

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

Memorandum



Date: July 21, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Resolution Authorizing Execution of an Inter-local Agreement for Fiscal Year 2009-2010 with the Miami-Dade County Public Schools/Lindsey Hopkins Technical Educational Center for the Provision of Academic Education and Career/Technical Education for Inmates in the Miami-Dade Corrections and Rehabilitation Department

Agenda Item No. 14(A)(62)

Resolution No. R-1060-09

Recommendation

It is recommended that the Board of County Commissioners approve the attached resolution authorizing the County Mayor, or his designee, to execute the attached Inter-local Agreement with the Miami-Dade County Public Schools/Lindsey Hopkins Technical Educational Center (MDCPS/LHTEC) and Miami-Dade County. The agreement includes provisions for career/technical and academic education to inmates incarcerated in the detention facilities operated by the Miami-Dade Corrections and Rehabilitation Department (MDCR) at a cost not to exceed \$400,000.00 for school year 2009-2010.

Scope

This agreement with MDCPS/LHTEC is countywide in nature and has impact on all Commission Districts.

Fiscal Impact/Funding Source

The MDCPS/LHTEC offers a comprehensive academic/vocational service at a competitive rate. Its basic education courses are provided at no charge to the County and the cost for the vocational courses is competitively at a lower rate than offered by the private sector. Furthermore, having MDCPS/LHTEC provide both the career/technical and academic education offers the benefits of service continuity and alleviates the need to negotiate the terms and conditions of service delivery by multiple vendors.

The academic education courses are provided at no cost. The costs associated with the career/technical courses will provide for up to 405 contact hours per course, per student, per trimester. The amount of tuition payment, based on the School Board's rate, will not exceed \$400,000.00 and will be funded through the Inmate Welfare Fund, which receives revenues from the inmate commissary program. In FY 2009-2010, the Inmate Welfare Fund is budgeted at \$673,000.00; an amount sufficient to fund this agreement.

Track Record/Monitor

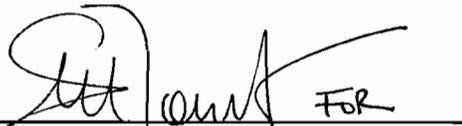
Consistent with current and projected enrollments, MDCR anticipates awarding more than 60 General Educational Development (GED) certificates in the 2009-2010 school year. The agreement will be monitored by Rehabilitative Services Bureau Commander Fred Crawford.

Honorable Chairman Dennis C. Moss
And Members, Board of County Commissioners
Page 2

Background

The MDCR and MDCPS/LHTEC are committed to providing career/technical and academic education course work in an effort to rehabilitate inmates, giving them the necessary skills to provide a smooth transition into society and consequently reduce recidivism. Since 1987, the MDCR has benefited from a longstanding, cooperative relationship with MDCPS for programs in the area of Industrial Education. Through these programs, inmates at six MDCR facilities receive specific training in career/technical education courses, Adult Basic Education, or GED in accordance with the criteria set by the State of Florida and provided by the Miami-Dade County Public School system.

This Inter-local Agreement has been renewed annually since the 1987-1988 school year. The agreement for the 2009-2010 school year includes substantially the same provisions as the 2008-2009 agreement. The agreement for the 2008-2009 school year was authorized by R-921-08.



Alina T. Hudak
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

DATE: July 21, 2009

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 14(A)(62)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Mayor's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 14(A)(62)
7-21-09

RESOLUTION NO. R-1060-09

RESOLUTION AUTHORIZING EXECUTION OF AN INTER-LOCAL AGREEMENT FOR FISCAL YEAR 2009-2010 WITH THE MIAMI-DADE COUNTY PUBLIC SCHOOLS/LINDSEY HOPKINS TECHNICAL EDUCATIONAL CENTER FOR THE PROVISION OF ACADEMIC AND CAREER/TECHNICAL EDUCATION FOR INMATES IN THE MIAMI-DADE CORRECTIONS AND REHABILITATION DEPARTMENT; AUTHORIZING THE COUNTY MAYOR OR HIS DESIGNEE TO EXERCISE THE RENEWAL AND CANCELLATION PROVISIONS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying agreement, a copy of which is incorporated herein by reference; and

WHEREAS, the Miami-Dade County Public Schools provides career/technical educational courses not to exceed a maximum of 405 contact hours per course per student, per trimester at the rate prescribed by Florida Statutes Title XLVIII, No. 1009.22 for the 2009/2010 School Year; and

WHEREAS, the Miami-Dade County Public Schools agrees to provide academic education courses to inmates incarcerated in the Miami-Dade Corrections and Rehabilitation Department facilities for the 2009/2010 academic year,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds that it is in the best interest of Miami-Dade County to approve an Inter-local Agreement between Miami-Dade County Public Schools/Lindsey Hopkins Technical Educational Center, in an amount not to exceed \$400,000.00, and to be paid from the Inmate Welfare Fund, for the provision of academic education and career/technical education courses at various facilities of the Miami-Dade Corrections and Rehabilitation Department, in substantially the form attached hereto and made a part hereof, and authorizing the County Mayor or his designee to execute same for and

on behalf of Miami-Dade County; and to exercise the renewal and cancellation provision contained therein.

