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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: April 22, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Agenda Item No. 8(O)(1)(A)

Resolution No. R-431-08

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Non-Competitive Contracts that Would Bring the Cumulative Contract Value to More than $100,000

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item when in the best interest of the Miami-Dade County. On October 2, 2007 the Board approved Ordinance #07-139, providing for Committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.***

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or his designee will have the authority to exercise, in his discretion, subsequent OTRs, in accordance with the terms and conditions of the contracts listed in the accompanying package. The Board is approving delegation to the County Mayor or his designee.

Background

The non-competitive contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over $100,000. Each of the contracts were awarded under the County Manager's delegated authority ($100,000 for non-competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item 1: Water Education for Teachers seeks authority to exercise OTRs for water education training for teachers provided by the Western Regional Environmental Educational Council for the Miami-Dade Water and Sewer Department. The total amount being requested for the remaining three option years is **$150,000**.

Item 2: Miami Children's Museum seeks authority to exercise OTRs for the Miami Children's Museum contract which provides art and music education programs to students enrolled in the Community Action Agency's Head Start and Early Start Programs. The total amount being requested for the remaining three option years is **$155,820**.

Item 3: Linda Ray Intervention Center seeks authority to exercise OTRs for the Linda Ray Intervention Center in order to provide specialized therapy and family support services for toddlers referred through the courts who are victims of domestic violence for the Community Action Agency. The total amount being request for the remaining three option years is **$300,000**.

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: April 22, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(A)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

✓ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(A)
4-22-08

RESOLUTION NO. **R-431-08**

RESOLUTION AUTHORIZING THE MAYOR TO EXERCISE OPTION-TO-RENEW PERIODS FOR NON-COMPETITIVE CONTRACTS AWARDED UNDER THE COUNTY MAYOR'S OR HIS DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or his designee to execute any an all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Barbara J. Jordan** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman **aye**
Barbara J. Jordan, Vice-Chairwoman **aye**

Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**absent**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Joe A. Martinez	**aye**	Dennis C. Moss	**absent**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

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The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of April, 2008 . This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB

Hugo Benitez

Item No. 1

Contract No.: BW8173-4/12-1

Contract Title: **Water Education for Teachers**

Description: Recommending that the Board authorize the County Mayor or his designee to exercise the three remaining Option-to-Renew (OTR) periods for water education training for teachers provided by the Western Regional Environmental Educational Council for the Miami-Dade Water and Sewer Department (WASD). The current contract is in the first OTR period which expires on November 21, 2008. Exercising the three remaining OTR periods will bring the cumulative value of the contract to $250,000.

Initial Contract Term and Estimated Usage:	November 22, 2006 to November 21, 2007	**$ 50,000**
First OTR and Usage:	November 22, 2007 to November 21, 2008	**$ 50,000**
Three OTRs and Usage:	November 22, 2008 to November 21, 2011	**$150,000**
Cumulative Value:		**$250,000**

Managing Agency/ Funding Source: WASD – Operating Revenue

Contract Measure: No measure

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Western Regional Environmental Educational Council d/b/a Council for Environmental Education (Non-local vendor)	5555 Morningside Dr. #212 Houston, TX 77005	Josetta Hawthorne

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Lourdes Betancourt, Department of Procurement Management

Maribel Balbin, Miami-Dade Water and Sewer Department

JUSTIFICATION

This contract is for a water education training program called "Wet in the City" for Miami-Dade Public Schools teachers K-12 provided by the Western Regional Environmental Educational Council for the Miami-Dade Water and Sewer Department (WASD). The Water User Efficiency Five-Year Plan adopted by the Board of County Commissioners includes in-school programs to educate students about benefits of water conservation.

This contract assists WASD in accomplishing: 1) the educational requirements of the water Use Permit, 2) WASD's goal to reach a specified number of schools each year to educate students, and 3) implementation of the Miami-Dade Public Schools System water conservation initiative which will account for a considerable number of gallons of water saved. These savings will be credited to WASD for the "total gallons saved" condition required by the South Florida Water Management District.

This was awarded as a bid waiver because Western Regional Environmental Educational Council is the only publisher and provider of the WET in the City program.

