

## MEMORANDUM

Agenda Item No. 11(A)(25)

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**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** April 7, 2009

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the February 27, 2009  
"Carnaval Miami 8K Run"

**Resolution No. R-396-09**

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.



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R. A. Cuevas, Jr.  
County Attorney


RAC/up



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** April 7, 2009

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(25)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(25)  
4-7-09

RESOLUTION NO. R-396-09

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE FEBRUARY 27, 2009 “CARNAVAL MIAMI 8K RUN” SPONSORED BY THE KIWANIS CLUB OF LITTLE HAVANA, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$1,225.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

**WHEREAS**, the Kiwanis Club of Little Havana, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the February 27, 2009 “Carnaval Miami 8K Run” in an amount not to exceed \$1,225.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the “Carnaval Miami 8K Run” is to, among other things, raise funds for worthy projects and programs including the Children’s Cancer Clinic; and

**WHEREAS**, the Kiwanis Club of Little Havana, Inc. is a not-for-profit organization; and

**WHEREAS**, the “Carnaval Miami 8K Run” is a special event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and the fee waiver shall be funded from the Countywide In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes a fee waiver from the Miami-Dade Park and Recreation Department for the February 27, 2009 “Carnaval Miami 8K Run” in an amount not to exceed \$1,225.00 to be funded from the Countywide In-kind Reserve Fund.

**Resolution No. R-396-09**

Agenda Item No. 11(A)(25)

Page No. 2

The Prime Sponsor of the foregoing resolution is Commissioner Sally A. Heyman. It was offered by Commissioner **Joe A. Martinez**, who moved its adoption. The motion was seconded by Commissioner **Jose "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman **aye**  
Jose "Pepe" Diaz, Vice-Chairman **aye**

Bruno A. Barreiro	<b>absent</b>	Audrey M. Edmonson	<b>aye</b>
Carlos A. Gimenez	<b>aye</b>	Sally A. Heyman	<b>aye</b>
Joe A. Martinez	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Dorin D. Rolle	<b>aye</b>	Natacha Seijas	<b>aye</b>
Katy Sorenson	<b>aye</b>	Rebeca Sosa	<b>aye</b>
Sen. Javier D. Souto	<b>aye</b>		

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of April, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



By: **Kay Sullivan**  
Deputy Clerk

Approved by County Attorney as to form and legal sufficiency.

GKS

Gerald K. Sanchez

2127  
Parks, 205

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\*

Commissioner sponsoring event Commissioner Sally Heyman

1. Full legal name of the requesting organization: Kiwanis Club of Little Havana

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):

Sylvia Vieta - Kiwanis Club of Little Havana  
1400 S.W. First Street, Miami, FL 33135  
T. 305-644-8888 F. 305-644-8693 SVIETA@CARNIVALMIAMI.COM

4. Specify fee waiver or in-kind service requested (quantify, if applicable):

Requesting FEE WAIVER for Showmobile Stage

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
Page 2

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

CARNIVAL MIAMI 8K RUN - FRIDAY, FEBRUARY 27, 2009

AN 8 KILOMETER & 5K WALK THROUGH CALLE OCHO IN  
LITTLE HAVANA TO BENEFIT THE COMMUNITY PROJECTS  
& PROGRAMS OF THE KIWANIS CLUB OF LITTLE HAVANA  
AND CHILDREN'S CANCER CLINIC

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

Southwest 8 Street at intersection with  
PARKER AVENUE - DISTRICT 3

8. Description of regional or local impact:

CALLE OCHO 8K RUN ATTRACTS RUNNERS OF ALL AGES.  
IT BEGINS WITH A KIDDIE SWIM, CONTINUES WITH A  
HIGH SCHOOL CHALLENGE & CULMINATES WITH THE 8K RUN.  
CHILDREN & STUDENTS PARTICIPATE FREE

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

EVENT SET-UP IS FRIDAY, FEB 27 AT 2:00 P.M.  
AND BREAKDOWN AT 10:00 P.M.

