

# MEMORANDUM

Agenda Item No. 11(A)(35)

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**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

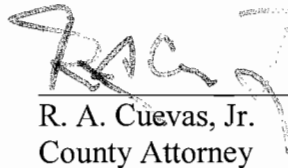
**DATE:** May 5, 2009

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
for the March 7-8, 2009 and  
March 14-15, 2009 "Day Out  
with Thomas" event  
**Resolution No. R-578-09**

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairman Dennis C. Moss.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/up




# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** May 5, 2009

**FROM:**   
R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(35)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(35)  
5-5-09

RESOLUTION NO. R-578-09

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT AND THE PUBLIC WORKS DEPARTMENT FOR THE MARCH 7-8 AND MARCH 14-15, 2009 "DAY OUT WITH THOMAS" SPONSORED BY THE GOLD COAST RAILROAD MUSEUM, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$20,380.00 TO BE FUNDED FROM THE COUNTYWIDE IN-KIND RESERVE FUND

**WHEREAS**, Gold Coast Railroad Museum, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department and the Public Works Department for the March 7-8 and March 14-15, 2009 "Day Out With Thomas" in an amount not to exceed \$20,380.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the "Day Out With Thomas" event is a fundraiser for the Gold Coast Railroad Museum which will give children and their families an opportunity to take a ride on Thomas' coaches and enjoy many other activities; and

**WHEREAS**, Gold Coast Railroad Museum, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Day Out With Thomas" is a special event, as defined in the attached Fee Waiver/In-kind Service Application, and \$20,380.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department and the Public Works Department for the March 7-8 and March 14-15, 2009 "Day Out With Thomas"

event in an amount not to exceed \$20,380.00 to be funded from the Countywide In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Chairman Dennis C. Moss. It was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Carlos A. Gimenez** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	<b>aye</b>		
Jose "Pepe" Diaz, Vice-Chairman	<b>aye</b>		
Bruno A. Barreiro	<b>aye</b>	Audrey M. Edmonson	<b>aye</b>
Carlos A. Gimenez	<b>aye</b>	Sally A. Heyman	<b>aye</b>
Joe A. Martinez	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Dorrian D. Rolle	<b>aye</b>	Natacha Seijas	<b>aye</b>
Katy Sorenson	<b>aye</b>	Rebeca Sosa	<b>absent</b>
Sen. Javier D. Souto	<b>aye</b>		

The Chairperson thereupon declared the resolution duly passed and adopted this 5<sup>th</sup> day of May, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



By: **Diane Collins**  
Deputy Clerk

Approved by County Attorney as to form and legal sufficiency.

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

317  
Paris - 1,540  
PWS - 340  
PWS 17,000 / 2370

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Commissioner Dennis C. Moss  
Board of County Commissioners  
District 9  
111 N.W. 1<sup>st</sup> Street, Suite 320  
Miami, Florida 33128

Wayman G. Bannerman  
Chief of Staff  
Phone: (305) 375-4832  
Fax: (305) 372-6011

Type of Event/Application (Select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

\*\*For District 9 Office Staff Use Only, however please note that an event budget must be included for "Special and "Major" Event types\*\*

Commissioner Sponsoring Event: Commissioner Dennis Moss

1. Full legal name of the requesting organization: Gold Coast Railroad Museum, Inc.

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):  
Gold Coast Railroad Museum, 12450 SW 152nd St., Miami, FL 33177  
(O) 305-253-6240 Email rick.olsen@gcrm.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable): (400) French Barricades, (1) Wheelchair  
Lift, Fee waiver for (56) Pole banners.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):  
Day Out With Thomas, March 7-8 & 14-15, 2009 - Children and their families  
have an opportunity to take a ride on Thomas' coaches and can take part in  
many other activities. This event is a much needed fund-raiser for the Museu

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Gold Coast Railroad Museum  
12450 SW 152nd Street, Miami, FL 33177 - Commissioner Dennis C. Moss

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
PAGE 2

8. Description of regional or local impact: No regional impact, no local impact  
\_\_\_\_\_  
\_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):  
Hours of event - 8:00am - 6:00pm Pole fee waiver is needed ASAP.  
Prefer deliver of barricades/wheelchair lift by Monday March 2, 2009

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The Museum is located on adjacent to the Miami MetroZoo on land owned by Miami-Dade Parks Dept.  
\_\_\_\_\_  
\_\_\_\_\_

