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OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(O)(1)(E)

Resolution No. R-497-08

Date: May 6, 2008

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Resolution Waiving Formal Bid Procedures

This package, listed as Agenda Item No. 3(L) on the April 15, 2008 Budget and Finance Committee meeting agenda, was amended to reflect the Committee's recommendation to remove People's Transportation Plan sub-tax funds as a funding source for the following items:

- ***Item 3.1: Dealer Original Equipment Manufacturer (OEM) Mobile Equipment Parts and Repair Services***
- ***Item 3.3: Elevator Maintenance Services***
- ***Item 3.4: Oil/Water Separation***
- ***And, Item 3.5: Original Equipment Manufacturer (OEM) Parts and Services for Forklifts and Vehicles Lifts***

Recommendation

It is recommended that the Board of County Commissioners waive competitive bidding procedures for the attached contracts to purchase goods and services pursuant to Section 2-8.1 of the County Code and Section 4.03(D) of the Home Rule Charter, in the best interest of Miami-Dade County. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying Bid Waiver Package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying Bid Waiver Package states the funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.***

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying Bid Waiver Package. Each department's contract manager is reflected in the agenda item.

Delegated Authority

If this item is approved, the County Mayor or his designee will have the authority to exercise in his discretion subsequent options-to-renew, extend contracts for purchase of goods and services in accordance with the terms and conditions of the contracts listed in the accompanying Bid Waiver Package.

Background

Section 1 SOLE SOURCES

A sole source purchase is the procurement of a good or service under Administrative Order 3-38 for which there is no other vendor who can compete to provide the good or service, and an equal product or service is not available from any other supplier.

There are no items for this section.

Section 2 BID WAIVERS

A bid waiver is a purchase of a good or service under Administrative Order 3-38 without formal competitive bidding when it is determined to be in the best interest of the County.

There are no items for this section.

Section 3 EMERGENCY PURCHASES

An emergency purchase is an unforeseen or unanticipated urgent and immediate need for goods or services where the protection of life, health, safety or welfare of the community, or the preservation of public properties, would not be possible using other purchasing methods described in Administrative Order 3-38.

Item 3.1: Dealer Original Equipment Manufacturer (OEM) Mobile Equipment Parts and Repair Services ratifies an emergency award of a bridge contract to purchase dealer original equipment manufacturer parts and repair services for trucks and heavy mobile equipment for various County departments. The amount being requested is **$4,742,500**.

Item 3.2: Dealer Original Equipment Manufacturer (OEM) Vehicle Parts and Repair Services ratifies an emergency award of a bridge contract for the purchase of dealer original equipment manufacturer parts and repair services for all County-owned passenger vehicles for General Services Administration and Miami-Dade Water and Sewer departments. The amount being requested is **$782,000**.

Item 3.3: Elevator Maintenance Services ratifies an emergency award of a bridge contract to purchase elevator maintenance services for the Miami-Dade Housing Agency and Miami-Dade Transit (MDT). The amount being requested is **$108,000**.

Item 3.4: Oil/Water Separation ratifies an emergency award of a bridge contract and to purchase oil/water separation services for Miami-Dade Transit (MDT). The amount being requested is **$100,000**.

Item 3.5: Original Equipment Manufacturer (OEM) Parts and Services for Forklifts and Vehicles Lifts ratifies an emergency award of a bridge contract for Miami-Dade Transit (MDT) to purchase original equipment manufacturer (OEM) parts and repairs for forklifts and vehicle lifts used in bus operations. The amount being requested is **$100,000**.

Section 4 NON-COMPETITIVE CONTRACT MODIFICATIONS

A non-competitive contract modification is a supplemental allocation for goods or services that exceeds the scope of the original contract allocation, or a modification of an established non-competitive contract, representing a waiver of the competitive bidding process under Administrative Order 3-38.

There are no items for this section.

Section 5 CONFIRMATION (UNAUTHORIZED) PURCHASES

A confirmation purchase is a ratification action approving an unauthorized purchase in accordance with Administrative Order 3-38.

There are no items for this section.