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
Page 3

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

Race Course Starts on S St. & S.E. 1 Avenue  
To 22 Avenue finishing BACK on S.E. 1 Avenue

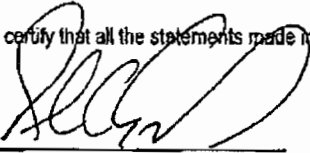
11. Expected number of participants and estimated attendance (per day, if applicable):

APP. 1,500 Runners

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

Herewith enclosed

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

1/14/08

Date

CARNIVAL MIAMI 8K RUN						
BUDGET						
2009						
<b>REVENUES</b>						
Title Sponsorship:					\$33,000	
Other Sponsors/Revenue:					6,000	
Entry Fees					15,000	
Bad Debt Recovery (Truth 00')						
<b>TOTAL REVENUES</b>					<b>\$54,000</b>	
<b>EXPENSES</b>						
8K Promotion					\$1,925	
8K Run Prizes					4,500	
T-Shirts					2,000	
Race Management Fee					5,000	
Credit Card Fees					350	
Police					10,000	
Fire & Rescue					1,500	
Clean Up					950	
Barricades/Labor					5,000	
Portable Toilets					450	
Entertainment					1,000	
Temp Pole/Electricity					1,000	
Rentals (Trucks, Tables, Etc.)					1,450	
Banners/Signs					2,500	
Printing					3,000	
Food/Refreshments/Ice					5,975	
Race #, Packs, Pins, Bags					1,000	
Mailouts/Postage					1,800	
Insurance					750	
Photography					350	
Timing					2,000	
PA System					250	
Race Day Workers					750	
Miscellaneous					500	
<b>TOTAL EXPENSES</b>					<b>54,000</b>	
<b>NET PROFIT (Loss)</b>					<b>\$0</b>	



JAN. 20. 2009 9:45AM

NO. 510 P. 6

Department of the Treasury  
Internal Revenue Service  
Quality Review Staff  
Taxpayer Assistance Group  
P. O. Box 1055 - RM 907  
Atlanta, Georgia 30370-0000

RECEIVED JUL 31 1989

Date: JUL 26 1989

Your Letter Dated:  
06/02/89

Refer Reply to:  
QRS:EO:TPA

EIN:  
51-0169294

KIWANIS CLUB OF LITTLE HAVANA, INC.  
% LESLIE V. PANTIN  
970 SW FIRST ST 408  
MIAMI, FL 33130-1112

Parent Organization: KIWANIS INTERNATIONAL NATIONAL  
HEADQUARTERS

Dear Taxpayer:

This is in response to your request for confirmation of your exemption from Federal Income Tax.

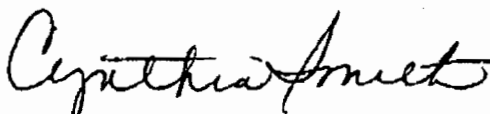
Your organization was recognized as exempt from Federal Income Tax under section 501(C)(4) of the Internal Revenue Code July, 1940.

Your organization is a subordinate unit of the parent organization identified above, which is covered under group exemption number 0026.

Please let us know of any change in your purpose, character, or method of operation so we may consider the effect of the change on your exempt status. Also, you should inform us of any change in your name or address. If you have any questions, please write to the address shown above.

Thank you for your cooperation.

sincerely yours,



Exempt Organizations Coordinator



**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Kiwanis Club of Little Havana

EQUIPMENT REQUESTED: Showmobile Stage

NAME OF PERSON RESPONSIBLE FOR THIS RENTAL: \_\_\_\_\_

OR INDEX CODE (MIAMI-DADE COUNTY AGENCIES ONLY): CCent 010496

BILLING ADDRESS/ ZIP CODE: 1400 S.W. First Street  
Miami, FL 33135

NAME/TITLE OF THE EVENT: CARNIVAL Miami 8K Run

ADDRESS OF EVENT: Breckell Avenue @ S.W. 8 Street

TODAY'S DATE: Jan. 14, 2009 DATE (S) & TIME OF EVENT: Friday 2/27

SET-UP TIME & DAY: Fr: 2/27 @ 2:00 PM

TAKE-DOWN & DAY: Fr: 2/27 @ 10:00 PM

CONTACT PERSON/PHONE: Peter Iserra - 305-219-1106

AT SITE CONTACT/CELL PHONE #: Josef Beito - 786-289-6843

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee \_\_\_\_\_ Signature [Signature]  
\*(SEE FEE SCHEDULE FOR EXACT CHARGES)  
Agency/Group \_\_\_\_\_

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED 1/2 (HALF) OF RENTAL FEE.** \*There will be no completed reservation on the schedule unless the confirmation form is filled out completely and signed.



