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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM Agenda Item No. 11(A)(37)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution authorizing in-kind services for the March 6-7, 2009 "Relay for Life" event

Resolution No. R-258-09

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Joe A. Martinez.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

RESO\2078

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: March 3, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(37)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(37)
3-3-09

RESOLUTION NO. **R-258-09**

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MARCH 6-7, 2009 "RELAY FOR LIFE" SPONSORED BY FLORIDA INTERNATIONAL UNIVERSITY IN AN AMOUNT NOT TO EXCEED $875.00 TO BE FUNDED FROM THE DISTRICT 11 IN-KIND RESERVE FUND

WHEREAS, the Florida International University has requested in-kind services from the Miami-Dade Park and Recreation Department for the March 6-7, 2009 "Relay for Life" event in an amount not to exceed $875.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Relay for Life" event is to raise funds for the American Cancer Society to fund cancer research, education, advocacy and patient services; and

WHEREAS, the "Relay for Life" is a district event as that term is defined on the attached Fee Waiver/In-kind Service Application, and $875.00 of the in-kind services shall be funded from the District 11 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes in-kind services from the Miami-Dade Park and Recreation Department for the March 6-7, 2009 "Relay for Life" event in an amount not to exceed $875.00 to be funded from the District 11 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Joe A. Martinez. It was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman **aye**
Jose "Pepe" Diaz, Vice-Chairman **aye**

Bruno A. Barreiro	**aye**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Barbara J. Jordan	**aye**	Joe A. Martinez	**absent**
Dorrin D. Rolle	**aye**	Natacha Seijas	**absent**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of March, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

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Parks - 875
3/6-7

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Special Events Staff
Communications Department
111 N.W. 1st Street, Suite 2510
Miami, FL 33128

Phone: (305) 375-2836
Fax: (305) 375-3968

Type of Event/Application (select one of the following):

- ☒ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ✓ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

1. Full legal name of the requesting organization: **Florida International University- Relay for Life**

2. Applicant Status: (Select one of the choices below)

   - ✓ Not-For-Profit or Tax Exempt
   - ☐ Local Government or Public Entity
   - ☐ For-Profit
   - ☐ County Sponsored Event/Sponsoring Department _____
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   - Barbie Erched
   - **Address:** 2350 SW 138 AVE Miami, Fl 33175
   - **Phone:** (786) 236-8217 **Email:** Barbie.erched@gmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): **1 Large Stage**

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

   The American Cancer Society Relay for Life is a unique, overnight event that brings people together in the fight against cancer. This year we are celebrating 25 years of hope; and the Relay For Life of FIU is celebrating 5 years. Over this past 5 years; we have been able to fundraise over $322,935.00 to support the fight against cancer. Our goal this year is to raise $80,000.
   - **Name: Relay for Life**
   - **Date: March 6 & 7, 2009 Time Needed: March 6-3:00pm- March 7th 8:00am.**
   - **Where: FIU Football Stadium**

6. Please select ALL that apply to event:

   - ☐ Economic Development: Event supports vitality or growth of the local economy
   - ✓ Youth/Education: Event benefits youth of any age and/or offers educational benefits
   - ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
   - ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
   - ☐ Environmental: Event benefits environmental concerns or promotes conservation
   - ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

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7. Physical address of event venues (please specify Commission District(s)): **11200 S.W. 8th Street Miami,** Florida **33199**

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

8. Description of regional or local impact: **Relay for Life is the largest non-profit event in the world. It is a community developed, volunteer driven team event that begins at sundown and continues until sunrise the next morning. Relay is made up of teams that walk a track all night and raise money to help fight cancer. Proceeds go to ACS to fund cancer research, education, advocacy, and patient services.**

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): **Attached: 2008 Relay for Life Itinerary**

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): **Event will be held at the FIU FOOTBALL STADIUM- Attached: FIU University Park Map. FS is the stadium.**

11. Expected number of participants and estimated attendance (per day, if applicable): **3,000 + (Students, Faculty, Staff &Community)** Volunteers)

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): **Our goal is to raise $80,000. All activities and entertainment materials are donated.**

I hereby certify that all the statements made in this application are true and correct.