11. Expected number of participants and estimated attendance (per day, if applicable): An average of 4000-5000/day  
\_\_\_\_\_

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See Attached  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

  
Signature of Authorized Representative

1-15-09  
Date

Detailed Project Budget

Gold Coast Railroad Museum  
2009 Day Out With Thomas

	Cash expense	In-Kind
<b>Administrative</b>		
Event Director/Executive Director	\$3,040.00	
Event Coordinator	\$4,800.00	
Store Manager	\$760.00	
Facilities Manager	\$2,640.00	

Total

\$11,240.00

	Cash expense	In-Kind
<b>Technical</b>		
Store Stockers	\$384.00	
Admission Ticket Sellers	\$1,120.00	
Restroom Attendants	\$672.00	
General Labor		\$15,808.00
Facilities Labor		\$2,272.00
Train Crew		\$3,520.00
Kid Train Crew		\$1,056.00
Ticket Sellers		

Total

\$2,176.00 \$22,656.00

	Cash expense	In-Kind
<b>Outside/Artistic Fees</b>		
Michael Rosman	\$5,600.00	
Matthew Sabatella	\$2,000.00	
Entertainer Other #1	\$1,200.00	

Entertainer Other #2  
 Total \$1,200.00  
 \$10,000.00

**Other Outside Fees**

Off Duty Cop \$2,000.00  
 Security \$2,600.00  
 Zoo security \$2,700.00  
 Restrooms \$2,500.00  
 Total \$9,700.00

**Marketing/Publicity**

Miami Family \$1,828.50  
 South Florida Parenting Jan - Feb Run \$4,071.00  
 Miami Herald Nov - Mar. Run \$3,501.78  
 Sun Sentinel 6 week run \$3,006.66  
 WIRN TV & radio \$3,350.00  
 Press Releases 2 releases \$300.00  
 Google Adwords Nov - Mar. Run \$350.00  
 Business Card Flyers 5000 cards \$100.00  
 Day Care Flyers \$200.00  
 In house 13x19 Posters \$300.00  
 AAA DOWT Banners \$8,700.00  
 Last minute options 60 Banners \$392.06  
 Total \$26,100.00

**Printing**

HIT Map \$200.00  
 GCRM Map \$200.00  
 Engineer Certificate \$450.00  
 Coloring Sheets \$350.00  
 Link Tickets \$100.00  
 Print Supplies (toner, ink, etc) \$600.00  
 Activity Banners \$500.00



Total \$2,400.00

Hotel Lodging \$9,000.00

Total \$9,000.00

In County Travel

Rental Cars (transport of entertainers, staff, etc...) \$1,900.00

Total \$1,900.00

Out of County Travel Air \$2,700.00

Total \$2,700.00

Equipment Rentals

Tennis & Tables & Bouncers \$8,500.00

Barricades \$7,300.00

Port-o-Johns \$3,500.00

Trash \$500.00

BFI \$500.00

Water Meter \$350.00

Generator \$2,100.00

Total \$22,750.00

Equipment Purchase

Computer Equipment \$500.00

Activity Supplies \$2,000.00

Total \$2,500.00

Supplies Restrooms \$800.00

Table Covering	\$200.00
Table Skirts & Velcro	\$450.00
Balloons	\$150.00
Helium	\$450.00
<b>Total</b>	<b>\$2,050.00</b>

**Utilities**

Water Bill	\$400.00
Electric Bill	\$300.00
Telephone	\$200.00
<b>Total</b>	<b>\$900.00</b>

**Royalties & Merchandise**

Hit Entertainment Royalties (for use of Character rights)	\$90,000.00
Thomas Brand Merchandise	75,000.00
<b>Total</b>	<b>165,000.00</b>

**FF Car Maintenance & Fuel**

Fuel	\$8,000.00
Car Maintenance	\$1,000.00
<b>Total</b>	<b>\$9,000.00</b>

Cash Expense Total	\$277,416.00
In-kind Contributions	\$22,656.00
<b>Total Budget (Cash &amp; In-kind)</b>	<b>\$300,072.00</b>

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS**

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[Events](#)    [Name History](#)   

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**Detail by Entity Name**

**Florida Non Profit Corporation**  
GOLD COAST RAILROAD MUSEUM, INC.

**Filing Information**

Document Number 702908  
 FEI Number 596138089  
 Date Filed 09/18/1961  
 State FL  
 Status ACTIVE  
 Last Event AMENDMENT  
 Event Date Filed 08/20/2001  
 Event Effective Date NONE