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Entity Name S

## Detail by Entity Name

### Florida Non Profit Corporation

KIWANIS CLUB OF LITTLE HAVANA, INC.

### Filing Information

**Document Number** 737783  
**FEI Number** 510169294  
**Date Filed** 01/11/1977  
**State** FL  
**Status** ACTIVE

### Principal Address

1400 SW FIRST STREET  
MIAMI FL 33135

Changed 05/01/2007

### Mailing Address

1400 SW FIRST STREET  
MIAMI FL 33135

Changed 05/01/2007

### Registered Agent Name & Address

PATIN, LESLIE JR.  
1400 SW FIRST STREET  
MIAMI FL 33135 US

Address Changed: 05/01/2007

### Officer/Director Detail

#### Name & Address

Title P

GONZALEZ, RICARDO C  
8852 SW 59 STREET  
MIAMI FL 33173

Title S

THOMAS, FALCON E

11

717 TIZIANO AVENUE  
CORAL GABLES FL 33143

Title VP

COSIO, ARMANDO  
7435 SW 86 COURT  
MIAMI FL 33143

Title T

LEBENA, JESUS  
16852 NW 88TH PATH  
MIAMI LAKES FL 33018

Title VVP

GARCIA, CARLOS  
6545 SW 72 CT.  
MIAMI FL 33143

Title AT

POMBO, GERRY  
15740 SW 99 TERRACE  
MIAMI FL 33196

### Annual Reports

**Report Year Filed Date**

2006	04/22/2006
2007	05/01/2007
2008	01/23/2008

### Document Images

- 01/23/2008 -- ANNUAL REPORT [View image in PDF format](#)
- 05/01/2007 -- ANNUAL REPORT [View image in PDF format](#)
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12

**Rodriguez, Nadia (OSBM)**

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**From:** Byrnes, Timothy (MDPR)  
**Sent:** Monday, February 02, 2009 3:44 PM  
**To:** Rodriguez, Nadia (OSBM)  
**Cc:** Gonzalez, Ana (MDPR); Morgan, Tom (MDPR)  
**Subject:** RE: in-kind

Nadia, per your request see our responses below,  
Tim

**Tim Byrnes**, Tropical Park/Trail Glades Range/Showmobile Service Area Manager  
**Miami-Dade County Park and Recreation Department**  
Tropical Park 7900 SW 40th Street, Miami, FL 33155  
305-226-8315 Phone, 305-553-8511 Fax  
[www.miamidade.gov/parks](http://www.miamidade.gov/parks)  
"Delivering Excellence Every Day"

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**From:** Rodriguez, Nadia (OSBM)  
**Sent:** Monday, February 02, 2009 2:02 PM  
**To:** Byrnes, Timothy (MDPR)  
**Subject:** in-kind

Good afternoon,

Please provide me with the cost estimates for the following events:

Kiwanis Club Carnival and 8K Run\_ 2/27 medium showmobile \$1,225.00

Church in Dade County\_4/6-7 This group has not made contact with us as of today 02/02/09

Creative Children Therapy\_2/28 If this is the event at Kendall Indian Hammocks Park the cost is \$3,390.00

City of N Miami Beach Comm. Festival\_3/1 large showmobile \$2,566.00


*Nadia L. Rodriguez*  
*Office of Strategic Business Management*  
*111 NW 1 St, 22nd Floor*  
*Miami, FL 33128*  
*Tel: (305) 375-4183*

# Memorandum



**Date:** April 7, 2009

**To:** Honorable Chairman, Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** Countywide In-Kind Reserve Request Recommendation

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## Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the Kiwanis Club of Little Havana, Inc. for their "Carnaval Miami 8K Run" held on February 27, 2009.

In-kind services have been requested in an amount not to exceed \$1,225 from the Miami-Dade Park and Recreation Department for the use of a medium show mobile. This event will be funded from the countywide in-kind reserve fund.

In FY 2008-09, the Kiwanis Club of Little Havana, Inc. has received \$500 from District 11 office funds and \$1,375 from District 12 discretionary reserve. In addition, the organization has requested a cash allocation from the in-kind reserve of \$50,000 pending Board of County Commissioner approval at the March 3, 2009 meeting.

Inkind06309