Barbara Erched
Signature of Authorized Representative

12/15/08
Date

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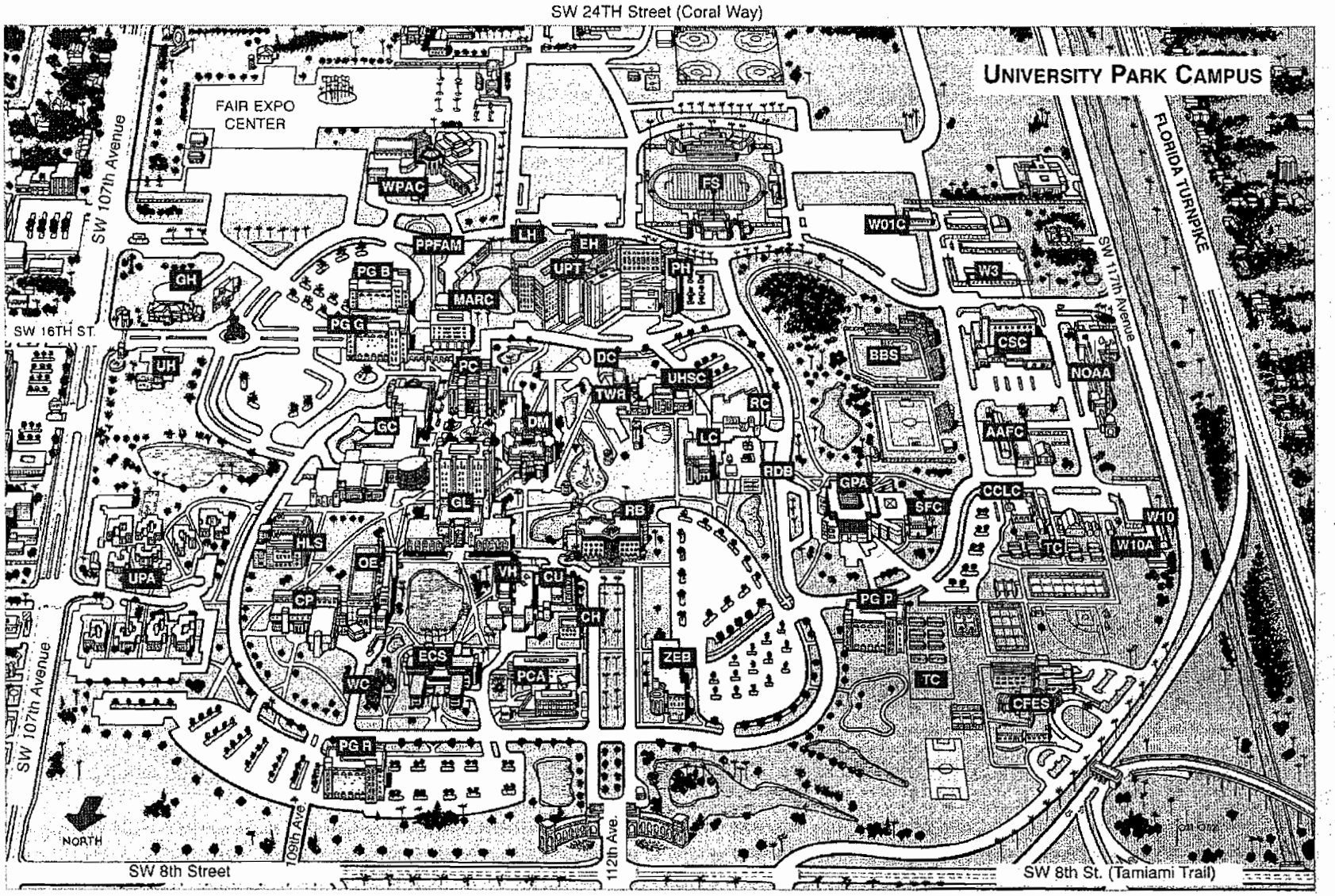

