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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM Agenda Item No. 11(A)(43)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the December 13, 2008 "BBBS Children's Holiday Party event"

Resolution No. R-264-09

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

RESO\2078

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(43)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

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Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(43)
3-3-09

RESOLUTION NO. **R-264-09**

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE DECEMBER 13, 2008 "BBBS CHILDREN'S HOLIDAY PARTY" EVENT SPONSORED BY THE BIG BROTHERS/BIG SISTERS OF GREATER MIAMI, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $6,630.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

WHEREAS, the Big Brother/Big Sisters of Greater Miami, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the December 13, 2008 "BBBS Children's Holiday Party" event in an amount not to exceed $6,630.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "BBBS Children's Holiday Party" event is to expose kids and volunteers to Miami Metrozoo, celebrate the holidays and recognize the significant mentor/mentee relationships established through Big Brothers/Big Sisters of Greater Miami; and

WHEREAS, the Big Brother/Big Sisters of Greater Miami, Inc. is a not-for-profit organization; and

WHEREAS, the "BBBS Children's Holiday Party" is a special event, as defined in the attached Fee Waiver/In-kind Service Application and $6,630.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the

December 13, 2008 "BBBS Children's Holiday Party" event in an amount not to exceed $6,630.00 to be funded from the Countywide In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman **aye**
Jose "Pepe" Diaz, Vice-Chairman **aye**

Bruno A. Barreiro	**aye**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Barbara J. Jordan	**aye**	Joe A. Martinez	**absent**
Dorrin D. Rolle	**aye**	Natacha Seijas	**absent**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of March, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GHS

Gerald K. Sanchez

12/13

Parks - $1,630

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss
Board of County Commissioners
District 9
111 N.W. 1st Street, Suite 320
Miami, Florida 33128

Wayman G. Bannerman
Chief of Staff
Phone: (305) 375-4832
Fax: (305) 372-6011

Type of Event/Application (Select one of the following):

- ☐ **District Event** - **Event of minimal impact related to specific commission district** (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ **Small Event** - **Event of minimal impact not necessarily related to a specific commission district.** (Complete questions 1-7, sign and date.)
- ☑ **Special Event** - **Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality** (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ **Major Event** - **Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism** (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types****

Commissioner Sponsoring Event: Dennis C. Moss

1. **Full legal name of the requesting organization:** Big Brothers Big Sisters of GReater Miami

2. **Applicant Status:** (Select one of the choices below)

   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. **Name and contact information for single point of contact** (address, phone, fax, e-mail address, etc.): Laura Fernandez
   701 701 sw 27th avenue, Suite 800 Miami, Florida 33135-3026
   (Office) 305-644-0066 x-228 (Fax) 305-649-6358

4. **Specify fee waiver or in-kind service requested** (quantity, if applicable): Waive entrance fees and any other related zoo fees.

5. **Name, date of event, description, and purpose of the event** (if event is a fund-raiser, define the beneficiaries): BBBS Children's Holiday Party. Saturday, 12-13-08/ 9am- 4pm. Not a fundraiser. Event is designed to expose kids and volunteers to Metro Zoo and recognize their mentoring relationships as well as celebrate the holidays!

6. **Please select ALL that apply to event:**

   - ☐ Economic Development: Event supports vitality or growth of the local economy
   - ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☐ Environmental: Event benefits environmental concerns or promotes conservation
   - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. **Physical address of event venues** (please specify Commission District(s)): At Metro Zoo picnic/park area for food, games, DJ, Santa, etc.

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Moss (9)

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
PAGE 2

8. **Description of regional or local impact:** BBBS is dedicated to helping children reach their potential through professionally supported, one to one relationships with mentors that have a measurable impact on youth. Our vision is successful mentoringr relationships for all children who need and want them, contributing to brighter futures, better schools and stronger communities for all.

9. **Daily/hourly event schedule, including set-up and breakdown schedule** (attach event calendar, if applicable): Set up between 9am-11am/ Matches arrive at 11am on/ ACTIVITY TO END AT : 2pm-3pm clean up between 3pm-4pm the latest.

