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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 11(A)(2)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: December 2, 2008

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution appointing Affordable Housing Advisory Board member, Amory Bodin and alternate members to the Community Affordable Housing Strategies Alliance

Resolution No. R-1367-08

This resolution was amended by the Economic Development and Human Services Committee to delete the words stricken through and to add the words underlines, as indicated in the item.

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Bruno A. Barreiro.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners

DATE: December 2, 2008

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(2)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(2)
12-2-08

RESOLUTION NO. **R-1367-08**

RESOLUTION APPOINTING AFFORDABLE HOUSING ADVISORY BOARD MEMBER, AMORY BODIN AND ALTERNATE MEMBERS TO THE COMMUNITY AFFORDABLE HOUSING STRATEGIES ALLIANCE

WHEREAS, the Board of County Commissioners ("Board") enacted Section 17-149, *et seq*. of the Code of Miami-Dade County ("Code"), which created the Community Affordable Housing Strategies Alliance ("CAHSA"); and;

WHEREAS, pursuant to Resolution No. R-588-08 CAHSA board members were appointed by the Board of County Commissioners; and

WHEREAS, Section 17-149(a)(15) of the Code requires one (1) representative from the Miami-Dade Affordable Housing Advisory Board to serve as a member of CAHSA ; and

WHEREAS, during the October 8, 2008 AHAB, Amory Bodin was selected unanimously by the AHAB to serve as a member of CAHSA; and

WHEREAS, pursuant to the Code alternate members may be appointed by this Board; and

WHEREAS, the resumes of Mr. Bodin and the candidates for alternate membership, are attached hereto and incorporated by reference as Exhibit A; and

WHEREAS, this Board desires to appoint Amory Bodin and each of the candidates for alternate membership to CAHSA,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby:

Section 1. Appoints Amory Bodin to serve as a member to CAHSA as the representative of the Affordable Housing Advisory Board.

Section 2. Appoints the following persons to serve as alternate members of CAHSA:

a. Jihad S. Rashid to serve as an alternate representative of the Tools for Change;

b. Terry A. Coble, Esq. to serve as an alternate representative of the Miami-Dade Partnership for Recovery;

c. Danielle Blake to serve as an alternate representative for the Affordable Housing Advisory Board;

d. Amanda Gorski Witt, M.A. to serve as an alternate representative for the Florida International University;

e. Michael C. Cox to serve as an alternate representative for the for-profit affordable housing developer; [[~~and~~]]

f. Jacob Coker-Dukowitz to serve an alternate representative for the Human Services Coalition of Dade County.

>>g. Alex Lastra to serve as an alternate representative for the Builders Association of South Florida; and

h. Emilio Fernandez to serve as an alternate representative for Miami-Dade Affordable Housing Foundation.<<[1]

[1] Words stricken through and/or [[double]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

The Prime Sponsor of the foregoing resolution is Chairman Bruno A. Barreiro. It was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Carlos A. Gimenez** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman **aye**
Barbara J. Jordan, Vice-Chairwoman **aye**

Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Joe A. Martinez	**aye**	Dennis C. Moss	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of December, 2008. This resolution shall become effective as follows: ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Terrence A. Smith

EXHIBIT A

AMORY BODIN
4632 SW 10th Street
Miami, Florida 33134
305-303-6578
abodin@bodinco.com

PROFESSIONAL EXPERIENCE

Owner 2002-Present
Bodin & Company, Inc., Miami, FL

- Tax, accounting and consulting services
  - Tax planning and compliance including income, multi-state, consolidate, sales and use, payroll returns.
  - Accounting and CFO "On-Call" services.
  - Accounting systems including QuickBooks and Microsoft SBA Accounting.
  - Industry experience includes construction, real estate development, commercial and residential condominium, condominiums conversions, property management, professional services and internet.
  - Work with under performing companies reorganizing business structure and recovery strategies.
  - Litigation support.
  - IRS/State Representation.

Project Manager/Consultant 1998-2002
Access Direct, Inc., Miami, FL

- Planned, designed and implemented internet and intranet business and communications strategies for Fortune 500 companies.
  - Hands on knowledge of SQL database and web application programming including ASP, VB Script and Java Script.

Vice President Operation 1992-1998
Access Technology, Inc., Minneapolis, MN and Miami, FL

- Responsible for financial reporting, tax compliance and business operations.
  - Started company as a recording studio with three employees and successfully transitioned to a 50 employee multi-state graphics/prepress company.
  - Clients included national grocery chain, Fortune 500 companies as well as small businesses.

Tax Senior 1986-1992
KPMG Peat Marwick, Duluth, MN

- Business and individuals tax compliance, tax research and spreadsheet modeling.

EDUCATION, PROFESSIONAL REGISTRATION

Certified Public Accountant
BA, Accounting — *University of Minnesota Duluth*

PERSONAL INFORMATION

Married and father of triplets. Finance Director for First United Methodist Church of Coral Gables. Eagle Boy Scout. To relax – reading and sailing.