Section 6 APPROVAL OF THE USE OF PEOPLE'S TRANSPORTATION PLAN SURTAX FUNDS

Per Ordinance No. 02-116, the use of People's Transportation Plan (PTP) surtax funds surtax funds requires Board approval, regardless of the dollar amount. The allocated PTP surtax funds will support expanded operations associated with the implementation of capital improvements, maintenance, and/or operations as described by the PTP legislation (Ordinance No. 02-116) and its amendments, including but not limited to, Resolution No. R-1154-03 adopted on October 9, 2003, which added the Miscellaneous Capital Improvements Projects List and authorized significant infrastructure improvements for existing Miami-Dade Transit facilities.

There are no items for this section.

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: May 6, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(E)

Please note any items checked.

_____ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

✓ Bid waiver requiring County Manager's written recommendation

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ Housekeeping item (no policy decision required)

_____ No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(E)
5-6-08

RESOLUTION NO. **R-497-08**

RESOLUTION WAIVING FORMAL BID PROCEDURES FOR THE PURCHASE OF GOODS AND SERVICES AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AWARD SAME, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds it is in the best interest of Miami-Dade County to waive formal bid procedures for the purchase of goods and services and to authorize the County Mayor or his designee to award such contracts, with authority to exercise options-to-renew established thereunder pursuant to Section 4.03(D) of the Home Rule Charter and Section 2-8.1 of the County Code by a two-thirds (2/3s) vote of the Board members present. No People's Transportation Plan (PTP) surtax monies shall be used to fund any of the purchases authorized under this resolution.

The foregoing resolution was offered by Commissioner **Dennis C. Moss** , who moved its adoption. The motion was seconded by Commissioner **Natacha Seijas** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	**aye**		
Barbara J. Jordan, Vice-Chairwoman	**aye**		
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**absent**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Joe A. Martinez	**absent**	Dennis C. Moss	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**absent**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of May, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

Item 3.1

Contract No: E5380-0/08

Contract Title: **Dealer Original Equipment Manufacturer (OEM) Mobile Equipment Parts and Repair Services (Heavy Fleet)**

Description: This emergency bridge contract was established for the purchase of dealer original equipment manufacturer (OEM) parts and repair services for trucks and heavy mobile equipment for various County departments.

Contract Term: February 1, 2008 through June 30, 2008 (five months)

Allocation/Managing Agencies/Funding Sources:

Allocation	Department	Funding Source
$ 50,000	MDAD	Operating Revenue
$ 630,000	MDFR	Fire District Funds
$3,270,000	GSA	Internal Service Funds
$ 300,000	MDT	General Fund, Operating Revenue and Grants
$ 17,500	PWD	General Fund and Proprietary Revenue
$ 475,000	WASD	Operating Revenue

Contract Amount: **$4,742,500**

Previous Contract Allocation: $15,344,752 for two years and one month

Method of Award: Emergency

Vendors:	Address	Principal
•Ace Lawnmower Service Inc. (Local vendor)	6620 S.W. 8th St. Miami, FL 33144	John B. Fogg, Jr.
•Blanchard Machinery, Inc. (Local vendor)	14301 N.E. 19th Ave. North Miami, FL 33181	Scott S. Baxter
•Clarke Waste Systems, Inc. (Local vendor)	2651 Wiles Rd. Pompano Beach, FL 33073	Steven D. Clarke
•Dynamic Power Hydraulic Inc. (Local vendor)	3377 N.W. 69th St. Miami, FL 33147	Glenn Wyatt
•Electric Sales and Service Inc. (Local vendor)	340 N.E. 75th St. Miami, FL 33138	William W. York, Jr.