10. **Detailed description of event venues** (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): N/A

11. **Expected number of participants and estimated attendance** (per day, if applicable): 500

12. **Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources** (attach additional pages as needed): We are seeking donations of toy/gifts for kids, food, soft drinks and water, etc.
Food, soft drinks, water & ice - $5000 ($10 per person)
Toys/gifts - $3700 (250 children, $15 a gift)

I hereby certify that all the statements made in this application are true and correct.

Lydia Muniz
Signature of Authorized Representative

10/22/2008
Date

Budget for Big Brothers	Big Sisters Childrens	Holiday Party		Total
Food	Shortys BBS		$400	
	Ice		$100	
	Publix (Gift Card)		$250	
Metro Zoo	Picnic Area		$400	
	Food Charge	$2 per person		$1,000
	Entrance	$11.96 per adult (13 and up)		$2,990
		$8.96 per child (12 and under)		$2,240
Entertainment	DJ	$250 (4 hours)		$500
	Clown	$250 (2 hours)		
Gifts	Presents	at $10 per child (most donated)		
Supplies	Wrapping paper			$500
	Name Tags			
	Postage			
	Invitations			
	Paper Goods			
Total				$6,730

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Non Profit Corporation

BIG BROTHERS/BIG SISTERS OF GREATER MIAMI, INC.

Filing Information

Document Number	707465
FEI Number	596166904
Date Filed	06/19/1964
State	FL
Status	ACTIVE
Last Event	AMENDMENT AND NAME CHANGE
Event Date Filed	09/08/1995
Event Effective Date	NONE

Principal Address

701 S.W. 27TH AVENUE
SUITE 800
MIAMI FL 33135

Changed 04/30/2002

Mailing Address

701 S.W. 27TH AVENUE
SUITE 800
MIAMI FL 33135

Changed 04/30/2002

Registered Agent Name & Address

MUNIZ, LYDIA I MS.
701 S.W. 27TH AVENUE
SUITE 800
MIAMI FL 33135 US

Name Changed: 05/01/2006

Address Changed: 04/30/2002

Officer/Director Detail

Name & Address

Title C

GLOTTMAN, JACK
560 LAKEVIEW DRIVE
MIAMI BEACH FL 33140

Title CE

8

FOYO, GEORGE W
430 GRAND BAY DRIVE APT. 201
KEY BISCAYNE FL 33149

Title T

JONES, WILLIAM J
470 NE 51 STREET
MIAMI FL 33137

Title S

FARNSWORTH, CRAIG W
2451 BRICKELL AVENUE #12-S
MIAMI FL 33129

Title VP

EICHNER, ROBERT
9041 FROUDE AVENUE
SURFSIDE FL 33154

Title CEO

MUNIZ, LYDIA I
1631 BAY DRIVE
MIAMI BEACH FL 33141

Annual Reports

Report Year	Filed Date
2006	08/01/2006
2007	04/16/2007
2008	04/29/2008

Document Images

04/29/2008 -- ANNUAL REPORT	View image in PDF format
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Note: This is not official record. See documents if question or conflict.

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Big Brothers Big Sisters
of Greater Miami & Mentoring Resource Center

Interamerican Plaza
701 S.W. 27th Avenue, Suite 800
Miami, FL 33135-3026
T 305.644.0066
F 305.649.6358
www.wementor.org

RECEIVED
SEP - 9 2008

10/20/08

August 27, 2008

Commissioner Dennis Moss
Miami Dade County Commission
10710 S.W. 211th Street
Miami, FL 33189

Re: Children's Holiday Party 2008
Big Brothers Big Sisters of Greater Miami

Dear Commissioner Moss:

I am writing to thank you very, very much on behalf of the Women's Committee of Big Brothers Big Sisters of Greater Miami for agreeing to host our annual Children's Holiday Party at Metro Zoo's picnic site for 450 "Bigs & Littles" served by the organization. The Women's Committee plans to have the party on Saturday, December 13th from 10:00 a.m. until 3:00 p.m. If for any reason this date presents a conflict, we are willing to work with the Zoo on an alternative Sat. date in December.