**Principal Address**

12450 SW 152ND ST.  
 MIAMI FL 33177-8402  
 Changed 02/29/1988

**Mailing Address**

12450 SW 152ND ST.  
 MIAMI FL 33177-8402  
 Changed 02/29/1988

**Registered Agent Name & Address**

MCLEAN, JOHN F  
 3813 MATHESON AVE  
 MIAMI FL 33133 US  
 Name Changed: 01/11/2002  
 Address Changed: 04/02/2007

**Officer/Director Detail**

**Name & Address**

Title TD  
 MCLEAN, JOHN  
 12450 SOUTHWEST 152 STREET  
 MIAMI FL 33177

Title PD  
 GREER, CONNIE  
 12450 SOUTHWEST 152 STREET  
 MIAMI FL 33177

Title SD

JONES, JAIME  
12450 SOUTHWEST 152 STREET  
MIAMI FL 33177

Title VD

BRANN, TOM  
12450 SOUTHWEST 152 STREET  
MIAMI FL 33177

**Annual Reports**

**Report Year Filed Date**

2006	05/01/2006
2007	04/02/2007
2008	05/16/2008

**Document Images**

- 05/18/2008 -- ANNUAL REPORT
- 04/02/2007 -- ANNUAL REPORT
- 05/01/2006 -- ANNUAL REPORT
- 07/07/2005 -- ANNUAL REPORT
- 01/15/2004 -- ANNUAL REPORT
- 01/23/2003 -- ANNUAL REPORT
- 01/11/2002 -- ANNUAL REPORT
- 08/20/2001 -- Amendment
- 01/10/2001 -- ANNUAL REPORT
- 02/15/2000 -- ANNUAL REPORT
- 04/21/1999 -- ANNUAL REPORT
- 04/28/1998 -- ANNUAL REPORT
- 04/22/1998 -- Name Change
- 05/13/1997 -- ANNUAL REPORT
- 07/08/1996 -- ANNUAL REPORT
- 06/12/1996 -- ANNUAL REPORT
- 02/08/1995 -- ANNUAL REPORT

**Note:** This is not official record. See documents if question or conflict.

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**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Gold Coast Railroad

EQUIPMENT REQUESTED: Wheelchair lift

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Chairman Commissioner Dennis Moss

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 10710 SW 211 Street Suite 206 Miami, FL 33189

NAME/TITLE OF THE EVENT: Day out with Thomas

ADDRESS OF EVENT: 12450 S.W. 152<sup>nd</sup> Street Miami, FL

TODAY'S DATE: 01/22/09 DATE (S) & TIME OF EVENT: 3/7 - 8/09 & 3/14 -15/09

SET-UP TIME & DAY: 10:00 A.M. - 3:00 P.M. 3/6/09

TAKE-DOWN TIME & DAY: 10:00 A.M. - 3:00 P.M. 3/16/09

CONTACT PERSON/PHONE: Lori Tompkins (786) 226-6964

AT SITE CONTACT/CELL PHONE#: Same as above

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

**OTHER INFORMATION: Include additional equipment if needed.**

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

**\*Fee: \$1,540.00**

Signature: \_\_\_\_\_

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Lori Tompkins

Agency/Group: Gold Coast Railroad

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

02/26/2009 THU 09:03 FAX 305 375 4940

FINANCE DIVISION

ROAD & BRIDGE

001

MIAMI-DADE COUNTY  
PURCHASE ORDER

PAGE: 1

DATE: 02/25/2009  
\*\* ORIGINAL \*\*

PO NUMBER: POEW0900790

VENDOR:

REQUESTING DEPARTMENT OR AGENCY:

ALL AMERICAN BARRICADES CORP

PUBLIC WORKS ROAD, BRIDGE, & C

3355 NW 154TH TERRACE  
MIAMI GARDENS, FL 33054

111 NW 1 ST  
16 FL  
MIAMI, FL 33128

*ATTN: Lori THOMPSON - GCR*

VENDOR ID: 650827246 01

VENDOR TEL: (305)685-6124

PLEASE REFER ALL QUESTIONS  
CONCERNING THIS ORDER TO: FRANK DAVIS

TEL: (305)592-3116

CASH DISCOUNT:  
NET30

FREIGHT CARRIER:

FOB: DEST-P  
FOB DESTINATION, FREIGHT PREPAID. THE SELLER PAYS AND BEARS THE FREIGHT CHARGES.