AAFC	Athletics Academic Fitness Center	K5
BBS	Baseball Stadium	I4
CCLC	Children's Creative Learning Center	K5
CFES	Carlos Finlay Elementary School	K7
CH	College of Health	F7
CP	Chemistry & Physics	C7
CSC	Campus Support Complex	J4
CU	Central Utilities	F6
DC	Duplicating Center	G4
DM	Deuxieme Maison	F5
ECS	Engineering & Computer Science	E7
EH	Everglades Residence Hall	F3
FS	Football Stadium	G2
GC	Graham University Center	D5
GH	Greek Housing	B3
GL	Green Library	E5
HLS	Health & Life Sciences I & II	C6
LC	Labor Center/ELI	G5
LH	Lakeview Residence Housing	F3
MARC	Management and Advanced Research Center	E4
NOAA	National Hurricane Center	K4
OE	Owa Ehan	D6
GPA	Pharmed Arena	I5
PC	Charles Perry Bldg. (Primera Casa)	E4
PCA	Paul L. Cejas School of Architecture	F7
PG B	Blue Parking Garage	D3
PG G	Gold Parking Garage	D4
PG P	Panther Parking Garage	I7
PG R	Red Parking Garage	D8
PH	Panther Residence Hall	G3
PPFAM-PC	Frost Art Museum (Ground Floor, PC)	E4
PPFAM	Patricia & Phillip Frost Art Museum	E3
RDB	College of Law	H5
RB	Ryder Business Building	G6
RC	Recreation Center	H5
TC	Trailer Complexes	J7, K6
TWR	Tower (Public Safety)	G4
UH	University House	B4
UHSC	University Health Services Complex	G5
UPA	University Park Apartments	B6
UPT	University Park Towers	F3
VH	Viertes Haus	F6
W01C	Ceramics	J3
W3	Key Control	J3
W10	Graduate Studios -Visual Arts	L6
W10A	ROTC-Reserve Officer Training Corps	L6
WC	Wertheim Conservatory	D7
WPAC	Wertheim Performing Arts Center	E2
ZEB	Ziff Education Building	G7

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Rodriguez, Nadia (OSBM)

From: Byrnes, Timothy (MDPR)
Sent: Sunday, December 14, 2008 12:18 PM
To: Manoah, Maittee (DIST11)
Cc: Abolila, Esther (DIST11); Gonzalez, Ana (MDPR); Morgan, Tom (MDPR); Jayska, Amanda (OSBM); Rodriguez, Nadia (OSBM)
Subject: RE: Stage request 03/06 & 07/09 American Cancer Society Relay for Life at FIU

Ms. Manoah,
Please be advised that we have reserved a 24' X 40' open stage for the aforementioned event on March 6th and 7th next year. The rental rate for your In-Kind paperwork is $875.00 for the two-day usage. We will contact Ms. Erched for the exact delivery location, event times, event particulars, and to complete the Equipment Confirmation Sheet.
Trusting if you have any additional questions you will contact our office.
Thanks Tim Byrnes

Tim Byrnes, Tropical Park/Trail Glades Range/Showmobile Service Area Manager
Miami-Dade County Park and Recreation Department
Tropical Park 7900 SW 40th Street, Miami, FL 33155
305-226-8315 Phone, 305-553-8511 Fax
www.miamidade.gov/parks
"Delivering Excellence Every Day"

From: Manoah, Maittee (DIST11)
Sent: Wednesday, December 10, 2008 1:51 PM
To: Byrnes, Timothy (MDPR)
Cc: Abolila, Esther (DIST11)
Subject: Stage request
Importance: High

Good afternoon Tim, hope all is well.
Ms. Barbie Erched from American Cancer Society will be having their Relay for Life event at Florida International University on March 6th & 7th , 2009. Ms. Erched has requested our assistance with a stage for this event. Please advise if the stage is available so we are able to begin the in-kind process.

If you have any questions, Ms. Erched may be reached at 786-236-8217.

Thank you,

Maittee Manoah
Office of Commissioner Joe A. Martinez
District 11
(305) 552-1155
(305) 552-0577 fax
manoah@miamidade.gov

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Memorandum

MIAMI-DADE COUNTY

Date: March 3, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A waiver for in-kind services is being requested by a not-for-profit organization the Florida International University, for their "Relay for Life" event scheduled for March 6-7, 2009.

In-kind services have been requested in an amount not to exceed $875 from the Miami-Dade Park and Recreation Department for the use of one (1) large stage. This event will be funded from District 11 in-kind reserve fund.

In FY 2008-09, Florida International University has received $113,750 for other programs and activities from the General Fund.

Inkind04409