The foregoing resolution was offered by Commissioner **Katy Sorenson** who moved its adoption. The motion was seconded by Commissioner **Dorrin D. Rolle** and upon being put to a vote, the vote was as follows:

| | | | |
|---------------------------------|------------|--------------------|---------------|
| Dennis C. Moss, Chairman | aye | | |
| Jose "Pepe" Diaz, Vice-Chairman | aye | | |
| Bruno A. Barreiro | aye | Audrey M. Edmonson | absent |
| Carlos A. Gimenez | aye | Sally A. Heyman | absent |
| Barbara J. Jordan | aye | Joe A. Martinez | nay |
| Dorrin D. Rolle | aye | Natacha Seijas | aye |
| Katy Sorenson | aye | Rebeca Sosa | absent |
| Sen. Javier D. Souto | aye | | |

The Chairperson thereupon declared the resolution duly passed and adopted this **23rd day** of July, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS**
Deputy Clerk



Approved by County Attorney as to form and legal sufficiency.

Robert A. Duvall

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SCHOOL OPERATIONS

AFFILIATING AGREEMENT
FOR EDUCATIONAL SERVICES AT

- ON-CAMPUS LOCATIONS
OFF-CAMPUS LOCATIONS

Instructions: Complete this form for agreements between Miami-Dade County Public Schools, public agencies and private businesses to offer educational programs, as outlined in School Board Rule 6Gx13-6C-1.08, Section v.

This Affiliating Agreement is entered into on this 2nd day of March, 2009 by and between Miami-Dade County/Department of Corrections, 2525 NW 62 Street, Miami, Florida 33147, hereinafter referred to as the Organization and The School Board of Miami-Dade County, Florida, for Lindsey Hopkins Technical Education Center.

TERMS OF AGREEMENT

The agreement shall commence on October 1st, 2009 and shall terminate on September 30, 2010.

NATURE OF ORGANIZATION'S SERVICE

See Addendum #1

ORGANIZATION
Chief Donald E. Coffey, Program Services
Contact Person
(786) 263-6309
Phone Number
(786) 263-6130
Fax Number

SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA
Rosa D. Borgen, Ph.D.
Contact Person
305-324-6070
Phone Number
305-545-6397
Fax Number

DESCRIPTION OF WHAT THE CENTER WILL PROVIDE

(See Section 1 of Attachment which is attached hereto and incorporated herein by reference.)

DESCRIPTION OF WHAT THE ORGANIZATION WILL PROVIDE

(See Section 2 of Attachment which is attached hereto and incorporated herein by reference.)

CANCELLATION

This agreement may be terminated by either party by giving thirty (30) days written notice to the other party.

INDEMNIFICATION

Subject to the limitations of Florida Statute 768.28, the School Board of Miami-Dade County, Florida, hereinafter referred to as the School Board, agrees to indemnify and hold harmless the Organization from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the School Board arising out of or in connection with the provisions of this agreement.

The Organization agrees to indemnify, hold harmless and defend the School Board from and against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts of the Organization arising out of or in connection with the provisions of this agreement. If the Organization is a state agency or subdivision as defined in section 768.28, Florida Statutes, nothing herein shall be construed to extend the Organization's liability beyond that provided in section 768.28, Florida Statutes.

GOVERNING LAW & VENUE

This agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this agreement is subject to the laws of Florida, venue in Miami-Dade County. Each party shall be responsible for its own attorney's fees and costs incurred as a result of any action or proceeding under this agreement.

CONFIDENTIALITY OF STUDENT RECORDS

Organization understands and agrees that it is subject to all School Board rules relating to the confidentiality of student information. Organization acknowledges and agrees to comply with the Family Educational Rights and Privacy Act ("FERPA") and all state and federal laws relating to the confidentiality of student records.

