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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: July 21, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

Agenda Item No.8(O)(1)(C)

Resolution No. R-1047-09

From: George M. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Non-Competitive Contracts that Would Bring the Cumulative Contract Value to More than $100,000

Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and/or department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures as approved in their Resource Allocation Plan adopted annually by the Board.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each departments' contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The non-competitive contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over $100,000. Each of the contracts were awarded under the County Mayor or County Mayor's designee's delegated authority ($100,000 for non-competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

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Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: e-Ticketing Licenses, Maintenance, and Support Services seeks authority to exercise the two remaining OTR periods for continuation of maintenance and support services for the e-Ticketing software utilized by the Office of Neighborhood Compliance. The amount being requested for the two remaining option terms is **$40,000.**

Item No. 2: Heat Pump Rental seeks authority to exercise the remaining OTR period to rent pumps for heat generators for the Miami-Dade Aviation Department. The amount being requested for the remaining option term is **$58,000.**

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: July 21, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(C)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

✓ **Housekeeping item (no policy decision required)**

✓ **No committee review**

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 8(O)(1)(C)

7-21-09

RESOLUTION NO. R-1047-09

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS FOR NON-COMPETITIVE CONTRACTS AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner Dorrin D. Rolle, who moved its adoption. The motion was seconded by Commissioner Dennis C. Moss and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman aye
Jose "Pepe" Diaz, Vice-Chairman aye

Bruno A. Barreiro	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	absent
Barbara J. Jordan	aye	Joe A. Martinez	absent
Dorrin D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	absent	Rebeca Sosa	absent
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this **23rd day** of July, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

Item No. 1

Contract No.:	BW8323-3/11-1
Contract Title:	**e-Ticketing Licenses, Maintenance, and Support Services**
Description:	It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the two remaining Option-to-Renew (OTR) periods for the continuation of maintenance and support services for the e-Ticketing software utilized by the Office of Neighborhood Compliance. The contract is in its first OTR period which expires on August 31, 2009.

Initial Contract Term and Usage:	September 6, 2007 to August 31, 2008	$ 100,000
First OTR and Estimated Usage:	September 1, 2008 to August 31, 2009	$ 20,000
Second OTR and Estimated Usage:	September 1, 2009 to August 31, 2010	$ 20,000
Third OTR and Estimated Usage:	September 1, 2010 to August 31, 2011	$ 20,000
Cumulative Value:		$160,000

Managing Agency and Funding Source:	**Allocation**	**Department**	**Funding Source**
	$ 20,000	Office of Neighborhood Compliance	General Fund

Contract Measure:	No measure
Review Committee Date:	May 23, 2007; Item #2-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Calvin Giordano & Associates, Inc. (Local vendor)	1800 Eller Drive Suite 600 Fort Lauderdale, FL 33316	Dennis J. Giordano

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.

Contract Managers: Dakota Thompson, Department of Procurement Management

Michael Anderson, Office of Neighborhood Compliance

JUSTIFICATION

This contract provides the Office of Neighborhood Compliance (ONC) with e-Ticketing software licenses, maintenance and support services utilized by the code enforcement division. The e-Ticketing software is an automated mobile application capable of allowing code enforcement officers to issue citations and other code enforcement documents from the field. The ongoing maintenance and support services for the e-Ticketing solution are proprietary to Calvin Giordano & Associates. It is recommended that the remaining option-to-renew periods be approved to provide continuity of services.

Item No. 2

Contract No.:	SS7784-2/10-1
Contract Title:	**Heat Pump Rental**
Description:	It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the remaining Option-to-Renew (OTR) period to rent pumps for heat generators at the Miami International Airport, for the Miami-Dade Aviation Department (MDAD). The contract is in first OTR period which expires on December 31, 2009.

