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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: December 1, 2009

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

Agenda Item No. 12(A)(2)

Resolution No. R-1415-09

From: George M. Burgess
County Manager

Subject: In-Kind Services Recommendation for Hands on Miami, Inc.

RECOMMENDATION

It is recommended that the Board approve the attached Resolution authorizing in-kind services for Hands on Miami, Inc., in an amount totaling $2,594.

BACKGROUND

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the Hands on Miami, Inc. for the Hands on Miami and Disney Destination's "Day of Service" event held on September 29, 2009.

In-kind services have been requested in an amount not to exceed $1,521 from the Miami-Dade Police Department for personnel services and $1,073 from the Miami-Dade Fire Rescue Department for personnel services for a total in-kind of $2,594. At the request of the Mayor, this event will be funded in part from the Mayor's FY 2008-09 in-kind reserve fund unspent balance and in part from the unspent balance of the non-ad valorem portion of the Fire Rescue district budget.

In FY 2009-10, Hands on Miami, Inc. has received $28,000 from the General Fund.

Jennifer Glazer-Moon
Special Assistant/Director, OSBM

Inkind00210

MEMORANDUM
OFFICE OF THE MAYOR

DATE: December 1, 2009

TO: George M. Burgess
County Manager

FROM: Carlos Alvarez, Mayor
Miami-Dade County

SUBJECT: In-Kind Reserve request – Hands on Miami

Attached is an application from the Hands on Miami, Inc., requesting in-kind services totaling $2,594 for the Hands on Miami and Disney Destination's "Day of Service" event held on September 29, 2009. This request is for the use of Miami-Dade Police and Miami-Dade Fire personnel.

I have approved the use of the Mayor's In-Kind Reserve to fund this request. Please place this item on the November 9th Budget, Planning and Sustainability Committee agenda for subsequent approval by the full Board of County Commissioners at one of their December 2009 meetings.

If you have any questions regarding this request, please contact Denis Morales at (305) 375-5071.

Attachments

c: Honorable Chairman Dennis C. Moss and Members,
Board of County Commissioners
Denis Morales, Chief of Staff, Office of the Mayor
Robert A. Cuevas, County Attorney
Dianne Collins, Clerk of the Board
Dianne Davis, Director of Agenda Coordination
Jennifer Glazer-Moon, Director, Office of Strategic Business Management

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MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: December 1, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 12(A)(2)

Please note any items checked.

_____	"3-Day Rule" for committees applicable if raised
_____	6 weeks required between first reading and public hearing
_____	4 weeks notification to municipal officials required prior to public hearing
_____	Decreases revenues or increases expenditures without balancing budget
_____	Budget required
_____	Statement of fiscal impact required
_____	Ordinance creating a new board requires detailed County Manager's report for public hearing
_____	No committee review
_____	Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve
✓	Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

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Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 12(A)(2)
12-1-09

RESOLUTION NO. R-1415-09

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE POLICE DEPARTMENT AND THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE SEPTEMBER 29, 2009 "HANDS ON MIAMI AND DISNEY DESTINATION'S DAY OF SERVICE" SPONSORED BY HANDS ON MIAMI, INC., A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED $2,594.00 TO BE FUNDED IN PART FROM THE UNSPENT BALANCE OF THE MAYOR'S FY 2008-09 IN-KIND RESERVE FUND AND IN PART FROM THE UNSPENT BALANCE OF THE NON-AD VALOREM PORTION OF THE FIRE RESCUE DISTRICT BUDGET

WHEREAS, Hands on Miami, Inc. has requested in-kind services from the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the September 29, 2009 "Hands on Miami and Disney Destination's Day of Service" in an amount not to exceed $2,594.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the "Hands on Miami and Disney Destination's Day of Service" is a restoration project to include painting, shoreline restoration, and landscaping activities at the Miami River/Robert King High Towers; and

