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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: June 30, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

Agenda Item No. 8(O)(1)(F)

Resolution No. R-834-09

From: Carlos Alvarez
Mayor

George M. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Non-Competitive Contracts that Would Bring the Cumulative Contract Value to More than $100,000

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and/or department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each departments' contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The non-competitive contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over $100,000. Each of the contracts were awarded under the County Mayor or County Mayor's designee's delegated authority ($100,000 for non-competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: METAmessage Wireless Maintenance and Support seeks authority to exercise the four remaining OTR periods for a contract to provide software maintenance and technical support services for the METAmessage Wireless software managed by the Enterprise Technology Services Department. The amount being requested for the four remaining option terms is **$160,000.**

Item No. 2: Deccan International Software Maintenance and Support seeks authority to exercise the two remaining OTR periods for a contract to provide software maintenance and technical support services for the Deccan International Software utilized by the Miami-Dade Fire Rescue Department. The amount being requested for the two remaining option terms is **$69,449.**

Item No. 3: First-In Fire State Alerting System seeks authority to exercise the two remaining OTR periods for a contract to provide ongoing software maintenance and support services for the First-in Fire State Alerting System for the Miami-Dade Fire Rescue Department. The amount being requested for the two remaining option terms is **$100,116.**

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: June 30, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(F)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

✓ **Housekeeping item (no policy decision required)**

_____ **No committee review**

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Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(F)
6-30-09

RESOLUTION NO. **R-834-09**

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR NON-COMPETITIVE CONTRACTS AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner Jose "Pepe" Diaz, who moved its adoption. The motion was seconded by Commissioner Rebeca Sosa and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman	**aye**		
Jose "Pepe" Diaz, Vice-Chairman	**aye**		
Bruno A. Barreiro	**absent**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Barbara J. Jordan	**aye**	Joe A. Martinez	**absent**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 30th day of June, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

Item No. 1

Contract No.: BW8123-5/13-1

Contract Title: **METAmessage Wireless Maintenance and Support**

Description: It is recommended that the Board authorize the County Mayor or his designee to exercise the four remaining option-to-renew (OTR) terms to provide software maintenance and technical support services for the METAmessage Wireless software managed by the Enterprise Technology Services Department. The contract is in its first OTR period which expires on August 31, 2009.

This contract was awarded on August 28, 2006 for a two-year term with five, one-year OTRs with an allocation of $40,000 per year. On July 1, 2008 the Board authorized the approval of the first OTR period which brought the cumulative value of the contract over $100,000.

Initial Contract Term and Usage:	Two years August 28, 2006 to August 31, 2008	$ 80,000
First OTR and Estimated Usage:	*September 1, 2008 to August 31, 2009	$ 40,000
Second OTR and Estimated Usage:	*September 1, 2009 to August 31, 2010	$ 40,000
Third OTR and Estimated Usage:	*September 1, 2010 to August 31, 2011	$ 40,000
Fourth OTR and Estimated Usage:	*September 1, 2011 to August 31, 2012	$ 40,000
Fifth OTR and Estimated Usage:	*September 1, 2012 to August 31, 2013	$ 40,000
Cumulative Value:		$280,000

*The starting date for all the OTR periods is being revised to coincide with the first day of the month. This will enhance workload management.

Contract Measure: No measure

Review Committee Date: September 6, 2006; Item #2-04

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: The contract includes the User Access Program Provision. The 2% program discount will be collected on all purchases.

Vendor:	Address	Principal
•Onset Technology, Inc. (Non-local vendor)	133 Mission Street Suite #103 Santa Cruz, CA 95060	Sherri Knight

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Leida Altman Carrillo, Department of Procurement Management

Mirta Lopez Cardoso, Enterprise Technology Services Department

JUSTIFICATION

This contract provides the Enterprise Technology Services Department (ETSD) with software licenses, maintenance, and technical support services for the METAmessage Wireless software provided by Onset Technology Inc. This software is used in conjunction with the Blackberry wireless platform to extend the devices' ability to access documents located on network file servers, maintain connectivity in case of network failure, spell check outgoing messages and perform wireless printing.

METAmessage is the only software solution that offers users the ability to view attachments and access documents on the County's network without requiring modification to the Blackberry Enterprise Wireless Infrastructure employed throughout the County. Licensing, maintenance and support services are proprietary to Onset Technology.

The continuation of this contract is required to provide ETSD with the necessary software licenses, maintenance, and technical support services for the METAmessage Wireless software.

