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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: December 2, 2008

Agenda Item No. 8(L)(1)(B)

To: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

From: George M. Burgess County Manager

Resolution No. R-1326-08

Subject: FY 2008-09 Budget for the Naranja Lakes Community Redevelopment Agency

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Recommendation

It is recommended that the Board of County Commissioners (BCC) adopt the attached resolution approving the Naranja Lakes Community Redevelopment Agency's (CRA's) FY 2008-09 budget for the Naranja Lakes Community Redevelopment Area (the "Area"). The CRA's budget includes revenues and expenditures in the amount of $7,068,989.

Scope of Agenda Item

This resolution provides the appropriation of tax increment funds derived from the Naranja Lakes Community Redevelopment Area, which lies within Commission Districts 8 and 9.

Fiscal Impact / Funding Source

The CRA's revenue source is generated through the incremental growth of ad valorem revenues beyond an established base year, Tax Increment Financing (TIF), as defined in Section 163.387 of the Florida State Statutes. The Countywide tax increment revenue is $1,719,902 and the Unincorporated Municipal Service Area (UMSA) tax increment revenue is $712,731.

Track Record / Monitor

This resolution does not provide for contracting with any specific entity. The resolution approves the CRA's FY 2008-09 Budget.

Background

On May 6, 2003, the BCC approved the establishment of the CRA when it approved the CRA's Redevelopment Plan (Plan) pursuant to Resolution R-418-03 and the funding of the Plan when it enacted Ordinance No. 03-106 (Trust Fund). An Interlocal Agreement between Miami-Dade County and the Naranja Lakes CRA was approved by the BCC on July 22, 2003. The Interlocal Agreement requires the CRA to submit for County approval an annual budget for the implementation of the Plan.

It is recommended that the BCC approve the CRA's FY 2008-09 budget of $7,068,989 which was approved by the CRA on October 6, 2008. The budget includes revenue sources of County and UMSA Tax Increment Revenues ($2,432,633), carryover from prior years ($4,443,449), $70,000 for commercial grants from funds obtained through the Office of Community and Economic Development (OCED), and $122,907 of interest earnings.

Administrative expenditures total $305,621 and represent 12 percent of the total tax increment revenues, excluding the 1.5 percent County Administrative Charge ($36,489), satisfying the 20 percent cap in administrative expenditures required by the Interlocal Agreement.

Operating Expenditures total $6,588,000, of which $4,800,000 is allocated for capital infrastructure improvements directly related to the completion of the primary redevelopment project (Mandarin Lakes), $132,000 is allocated for construction consultant services, and $1.15 million for debt service payments on the existing Sunshine Commission loans. Other miscellaneous operating expenditures include community policing and security ($329,000), legal services ($75,000), residential and commercial grant programs ($100,000), project management supplies ($2,000) and a $138,879 reserve.

The Tax Increment Financing Coordinating Committee reviewed the CRA's budget on November 3, 2008 and recommended it for BCC approval.

Cynthia W. Curry
Senior Advisor to the County Manager

Attachments

cmo00609

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: December 2, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(L)(1)(B)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(L)(1)(B)
12-2-08

RESOLUTION NO. **R-1326-08**

RESOLUTION APPROVING THE BUDGET FOR FISCAL YEAR 2008-09 FOR THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY

WHEREAS, the Interlocal Cooperation Agreement between Miami-Dade County, Florida (the "County") and the Naranja Lakes Community Redevelopment Agency (the "Agency") requires that the Agency transmit its adopted annual budget to the Board of County Commissioners of Miami-Dade County, Florida (the "Board") for approval; and

WHEREAS, this Board desires to approve the Agency's adopted annual budget for Fiscal Year 2008-09 for the Naranja Lakes Community Redevelopment Area in the form attached hereto as Exhibit I and incorporated herein by reference; and

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The matters contained in the foregoing recitals are incorporated in this Resolution by reference.