WHEREAS, Hands on Miami, Inc. is a not-for-profit organization; and

WHEREAS, the "Hands on Miami and Disney Destination's Day of Service" is a small event, as defined in the attached Fee Waiver/In-kind Service Application, and $1,521.00 of the in-kind services shall be funded from the unspent balance of the Mayor's FY 2008-09 In-kind Reserve Fund and $1,073.00 of the in-kind services shall be funded from the unspent balance of the non-ad valorem portion of the Fire Rescue District Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the September 29, 2009 "Hands on Miami and Disney Destination's Day of Service" in an amount not to exceed $2,594.00 to be funded in part from the unspent balance of the Mayor's FY 2008-09 in-kind reserve fund and in part from the unspent balance of the non-ad valorem portion of the Fire Rescue District budget.

The foregoing resolution was offered by Commissioner Barbara J. Jordan , who moved its adoption. The motion was seconded by Commissioner Katy Sorenson and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman aye
Jose "Pepe" Diaz, Vice-Chairman aye

Bruno A. Barreiro	absent	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	aye
Joe A. Martinez	aye	Barbara J. Jordan	aye
Dorrin D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	aye	Rebeca Sosa	absent
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of December, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event** - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event** - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event: Mayor Carlos Alvarez

1. Full legal name of the requesting organization: Hands On Miami

2. Applicant Status: (Select one of the choices below)
   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):
   Leila Chang Ripich
   3250 SW 3rd Avenue, Miami, FL 33131
   O: (305) 646-7202 C: (305) 496-2408 F: (305) 646-7205
   leila@handsonmiami.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable):
   1) Police on-site security beginning 10AM monday 9/28 and running continously through Tuesday 9/29 at 3:00 PM.
   2) Fire Rescue at site during event on 9/29 from 6AM through 1:00 PM

Fire — 1180.

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
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5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): See attached

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☑ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): The miami River / Robert King High Towers
1407 NW 7 Street

8. Description of regional or local impact: Shoreline restoration of Miami River, revitilization of housing development including painting, murals, planting vegetable garden, landscaping

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calender, if applicable): attached

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
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10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Miami River shoreline adjacent to Robert King High Towers housing development

11. Expected number of participants and estimated attendance (per day, if applicable): 300

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): see attached.

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

9/16/09
Date

Leila Chang Ripich
Hands on Miami
CEO

handsonmiami

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Be The Change. Volunteer.

Hands On Miami and Disney Destination's Day of Service
September 29, 2009

Hands On Miami and Disney Destination
NEED 400 willing hands!!!
(200 volunteers)

Tuesday, September 29

7:00 am - 12:30 pm

The Miami River/Robert King High Towers

1407 NW 7 Street in Little Havana

Join us for a magical day on the Miami River as we transform the area to a place of destination!

Select a Project

In partnership with the Miami River Commission and Miami-Dade Public Housing volunteers will participate in projects that include: shoreline restoration, painting, mural, enlarging the community garden and beautification through landscaping.

Any additional questions please contact Nathan Reiser at 305.646.7251 or via email at nathan@handsonmiami.org.

Hands On Miami is an affiliate of HandsOn Network, the volunteer-focused arm of the Points of Light Institute.

Special Event Date: September 29, 2009
Project Selection Dates: September 08, 2009 - September 24, 2009

Back

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DRAFT
HandsOn Miami: Run of Show

Schedule 9/28/09

Time	Event
5:00 pm – 6:00 pm EST	Team meeting (review run of show, roles and responsibilities, executive walk through)
6:00 pm – 7:00 pm EST	Disney rehearsal