Jihad S. Rashid
2983 Washington Street
Coconut Grove, Florida 33133
305.854-5934

e-mail: jsrashid@hotmail.com

SUMMARY OF SKILLS

Over 10 years of professional and administrative experience including commercial business development, contract management, economic development, elective office, marketing, research statistics, mixed use real estate & housing development, community planning and zoning advocacy; Computer Skills comprised of Word for Windows, XP Excel, PowerPoint provides the necessary skills to:

-Execute major projects
-Communicate effectively
-Provide analysis of reports polices & programs
-Develop and coordinate real estate and construction projects
-Organize data, materials, events and people
-Manage strategic relationships

2004-Present **PRESIDENT/CEO**
Coconut Grove Collaborative, Inc

'Provides leadership to the Board and staff in carrying out the Collaborative's mission and strategic objectives in affordable housing and economic development in the Village West community. Responsible for the planning, organizing, staffing, directing, coordinating and budgeting functions of the organization's operations. Develops and maintains liaisons with elected officials, businesses, governmental, civic and community entities. Acts as agency spokesperson and advocates for resources for program development and implementation. Ensures that contract compliance responsibilities are met.

2001-2003 **CHAIRMAN OF BOARD OF DIRECTORS**
Coconut Grove Collaborative, Inc

Participated in the visioning and organization process with community stakeholders, partners and local government representatives. Directly responsible for organizing the Board of Directors, incorporating the agency and attaining its' 501 c3 tax status designation. Served as "acting Executive Officer

2002-2003 **BUSINESS & ECONOMIC DEVELOPMENT ADMINISTRATOR**
Metro Miami Action Plan Trust / Miami-Dade County

This position entailed the charge overall responsibility for developing and administrating business & economic development policies and programs for a targeted population in Miami-Dade County. Contributed to the development of strategic plans, restructured and managed the revolving loan fund, developed the Business & Technology Resource Center, edited & published a business resource directory that featuring a companion world wide web based database are some of my accomplishments. Other projects and programs under my tutelage included developing venture business projects, policy review & analysis, advising the President /CEO, acting as liaison with various businesses & government entities.

2000-2001 **EMPOWERMENT ZONE PROGRAM DIRECTOR**
Global Workforce & Training Specialists

The Training & Employment Council of South Florida, contracts this agency to coordinate programs with One Stop Service Centers as a Service Provider. My responsibilities included implementing and administrating Empowerment Zone programs, outreach, job development, employer relations, and enrollee certifications. Additionally charged with MIS updating. Supervised a five member staff.

1999-2000 **CONTRACTS ADMINISTRATOR**
Training & Employment Council of South Florida /

Miami-Dade/Monroe WAGES Coalition

Scope of work and responsibilities included identifying & analyzing contract management issues; and recommending, and implementing solutions through a centralized contract procurement, Designing contract-monitoring tools, initiated and developed ad-hoc statistical summary to monitor contractor performance. Make specific recommendations for improving departmental decision-making capabilities. Duties also entailed the modification and design of service contracts, directing and overseeing independent monitoring functions, reviewing proposed changes in laws and regulations to determine impact they may have on departmental managerial policy. Conducting investigations into service provider misconduct and areas of potential fraud and abuse.

1998-1999 **EXECUTIVE DIRECTOR**
Coconut Grove Local Development Corporation

Charged with the general responsibility of the Economic Development Agency and its social services subsidiary. Successfully fulfilling organization's goals to; develop and attract business, developing moderate and low -income affordable housing, organizing and promoting area merchants, solicited grants and funding. Responsibilities also included developing and administering $1,000,000 budget, supervising a staff of 15. Managed targeted area programs and coordinated with municipal, county, state and federal governments developed a business incubator center.

EDUCATION

Hamilton University
Evanston, Wyoming
MBA 8-1978

Hamilton University
Evanston, Wyoming
B.S. Business Administration 6-74

University of Wisconsin
Madison, Wisconsin
6-1972 Program
Business Administration

DePaul University
Chicago, Illinois
6-1969

AFFILIATIONS

South Florida Community Development Coalition Board Member
ACCION USA Advisory Board
Coconut Grove Local Development Corporation-Past Board Member
Coconut Grove Chamber of Commerce-Past Board Member
Coconut Grove Homeowners & Tenants Association-Member
Coconut Grove Village Council- Past Vice-Chairman (elected two terms)
Alpha Phi Alpha Fraternity

RESUME

TERRY A. COBLE, ESQ.

601 NE 56th Street
Miami, FL 33137
(305) 751-0504

MEMBER:
Florida, California, Massachusetts, New York, New Jersey & Penn. Bars

SKILLS

Legal: Licensed attorney for over 30 years. Twenty-two years of experience in state and federal courts advocating on behalf of low-income people. Excellent expository, legal writing and research skills. Thorough knowledge of policy issues, procedural safeguards and substantive rights of marginalized people. Experience in state and local legislative advocacy.

Languages: Fluent French; elementary conversational knowledge of Spanish.

Other: Training in general community, marital and juvenile mediation.

EMPLOYMENT

November 2006 to Present

Consultant, Miami Coalition for the Homeless
Advocate at the local and state level for affordable housing for extremely-low and very-low income residents of Miami-Dade County.