Section 2. This Board approves the Agency's annual adopted budget for Fiscal Year 2008-09 related to the Naranja Lakes Community Redevelopment Area in the form attached hereto as Exhibit I.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Carlos A. Gimenez** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman **aye**
Barbara J. Jordan, Vice-Chairwoman **aye**

Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Joe A. Martinez	**aye**	Dennis C. Moss	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day December, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Mandana Dashtaki

Exhibit I

Naranja Lakes
Community Redevelopment Agency
FY 2008 - 2009 Proposed Budget

(FY 2008-09 begins October 1, 2008)

Revenues	FY 06-07 Adopted Budget	FY 06-07 Actual	FY 07-08 Adopted Budget	FY 07-08 Projection	FY 08-09 Proposed Budget
UMSA Tax Increment Revenue (TIR)	760,580	571,403	701,232	701,232	712,731
County Tax Increment Revenue (TIR)	1,311,194	1,311,194	1,576,998	1,576,998	1,719,902
Carryover from prior year	4,623,369	4,641,871	5,322,300	5,360,540	4,443,449
Other- OCED Economic Development Grant		-	70,000	-	70,000
New Bonds Issues (net of Cap interest)		-	4,679,601	-	-
Interest earnings	180,000	285,769	75,534	231,847	122,907
Revenue Total	**6,875,143**	**6,810,237**	**12,425,665**	**7,870,617**	**7,068,989**
Expenditures					
Administrative Expenditures:					
Employee salary and fringe					
Contractual Services (Economic Dev. Coord.)		-	10,000	22,000	88,000
Insurance					
Audits and studies	2,500	-	2,500	-	2,500
Printing and publishing		490	-	-	-
Clerk and Meeting Costs	3,800	2,675	5,000	2,609	4,000
Advertising and notices	3,000	4,216	3,900	4,433	4,700
Travel (includes Educational Seminars)	5,000	200	6,500	980	3,000
Rent/lease costs					
Office equipment and furniture					
CRA Support Staff Office			216,187		75,000
Memberships and State Fee		895		1,095	1,095
Other Admin. Exps (Direct Cnty Support)	78,000	77,115	96,021	98,505	127,326
(A) Subtotal Admin Expenses	**92,300**	**85,591**	**340,108**	**129,622**	**305,621**
County Administrative Charge at 1.5%	31,077	28,239	34,173	34,173	36,489
County Reimbursement of Advances	-	-	-	-	-
(B) Subtot Adm Exp & County Charge	**123,377**	**113,830**	**374,281**	**163,796**	**342,110**
Operating Expenditures:					
Employee salary and fringe					
Contractual services (Construction Consultant)	50,000	53,248	104,400	71,274	132,000
Insurance					
Economic Development Program (OCED)	50,000	-	70,000	-	70,000
Project Mgt. Supplies	1,000	-	1,000	1,500	2,000
Marketing Contingency	9,000	-	-	-	-
Community Policing and Security	255,000	252,699	325,000	306,216	329,000
Legal services/court costs	50,000	48,125	75,000	49,543	75,000
Land/building acquisitions					
Infrastructure improvements	3,848,926	127,621	10,270,984	1,878,192	4,800,000
Building construction & improvements					
Debt service payments	1,090,000	864,497	1,015,000	956,646	1,150,000
Redevelopment grants - residential	45,000	-	14,100	-	14,100
Redevelopment grants - commercial	60,000	-	15,900	-	15,900
Transfers out to others (attach list)					
Debt Issuance Costs					
Enhance Lighting and Lighting Survey	-	-	110,000	-	-
(C) Subtotal Oper. Expenses	**5,458,926**	**1,346,190**	**12,001,384**	**3,263,372**	**6,588,000**
(D) Reserve	**1,292,840**		**50,000**		**138,879**
Expenditure Total (B+C+D)	**6,875,143**	**1,460,020**	**12,425,665**	**3,427,167**	**7,068,989**
Cash Position (Rev-Exp)		**5,350,217**	**-**	**4,443,449**	**-**