Run of Show 9/29/09

Time	Event
3:00 am EST 12am PST 2am CST	**Set up begins for Despierta America (3 trucks), parking tbd**
5:00 am EST 2am PST 4am CST	**Prep & Setup** • Affiliate staff and any Volunteer Leaders arrive on site to setup supplies, food, water, directional signage and check-in areas
5:00 am – 7:00am EST 2am PST/4am CST - 4am PST/6am CST	**Local Media arrive, check in, live at site**
7:15 am – 8:00 am EST 4:15am PST/6:15am CST - 5am PST/7am CST	**WDW volunteers arrival, Southwest Airlines employee (10) arrival, Volunteer Breakfast & Check-In** 1. Check in and sign volunteer waivers (one HON version, one Disney version per volunteer). Wrist Band will be given to those that DO NOT sign the release. 2. T-shirt distribution, bag distribution with Mickey gloves & ears
7:45 am – 8:00 am EST 445am PST – 5am PST 645am CST – 7am CST	Good Morning America Announcement - Chicago

DRAFT
HandsOn Miami: Run of Show

8:00 am – 8:30 am (30 minutes) EST 5am PST – 530am PST	**Welcome and Project Kickoff** Welcome and Project Introduction • INSERT TALKING POINT About the Community Partner Introduce any special guests • INSERT TALKING POINT • INSERT TALKING POINT (Vanessa Rosas) Project Logistics (schedule of day, safety guidelines, volunteer leader introductions, instructions that all volunteers need) National welcome • INSERT TALKING POINT • Introduce Disney executive WDW announcement • INSERT TALKING POINT • Possible celebrity moment Photo Op • One staged with Meg surrounded by Volunteers • One with everybody Opening Motivator/Cheer/Rally	Leila Ripich (Hands On Miami) Miami-Dade Public Housing Agency/Miami River Commission Spokesperson Leila Ripich (Hands On Miami) Mia Battle (Hands On Miami) Tracy Hoover (Hands On Network) Disney executive (Meg Crofton) Banner and balloons in background Mia Battle (Hands On Miami)/Disney Ambassador or Disney Exec
8:15 am EST 5:15 am PST 7:15 am CST	Canada AM announcement	
8:30 am EST 5:30 am PST 7:30 am CST	• **Work BEGINS under direction of Volunteer Leaders** (Team Leaders will keep volunteers' bags with ears & hands) • **Desperta Announcement**	
8:30 am – 12:30 pm EST 5:30 am – 9:30 am PST 6:30 am – 10:30 am CST	**Character Greetings and Magical Moments** • Entertainment (announcements, progress updates, etc.) • Donald & Daisy	
8:30 am – 12:30 pm EST	**HON Network Advancement Lead leads Disney and HON executives to various tasks.**	

DRAFT
HandsOn Miami: Run of Show

HandsOn
NETWORK

5:30 am – 9:30 am PST 6:30 am – 10:30 am CST	**Breaking for media interviews. 1 hour at each task.** Task 1: 8:30 am – 9:30 am Task 2: 9:30 am – 10:30 am Task 3: 10:30 am – 11:30 am Task 4: 11:30 am – 12:30 pm	
12:30 pm EST 9:30 am PST 11:30 am CST	**Work ENDS under direction of Volunteer Leaders**	
12:40 pm - 1pm EST (20 minutes) 9:40 am – 10am PST 10:40 am – 11am PST	**Wrap-up/Celebration** Distribute Volunteer Evaluations & Pens Project Recap & Accomplishments Thank You Remarks from Community Partner Remarks from WDW Entertainment Commemorative piece placed (tbd) Picture/Final Shot Opportunities for continued involvement with Community Partner or Affiliate Thank You & Goodbye, Collect Evaluations	 Mia Battle (Hands On Miami) Leila Ripich (Hands On Miami) Executive Director Disney Ambassador/exec Talent Disney Ambassador/exec and local VIPs All Leila Ripich (Hands On Miami) Leila Ripich (Hands On Miami)

Project Development & Management	$15,000.00
Project Supplies	$12,900.00
Food & Beverages	$2,400.00
Value of donated volunteer hours	
200 volunteers @ 5.5hrs x 20.25	$22,275.00