Item No. 2

Contract No.:	SS8107-2/11
Contract Title:	**Deccan International Software Maintenance and Support**
Description:	It is recommended that the Board authorize the County Mayor or his designee to exercise the two remaining option-to-renew (OTR) terms to provide software maintenance and technical support services for the Deccan International Software utilized by the Miami-Dade Fire Rescue Department. The contract is in its initial term which expires on July 31, 2009. Exercising the two remaining OTR periods will bring the cumulative value of the contract over $100,000.

Initial Contract Term and Estimated Usage:	Three years August 15, 2006 to July 31, 2009	$ 89,210
First OTR and Estimated Usage:	*August 1, 2009 to July 31, 2010	$ 33,071
Second OTR and Estimated Usage:	*August 1, 2010 to July 31, 2011	$ 36,378
Cumulative Value:		$158,659

*The starting date for all the OTR periods is being revised to coincide with the first day of the month. This will enhance workload management.

Contract Measure:	No measure
Review Committee Date:	July 26, 2006; Item #2-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	The contract includes the User Access Program Provision. The 2% program discount will be collected on all purchases.

Vendor:	**Address**	**Principal**
•**Deccan International** (Non-local vendor)	5935 Cornerstone Court West, #230 San Diego, CA 92121	Rhonda Mazurek

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Dakota Thompson, Department of Procurement Management Marianela Betancourt, Miami-Dade Fire Rescue Department

JUSTIFICATION

This contract provides the Miami-Dade Fire Rescue Department (MDFR) with maintenance and support services for the Computer Aided Dispatch (CAD) Analyst, and Fire/EMS Apparatus Deployment Analysis Module (ADAM) software provided by Deccan International. The original purchase of this software was procured through a supplemental agreement approved under RFP317.

The CAD and ADAM systems are used to determine the closest appropriate and responsible unit that would be recommended to the scene of an incident. MDFR has been utilizing these systems for station modeling and response analysis. Deccan International is the sole provider of maintenance and support services for these applications.

The continuation of this contract is required to provide MDFR with the necessary maintenance and support services for the proprietary CAD and ADAM systems.

Item No. 3

Contract No.: SS8213-3/11-1

Contract Title: **First-In Fire State Alerting System**

Description: It is recommended that the Board authorize the County Mayor or his designee to exercise the two remaining option-to-renew (OTR) terms to provide ongoing software maintenance and support services for the First-in Fire State Alerting System for the Miami-Dade Fire Rescue Department. The contract is in its first OTR period which expires on August 19, 2009.

This contract was awarded on August 20, 2007 for a one-year term with three, one-year OTR's with pre-negotiated maintenance and support rates. On July 1, 2008 the Board authorized the approval of the first OTR period which brought the cumulative value of the contract over $100,000.

Initial Contract Term and Usage:	August 20, 2007 to August 19, 2008	$ 93,250
First OTR and Estimated Usage:	August 20, 2008 to August 19, 2009	$ 93,250
Second OTR and Estimated Usage:	August 20, 2009 to August 19, 2010	$ 48,838
Third OTR and Estimated Usage:	August 20, 2010 to August 19, 2011	$ 51,278
Cumulative Value:		$286,616

Contract Measure: No measure

Review Committee Date: February 7, 2007; Item #2-02

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: The contract includes the User Access Program provision. The 2% program discount will be collected on all purchases.

Vendor:	**Address**	**Principal**
•Westnet, Inc. (Non-local vendor)	1581 Burke Lane Huntington Beach, CA 92647	Dawn M. Matheny

Performance Data: There are no performance issues with this firm.

Compliance Data: There are no compliance issues with this firm.

Contract Managers: Leida Altman Carrillo, Department of Procurement Management

Marianela Betancourt, Miami-Dade Fire Rescue Department

JUSTIFICATION

This contract provides the Miami-Dade Fire Rescue Department (MDFR) with software maintenance and support services for the First-in Fire State Alerting System provided by WestNet, Inc. This software and associated equipment allows MDFR fire stations to be alerted when a fire is reported. The System alerts fire stations of incidents requiring response and reduces the time it takes the dispatchers to announce incidents that require multiple stations to respond. The System has been configured to interface with the Motorola Printrak Computer Aided Dispatch (CAD) system to issue alerts to affected stations. WestNet is the proprietary owner and license holder to all rights regarding the System.

The continuation of this contract is required to provide MDFR with the necessary software maintenance and support services for the First-in Fire State Alerting System.