Projects:	FY 06-07 Planned Expenditures	FY 06-07 Actual Expenditures	FY 07-08 Planned Expenditures	FY 07-08 Projected Expenditures	FY 08-09 Proposed Expenditures
Primary Redevelopment Project (Mandarin Lakes)	3,848,926	127,621	10,270,984	1,878,192	4,800,000
Community Policing [Security Studies]	255,000	252,699	325,000	306,216	329,000
US1 corridor plan aesthetics	-	-	-	-	-
Other Studies to be determined	-	-	110,000	-	-
Economic Development Programs	50,000	-	70,000	-	70,000
Redevelopment grant program - residential	45,000	-	14,100	-	14,100
Redevelopment grant program - commercial	60,000	-	15,900	-	15,900
Additional projects - attach list	-	-	-	-	-
Total project dollars here:	4,258,926	380,320	10,805,984	2,184,408	5,229,000

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NARANJA LAKES CRA
FY 2008-09 PROPOSED OPERATING BUDGET

	FY 07-08 BUDGET	FY 07-08 ACTUAL AS OF 08-11-08	FY 07-08 PROJECTION	FY 08-09 PROPOSED
REVENUES				
Carryover	1,509,098	1,589,618	1,589,618	672,125
TIF Revenues				
UMSA Tax Increment Revenue	701,232	701,232	701,232	712,731
County Tax Increment Revenue	1,576,998	1,576,998	1,576,998	1,719,902
CDBG Grant	70,000	-	-	70,000
Interest	30,000	72,699	85,899	63,761
Revenue Total	**3,887,328**	**3,940,547**	**3,953,747**	**3,238,519**
EXPENDITURES				
Administrative Expense				
Contractual Services (Economic Dev. Coord.)	10,000	-	22,000	88,000
Audits and Studies	2,500	-	-	2,500
Printing & Publishing	-	-	-	-
Meeting Costs (Includes After Hours Security)	5,000	1,798	2,609	4,000
Advertising and Notices	3,900	4,181	4,433	4,700
Travel (Includes Educational Seminars)	6,500	980	980	3,000
CRA Support Staff Office	216,187	-		75,000
Direct County Support	96,021	-	98,505	127,326
(A) Subtotal Administrative Expense	**340,108**	**6,959**	**128,527**	**304,526**
Operating Expense				
County Administrative Charge (1.5%)	34,173	34,173	34,173	36,489
F.R.A. Membership and State Fee	-	1,095	1,095	1,095
Project Management Supplies	1,000	-	1,500	2,000
Marketing	-	-	-	-
Redevelopment Grants - Residential	14,100	-	-	14,100
Redevelopment Grants - Commercial	15,900	-	-	15,900
Community Policing and Security	325,000	231,216	306,216	329,000
Enhance Lighting and Lighting Survey	110,000	-	-	-
Economic Development Programs (OCED)	70,000	-	-	70,000
Legal Services	75,000	39,543	49,543	75,000
Debt Payments	1,015,000	372,169	956,646	1,150,000
Construction Consultant	104,400	55,274	71,274	132,000
Reserves	50,000	-	-	50,000
Transfer to Capital	1,732,647	1,732,647	1,732,647	**1,058,410**
(B) Subtotal Operating Expenses & Reserves	**3,547,220**	**2,466,117**	**3,153,095**	**2,933,994**
Expenditures Total (A+B)	**3,887,328**	**2,473,076**	**3,281,622**	**3,238,520**
Revenues Less Expenditures Total	**0**	**1,467,471**	**672,125**	**(0)**