January 2005 to Present

Consultant, Florida Bar Foundation
Write and revise disaster manual for use by legal services programs throughout state of Florida. Provide annual disaster training to staff of Florida legal services programs.

April 2003 to Present

Director, Florida Fiscal Policy Project
Provide independent non-partisan analysis of revenue and budgetary issues affecting the people of Florida. Research, write and publish reports on economic and social issues affecting the well-being of low & moderate-income Floridians.

April 1999 to March 2003

Policy Director, Human Services Coalition of Miami-Dade County, Inc.
Wrote policy papers and consumer access guides. Spearheaded the Greater Miami Prosperity Campaign. Coordinated the production of the Florida Self-Sufficiency Standard. Oversaw EITC and KidCare outreach projects. Staffed coalitions concerned with access to health care. Advocated for low-income children with state agencies and legislature.

April 1992 to April 1999

Staff Attorney, Legal Services of Greater Miami,Inc. Miami, FL.
Represented low income clients in areas of education, dependency court, public benefits, and disaster benefits. Successfully sued federal and state agencies to enforce rights of clients.

September 1991 to March 1992

Staff Attorney, California Advocates for Nursing Home Reform San Francisco, CA.
Provided legal information and advice to lawyers and family members regarding the rights of nursing home residents under federal and state law. Assisted in writing newsletter concerning these issues.

October 1989 to August 1991	**Staff Attorney, Children's Advocacy Institute, Sacramento, CA.** Advocated on behalf of children through research, coalition building, legislative advocacy, and litigation primarily in the areas of child care and child abuse.
May 1987 to June 1989	**Private Practice, Pittsfield, Massachusetts.** Represented clients in a variety of cases, including custody, dissolution of marriage, Social Security disability, immigration, involuntary medication, etc.
December 1986 to May 1987	**Team Coordinator, Rape Crisis Center, Hudson, N.Y.** Advocated on behalf of women and children subjected to sexual and physical abuse. Coordinated prosecutorial, police, social services and mental health agencies functions to ensure better assistance to victims.
December 1985 to Nov. 1986	**Crisis Worker, Berkshire Mental Health Center, Pittsfield, MA.** Performed crisis intervention with individuals at risk of being psychiatrically hospitalized, with the goal of preventing their institutionalization.
March 1980 to July 1985	**Managing Attorney, Division of Mental Health Advocacy, New Jersey Department of the Public Advocate, Trenton, N.J.** Represented clients in weekly commitment hearings, appeals of adverse decisions, hospital conditions, rights violations, special education, and SSI and Social Security disability claims. Worked with community agencies, families and support groups in attempts to reintegrate clients into community.
September 1977 to March 1980	**Staff Attorney, Division of Mental Health Advocacy, New Jersey Department of the Public Advocate, Trenton, N.J..** Represented clients in commitment hearings, hospital conditions, rights violations, and SSI and Social Security disability claims. Worked with community mental health agencies, families and support groups in attempts to reintegrate clients into community.
January 1976 to May 1977	**Legal Intern, Health Clinic, Camden Regional Legal Services, Inc., Camden, N.J.** Represented clients in Medicaid, Social Security and SSI disability, and Hill-Burton claims.
June 1974 to December 1976	**Research Assistant, Wharton Econometrics, Philadelphia, PA.** Assisted in gathering data and running regressions in support of large macroeconomic forecasting model.
November 1973 to Sept. 1974	**Mathematical Statistician, Social Security Administration, Washington, D.C.** Wrote summaries for large statistical matching project in order to obtain improved measurements of personal income.
August 1972 to Nov. 1973	**Research Assistant, Board of Governors of the Federal Reserve System, Washington, D.C.** Co-authored paper on pegging the foreign exchange rate. Wrote programs, performed regressions and mathematical proofs, collected data.
June 1972 to August 1972	**Research Assistant, Office of Economic Opportunity, Washington, D.C.** Wrote analyses for long range evaluation of manpower programs.

COMMUNITY ORGANIZATIONS

League of Women Voters of Florida, Vice-President, Fiscal Policy and Program Chair.

League of Women Voters of Miami-Dade County, Vice-President, Program Chair.

Greater Miami Chapter of the American Civil Liberties Union, Past President.

EDUCATION

LEGAL: **Rutgers University School of Law**, Camden, N.J.
J.D., June 1977. Dean's List.

COLLEGE: **George Washington University**, Washington, D.C.
B.A. Mathematics, May 1972. Dean's List.

5631 NW 112 AVENUE, APT. 103 • DORAL, FLORIDA 33178
PHONE (786) 517-7223 • E-MAIL DANIELLE@MIAMIRE.COM

DANIELLE BLAKE

PROFESSIONAL EXPERIENCE

Vice President of Government Affairs — October 2005 – Current
Realtor® Association of Greater Miami & the Beaches (RAMB) — Miami, Florida

Advocate for Realtor® issues such as property taxes, property insurance, affordable housing, mortgage fraud, commercial taxes, sign ordinance, business taxes, etc.