•Florida Detroit Diesel – Allison, Inc. (Local vendor)	2277 N.W. 14th St. Miami, FL 33125	Sergio Jimenez
•Genuine Parts Co. (Non-local vendor)	2999 Circle 75 Pkwy. Atlanta, GA 30339	Thomas Gallagher
•Hydraulic Sales & Service Inc. (Local vendor)	3700 N.W. South River Dr. Miami, FL 33142	Cleveland H. Jones, III
•Hydraulic Technicians, Inc. (Local vendor)	3735 N.W. 78th St. Suites A & B Miami, FL 33147	Asriel Sebastian
•Kelly Tractor Co. (Local vendor)	8255 N.W. 58th St. Miami, FL 33152	Nicholas D. Kelly
•Knapheide Truck Equipment Co. S.E. (Non-local vendor)	1848 Westphalia Strasse Quincy, IL 62305	Lloyd H. Glick
•Municipal Equipment Co. LLC (Non-local vendor)	2049 West Central Blvd. Orlando, FL 32805	Robert J. Fenneman
•National Truck Parts of Florida, Inc. (Non-local vendor)	1221 US Hwy. 301 North Tampa, FL 33619	Don M. Hardin
•Nortax Equipment Co. Southeast, LP (Non-local vendor)	One John Deere Pl. Moline, IL 61265	James A. Earnshaw
•Old Dominion Brush Co. (Non-local vendor)	5118 Glen Alden Dr. Richmond, VA 23231	April Davenport
•Palmetto Ford Truck Sales Inc. (Local vendor)	7245 N.W. 36th St. Miami, FL 33166	Daniel Ygelsias
•Palm Truck Centers, Inc. (Local vendor)	2441 State Road 7 #441 Ft. Lauderdale, FL 33317	David A. Weiger
•Power Brake Exchange, Inc. (Local vendor)	2050 N.W. 23rd St. Miami, FL 33242	John A. Kennedy
•Rechtien International Trucks, Inc. (Local vendor)	7227 N.W. 74th Ave. Miami, FL 33166	Richard C. Rechtien

•Team Equipment, Inc. (Non-local vendor)	6620 Orchid Lake Rd. New Port Richey, FL 34653	John Geras
•Ten-8 Fire Equipment, Inc. (Non-local vendor)	2904 59th Ave. Dr. E. Bradenton, FL 34203	Dann A. Bouwer
•Total Truck Parts, Inc. (Non-local vendor)	6545 Wallis Rd. West Palm Beach, FL 33413	Marc Karon

Performance Data: There are no performance issues for these 22 firms.

Compliance Data: Hydraulic Technician, Inc. was issued a Notice of Violation (NOV) on August 5, 2005 for failure to pay the appropriate Living Wage rate. The firm has complied and the violation has been closed.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date: February 6, 2008; Item #6-10

Local Preference: The Local Preference Ordinance will apply to all purchases.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected.

Contract Managers: Pablo Martinez, Department of Procurement Management

Neivy Garcia, Miami-Dade Aviation Department

Martin Dareff, General Services Administration

Marianela Betancourt, Miami-Dade Fire Rescue

Daryl Hurston, Miami-Dade Transit

Orky Rodriguez, Public Works Department

Gregory Hicks, Miami-Dade Water and Sewer Department

Contract Effective Date: January 1, 2008 subject to retroactive approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by General Services Administration (GSA) on January 1, 2008 for the purchase of dealer original equipment manufacturer (OEM) parts and repair services for all County-owned trucks and heavy mobile equipment. The same vendors and pricing that were established on the previous contract were used for this emergency bridge contract.

This contract serves as a bridge to provide continuity of services while the replacement contract is awarded. The replacement contract was prolonged due to the extensive time required to tabulate and evaluate the large amount of bids submitted and the number of line items (432) in the bid solicitation. The recommendation to award the replacement contract is being presented to the Budget and Finance Committee on April 15, 2008 as **Item 1.1** in the Award of Competitive Contracts package.

The issuance of this emergency contract was certified by the director of GSA, as required by Administrative Order 3-38.

Item 3.2

Contract No:	E5387-0/08
Contract Title:	**Dealer Original Equipment Manufacturer (OEM) Parts and Repair Services (Light Fleet)**
Description:	This emergency bridge contract was established for the purchase of dealer original equipment manufacturer (OEM) parts and repair services for all County-owned passenger cars, station wagons, vans, pickup trucks, sport utility vehicles, suburbans, walk-in step vans, and motorcycles for General Services Administration (GSA) and Miami-Dade Water and Sewer (WASD) departments.
Contract Term:	February 1, 2008 through April 30, 2008 (three months)

Allocation/Managing Agencies/Funding Sources:	**Allocation**	**Department**	**Funding Source**
	$755,000	GSA	Internal Service Funds
	$ 27,000	WASD	Operating Revenue
Contract Amount:	**$782,000**		

Previous Contract Allocation:	$13,925,625 for six years and one month
Method of Award:	Emergency