NARANJA LAKES CRA
PROPOSED FY 2008-09 CAPITAL BUDGET

REVENUES	FY 07-08 ADOPTED BUDGET	FY 07-08 ACTUAL AS OF 08-13-08	FY 07-08 PROJECTION	FY 08-09 PROPOSED
Carryover	3,813,202	3,770,922	3,770,922	3,771,324
Transfer from Operating Funds	1,732,647	1,732,647	1,732,647	1,058,410
New Loan (Projected Funding Gap)	4,679,601	-	-	
Interest	45,534	121,623	145,948	59,146
Revenue Total	**10,270,984**	**5,625,192**	**5,649,517**	**4,888,880**
EXPENDITURES				
Issuance Costs	-	-	-	-
Payments to Construction Consultant	-	-	-	-
Payments Towards Construction	10,270,984	610,373	1,878,192	4,800,000
Debt Payments	-	-	-	-
Construction Reserve	-			88,880
Expenditure Total	**10,270,984**	**610,373**	**1,878,192**	**4,888,880**
Revenue Less Expenditures	**0**	**5,014,819**	**3,771,324**	**0**

Naranja Lakes Community Redevelopment Agency (CRA) Initiative
Proposed Yearly Budget Report for 2008/2009

Reported by: Sgt. Oswaldo D. Hernandez

The anticipated CRA police budget for the next fiscal year is as follows:

Budget Breakdown:

- Last years CRA budget for MDPD Cutler Ridge Station: **$306,762.00**
- 7% contractual increase for MDPD on July 2008: **+$21,473.00**

*Providing an anticipated CRA police budget for 2008/2009 of: **$328,235.00**

Projects & Calculations:

The project named the **Reside Empowering Neighborhood Enforcement Walk** (RENEW) is comprised of 1 Lieutenant, 2 sergeants and 8 Officers who will saturate a neighborhood and respond door to door to meet all the families. The mass presence is accomplished within a 4 hour detail and provides a high visibility police presence of community policing officers. The operation is calculated at a comprised total of **$3,303 per detail**, times 6 details for the year that will be conducted every other month in different CRA communities totaling **$19,818 a year.**

Operational Sweeps: Operational Sweeps consist of one (1) sergeant and four (4) police officers, targeting specific crime trends in the NLCRD utilizing proactive law enforcement operation techniques. Operational Sweeps will last four hours, at an estimated average cost of **$ 1,307* per operation**.

Roving Patrol: Roving Patrols consist of one (1) uniformed police officer with a marked police vehicle providing high-visibility patrol. This officer will interact with members of the community to facilitate the building of a partnership between the community and law enforcement. Roving Patrols will last four hours, at an estimated average cost of **$254* per operation**.

The **CRA Administrative Coordinator** position referrers to the duties currently performed by Sergeant Oswaldo Hernandez, who oversees the daily/weekly analysis of crime trends along with the weekly scheduling of officers, collection, storage, and dissemination of all CRA files and paperwork to include the monthly, yearly, and periodic reporting of the program to the CRA Board and County staff. These tasks are currently provided for under the existing MOU and are vital to the success of the program. The request is for the allotment of 4 hours of administrative overtime at a current rate of **$327.10 per 4 hours**, times 52 weeks, providing a **yearly cost total of $17,009**.

Resolution No. 2008-02

RESOLUTION OF THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY APPROVING THE FISCAL YEAR 2008-09 BUDGET FOR THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY

WHEREAS, the Board desires to approve the Fiscal Year 2008-09 budget as amended for the Naranja Lakes Community Redevelopment Agency and transmit said budget to Miami-Dade County for review and approval, and;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and incorporated herein by this reference.

Section 2. The CRA Board hereby approves the fiscal year 2008-09 budget as amended, in the form attached hereto as Exhibit A.

Section 3. This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this 6th day of October 2008.

GAIL "NINA" BETANCOURT
CHAIRPERSON

ATTEST:

_____, Board Member

APPROVED AS TO LEGAL SUFFICIENCY

_____, CRA Attorney

Motion to adopt by Board Member Kenneth Forbes, seconded by Board Member Rene Infante.

Final Vote at Adoption:

Chairperson, "Nina" Betancourt	Yes
Commissioner Stuart Archer	Absent
Commissioner Kenneth Forbes	Yes
Commissioner Moe Hakssa	Yes
Commissioner Rene Infante	Yes
Commissioner Daniel Lipe	Yes
Commissioner Parsuram Ramkissoon	Absent
Commissioner Marleen Volkert	Yes