- **PROPERTY TAXES** – Teach classes on "Understanding Property Taxes and Proposed Reforms" and "Learn How to Appeal Your Property Tax Assessments"; assist in writing the Herald's Chairman Columns; served as real estate representative on Ch. 4's Sunday morning news and a panelist during the Master Brokers' Forum.
- **HOUSING** - Developed 2007 & 2008 RAMB's Housing Opportunities Certificate Program to teach Realtors® how to access housing programs and funding with the Florida Housing Finance Corporation (FHFC), the Housing Finance Authority (HFA), Metro Miami Action Plan (MMAP) and Office of Community and Economic Development (OCED); discovered the benefits of the Gulf Opportunity Zone (GO Zone) legislation and developed a class to teach Realtors® how to access these limited dollars; and serve as a watchdog for surtax.
- **MORTGAGE FRAUD** – Founded RAMB's Mortgage Fraud Task Force; hosted the first "Florida Real Property Fraud Panel of Experts" in the state; and serve as Co-Chair of the Education Committee of Miami-Dade Mayor Carlos Alvarez's Mortgage Fraud Task Force.
- **GRANTS** - Applied and received the 2007 Ambassadors for Cities grant ($5,000), the National Association of Realtors® (NAR) State and Local Initiative Grant ($1,500) and NAR's Smart Growth Grant ($3,000).

President & Founder — January 2005 – September 2005
Danielle Blake & Associates — Pensacola, Florida

- Contracted as the governmental affairs coordinator for the Escambia Sheriff's Office to handle all state and local government requests; secured $685,000 in state budgets requests during the 2005 legislative session for the sheriff's office.
- Served on the legislative team for Trinity Food Services during the 2005 legislative session.

Legislative Assistant to Rep. Juan C. Zapata — November 2002 – December 2004
Florida House of Representatives — Miami, Florida

- Managed all legislative affairs including appropriations, legislation, research, amendments and appointments during session.
- Developed a great working relationship with House Appropriations and committee staffers as well as the House members and fellow legislative assistants.
- Advised the representative of issues, projects and needs in our community by representing the representative at community meetings and participating in special events.

5631 NW 112 AVENUE, APT. 103 • DORAL, FLORIDA 33178
PHONE (786) 517-7223 • E-MAIL DANIELLE@MIAMIRE.COM

DANIELLE BLAKE

- Wrote summaries for our post-session newsletter and kept constituents informed by creating an e-mail database and sending monthly informational pieces.
- Highlight: Collaborated a joint effort between Barnes & Noble Booksellers and "Just Read, Florida!" that donated over 800 books to an elementary and middle school in our district. Barnes & Noble labeled our efforts as their most successful event of the year. Governor Bush personally recognized our hard work and asked to take the Barnes & Nobles partnership statewide.

Community and Media Director January 2002– November 2002
World Olympians Association (WOA) Miami, Florida

- Composed all press releases and drafted monthly newsletters for the Flame and World Olympian magazines produced in Budapest, Hungary and Atlanta, Georgia.
- Managed the community outreach program for the WOA, including meetings and appearances for Olympians with Rotary clubs, Kiwanis clubs, Chamber of Commerce, etc.
- Secured funding through state department grants and the legislative budgetary process.

Legislative Assistant to Senator Rudy Garcia November 2000 – January 2002
Florida Senate Miami, Florida

- Managed legislative affairs, which included filing bills and appropriation requests, presented bills before Senate committees and monitored the amendatory process.
- Served as a liaison between local elected officials, constituents and state agencies to assist with projects, questions and concerns.
- Developed a great working relationship with key staff members in the Florida Senate.
- Highlight: Senator Garcia passes more bills than any other Senator during this time.

Lobbyist/Associate November 1998 – November 2000
Robert M. Levy & Associates Miami, Florida

- Developed the necessary business contacts to secure the passage of legislation and budget requests in the Florida Senate and House of Representatives.
- Managed judicial campaigns and coordinated fundraisers.
- Sought funding through the grant and appropriations processes for several clients, including five cities in Miami-Dade County.
- Worked directly with agencies, tax-based organizations and private institutions to locate funding for clients in both domestic and foreign countries.
- Hired and supervised 4-10 employees during legislative session.
- Highlight: Classified Homestead Hospital as a rural hospital in an urban county, which helped in securing $450,000 additional dollars for the hospital that year.

EDUCATION

Florida State University in Tallahassee, Florida
Bachelor of Arts, May 1998
Major: Classical Archaeology Minor: Humanities
Dean's List: Fall 1996 and Spring 1997, GPA: 3.2

Pensacola Junior College in Pensacola, Florida
Associate of Arts, June 1996
Academic Honors, GPA: 3.52

Amanda Gorski Witt, M.A.

♦150 SE 2nd Ave Suite # 500, Miami , Fl, 33131 ♦ Tel: (305) 3491251 ♦Email: agors001@fiu.edu

PROFESSIONAL EXPERIENCE:

Research Associate **Metropolitan Center, FIU,** Miami, Fl. USA Feb 2006 - Present

Engage in urban projects concerned with the demographics, economy and politics of South Florida. Project manager in various political policy, urban development and impact research studies. Project manager in progress reports of ongoing County projects and participate in grant writing opportunities for future bids. Published in conjunction with other members of The Center a publication in regards to the Transportation Related Programs for the disadvantaged and the disabled; part of the Useful Practices Program.