INSURANCE

Prior to commencing the services under this agreement, the Organization shall obtain and maintain without interruption Commercial General Liability Insurance with limits of no less than \$300,000 per occurrence. If the Organization provides transportation services of students under this agreement, the Organization shall obtain and maintain without interruption Automobile Liability Insurance with limits of no less than \$300,000 combined single limit. "The School Board of Miami-Dade County, Florida" shall be shown as additional insured with regard to the liability insurance. As evidence of the insurance coverage, the Organization shall furnish a fully completed certificate of insurance signed by an authorized representative of the insurance company providing such coverage. If the Organization is a state agency or subdivision as defined by section 768.28, Florida Statutes, the Organization shall furnish, upon request, written verification of the liability protection in accordance with section 768.28, Florida Statutes.



Organization Representative

6/3/09

Date

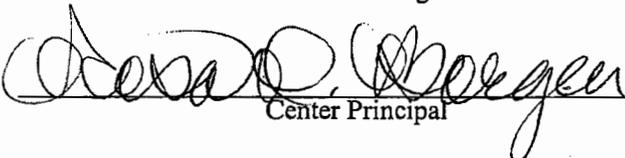
THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Superintendent of Schools or Designee

Date

Chief Administrator/Region Director

Date



Center Principal

5/20/09

Date

Risk Management

Date

APPROVED AS TO FORM:

School Board Attorney

Date

ADDENDUM # 1

TO

AGREEMENT

BETWEEN

**THE SCHOOL BOARD OF MIAMI-DADE COUNTY FLORIDA
LINDSEY HOPKINS TECHNICAL EDUCATIONAL CENTER**

AND

MIAMI-DADE COUNTY

The Miami-Dade County Public Schools/Lindsey Hopkins Technical Educational Center has entered into a contractual agreement with Miami-Dade County.

NOW, therefore, in consideration of the mutual promises and covenants herein contained, it is mutually agreed as follows.

Section 1

The Miami-Dade County School Board/Lindsey Hopkins Technical Educational Center will:

1. Teach inmates General Adult Education classes, to include Adult Basic Education (ABE) and General Educational Development (GED) preparation.
2. Train inmates in Career/Technical Education courses, to include programs in the areas of Industrial Education and any other areas as requested by the County within the scope and regulations set by the Florida Department of Education's curriculum frameworks and the ability of the school to provide them.
3. Provide career/technical educational courses not to exceed 405 contact hours per course per student (see attached 2009-2010 school calendar), per trimester at the rate prescribed by §1009.22, Florida Statutes for the 2009/2010 School Year, (rates are subject to change when mandated by the school district and the State).
4. Provide educational instruction in accordance with §1004.93, Florida Statutes, Title XLVIII for the 2009/2010 School Year.

5. Provide GED testing to inmates through the GED Testing Center, as needed. A minimum number of ten (10) students are necessary in order to retain the service of a Test Examiner/Proctor.
6. Provide monthly-itemized statements of students' enrollment to the County, and additionally, the number of GED Diplomas and the number of career/technical certificates of completion earned.
7. Provide data on student progress in career/technical educational and academic post-secondary educational programs. This will include certificates of competency and completion.
8. Supervise instruction and curriculum content and delivery.
9. Meet with personnel from the Department on a quarterly basis to discuss program status and progress.

Section 2

The COUNTY will:

1. Insure that M-DCPS/LHTEC is provided appropriate classroom space and security.
2. Provide the students necessary to start full classes with a minimum of twenty (20) students enrolled in academic/educational programs. Enrollment in career/technical educational classes will vary depending on eligible students and student/teacher ratio as recommended by the Florida Department of Education.
3. Provide paper, pencil, labels, folders, books and consumable supplies for specific career/technical classes, which are required to properly conduct the classes.
4. Provide payment for the General Education Development Test (GED) within 30 days after receipt of the invoice.
5. Provide payment on a trimester basis to the M-DCPS/LHTEC when presented with an itemized listing of students who enrolled in classes.
6. The amount of tuition payment based on the School Board rate for students registered in career/technical classes will not exceed \$400,000.00.

Section 3

With respect to this agreement between the M-DCPS/LHTEC and the COUNTY it is understood and agreed to as follows:

1. This agreement shall become effective upon execution and shall remain in effect unless modified in writing by mutual consent of both parties with an advanced notice of 30 days. This contract will expire on September 30, 2010.
2. Any party hereto may terminate this agreement, with or without cause, at any time giving 30 days prior written notice by certified mail, return receipt requested, to the other party hereto indicating that the agreement will be terminated. After the effective date of the termination, neither party shall be responsible to the other for any payment of bills incurred after the termination date, with the exception of financial encumbrances and/or payments for services rendered prior to the date of termination.

Governing Law & Venue

This agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this agreement is subject to the laws of Florida, venue in Miami-Dade County. Each Party shall be responsible for its own attorney's fees and costs incurred as a result of any action or proceeding under this agreement.