AGENT CONTACT: TOURIZ, ALBERT  
(305)375-4263

DELIVERY REQUIRED  
03/07/2009

DEPT. NO.  
PW1501

REQ NO.  
POPW0900790

ISSUED UNDER CONTRACT NO: 1176-4/12-1  
BPO ID : ABCN0801228

SHIP TO:  
ROAD & BRIDGE DIV.  
9301 N.W. 58 STREET  
MIAMI, FL 33178

BILL TO:  
111 NW 1 ST 16 FLOOR  
MIAMI, FL 33128

ITEM	COMMODITY ID	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
	COMMODITY NAME/SPECIFICATIONS				
001	550-78	1.00	LO	18,000.0000	18,000.00
	TRAFFIC CONES, LANE MARKERS, AND BARRICADES				

(CONTINUED ON NEXT PAGE)

02/26/2009 THU 09:05 FAX 305 375 4940

FINANCE DIVISION

ROAD & BRIDGE

002

MIAMI-DADE COUNTY  
PURCHASE ORDER

PAGE: 2

DATE: 02/25/2009  
\*\* ORIGINAL \*\*

PO NUMBER: PO#0900790

ITEM	COMMODITY ID	QUANTITY	U/M	UNIT PRICE	TOTAL PRICE
	COMMODITY NAME/SPECIFICATIONS				
400	EACH FRENCH BARRICADES GOLD COAST RAILROAD 12450 S.W. 152 STREET (786) 226-6964 P.O.C.: LORI THOMPSON BARRICADES REQUIRED: 03/06/2009 THRU 03/16/2009 AS PER QUOTE RECEIVED FROM RUBEN SANTOS 02/19/2009			\$ 45.00/S	18,000.00

COMMODITY LINE TOTAL	18,000.00
GRAND TOTAL	18,000.00

COSTS OF MANDATORY RANDOM AUDIT BY THE INSPECTOR GENERAL ARE INCORPORATED INTO THIS CONTRACT AS 1/4 OF 1% OF THE CONTRACT PRICE.

ADDITIONAL REQUIREMENTS AND TERMS:

THIS CONTRACT IS SUBJECT TO A USER ACCESS FEE UNDER THE COUNTY USER ACCESS PROGRAM (UAP) IN THE AMOUNT OF TWO PERCENT (2%). THE VENDOR PROVIDING GOODS AND SERVICES UNDER THIS CONTRACT SHALL INVOICE THE CONTRACT PRICE AND SHALL ACCEPT AS PAYMENT THEREOF THE CONTRACT PRICE LESS THE 2% UAP AS FULL AND COMPLETE PAYMENT FOR THE GOODS AND/OR SERVICES SPECIFIED ON THE INVOICE. THE COUNTY SHALL RETAIN THE 2% UAP FOR USE BY THE COUNTY TO HELP DEFRAY THE COST OF THE PROCUREMENT PROGRAM. VENDOR PARTICIPATION IN THIS INVOICE REDUCTION PORTION OF THE UAP IS MANDATORY.

ACCOUNTING INFORMATION:				AMOUNT / %
SEX INDEX	SUBOBJ	USERCODE	PROJECT PROJDTL GRANT	GRNTDTL
01	PW338475	25910		18,000.00


AUTHORIZED SIGNATURE: *Linda S. Barredo* DATE: 02/15/09  
--- END OF DOCUMENT ---

# Memorandum



**Date:** May 5, 2009

**To:** Honorable Chairman, Dennis C. Moss  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** Countywide In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for this item to move forward to the Board of County Commissioners for consideration. The countywide in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, the Gold Coast Railroad Museum, Inc. for their "Day Out With Thomas" event held on March 7-8 and March 14-15, 2009.

In-kind services have been requested in an amount not to exceed \$1,540 from the Miami-Dade Park and Recreation Department for use of a wheelchair lift and \$18,840 from the Public Works Department for the use of barricades and pole banners for a total in-kind amount of \$20,380. This event will be funded from the countywide in-kind reserve fund.

In FY 2008-09, the Gold Coast Railroad Museum, Inc. has received no county funding for this event.

Inkind08309