Intern Assistant **American Cancer Society,** Miami, FL, USA Sept. 2005- Dec. 2005

Assist and Collaborate in the planning of fund raising events for the ACS. Cooperate in the networking processes and in the propagation for the campaigns, promotions and goals of the ACS.

Intern Assistant **Ministry of Foreign Affairs,** Santiago, Chile June 2001 - May 2003

DIPLAN (Direccion de Planificacion) Department of the Ministry of Foreign Affairs.
Conducted Extensive analysis of European Embassies and Consulates of Chile. Conducted daily briefing of International and National current events. Participated in various socio-political and economical research projects for future ministry related activities.

Public Relations Assistant **University of Tampa,** Tampa, FL Jan. 1999 - June 2001

Answered multi-line phone systems in a fast paced professional environment in the Admissions Department. Operated an HP Data Base System and various Microsoft Office Products. Handled a multi task environment and served prospective students and their parents in the admission process.

Sophomore Assistant **University of Tampa,** Tampa, FL June 2000 - June 2001

Mentored new students in the *Gateways* Freshman Program. Served as a Sophomore Assistant for professors in the *Gateways* Freshman Program. Tutored students in subject areas in the Academic Center for Excellence.

EDUCATION:

Facultad Latino Americana de Ciencias Sociales (FLACSO), Miami, Fl
Master Degree in Sociology and Political Science *June 2008*
Concentration in Latin America

Florida International University, *Miami, Fl*
Masters Degree in Political Science *: June 2008*

Florida International University, *Miami, FL*
Bachelor of Arts Degree *Graduated: December 2005*
Major: Political Science. *Cumulative. GPA 3.79*

Pontificia Universidad Católica de Chile, *Santiago, Chile*
Junior & Senior Standing *June 2001 – May 2003*
Major: Political Science

University of Tampa, *Tampa, FL* Aug. *1999 - May 2001*
Junior Standing – Honors Program. Student *GPA 3.5*
Major: Political Science, with a concentration in World Affairs.

Santiago College High School, *Santiago, Chile* *Graduated: Dec. 1998*
International Baccalaureate Program

RESEARCH ACTIVITIES:

2007 Palm Beach County Housing Needs Assessment Update- Project Manager
Provided a market update on the key demand and supply factors impacting the production and availability of affordable housing in Palm Beach County and assess the progress of Palm Beach County and its municipalities in addressing the existing and future demand of affordable housing based on the 2006 Palm Beach County Workforce Housing Needs Assessment.

2007 Rental study for Palm Beach and Martin Counties-Project Manager
Conducted a comprehensive rental housing inventory for Palm Beach and Martin Counties. This included performing a rental housing supply and demand analysis, and assessing the impact of current and projected rental housing supply and demand factors on the residents and economies of Palm Beach and Martin County.

2007 Miami Dade Housing Workforce Housing Needs Assessment
Collaborated in conducting a "Housing Demand Analysis" that provided estimates of the current and projected demand for housing in Miami-Dade County based on value, type, tenure and geographic sub-areas. Projected future housing demand calculated for Years 2010 and 2015.
Described the population and households trends within the defined housing market categories. Specific attention is given to the current and projected workforce based on a detailed labor market and economic base analysis.

2007 Broward County Housing Needs Assessment Market Update
Participated in the preparation of a "Housing Demand Analysis" that provided estimates of the current and projected demand for housing in Palm Beach County based on value, type, tenure, and geographic sub-areas.

2007 Homestead Housing Needs Assessment-Project Manager
Performed a "Housing Demand Analysis" that will provide estimates of the current and projected demand for housing in the City of Homestead based on value, type, tenure and geographic sub-areas. Projected future housing demand will be calculated for Years 2012 and 2017. Conducted a survey of Homestead employers to target the difficulties of various industries regarding employment in the area

Miami Dade County Office of Government Information Center / 311 Call Center-Project Manger
Conduct and coordinate secret shop calls to 311 Call Center to evaluate customer service, accuracy of information given to the public. Evaluate and report on key indicators of improvement for the Government Call Center

County Department Quality Assurance Shops- Project Manager
Coordinate telephone and in-person secret shops of all County Departments. Evaluate and report on key indicators for improvement in various areas, including but not limited to customer service skills for betterment.

2007 Florida Hurricane Mitigation Poll
Designed, coordinated and reported on a State wide poll of Florida Residents to measure and research mitigation, preparedness, and perception of various government and non for profit entities.

