

# Memorandum



**Date:** January 21, 2010

**To:** Honorable Chairman Dennis C. Moss  
 and Members, Board of County Commissioners

**From:** George M. Burgess  
 County Manager

**Subject:** Recommendation for Approval to Extend Contract Nos. Q74a, Q74b and Q74c:  
 Governmental Representation and Consulting Services in Washington, DC

Agenda Item No. 8(O)(1)(A)

**Resolution No. R-31-10**

## RECOMMENDATION

In order to ensure continuity of services while the solicitation process is completed for the replacement contracts; it is recommended that approval be granted to extend the referenced contracts with Greenberg Traurig, P.A., Alcalde & Fay, and Tew Cardenas LLP, respectively, for up to six months, on a month-to-month basis, and to approve the additional allocation as follows:

**CONTRACT NOS:** Q74a, Q74b and Q74c

**CONTRACT TITLE:** Governmental Representation and Consulting Services in Washington, DC

**DESCRIPTION:** These contracts provide the County with federal governmental representation and consulting services before the executive and legislative branches of the federal government. Services include a full range of lobbying, governmental consulting and advocacy services.

### USING AGENCY AND FUNDING SOURCE:

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source
Office of Intergovernmental Affairs	\$1,125,000	\$300,000	\$1,425,000	General Fund

**CURRENT EXPIRATION:** February 5, 2010

**MODIFIED EXPIRATION:** August 5, 2010

### AWARDED VENDORS:

Vendor	Address	Principal
Greenberg Traurig, P.A. (Local)	800 Connecticut Avenue NW, Suite 500 Washington, DC 20006	Larry Hoffman
Alcalde & Fay (Non-local)	2111 Wilson Boulevard, 8th Floor Arlington, VA 22201	Hector Alcalde
Tew Cardenas LLP (Local)	1441 Brickell Ave, 15th Floor	Thomas Lehman

Miami, FL 33131
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PERFORMANCE DATA: There are no known performance issues with the awarded firms.

COMPLIANCE DATA: There are no known compliance issues with the awarded firms.

CONTRACT MEASURES: There were no contract measures assigned as the Small Business Enterprise program was not established at the time the solicitation was issued.

REVIEW COMMITTEE DATE: Not applicable

LOCAL PREFERENCE: Applied in accordance with the Local Preference Ordinance.

LIVING WAGE: The Living Wage Ordinance does not apply.

USER ACCESS PROGRAM: The contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

PROJECT MANAGER: Jose Rasco, Office of Intergovernmental Affairs

CONTRACT EFFECTIVE DATE: Ten days after date adopted by the Board of County Commissioners, unless vetoed by the Mayor.

### **BACKGROUND**

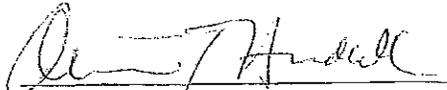
There are currently three contracts for these services. The contracts were established for one year with three, one-year options-to-renew at the County's sole discretion. Additionally, the County has the right to extend the contracts for up to one hundred-eighty (180) calendar days beyond the contract period. As these contracts were placed for the Office of Intergovernmental Affairs, an office reporting to the Board of County Commissioners (Board), approval by the Board is requested to exercise the option to extend the contracts.

Upon exercising the third option to renew, effective February 5, 2009, the process began for soliciting replacement contracts. The request to advertise a Request for Qualifications (RFQ) was presented to the Health, Public Safety, and Intergovernmental Committee on June 11, 2009. After a series of reviews at the Committee and Board of County Commissioners, including a Workshop held on July 16, 2009, advertisement of the RFQ was approved on November 4, 2009. Due to the additional four months to complete the request to advertise process, an extension of the current contracts is necessary to ensure continuity of services while the solicitation process is completed for the replacement contracts.

The allocation for the three current contracts combined is \$1,125,000 per year. The allocation includes \$200,000 per contract (total of \$600,000), plus an additional amount of \$100,000 per contract for work

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orders (total of \$300,000), and an amount of \$225,000 in the aggregate among the contracts for additional work orders or optional services. The additional allocation of \$300,000 for the six month extension is requested to cover only the contract amounts, without any allocation for work orders or optional services.

  
Assistant County Manager



# MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

DATE: January 21, 2010

FROM: R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 8(0)(1)(A)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved  Mayor

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Veto \_\_\_\_\_

1-21-10

Override \_\_\_\_\_

RESOLUTION NO. R-31-10

RESOLUTION AUTHORIZING EXTENSION OF CONTRACTS WITH GREENBERG TRAURIG, P.A., ALCALDE & FAY, AND TEW CARDENAS LLP FOR UP TO SIX MONTHS, ON A MONTH-TO-MONTH BASIS, WITH AN ADDITIONAL ALLOCATION IN AN AMOUNT NOT TO EXCEED \$300,000.00, TO CONTINUE PROVIDING GOVERNMENTAL REPRESENTATION AND CONSULTING SERVICES IN WASHINGTON, D.C. CONTRACT NOS. Q74A, Q74B, AND Q74C

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board approves the extension of contracts with Greenberg Traurig, P.A., Alcalde & Fay, and Tew Cardenas LLP, Contract Nos. Q74a, Q74b, and Q74c, respectively, for up to six months, on a month-to-month basis, with an additional allocation, to continue providing governmental representation and consulting services in Washington, D.C.

The foregoing resolution was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Barbara J. Jordan** and upon being put to a vote, the vote was as follows:

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Dennis C. Moss, Chairman	<b>aye</b>		
Jose "Pepe" Diaz, Vice-Chairman	<b>aye</b>		
Bruno A. Barreiro	<b>aye</b>	Audrey M. Edmonson	<b>aye</b>
Carlos A. Gimenez	<b>aye</b>	Sally A. Heyman	<b>aye</b>
Barbara J. Jordan	<b>aye</b>	Joe A. Martinez	<b>aye</b>
Dorrin D. Rolle	<b>aye</b>	Natacha Seijas	<b>aye</b>
Katy Sorenson	<b>aye</b>	Rebeca Sosa	<b>aye</b>
Sen. Javier D. Souto	<b>absent</b>		

The Chairperson thereupon declared the resolution duly passed and adopted this 21<sup>st</sup> day of January, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS



HARVEY RUVIN, CLERK

By: **DIANE COLLINS**  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

JMM

Jess M. McCarty

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