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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 11(A)(20)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: February 2, 2010

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the December 18, 2009 "Green & Gold Football Game"

Resolution No. R-154-10

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.

R. A. Cuevas, Jr.
County Attorney

RAC/up

MEMORANDUM
(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: February 2, 2010

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 11(A)(20)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(20)
2-2-10

RESOLUTION NO. **R-154-10**

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE DECEMBER 18, 2009 "GREEN & GOLD FOOTBALL GAME" SPONSORED BY WEST MIAMI MIDDLE SCHOOL, IN AN AMOUNT NOT TO EXCEED $1,597.50 TO BE FUNDED FROM THE UNSPENT BALANCE OF THE DISTRICT 6 FY 2008-09 IN-KIND RESERVE FUND

WHEREAS, West Miami Middle School, has requested in-kind services from the Miami-Dade Park and Recreation Department for the December 18, 2009 "Green and Gold Football Game" in an amount not to exceed $1,597.50 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the traditional "Green and Gold Football Game" is attended by alumni, students, residents and community leaders; and

WHEREAS, the "Green and Gold Football Game" is a small event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and $1,597.50 of the in-kind services shall be funded from the unspent balance of the District 6 FY2008-09 In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the December 18, 2009 "Green and Gold Football Game" in an amount not to exceed $1,597.50 to be funded from the unspent balance of the District 6 FY 2008-09 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman **aye**
Jose "Pepe" Diaz, Vice-Chairman **absent**

Bruno A. Barreiro	**aye**	Audrey M. Edmonson	**absent**
Carlos A. Gimenez	**absent**	Sally A. Heyman	**aye**
Barbara J. Jordan	**aye**	Joe A. Martinez	**absent**
Dorrin D. Rolle	**aye**	Natacha Seijas	**aye**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of February, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2009-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event: Commissioner Rebeca Sosa District 6

1. Full legal name of the requesting organization: West Miami Middle School

2. Applicant Status: (Select one of the choices below)
   - ☐ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☒ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): West Miami Middle School
   7525 SW 24 STreet, Miami FL 33155
   Pedro Cedeno (Assistant Principal) (305) 261-8383

4. Specify fee waiver or in-kind service requested (quantify, if applicable): We are requesting 3 Sets of bleachers for West Miami Middle Schools annual Green and Gold football game.

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

West Miami Middle School will celebrate their annual Green and Gold Football game on December 18th, 2009.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☒ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☒ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Commissioner Rebece Sosa District 6
West Miami Middle School, 7525 SW 24th Street, Miami FL 33155

8. Description of regional or local impact: This 50 year tradition brings in many alumni students, community leaders as well as the community the school serves.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
Set-up delivery on 12/17/09 after 1:00PM
Breakdown on 12/18/09 after 3:40 PM

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Traffic is heavy in this area. We are east of the Palmetto Expressway, on 24th street and 75th avenue. Entrance for delivery on the far north side of the school (baseball field). Contact the school to open back fence (305) 261-8383

11. Expected number of participants and estimated attendance (per day, if applicable): Somewhere in the vicinity of 1600.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct.

M. Keeta-Jay
Signature of Authorized Representative

November 24, 2009
Date

PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: West Miami Middle School

EQUIPMENT REQUESTED: Bleachers (3)

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Rebecca Sosa District 6

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): N/A

BILLING ADDRESS/ZIP CODE: N/A

NAME/TITLE OF THE EVENT: West Miami Middle School's Annual Green and Gold Games

ADDRESS OF EVENT: 7625 SW 24 Street, Miami Florida 33165

TODAY'S DATE: 11/17/09

DATE (S) & TIME OF EVENT: 12/18/09 at 9:00 AM

SET-UP TIME & DAY: 12/17/09 after 1:00 PM

TAKE-DOWN TIME & DAY: 12/18/09 after 3:40 PM

CONTACT PERSON/PHONE: Ms. Lily Helbig or Main Office
AT SITE CONTACT/CELL PHONE#: (305) 261-8383 Ext: 2296

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.
We are East of the Palmetto Expressway on 24 street and 75th avenue

OTHER INFORMATION: Include additional equipment if needed.
Deliver on far north end of school by the baseball field. Contact school to open back gate.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee: $3,195.00 District #6**
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: P. Cedeno
Agency/Group: West Miami Middle School Assistant Principal

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED½ (HALF) OF RENTAL FEE. * [redacted]
Late equipment arrivals, please call (786) 236-7926

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Memorandum

MIAMI-DADE COUNTY

Date: February 2, 2010

To: Honorable Chairman Dennis C. Moss
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: District Specific In-Kind Reserve Request Recommendation

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Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for funding of this request.

Background

A retroactive waiver for in-kind services has been requested by West Miami Middle School for their "Green and Gold Football Game" event held on December 18, 2009.

In-kind services have been requested in an amount not to exceed $1,598 from the Miami-Dade Park and Recreation Department for the use of three (3) bleachers. This event will be funded from the unspent balance of the District 6 in-kind reserve fund.

In FY 2009-10, West Miami Middle School received no funding for this event.

Inkind01710