Economic Costs of Evacuation for Hurricanes
Participated in the assessment of the economic costs project of evacuations for Pinellas, Pasco, Manatee and Hillsborough Counties

Women Leadership- Florida Women Lead-Businesses Project 2006, 2007
Conducted a survey of all top women executives in the State of Florida to track professional, personal and educational habits among other issues pertaining to the study and collaborated in the overall analysis and presentation. It became an annual survey to construct a State database. Helped in the design and analysis of the 2007 survey

RESEARCH ACTIVITIES:

Miami Dade County Auditorium Project
Participated in series of satisfaction surveys for the Miami-Dade County Parks and Recreation to measure the quality of service and facilities at the County's two performing arts auditoriums(Miami-Dade County Auditorium & Joseph Caleb Auditorium) as perceived by its clientele both current and potential.

Broward County Department of Elections. Broward County Exit Poll
Conducted an exit poll during the State election to assess the county's management and assessment of the county's elections procedures for non English speaking voters.

MMAP Study
Collaborated in the preparation of a Disparity Report for Metro Miami Action Plan (MMAP) that examined disparity existing within and among black neighborhoods of Miami-Dade County.

Florida WIC Association
Women Infant and Children Government subsidized program evaluation of the Florida WIC Association in regards to State regulations and demands. Designed the instrument used, collected data and co wrote the final report presented to the Florida WIC association

2006 Palm Beach County Housing Needs Assessment
Participated in the preparation of a "Housing Demand Analysis" that provided estimates of the current and projected demand for housing in Palm Beach County based on value, type, tenure, and geographic sub-areas. Conducted a survey of Palm Beach County employers to target the difficulties of various industries regarding employment in the area

Federal Transportation Administration / FTA II
Conducted extensive research via phone survey and interviews in order to attain feedback from the Federal, State, and local level programs in order to improve coordination of specialized transportation service and at the same time standardize the reporting requirements to each of these different spheres in government

MDHA Analysis Study
Participated in the data collection for The Miami-Dade Housing Agency (MDHA) study. Which provided an in-depth analysis of operations, management procedures and customer satisfaction within the agency. The analysis included an evaluation of the Section 8 Program. Conducted and collected data through surveys and interviews

Michael C. Cox
150 SE 2nd Ave # 1202
Miami, Florida 33131

mcox@biscaynehousing.com
(305) 372-5795

EXPERIENCE

Principal, Biscayne Housing Group LLC **10/2004 -- Present**

Principal of Miami-based affordable housing development company.

Director of Housing Development, Carrfour Corporation **8/2001 – 10-2004**

-Direct all real estate development activities for an affordable housing development corporation. Development portfolio included six urban infill, multifamily projects totaling 523 units and $41,000,000 of capital.
-Direct responsibilities include land/project acquisition, contract negotiation, financing, grant writing, hiring of architects and general contractors, and construction management.

Project Director, Miami Beach Development Corporation **1/1999 – 6/2001**

-Financed and developed four affordable housing developments and one community center / museum project.
-Special expertise in certified historic rehabilitations.
-Direct responsibilities included project acquisition, contract negotiation, grant writing, financing, hiring all development contractors, and construction management.

Vice President, Ocean States Mortgage Corporation **1/1996 – 12/1998**

-Directed legal and investment components of real estate investment corporation.
-Accomplishments: acquisition, rehabilitation and market repositioning of over 300,000 square feet (four buildings) of Miami-Dade County office product.

EDUCATION

Northwestern School of Law, Portland, Oregon 1994
Juris Doctor, Focus on Real Estate and Environmental Law

Colorado College, Colorado Springs, Colorado 1990
B.A. English Literature, Minor in Latin American Studies

CIVIC INVOLVEMENT

Treasurer, Spring Garden Civic Association 2002

Treasurer, Johnny Winton Campaign for City Commission 1999
Successful campaign for Commissioner Seat, District 2.

SEMINARS TAUGHT

Adaptive Reuse in Florida (Florida Housing Coalition, 2003)

Federal Home Loan Bank Affordable Housing Program (Guggenheim Tax Credit Seminar, 2002)

Developing Supportive Housing (US HUD Seminar, 2004)

REFERENCES

Available Upon Request

RESUME 2008
Jacob Coker-Dukowitz
Permanent Address:
6265 SW 34th st., Miami, Fl 33155

Email
jcdpi@Yahoo.com
Phone:
305-206-3237

Objective: To obtain full time employment in challenging work that will provide experiences to direct a career in organizing and advocacy for social change and social justice.

Education

University Of Miami, Coral Gables, Florida
Bachelor of Arts, May, 2008
Major in Geography and Regional Studies
Minor in Economics
3.1 GPA
Study Abroad: Chile, summer 2007

Landmark College, Putney, Vermont, 2003-2004
3.8 GPA
Study Abroad: Summer 2004, Greece

Academic courses taken in Geography focus on urban issues and globalization in relation to human and economic development. Research topics and independent studies center on the informal economy and urban experience in relation to poverty, housing, immigration and race in Miami-Dade, Florida.