The current contract is in the first OTR period which expires on November 21, 2008. Exercising the three remaining OTR periods will bring the cumulative value of the contract to $250,000.

Item No. 2

Contract No.:	BW8509-3/11
Contract Title:	**Miami Children's Museum**
Description:	Recommending that the Board authorize the County Mayor or his designee to exercise the Option-to-Renew (OTR) periods for the Miami Children's Museum contract which provides art and music education programs to students enrolled in the Community Action Agency's (CAA) Head Start and Early Start Programs. The current contract expires on July 31, 2008. Exercising the three OTR periods will bring the cumulative value of the contract to $207,760.

Initial Contract Term and Estimated Usage:	October 22, 2007 through July 31, 2008	**$ 51,940***
Three OTRs and Usage:	August 1, 2008 through July 31, 2011	**$155,820**
Cumulative Value:		**$207,760**

*For nine months and 10 days (contract term adjusted to run concurrently with school year).

Managing Agency/Funding Source:	CAA – Federal Revenue
Contract Measure:	No measure
Review Committee Date:	August 15, 2007; Item #5-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Miami Children's Museum (Local vendor)	980 Macarthur Causeway Miami, Florida 33132	Carlos Bared

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Aylin Borrego, Department of Procurement Management Jane Mc Queen, Community Action Agency

JUSTIFICATION

This contract provides art and music educational programming to students enrolled in the Community Action Agency's (CAA) Head Start and Early Start Programs. This curriculum introduces the learning of letters and numbers through science, art, music, creative movement, cooking, story telling and games by providing the children access to museum classrooms and gallery exhibits. The program is tailored for CAA with input from Head Start teachers and curriculum specialists.

This was awarded as a bid waiver because the Miami Children's Museum is the only museum that offers the museum class based program.

The current contract expires on July 31, 2008. Exercising the three OTR periods will bring the cumulative value of the contract to $207,760.

Item No. 3

Contract No.: SS8494-3/11

Contract Title: **Linda Ray Intervention Center**

Description: Recommending that the Board authorize the County Mayor or his designee to exercise the Option-to-Renew (OTR) periods for a contract with the Linda Ray Intervention Center to provide specialized therapy and family support services for toddlers who are victims of domestic violence referred through the courts to the Community Action Agency (CAA) Head Start Program. The current contract expires on July 31, 2008. Exercising the three OTR periods will bring the cumulative value of the contract to $400,000.

Contract Term and Estimated Usage:	December 12, 2007 through July 31,2008	**$100,000***
Three OTRs and Usage:	August 1, 2008 through July 31, 2011	**$300,000**
Cumulative Value:		**$400,000**

*For seven months and 19 days (contract term adjusted to run concurrently with school year)

Managing Agency and Funding Source: CAA – Federal Revenue

Contract Measure: No measure

Review Committee Date: August 15, 2007; Item #5-02

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•University of Miami, Linda Ray Intervention Center (Local vendor)	1400 N.W. 10th Ave. 601-B Miami, FL 33136	Dr. Patricia Bloom

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Aylin Borrego, Department of Procurement Management

Jane Mc Queen, Community Action Agency

JUSTIFICATION

This contract provides specialized therapy and family support services for toddlers who are referred through the courts and are victims of domestic violence for the Community Action Agency (CAA) Head Start Program. CAA entered into a partnership with the Linda Ray Intervention Center and the Eleventh Circuit Juvenile Justice Division in the Safe Start project in 1998. This partnership is one of 24 Early Head Start (EHS) Programs that were awarded an Early Head Start/Child Welfare Services Initiative. The intent of this Initiative is to bridge gaps between EHS programs and child welfare agencies and create linkages in order to provide services to at-risk children and families. The families are ordered by the Courts to participate in Infant Mental Health activities. The Infant Mental Health services are delivered by licensed therapists at the Linda Ray Intervention Center through a dyadic therapy model.

Linda Ray Intervention Center is the sole provider of the Harris Institute Model of therapy and the accompanying assessment protocol for children in the child welfare system in Miami.

The current contract expires on July 31, 2008. Exercising the three OTR periods will bring the cumulative value of the contract to $400,000.