MIAMI-DADE FIRE RESCUE DEPARTMENT
SPECIAL EVENTS BUREAU

9300 N.W. 41 STREET
DORAL, FLORIDA 33178
OFFICE (786) 331-5000 / FAX (786) 331-4435

SPECIAL EVENTS OVERTIME ESTIMATE SHEET

Permit Number: _____ Date: September 26, 2009

Prepared By: MICHEL ANTOINE

VENDOR INFORMATION

Name: HANDS ON MIAMI

Billing Address: 3250 SW 3RD AVENUE

City: MIAMI State: Florida Zip Code: 33131

Phone Number: 305-646-7202 Fax Number: 305-646-7205

PERSONNEL

Rank / Title	Overtime Hourly Rate	Quantity	Event Hours	Total
Chief Fire Officer	$ 75.00			$ -
Captain	$ 65.00	1	6.5	$ 422.50
Lieutenant	$ 55.00			$ -
Fire Fighter	$ 50.00	2	6.5	$ 650.00
Civilian Inspector	$ 56.04			$ -
Beach Manager	$ 30.25			$ -
Lifeguard 2	$ 26.75			$ -
Lifeguard 1	$ 22.75			$ -
Civilian (Overtime Rate Only) DISPATCHER	$ 30.00			$ -
			Personnel Total	$ 1,072.50

EQUIPMENT

Type	Hourly Rate	Quantity	Event Hours	Total
Pumper	$ 100.00			$ -
QRV / TRT	$ 65.00			$ -
Rescue Truck	$ 50.00			$ -
Motorcycle Unit	$ 40.00			$ -
Rescue Cart	$ 35.00			$ -
Rigid Hull Inflatable Boat (RHIB)	$ 35.00			$ -
Personal Watercraft (PWC)	$ 35.00			$ -
Bicycle Unit	$ 35.00			$ -
			Equipment Total	$ -
			Personnel Total	$ 1,072.50
			10% Administrative Fee	
			Total Event Estimate	$ 1,072.50

Please make checks payable to: **Board of County Commissioners**

Please note: The Board of County Commissioners set all rates through County Administrative Order 7-33.

NOTE: The above costs are only an estimate for your event. Any permit related inspection costs (tents, stages, etc.) and/or other related firewatch and rescue standby related costs will be borne by the vendor. Required permit inspections must be completed before occupying or use. After hours or weekend inspections will be billed at a rate of $50.00 per hour with a minimum 4-hour charge.

Rev. 04/17/09

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Rodriguez, Nadia (OSBM)

From: Daker, Richard F. [RDaker@mdpd.com]
Sent: Friday, September 25, 2009 1:56 PM
To: Rodriguez, Nadia (OSBM)
Cc: Jayska, Amanda (OSBM)
Subject: Hands On Miami

HI Nadia, I just spoke to the promoter and revised the estimate to $2,581.60.

Please call me ASAP to give the final approval.

Sergeant R. F. Daker
Miami-Dade Police Department
Special Events Unit
1519 NW 79 Avenue
Miami, Fl 33126
Office: 305-468-1210
Fax: 305-470-1735

Think Green. Please only print this e-mail if you need to.

Miami-Dade County is a public entity subject to Florida Statutes Chapter 119, Public Records. E-mail messages are subject to public records disclosure, and with limited exceptions are not exempt from chapter 119.

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FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Non Profit Corporation

HANDS ON MIAMI, INC.

Filing Information

Document Number	N93000004876
FEI/EIN Number	650449338
Date Filed	10/29/1993
State	FL
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	04/12/2001
Event Effective Date	NONE

Principal Address

3250 SOUTHWEST THIRD AVE.
MIAMI FL 33129 US

Changed 03/04/2000

Mailing Address

3250 SOUTHWEST THIRD AVE.
MIAMI FL 33129 US

Changed 03/04/2000

Registered Agent Name & Address

MORRIS, PATRICK G
3250 SW 3RD AVE
MIAMI FL 33129 US

Name Changed: 08/27/2004

Address Changed: 03/04/2000

Officer/Director Detail

Name & Address

Title CEO

MORRIS, PATRICK G

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