Each year we provide entertainment for the kids and volunteers and, together with Santa and helpers, distribute gifts to our kids following their lunch. It is a great day for all of them and one they will never forget.

We greatly appreciate your assistance in sponsoring/underwriting the costs associated with the event at Metrozoo. This event means a great deal to the children served by Big Brothers & Big Sisters. For many of the kids in the program, this is the only time that they will have an opportunity to receive gifts and they look forward all year to the opportunity to enjoy the holiday party and in this case, visit Metro Zoo! We hope you will join us if your schedule permits!

As you are aware, Big Brothers Big Sisters serves thousands of children in South Florida by pairing them with caring volunteers who serve as friends and role models. These volunteers provide the young children and teens with the support, friendship and guidance that is missing in their lives and helps to prevent them from getting involved with drugs, gangs and dealing in the juvenile justice system. They work to help the children and teens

become caring, confident and competent adults. Thank you again for helping to make this holiday season an extra special one for the children of Big Brothers Big Sisters.

If you have any questions, or need additional information, please call Lydia Muniz our CEO at (305) 644-0066, ext. 242. We look forward to hearing from you.

Sincerely,

Irene Korge

Irene Korge

Women's Committee Board

Cc: Event Co- Chairs,
Miriam Salazar
Lisa Tenn
Lydia Muniz
lydiaim@BBBSmiami.org

Rodriguez, Nadia (OSBM)

From: Vega, Diana (MDPR)
Sent: Thursday, November 20, 2008 12:21 PM
To: Vazquez, Maricely (DIST9); 'Lydia Muniz'; Rodriguez, Nadia (OSBM); 'Laura Fernandez'
Subject: RE: Big Brothers Big Sisters of Greater Miami & Mentoring Center- Dec. Event
Follow Up Flag: Follow up
Flag Status: Completed

Hi Maricely,

I spoke to Laura yesterday and she was able to give me an estimate on the amount of people expected. Below I have included the costs for the Zoo, based on those numbers:

$3,490.00	$13.96 per adult (includes admission and outside catering fee) x 250 expected adults
2,740.00	$10.96 per child (includes admission and outside catering fee) x 250 expected children
400.00	Facility rental for Gazelle Grove
$6,630.00	

Please let me know if you need anything else and I apologize for the delay.

Thanks,

Diana M. Vega, Group Sales Manager
Miami Metrozoo
Miami-Dade Parks and Recreation Department
305-251-0400 ext. 244
www.miamimetrozoo.com
"Delivering Excellence Every Day"
Save a tree. Don't print this e-mail unless it's really necessary.

From: Vazquez, Maricely (DIST9)
Sent: Tuesday, November 18, 2008 3:42 PM
To: 'Lydia Muniz'; Vega, Diana (MDPR); Rodriguez, Nadia (OSBM); Laura Fernandez
Subject: RE: Big Brothers Big Sisters of Greater Miami & Mentoring Center- Dec. Event

Hi Lydia,

No worries, everything is good on your end. All I needed was an itemized budget and Laura was kind enough to get that to me about two weeks ago.

The only budget we are referring to is the estimate we are pending is the Zoo (Ms. Diana Vega) **Welcome Back mama!!!** Diana is really good about getting this to me; she was just out of the office and just got back.

Laura sweetie, thank you for your prompt response and excellent work

Thank you Ladies, Have a good evening!

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Memorandum

MIAMI-DADE COUNTY

Date: March 3, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Countywide In-Kind Reserve Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the Big Brothers/Big Sisters of Greater Miami, Inc. for their "BBBS Children's Holiday Party" event held on December 13, 2008.

In-kind services have been requested in an amount not to exceed $6,630 from the Miami-Dade Park and Recreation Department for the Miami Metrozoo fee waiver. This event will be funded from the countywide in-kind reserve fund.

In FY 2008-09, Big Brothers/Big Sisters of Greater Miami, Inc. has received $55,250 from the General Fund.

Inkind03209