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OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: June 30, 2009

Agenda Item No. 10(A)(1)

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Resolution No. R-859-09

Subject: Resolution Authorizing the Homeless Trust to issue a Request for Application process to select not-for-profit service providers of homeless housing and services for FY 2009-10 through FY 2011-12

Recommendation

It is recommended that the Board of County Commissioners (BCC) adopt the accompanying Resolution authorizing the Miami-Dade County Homeless Trust (Trust) to issue a Request for Applications (RFA) process to select not-for-profit service providers of homeless housing and services. These services will be funded through Food and Beverage Tax Proceeds in an annual amount not to exceed $2,325,200 annually for a period of three years commencing October 2009. This Resolution also authorizes the County Mayor or the Mayor's designee to execute agreements with the selected not-for-profit service providers, some of which may be in excess of one million dollars if renewed.

Scope

Services will be provided Countywide through not-for-profit services providers.

Fiscal Impact/Funding Source

Funding for housing and services comes entirely from Food and Beverage Tax revenue designated for homeless purposes. The total amount for FY 2009-10 shall not exceed $2,325,200 and renewal amounts will be no greater than $2,325,200 annually (for each of the two one-year renewal periods) based on the budget recommended by the Homeless Trust Board and approved by the BCC. The total amount for the three year period will not exceed $6,975,600.

Track/Record/Monitor

The Trust will be the administering department responsible for the monitoring of the not-for-profit service providers selected through this RFA. The selected not-for-profit service providers will be monitored through the Trust's existing monitoring processes that consist of: site visits, desk audits, the review of monthly, quarterly and annual progress reports, as well as the analysis of utilization rates. Annual renewals for two additional one-year terms, beyond FY 2009-10, will be based on a performance review, the approval of the Trust Board, and the availability of funds, as approved by the BCC.

Background

The Trust identifies funding and program priorities on an annual basis to allocate to not-for-profit service providers in accordance with the priorities delineated in the Miami-Dade County Homeless Plan. This is a year-round planning process based on the analysis of trends, homeless census data and best practice models that have proven successful in our mission to end homelessness in our community. The contracts awarded pursuant to the 2006 RFA process will expire in September 2009. In an effort to ensure continuity of care, the Homeless Trust Board approved the following recommended allocations by funding category contingent upon the BCC's approval of the recommended Food and Beverage Tax revenues for this activity as part of the FY 2009-10 budget process:

1. Emergency Housing: $390,200 for short-term housing placement and case management services for individuals, families, and with a set-aside for homeless veterans.

2. Revenue Maximization funding: $704,200 to be utilized as matching funds for Federal, State and Local grants. These funds will provide not-for-profit service providers with expanded capacity to provide additional emergency and transitional housing beds for our homeless system of care.
3. Coordinated Homeless Outreach Services: $412,000 to provide behavioral health outreach services to individuals experiencing chronic homelessness. This program engages those homeless persons on the street who are hardest to serve and place them into appropriate housing with supportive services.
4. Housing Placement: $818,800 to provide housing placement services to households who are homeless and require short-term rental assistance and case management.

Upon approval of this item by the BCC, the Trust will begin its procurement process in advance of the County's budget process for FY 2009-10. Based on the established Homeless Trust grant process, a selection committee appointed by the County Manager shall evaluate applications received in response to the RFA and will make recommendations to be acted upon by the Homeless Trust Board. The RFA will make clear that execution of any contract will be contingent on the BCC's approval and adoption of the final FY 2009-10 budget and the County will not enter into a contract with any not-for-profit service provider until the budget is approved. Should any changes be made to the recommended amount for this RFA, it will be taken into account prior to contracting with the selected not-for-profit service providers. However, approving the RFA at this time will allow the County to enter into contracts and commence services as soon as the final adopted budget is approved. It will also allow time for currently funded not-for-profit service providers that are not recommended for funding under this application to transition clients and staff as may be necessary and appropriate. It will also permit a start up period for new not-for-profit service providers.