Vendors:	**Address**	**Principal**
•Atlantic Ford Truck Sales Inc. (Local vendor)	2840 Center Port Circle Pompano Beach, FL 33064	Philip S. Maas
•Auto Holding Corp. (Local vendor)	110 S.E. 6th St. Fort Lauderdale, FL	Michael E. Maroone
•Blake Chevrolet and Cadillac Inc. (Local vendor)	30401 S. Federal Hwy. Homestead, FL 33030	C.L. Blake, Jr.
•Gus Machado Ford, Inc. (Local vendor)	1200 W. 49th St. Hialeah, FL 33012	Gus Machado
•Hialeah Dodge LLC d/b/a Potamkin Rivera Dodge (Local vendor)	6600 Cowpen Rd. Miami Lakes, FL 33014	Walter Ritter
•Miami Automotive Retail, Inc. d/b/a Brickell Motors (Local vendor)	665 S.W. 8th St. Miami, FL 33130	Mario Murgado

•Palmetto Ford Truck Sales Inc. (Local vendor)	7245 N.W. 36th St. Miami, FL 33166	Daniel Ygelsias
•Rechtien International Trucks, Inc. (Local vendor)	7227 N.W. 74th Ave. Miami, FL 33166	Richard C. Rechtien

Performance Data: There are no performance issues for these eight firms.

Compliance Data: There are no compliance issues for these eight firms.

Contract Measure: The Small Business Enterprise Bid Preference

Review Committee Date: February 6, 2008; Item #6-04

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected.

Contract Managers: Pablo Martinez, Department of Procurement Management

Martin Dareff, General Services Administration

Gregory Hicks, Miami-Dade Water and Sewer Department

Contract Effective Date: January 1, 2008 subject to retroactive approval by the Board and expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by the General Services Administration and Miami-Dade Water and Sewer departments on January 1, 2008 for continuity of supply of dealer OEM parts and repair services for County-owned passenger cars, station wagons, vans, pickup trucks, sport utility vehicles, suburbans, walk-in step vans, and motorcycles.

This emergency contract served as a bridge to provide continuity of services while the current contract was awarded. The recommendation to award the replacement contract was approved by the Board on March 4, 2008.

The tabulation and evaluation of the bids for the replacement contract was prolonged due to bids received from related parties that were presumed to be collusive. This issue had to be addressed and bidders were given time to respond to the County's presumption, causing significant delays in the award of replacement contract.

The issuance of this emergency contract was certified by the director of GSA, as required by *Administrative Order 3-38.*

Item 3.3

Contract No:	E0058-0/08
Contract Title:	**Elevator Maintenance Services**
Description:	This emergency bridge contract in the amount of $108,000 was established for the purchase of elevator maintenance services for Miami-Dade Housing Agency (MDHA) and Miami-Dade Transit (MDT) for the purchase of elevator maintenance services.
Contract Term:	January 1, 2008 through September 30, 2008 (nine months)

Allocation/Managing Agencies/Funding Sources:

Allocation	Department	Funding Source
$ 8,000	MDHA	Federal Revenue
$100,000	MDT	General Fund, Operating Revenue and Grants
$108,000		

Contract Amount: **$108,000**

Previous Contract Allocation:	$408,725 for 18 months
Method of Award:	Emergency

Vendors:	**Address**	**Principal**
•Kone, Inc. (Non-local vendor)	One Kone Ct. Moline, IL 61265	Vance W. Tang
•Thyssenkrupp Elevator Corp. (Non-local vendor)	114 Town Park Dr. NW Kennesaw, GA 30144	Richard T. Hussy

Performance Data:	There are no known performance issues for these two firms.
Compliance Data:	Thyssenkrupp Elevator Corp. was issued a Living Wage violation on May 26, 2005 for failing to submit certified payrolls. The firm has complied and the violation has been closed.
Contract Measure:	No measure
Review Committee Date:	January 9, 2008; Item #2-06
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by the funding source.

Contract Managers: Terry Rolle, Department of Procurement Management

Mari Saydal Hamilton, Miami-Dade Housing Agency

Daryl Hurston, Miami-Dade Transit

Contract Effective Date: January 1, 2008 subject to retroactive approval by the Board, expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract issued on January 1, 2008 for Miami-Dade Housing Agency (MDHA) and Miami-Dade Transit (MDT) to ensure continuity of elevator maintenance services. This contract serves as a bridge to provide continuity of services while the replacement contract is awarded. The successor contract is expected to be in place by September 2008.

