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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM Agenda Item No. 11(A)(26)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: April 7, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the March 1, 2009 "2nd Annual Community Festival" event

Resolution No. R-397-09

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Sally A. Heyman.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

RESO\2078

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: April 7, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(26)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(26)
4-7-09

RESOLUTION NO. **R-397-09**

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE MARCH 1, 2009 "2nd ANNUAL COMMUNITY FESTIVAL" SPONSORED BY THE CITY OF NORTH MIAMI BEACH IN AN AMOUNT NOT TO EXCEED $2,566.00 TO BE FUNDED FROM THE DISTRICT 4 IN-KIND RESERVE FUND

WHEREAS, the City of North Miami Beach has requested in-kind services from the Miami-Dade Park and Recreation Department for the March 1, 2009 "2nd Annual Community Festival" in an amount not to exceed $2,566.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "2nd Annual Community Festival" is a multi-cultural event which supports the growth of businesses and organizations in the area and features educational and recreational activities for children and adults; and

WHEREAS, the "2nd Annual Community Festival" is a district event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $2,566.00 of the in-kind services shall be funded from the District 4 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the March 1, 2009 "2nd Annual Community Festival" in an amount not to exceed $2,566.00 to be funded from the District 4 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Sally A. Heyman. It was offered by Commissioner **Joe A. Martinez**, who moved its adoption. The motion was seconded by Commissioner **Jose "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	**aye**		
Jose "Pepe" Diaz, Vice-Chairman	**aye**		
Bruno A. Barreiro	**absent**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Barbara J. Jordan	**aye**	Joe A. Martinez	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of April, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- [x] District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- [ ] Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- [ ] Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- [x] Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event: Sally Heyman, District #4

1. Full legal name of the requesting organization: City of North Miami Beach ~~Community Festival~~

2. Applicant Status: (Select one of the choices below)
   - [ ] Not-For-Profit or Tax Exempt
   - [ ] For-Profit
   - [x] Local Government or Public Entity
   - [ ] Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Jackie Shakespeare, City of North Miami Beach - Parks and Recreation
   17051 N E 19th Avenue, North Miami Beach, Fl 33162
   jackie.shakespeare@citynmb.com
   (305) 948-2957 (305) 787-6040

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Usage of stage (showmobile)

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):
City of North Miami Beach 2nd Annual Community Festival - Sunday, March 1, 2009 1:00 P.M. to 8:00 P.M. This is a multi-cultural community event that will feature entertainment; food, retail and non-profit vendors; artists, Kidazone area and water conservation information.

6. Please select ALL that apply to event:

- ☒ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☒ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District (4) in North Miami Beach on Hanford Blvd., (NE 164th Street) between 18th and 20th Avenues.

8. Description of regional or local impact: The City of North Miami Beach hosts this annual event to support vitality and growth of businesses and organizations in the area; promote a positive family environment; provide educational and recreational activities and information; and to assist in developing our community's sense of pride.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
Event time - 1:00 P.M. to 8:00 P.M.
Set-up/break-down - 9:00 A.M. to 12:00 P.M./8:00 P.M. - 10:00 P.M.

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The event will be held on Hanford Blvd., (NE 164th Street) between 18th and 20th Avenues.

11. Expected number of participants and estimated attendance (per day, if applicable): 5,000 - 8,000

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): (see attached)

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

1/26/08
Date

2009 COMMUNITY FESTIVAL
BUDGET

Item	Budget
KidsZone Activities	$3,500.00
Band Appearance Fee(s)	$1,500.00
Coda Sound and Stage Equipment *Mainstage, Speakers, Amps, Instruments, etc.*	$5,500.00
Tents, Tables, Chairs, Lights, Light Towers	$5,000.00
Portable Stages (2)	$800.00
Bayfront/North Miami	$0.00
Sally Heyman (Dade County)	
Portable Restrooms	$500.00
Printing of Flyers/Banners/Signage	$1,500.00
Advertisements (Radio, Newspapers, etc)	$3,500.00
Event Insurance	$1,000.00
DJs (3)	$1,500.00
Misc Supplies flags, table coverings, generator,	$700.00
EVENT BUDGET	**$25,000.00**

Rodriguez, Nadia (OSBM)

Subject: SHOWMOBILE LARGE
Location: 2ND ANNUAL COMMUNITY FESTIVAL, CITY OF NORTH MIAMI BEACH PARK AND RECREATION NE 164TH STREET BETWEEN 18TH & 20TH AVE.

Start: Sun 3/1/2009 9:00 AM
End: Sun 3/1/2009 8:00 PM

Recurrence: (none)

Contact: Jackie Shakespeare (305) 948-2957 or (786) 489-5201
Event Set Up Time: 9AM
Event Time: 1PM to 8PM
Pick Up Time: 8PM
Cost: $2,566.00 Pending In-Kind Commissioner Heyman District # 4, Equipment Confirmation Sheet signed by Jackie Shakespeare 01/20/09

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Memorandum

MIAMI-DADE COUNTY

Date: April 7, 2009

To: Honorable Chairman, Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

Background

A waiver for in-kind services is being requested by the City of North Miami Beach for their "2nd Annual Community Festival" event scheduled for March 1, 2009.

In-kind services have been requested in an amount not to exceed $2,566 from the Miami-Dade Park and Recreation Department for the use of a large show mobile. This event will be funded from District 4 in-kind reserve fund.

In FY 2008-09, the City of North Miami Beach has received $16,000 from the General Fund and $4,173 from District 4 discretionary reserve.

Inkind06909