Attachment

Cynthia W. Curry
Senior Advisor to the County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: June 30, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 10(A)(1)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

_____ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 10(A)(1)
6-30-09

RESOLUTION NO. **R-859-09**

RESOLUTION AUTHORIZING THE MIAMI-DADE COUNTY HOMELESS TRUST TO ISSUE A REQUEST FOR APPLICATION PROCESS TO SELECT NOT-FOR-PROFIT SERVICE PROVIDERS OF HOMELESS HOUSING AND SERVICES FOR FY 2009-2012 IN ACCORDANCE WITH THE MIAMI-DADE COUNTY HOMELESS PLAN; AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS, SOME OF WHICH MAY EXCEED ONE MILLION DOLLARS IF RENEWED, WITH COMMUNITY BASED ORGANIZATIONS THAT ARE APPROVED FOR FUNDING BY THE HOMELESS TRUST, AFTER APPROVAL BY THE COUNTY ATTORNEY'S OFFICE; AND AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXERCISE AMENDMENT, RENEWAL, TERMINATION, CANCELLATION, AND MODIFICATION CLAUSES OF ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the Miami-Dade County Homeless Trust to issue a Request for Application process to select not-for-profit service providers to provide homeless housing and services for FY 2009-2012 that are in accordance with the Miami-Dade County Homeless Plan; authorizes the County Mayor or Mayor's designee to execute agreements, some of which may exceed one million dollars if renewed, with the selected not-for-profit service providers, after approval by the County Attorney's Office; and further authorizes the County Mayor or Mayor's designee to exercise amendment, renewal, termination, cancellation, and modification clauses of any agreement entered into pursuant to this Resolution.

The foregoing resolution was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman **aye**
Jose "Pepe" Diaz, Vice-Chairman **aye**

Bruno A. Barreiro	**absent**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Barbara J. Jordan	**aye**	Joe A. Martinez	**absent**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 30th day of June, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. MD

Mandana Dashtaki

MIAMI-DADE COUNTY
BOARD OF COUNTY COMMISSIONERS
OFFICE OF THE COMMISSION AUDITOR

Legislative Notes

Agenda Item: **10(A)1**

File Number: **091623**

Committee(s) of Reference: Board of County Commissioners

Date of Analysis: June 8, 2009

Type of Item: Resolution Authorizing Issuance of a Request for Application Process

Commission District(s): Countywide

Summary

This resolution authorizes the Homeless Trust to issue a Request for Application process to select not-for-profit service providers of homeless housing and services for FY 2009-10 through FY 2011-12. This resolution also authorizes the County Mayor or his designee to execute agreements with the selected not-for-profit service providers, some of which may be in excess of one million dollars.

Background and Relevant Legislation

The cover memorandum to the resolution states that the contracts awarded via the 2006 RFA process will expire in September 2009. According to the Homeless Trust staff the Board of County Commissioners did not approved the 2006 RFA process.

The following not-for-profit service providers that were awarded contracts during the 2006 RFA and the awarded contract amounts are listed below:

Provider	Annual Funding Amount
Salvation Army	$390,187
Citrus Health Network	$412,200
Lutheran Services	$818,800
New Horizons	$314,294
Sundari Foundation	$107,898
Douglas Gardens	$327,647
New Hope Corps	$277,916
Fellowship House	$177,406
Better Way	$146,891

The funding source for the contracts awarded through this process will come from Food and Beverage Tax revenue designated to homeless purposes.

Florida Statutes 212.0306(3)(b) allows a one percent (1%) Homeless and Domestic Violence Tax to be collected on all food and beverage sales by establishments that are licensed by the State of Florida to sell alcoholic beverages for consumption on the premises, except for hotels and motels. Businesses that gross over $400,000 are required to collect this tax.

On June 3, 2009, the County Manager released a memorandum updating the Board of County Commissioners on Tourist Taxes. The memorandum provided tables that detailed the actual annual historical data on collections from inception of the taxes and the monthly collections of each tax.

For informational purposes, a chart below shows revenue from the Homeless Tax which is a portion of the Food and Beverage Tax.

Fiscal Year	Homeless Tax Collected
FY 1999	8,129,289/Actual
FY 2000	8,651,487/Actual
FY 2001	9,199,433/Actual
FY 2002	9,555,130/Actual
FY 2003	10,007,810/Actual
FY 2004	10,999,895/Actual
FY 2005	12,000,409/Actual
FY 2006	13,255,760/Actual
FY 2007	14,046,979/Actual
FY 2008	14,419,496/Actual
FY 2009	9,787,780/YTD

Policy Change and Implication

This resolution authorizes the Homeless Trust to issue a RFA process to select not-for-profit service providers of homeless housing and services for FY 2009-10 through FY 2011-12. This resolution also authorizes the Mayor or his designee to execute the agreements with the selected providers, some of these contracts may be in excess of one million dollars if the renewals are granted.

Budgetary Impact

As stated in the cover memorandum of the resolution, the total amount for FY 2009-10 will not exceed $2,325,000 and renewal amounts will not be greater than $2,325,200 annually for each of the two one-year renewal period.

Prepared By:

Tiandra D. Sullivan