Experience

Recreation Leader/Naturalist at Deering Estate, a 450 acre natural areas and historic county park
Miami, Fl March 2008 –Current, Aug-Dec 2004, May- Aug 2003

- Responsible for historical and environmental tours regarding flora and fauna of hammock and mangrove habitats and guided canoe tours for visitors, working with and assisting community and research partners, developing educational programs for the public, and assisting in development of Kids Camp activities.
- Built self direction and independent initiative in tasks, acquired skills in public education and researching Miami's history, as well as working with the county government on community issues and open spaces

Assistant organizer and facilitator in the political education project SEED305
Miami, Fl April-June, 2008

- Worked with students in SEED305 to develop long term leadership among youth in Miami. Led workshops in organizational development, issue planning, strategy and recruitment through using real historical examples of campaigns
- Broadened relationships with organizers and social workers from over a dozen Miami based organizations and advanced skills in working as a facilitator
-

Full time student organizer with STAND (Students Towards A New Democracy) at the University of Miami
Miami, Fl Dec 2004- Aug 2008

- direct action organizing and advocacy work includes
    - 2004-2006, Gained international attention in making the University of Miami raise the wages of 900 employees at UM, and ensured the right for 400 janitors to organize in the fashion of their choosing through a two year student organizing campaign in conjunction with an SEIU organizing drive.

- In 2007, As one of two veteran organizers, rebuilt the organization from only 2 to now 15 committed and diverse members within a year, working with students through trainings, leadership development and organizational development
- 2007-2008, organized as part of national campaign with the Coalition of Immokalee Workers (CIW) to end corporate contracting policies resulting in slavery and poverty in agricultural fields. Diverse actions and educational activities included organizing the delivery of over 1,100 student signatures and 10 leading student organization's signatures on a 25 foot letter to Burger King's Head Quarters

- Organizing and advocacy experience included leadership development, community outreach, press and media coordination, organizing mass actions, civil disobedience, and fundraising
- Learned how to handle high stress and high workloads, develop confidence in other people, build leadership, sustain organizational goals and recruitment over long periods of time as well as practical know how of organizing forums, letter deliveries, public speaking, op-ed writing, coalition building and the mechanics of a movement

Organizer in United Black Student's Martin Luther King Month
Miami, Fl Jan - May 2008

- Helped to organize community service project with Co-chair Tia Dawkins resulting in hundreds of participants
- Developed experience working with projects that needed management of hundreds of participants, dozens of volunteer locations, transport and funding

Intern with Take Back the Land in Liberty City, A project of the Center For Pan African Development which established Umoja village
Miami, Fl Nov 2006- May 2007

- Assisted several days a week with set up, organization, basic infrastructure, coordinated dozens of volunteer groups, and worked with a homeless population of more than 50 to develop programs and basic support networks
- Developed confidence in working with people from different backgrounds and in working under stressful conditions

Summer Intern with SEIU, Service Employees International Union
Miami, Fl May-Aug, 2006

- Undertook campaign research to understand contracts and subcontracted company's connections
- Organized students and community in a campaign with Nova SouthEastern University, developed leadership among students and faculty under severe time restraints and difficulty accessing campus

Student organizer with the South Florida Campus Action Network (CAN)
Miami, Fl May-Aug, 2006

- Helped to organize one of the largest progressive student summits in South Florida. CAN brought hundreds of student activists together to form many of the basic networks that now exist among Barry, Nova Southeastern, FIU, Miami-Dade, UM and more. Issues covered ranged from campaign strategy, anti-oppression, GBLTQ issues, anti-war, and more.

Resident Assistant for Frost Hall at Landmark College
Putney, VT Aug- Dec 2004

- Acted as liaison between student, faculty and staff as well develop programs to further social and academic environment of hall. Also helped with peer mediation and upheld school code as a representative of Landmark College

Campus Ambassador for Landmark College
Putney, VT Aug 2004- Jan 2005

- Gave informational tours for prospective students, professors and educational experts, gave lectures in a panel throughout the United States about the university

- Developed public speaking skills in representing an institution of higher learning

Nature Camp Counselor, Deering Estate at Cutler, Summer Nature Camp
Miami, Fl Summer of 2001, 2002 and 2003, and Spring Break (February) 2004

- One of five counselors that developed nature programs for camp at County Park, supervised camp activities, directed and presented educational programs, developed interactive lectures for children seven to fourteen on reptiles and amphibians, and cared for many small exotics and native animals housed there.

Intern Kentucky Reptile Zoo &Venom Lab
Slade, KT August 27-Nov 27, 2003

- Assisted in Educational tours of the zoo's public facilities, Handling and care of hundreds of non-venomous animals both on and off display.

Sales and keeper at Natural Selections Exotics, retail exotic animal store
Miami, Fl Jan 2000 – Dec 2003

- Responsible for assisting with sale, handling and care of hundreds of exotic animals.

Awards:

- Recipient of the University of Miami's 2008 "Vice Presidents award for service" given to one graduating male and one graduating female.
- Democracy For America's (DFAM) 2006 award for student activism.

Training Attended conferences and organizing retreats conducted by United Students Against Sweatshops, Living Wage Action Coalition, and United States Students Association and others. These conferences deal with a variety of issues including organizing for social change on university campuses, media work, anti-oppression training, direct action training, leadership development, campaign strategy, among others. Also attended speaker series, panels and lectures on topics related to academia (globalization, global cities theory, racism, poverty, immigration informal economy).