There was an immediate need for continuity of elevator maintenance services to comply with local and federal regulations, including ADA requirements. Elevators must be maintained and fully operational at all times in order to provide quality service to MDT patrons.

The issuance cf this emergency contract was certified by the directors of MDHA and MDT, as required by *Administrative Order 3-38.*

Item 3.4

Contract No:	E5477-0/08
Contract Title:	**Oil/Water Separation Services**
Description:	This emergency bridge contract was established for the purchase of oil/water separation services for Miami-Dade Transit (MDT).
Contract Term:	December 31, 2007 through May 31, 2008 (five months)
Managing Agency/Funding Source:	MDT - General Fund, Operating Revenue and Grants
Contract Amount:	**$100,000**
Method of Award:	Emergency

Vendor:	**Address**	**Principal**
•Sorbant Environmental Corp. (Local vendor)	1764 N.E. 205th Terr. Miami, FL 33179	Joel Friedland

Performance Data:	There are no known performance issues.
Compliance Data:	There are no compliance issues with this firm.
Contract Measure:	No measure
Review Committee Date:	January 9, 2008; Item #2-02
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected.
Contract Managers:	Jesus Lee, Department of Procurement Management Daryl Hurston, Miami-Dade Transit
Contract Effective Date:	December 1, 2007 subject to retroactive approval by the Board, expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by Miami-Dade Transit (MDT) on December 1, 2007 for the purchase of oil/water separation services.

This contract serves as a bridge to provide continuity of services while the replacement contract is awarded.

This contract is used by bus and rail maintenance to filter the storm drains in the garages to prevent oil from the buses from penetrating the filters into the sewer system. The vendor comes on a schedule to take out the old filters, replace with new filters and pack the old filters in a drum for disposal by MDT in accordance with the hazardous waste disposal companies' requirements.

There was an immediate need for continuity of oil and water preparation services to maintain compliance with local and federal regulations, including Department of Environmental Resource Management requirements. The bid award recommendation for the successor contract was not completed until March 2008 due to legal issues presented by the apparent low bidder, therefore, this emergency contract was issued.

The issuance of this emergency contract was certified by the director of the MDT, as required by *Administrative Order 3-38.*

Item 3.5

Contract No:	E8614-0/08
Contract Title:	**Original Equipment Manufacturer (OEM) Parts and Service for Forklifts and Vehicle Lifts**
Description:	This emergency bridge contract was established for the purchase of parts and repair services for forklifts and vehicle lifts used in bus operations for Miami-Dade Transit (MDT).
Contract Term:	February 1, 2008 through July 31, 2008 (six months)
Managing Agency/Funding Source:	MDT - General Fund, Operating Revenue and Grants
Contract Amount:	**$100,000**
Method of Award:	Emergency

Vendors:	**Address**	**Principal**
•Crown Equipment Corp. (Non-local vendor)	40 S. Washington St. New Bremen, OH 45869	James F. Dicke
•Jobbers Equipment Warehouse, Inc. (Local vendor)	5440 N.W. 78th Ave. Miami, FL 33166	Ronald M. Ahearn
•Steril-Koni USA, Inc. (Non-local vendor)	200 Log Canoe Circle Stevensville, MD 21666	Jean Dellamore

Performance Data:	There are no performance issues for all three firms.
Compliance Data:	There are no compliance issues for all three firms.
Contract Measure:	No measure
Review Committee Date:	February 6, 2008; Item #6-06
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected.
Contract Managers:	Jesus Lee, Department of Procurement Management Daryl Hurston, Miami-Dade Transit

Contract Effective Date: February 1, 2008 subject to retroactive approval by the Board, expiration of the mayoral veto period.

JUSTIFICATION

Seeking ratification of an emergency bridge contract awarded by Miami-Dade Transit (MDT) on February 1, 2008 for the purchase of forklift and vehicle lift parts and repair services in order to perform routine maintenance and repairs pending the award of the replacement contract.

This contract serves as a bridge to provide continuity of services while the replacement contract is awarded. The successor contract is expected to be in place by August 2008.

The forklifts and vehicle lifts utilized through this contract are constantly used to maintain MDT buses. MDT has been utilizing parts in inventory and performed repairs in-house prior to the effective date of this contract. There was an immediate need for parts and services for forklifts and vehicle lifts.

The issuance of this emergency contract was certified by the director of the MDT, as required by *Administrative Order 3-38.*