

Date: May 4, 2010

To: Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

Agenda Item No. 10(A)(2)

From: George M. Burgess  
County Manager



Resolution No. R-520-10

Subject:

Resolution Authorizing the Request for Application Process to Select Not-for-Profit Service Providers of Homeless Housing and Services

**Recommendation**

It is recommended that the Board of County Commissioners (BCC) adopt the accompanying resolution authorizing the Miami-Dade County Homeless Trust (Trust) to issue a Request for Applications (RFA) process to select not-for-profit service providers of homeless housing and services to be funded through Food and Beverage Tax Proceeds in an annual amount not to exceed \$840,000 annually for a period of five years commencing with fiscal year 2010-11. This resolution also authorizes the County Mayor or the County Mayor's designee to execute agreements with the selected not-for-profit service providers, some of which may be in excess of \$1 million if renewed.

**Scope**

Services will be provided countywide through not-for-profit services providers.

**Fiscal Impact/Funding Source**

Funding comes entirely from Food and Beverage Tax revenue designated for homeless purposes. The total amount for FY 2010-11 shall not exceed \$840,000 and renewal amounts will be no greater than \$840,000 annually (for each year of the four one-year renewal periods) based on the budget recommended by the Homeless Trust Board and approved by the BCC. The total amount for the five-year period will not exceed \$4.2 million.

**Track/Record/Monitor**

The Trust will be the department responsible for the monitoring of the not-for-profit service providers selected through this RFA. The selected not-for-profit service providers will be monitored through the Trust's existing processes that consist of site visits, desk audits, the review of monthly, quarterly and annual progress reports, as well as the analysis of utilization rates. Annual renewals for four additional one-year terms, beyond FY 2010-11, will be based on a performance review, the approval of the Trust Board, and the availability of funds, as approved by the BCC.

**Background**

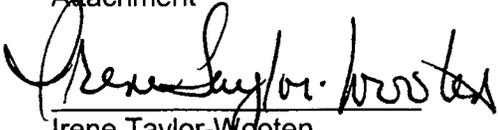
The Trust identifies funding and program priorities on an annual basis to allocate to not-for-profit service providers in accordance with the priorities delineated in the Miami-Dade County Homeless Plan. This is a year-round planning process based on the analysis of trends, homeless census data, and best practice models that have proven successful in our mission to end homelessness. The Trust Board approved the following allocations by funding category contingent upon the BCC's approval of the recommended Food and Beverage Tax revenues as part of the FY 2010-11 budget process:

1. Homeless Prevention: \$500,000 for homeless prevention services to include rental assistance, case management, and legal services for households facing eviction.

2. Memorandum of Agreement for discharge services: \$340,000 to provide services for individuals exiting jails, hospitals, foster care, mental health facilities and other institutional settings who would otherwise be discharged into homelessness.

Upon approval of this item by the BCC, the Trust will begin its procurement process in advance of the County's budget process for FY 2010-11. Based on the established Trust grant process, a selection committee appointed by the County Manager shall evaluate applications received in response to the RFA and will make recommendations to be acted upon by the Trust Board. The RFA will make clear that execution of any contract will be contingent on the BCC's approval and adoption of the final FY 2010-11 budget and the County will not enter into a contract with any not-for-profit service provider until the budget is approved. Should any changes be made to the recommended amount for this RFA, it will be taken into account prior to contracting with the selected not-for-profit service providers. However, approving the RFA at this time will allow the County to enter into contracts and commence services as soon as the final adopted budget is approved

Attachment



Irene Taylor-Wooten  
Special Assistant to the County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Dennis C. Moss  
and Members, Board of County Commissioners

**DATE:** May 4, 2010

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 10(A)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 10(A)(2)  
5-4-10

RESOLUTION NO R-520-10

RESOLUTION AUTHORIZING THE MIAMI-DADE COUNTY HOMELESS TRUST TO ISSUE A REQUEST FOR APPLICATION PROCESS TO SELECT NOT-FOR-PROFIT SERVICE PROVIDERS OF HOMELESS HOUSING AND SERVICES IN ACCORDANCE WITH THE MIAMI-DADE COUNTY HOMELESS PLAN; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS, SOME OF WHICH MAY EXCEED ONE MILLION DOLLARS IF RENEWED, WITH COMMUNITY BASED ORGANIZATIONS THAT ARE APPROVED FOR FUNDING BY THE HOMELESS TRUST, AFTER APPROVAL BY THE COUNTY ATTORNEY'S OFFICE; AND AUTHORIZING THE COUNTY MAYOR OR MAYOR'S DESIGNEE TO EXERCISE AMENDMENT, RENEWAL, TERMINATION, CANCELLATION, AND MODIFICATION CLAUSES OF ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes the Miami-Dade County Homeless Trust to issue a Request for Application process to select not-for-profit service providers to provide homeless housing and services in accordance with the Miami-Dade County Homeless Plan; authorizes the County Mayor or County Mayor's designee to execute agreements, some of which may exceed one million dollars if renewed, with the selected not-for-profit service providers, after approval by the County Attorney's Office; and further authorizes the County Mayor or Mayor's designee to exercise amendment, renewal, termination, cancellation, and modification clauses of any agreement entered into pursuant to this Resolution.

**Resolution No. R-520-10**

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The foregoing resolution was offered by Commissioner **Dorrin D. Rolle** who moved its adoption. The motion was seconded by Commissioner **Dennis C. Moss** and upon being put to a vote, the vote was as follows:

	Dennis C. Moss, Chairman	<b>aye</b>	
	Jose "Pepe" Diaz, Vice-Chairman	<b>absent</b>	
Bruno A. Barreiro	<b>aye</b>	Audrey M. Edmonson	<b>aye</b>
Carlos A. Gimenez	<b>aye</b>	Sally A. Heyman	<b>absent</b>
Barbara J. Jordan	<b>aye</b>	Joe A. Martinez	<b>aye</b>
Dorrin D. Rolle	<b>aye</b>	Natacha Seijas	<b>aye</b>
Katy Sorenson	<b>aye</b>	Rebeca Sosa	<b>aye</b>
Sen. Javier D. Souto	<b>aye</b>		

The Chairperson thereupon declared the resolution duly passed and adopted this 4<sup>th</sup> day of May, 2010. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



By: **DIANE COLLINS**  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Shannon D. Summerset