Confidentiality of Student Records

Organization understands and agrees that it is subject to all School Board rules relating to the confidentiality of student information. Organization acknowledges and agrees to comply with the Family Educational Rights and Privacy Act ("FERPA") and all state and federal laws relating to the confidentiality of student records.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by the respective and duly authorized officers this _____ day of _____, 2009.

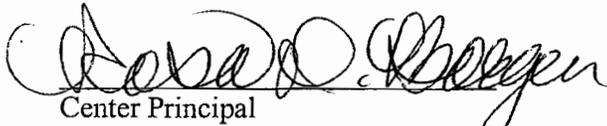
THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

Superintendent
Miami-Dade County Public Schools

Date

Region Superintendent
Miami-Dade County Public Schools

Date



Center Principal
Miami-Dade County Public Schools



Date

Risk Management
Miami-Dade County Public Schools

Date

APPROVED AS TO FORM

School Board-Attorney

County Manager

County Attorney

County Clerk

MIAMI-DADE COUNTY PUBLIC SCHOOLS
 MIAMI, FLORIDA
 2009 - 2010 SCHOOL CALENDAR
ADULT/VOCATIONAL EDUCATION

| AUGUST 2009 | | | | |
|-------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| SEPTEMBER 2009 | | | | |
|----------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | 1 | 2 | 3 | 4 |
| | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| OCTOBER 2009 | | | | |
|-----------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 ⁺ | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| NOVEMBER 2009 | | | | |
|---------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | | | | |

| DECEMBER 2009 | | | | |
|---------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | 31 | |

| JANUARY 2010 | | | | |
|--------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| FEBRUARY 2010 | | | | |
|---------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| 1 | 2 | 3 | 4 | 5 |
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| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| | | | | |

| MARCH 2010 | | | | |
|----------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| 1 ⁺ | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| APRIL 2010 | | | | |
|------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | | | | 1 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| MAY 2010 | | | | |
|----------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
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| | | | | |

| JUNE 2010 | | | | |
|-----------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | 1 | 2 | 3 | 4 |
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| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| JULY 2010 | | | | |
|-----------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| | | | 1 | 2 |
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| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| AUGUST 2010 | | | | |
|-------------|-------|------|-------|------|
| MON. | TUES. | WED. | THUR. | FRI. |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

-  NEW TEACHERS REPORT
-  TEACHER PLANNING DAY
-  TEACHER PLANNING DAY - PROFESSIONAL DEVELOPMENT (NOT AVAILABLE TO OPT)
-  PAID LEGAL HOLIDAY
-  RECESS
-  BEGINNING/ENDING GRADING PERIOD

DAYS IN GRADING PERIOD

- 1 - 77
- 2 - 69
- 3 - 70



**2009-2010 SCHOOL CALENDAR
ADULT/VOCATIONAL EDUCATION
MIAMI-DADE COUNTY PUBLIC SCHOOLS
MIAMI, FLORIDA**

HOLIDAYS – 2009

| | |
|-------------|---------------|
| September 7 | Labor Day |
| November 11 | Veterans' Day |
| November 26 | Thanksgiving |

HOLIDAYS – 2010

| | |
|-------------|--|
| January 18 | Observance of Dr. Martin Luther King, Jr.'s Birthday |
| February 15 | All President's Day |
| May 31 | Observance of Memorial Day |

| Number of School Days in TRIMESTER 1 | | | | | Number of School Days in TRIMESTER 2 | | | | Number of School Days in TRIMESTER 3 | | | | |
|--------------------------------------|------|-----|-----|-----|--------------------------------------|-----|-----|-----|--------------------------------------|-----|------|------|-----|
| Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | Apr | May | June | July | Aug |
| 6 | 20 | 20 | 18 | 13 | 18 | 19 | 19 | 13 | 5 | 20 | 22 | 20 | 3 |
| TOTAL: 77 | | | | | TOTAL: 69 | | | | TOTAL: 70 | | | | |

Total Trimester Days Students Are in School = 216

*Teachers may opt to work one or more days, August 18, 19, 2009, or March 29, 30, 31, April 1, 2, 2010, in lieu of any of the teacher planning days except August 21, 2009, and the designated Professional Development Days, October 19, 2009, and March 1, 2010. At the discretion of the principal, teachers may also opt to work during the winter recess, in lieu of any teacher planning day except August 21, 2009, October 19, 2009, and March 1, 2010. Total opt days may not exceed five (5) days. Also, at the discretion of the principal, teachers may opt to conduct classes on a teacher planning day in lieu of a regularly scheduled class day during those times when special events and activities scheduled by the day school program disrupt on-campus adult education programs.