Initial Contract Term and Usage:	January 1, 2008 to December 31, 2008	$ 58,000
First OTR and Estimated Usage:	January 1, 2009 to December 31, 2009	$ 58,000
Second OTR and Estimated Usage	January 1, 2010 to December 31, 2010	$ 58,000
Cumulative Value:		$174,000

Managing Agency and Funding Source:	**Allocation**	**Department**	**Funding Source**
	$58,000	MDAD	Proprietary Revenue

Contract Measure:	No measure
Review Committee Date:	May 28, 2008; Item #2-03
Local Preference:	Not applicable
Living Wage:	The Living Wage Ordinance does not apply
User Access Program:	This contract does not include the User Access Program provision due to federal funding source.

Vendor:	**Address**	**Principal**
•Geo-Thermal Systems, Inc. (Non-local vendor)	1706 W. Jetton Avenue Tampa, FL 33606	James Whittlesey

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Lourdes Farley, Department of Procurement Management Neivy Garcia, Miami-Dade Aviation Department

JUSTIFICATION

This contract is used by the Miami-Dade Aviation Department (MDAD) to provide heat pumps for diesel

generators at the Miami International Airport.

MDAD has 23 diesel generators that provide electrical back-up to run the emergency circuit in case of a power failure. The internal combustion engine of these generators must be kept at a predetermined temperature to allow them to start instantly when a power failure is experienced. Pumps are used to heat the generators and keep them at a constant temperature at all times.

Geo-Thermal Systems, Inc. is the sole source authorized company of the US patented heat pump system specifically designed to operate with diesel engines. It is recommended that the remaining option-to-renew period be approved.

FAML6450 ORGANIZATION SUMMARY INQUIRY 07/09/2009 6:37 PM

BALANCE (Y,M,Q,A) : Y - : CURRENCY CODE :
FISCAL MO/YEAR : 10 2009 JULY 2009

Subobject	Description	Budget	Actual	Encumbrance	Balance
110	EMPLOYEE REGULAR	703,000	490,405		212,595
120	EXECUTIVE BENEFIT	43,000	35,900		7,100
122	FLEX DOLLARS	10,000	7,623		2,377
125	LONGEVITY PAYMENTS	13,000	8,763		4,237
150	SICK PAY		6,406		-6,406
151	HOLIDAY PAY		25,560		-25,560
152	ANNUAL LEAVE PAY		11,367		-11,367
160	EMPLOYEE OVERTIME	25,000	7,675		17,325
197	WAGE ACCRUALS		-16,070		16,070
1010	SOCIAL SECURITY	41,400	31,737		9,663
1011	RETIREMENT	82,000	57,912		24,088
1092	CROSS INDEX FRINGE	1,500	1,500		
1098	FRINGE ACCRUALS		-5,674		5,674
1110	GROUP HEALTH INSUR	72,000	55,384		16,616
1111	GROUP LIFE INSURAN	2,000	1,535		465
1113	MICA MEDICARE HOSP	11,000	8,370		2,630
1115	WORKER'S COMPENSAT	4,000	3,900		100
23210	GENERAL LIABILITY	4,400	4,400		
24130	MAINT & REPAIR:OFF	400	110		290
24512	DASD MAINT	6,000			6,000
26028	GSA SERVICE TICKET	100	332		-232
26050	GSA PRINTING & REP	100,000	91,161		8,839
26052	GSA WAREHOUSE TRAN	200			200
26062	FM LT EQ MILEAGE	100			100
26067	FM POLICY CHARGES	100			100
31010	TELEPHONE-REGULAR	4,400	3,868		532
31011	TELEPHONE-LONG DIS		22		-22
31014	TELEPHONE-MTCE	200	38		163
31015	CELLULAR PHONE SER	2,600	1,877		723
31110	PUBLICATIONS	100			100
31510	OUTSIDE PRINTING	500			500
31910	PETTY CASH EXPENDI	500			500
32010	INSERVICE TRAINING		765		-765
47010	OFFICE SUPPLIES/OU	3,500	386		3,114
47011	GSA CENTRAL SERVIC	7,000	2,358		4,642
49611	VIDEO SUPPLIES & E		20		-20
95039	MAJOR EQUIPMENT LE	7,000	3,382	4,131	-513
	EXPENDITURE TOTAL	1,145,000	841,013	4,131	299,856
	REVENUE LESS EXPE	-1,145,000	-841,013	-4,131	299,856