activities.

In FY 2007-08, the pro forma indicates that there is a total of $49.554 million in SHIP ($17.99 million) and Surtax ($31.564 million) to be equally distributed between rental and homeownership activities. Therefore, $24.777 million will be made available for rental housing development (both new construction of rental units and rehabilitation) and the remaining $24.777 million will be for homeownership activities.

Rental Activities
For the $24.777 million for rental rehabilitation and construction, $4.057 million was awarded as part of the FY 2008 Action Plan and the remaining $20.7 million is part of the $21.22 million under the mid-year request for application (RFA) that is currently in progress.

Homeownership Activities
The homeownership activities to be funded on an annual basis and in the following priority order are:

1. mortgage assistance for individuals purchasing homes built under the County's infill program;
2. mortgage assistance for the purchase of homeownership units subsidized by other County funds (OCED funded projects);
3. homeownership rehabilitation loans (for elderly and disabled persons);
4. homeownership counseling;
5. mortgage assistance for individuals purchasing homes built by not-for-profit community development corporations (CDCs);
6. general homebuyer mortgage assistance or "spot loans;" to allow for the purchase of non-County assisted housing units.

OCED staff will administer all of the loans providing mortgage assistance and no funds will be directly provided to any development entity or CDC but will be made available directly to purchasers of homes.

In FY 2007-08, it is recommended that the $24.777 million be allocated as follows based on the criteria above. This allocation is consistent with the pro forma report and supplemental report on this same agenda.

Homeownership Activity	Total Funding Allocation Recommended	Loans/Units	Amount Awarded in 2008 Action Plan	Amount to be Awarded as part of 2008 Mid-Year RFA Process
Mortgage / Rehabilitation Assistance				
Priority 1 - Infill Housing Program	5,600,000	70	0	0
Priority 2 - OCED Funded Projects	5,600,000	70	4,742,739	0
Priority 3 - Rehab Loans (Elderly and Disabled)	2,891,000	96	0	0
Priority 4 - Counseling	866,000		366,000	500,000
Priority 5 - CDC Developed Units	3,600,000	45	0	0
Priority 6 - General "Spot" Loans	3,520,000	44	0	0
New Unit Development	2,700,000	178	2,700,000	0
	24,777,000		**7,808,739**	**500,000**

In FY 2007-08, the funding allocation would allow for a total of 325 mortgage assistance-related loans and the construction of 178 homeownership units. The Board, through the FY 2008 Action Plan, already approved the allocation of $2.7 million toward the construction of the 178 homeownership units. Additional funds for the construction of homeownership units in the current year or in future years is not recommended in the pro forma, thus it is not included as a homeownership activity priority.

Cynthia W. Curry
Senior Advisor to the County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: March 18, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 12(A)(2)

Please note any items checked.

_____	"4-Day Rule" ("3-Day Rule" for committees) applicable if raised
_____	6 weeks required between first reading and public hearing
_____	4 weeks notification to municipal officials required prior to public hearing
_____	Decreases revenues or increases expenditures without balancing budget
_____	Budget required
_____	Statement of fiscal impact required
_____	Bid waiver requiring County Manager's written recommendation
_____	Ordinance creating a new board requires detailed County Manager's report for public hearing
_____	Housekeeping item (no policy decision required)
√	No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 12(A)(2)
03-18-08

RESOLUTION NO. **R-299-08**

RESOLUTION SETTING THE POLICY AS TO THE DISTRIBUTION OF DOCUMENTARY SURTAX AND STATE HOUSING INITIATIVE PROGRAM (SHIP) FUNDS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes and adopts the recommended policy as to the distribution of the Documentary Surtax and Sate Housing Initiative Program (SHIP) funds between Rental and Homeownership Activities as defined in the memorandum, in substantially the form attached hereto and made a part hereof. The Board also authorizes the County Mayor or his designee to direct staff to implement and carry out the priority objectives in the memorandum.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Bruno A. Barreiro** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman **aye**
Barbara J. Jordan, Vice-Chairwoman **aye**

Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**absent**
Joe A. Martinez	**aye**	Dennis C. Moss	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 18th day of March, 2008 . This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Shannon D. Summerset