Other Relevant Experience:

Many activities are not included but are extensions of those mentioned including

- organizing over 30 students to an all night camp out in front of the Government Center following *House of Lies Scandal* as covered by the Miami Herald
- Assisted in management and organizing of a United Students Against Sweatshops conference and a hunger and homelessness conference, with 250 and 150 students respectively.
- Networking and coordinating with national student organizations including United States Students Assocation, Student Farmworker Alliance, United Students Against Sweatshops,
- supported other UM student organizations through outreach and organizing
- Numerous volunteer efforts with local community groups, from SAVE-Dade to the Miami Workers Center.
- Conducted historical tours of Miami and gave workshops on organizing during the Hunger and Homelessness Conference.

References can be given at request of Employer

References:

Eduardo Salcedo
Deering Estate at Cutler
Learning Programs Manager
Work: 305-235-1668 ext 5
Cell: 305-778-5407
Worked under Eduardo for nearly seven years in different capacities at Deering Estate at Cutler

Erick Brakken
SEIU local 11
Lead Organizer
Work: 305-67204627
Cell: 786-252-6703
Worked with Erick at Local 11 in the 2 year living wage campaign, and under Erick at a summer internship

Rachel Beran
Landmark College
Director of Alumni Relations
Work: 802-387-6715
Email: rachelmasson@landmark.edu
Worked under Rachel as a Campus Ambassador and Resident Assistant

Jan Nijman
University of Miami
Professor of Geography and Urban Studies
Email: nijman@miami.edu
Work phone: (305) 284-6692
Took multiple classes with Dr. Nijman in World Cities and urban studies with a focus on Miami. I am currently completing an independent study with Dr. Nijman Miami housing geography.

Alex Lastra
Principal
Atlantic and Pacific Development

Alex Lastra attended Florida International University where he received a Bachelor of Business Administration Degree with a specialization in Finance and graduating with Honors.

After graduation, Alex joined the family design/build firm of The Lastra Group. While with The Lastra Group, the firm developed a 20,000 square foot office building at the intersection of Bird Road and 87th Avenue in Miami. While with The Lastra Group Alex was responsible for all facets of the development from entitlements and design thru construction and lease up to stabilization financing. While with The Lastra Group we developed many large luxury residences on Old Cutler Road in Coral Gables, Florida.

After The Lastra Group, Lastra joined The Related Group of Florida as a Developer. Alex worked two stints with The Related Group from 1997 thru 2003. Alex was responsible for all facets of Real Estate Development from initial site planning, entitlements and acquisitions thru construction and project close out. Among the projects worked on by Alex during his stint at The Related group are the following:
-West Brickell-A 14 story project with 140 units in the Mary Brickell Village section of Miami.
-The Congress Building-A historic rehabilitation project of 130 units in Downtown Miami.
-The Reserve at Naples-A 300 unit Luxury rental community in Naples, Florida.

After The Related Group, Alex founded Atlantic & Pacific Development along with several partners who owned and operated Atlantic and Pacific Management. Atlantic and Pacific Development was founded in July, 2003 and has recently completed developing The Crown at Miami Beach. The Crown is a $60 million luxury rental development located at 41 street and Collins Avenue in Miami Beach that will have 174 luxury rental units. The project is a rehab of a structure originally built in 1940 and we have introduced an additional 10 story new tower at the rear of the property. The property was originally entitled in April, 2004 and was occupied in first quarter of 2007. Atlantic and Pacific Development is also currently doing a condominium conversion on a 770 unit rental apartment project in West Palm Beach. The rental project was originally developed by The Related Group of Florida in 1991 as an affordable housing project and it has been completely repositioned by our firm with rehab costs of approximately $17,000 per unit including new a/c's, new water heaters, new roofing, new painting, new cabinets. Atlantic and Pacific Development is also responsible for a 368 unit project being developed in San Diego, California. The project is currently going thru entitlements and is set to break ground in second quarter, 2009.

Emilio D. Fernandez
416 Bianca Ave.
Coral Gables, Fl. 33146

Phone: 305-299-9284 Fax: 1-866-743-3489

Citibank
Vice-President
1982-Present
Community Lending BDO

Responsible for developing and implementing programs in conjunction with public agencies and Non profit corporations

Sales Manager — Responsible for generating mortgage business in Miami Dade County. Supervised 8 loan officers.

Credit Officer — Responsible for approving all changes to the Mortgage Policy Manual, responsible for approving all appraisals and reviewing their work.

Processing Manager — Responsible for processing, underwriting and closing of first mortgages in Miami Dade County. Supervised 8 loan officers 2 sales assistance 4 processors and 2 closers.

Underwriting Manager — Responsible for 6 underwriters, underwriting loans through out the State of Florida.

Affiliations:

NHS of South Florida Board Member Chair of Asset Preservation	2002-Present
Miami Dade Affordable Housing Foundation Board Member	2003-Present
Little Haiti Housing Assoc. Past President of the Board	1996-2006
Nehemiah Project of Homestead	1997-2006

Education:

Miami Dade Community College	AA
Barry University	BA