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CLERK OF THE BOARD  
OF COUNTY COMMISSIONERS  
MIAMI-DADE COUNTY, FLORIDA**

# Memorandum



**Date:** March 1, 2011

**To:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager 

**Subject:** FY 2008-2012 Consolidated Plan and FY 2011 Action Plan Funding Recommendations

Agenda Item No. 5(B)  
Resolution Number: R-179-11

## **RECOMMENDATION**

It is recommended that the Board of County Commissioners (BCC) approve the FY 2011 Action Plan and the FY 2011 funding recommendations, as identified in Exhibit 1, for the Community Development Block Grant (CDBG), Home Investment Partnerships Program (HOME), Emergency Shelter Grant (ESG), and State Housing Initiatives Partnership (SHIP) grants, which includes the requested amount and the funding recommendations for each entity.

It is also recommended that the BCC authorize the County Mayor or Mayor's designee to submit the FY 2011 Action Plan to the United States Department of Housing and Urban Development (US HUD) by March 31, 2011; and to execute all contracts, agreements, and amendments necessary to implement the FY 2011 Action Plan, with an effective date of January 1, 2011 for CDBG, HOME, ESG and SHIP activities. The FY 2011 Action Plan does not include Documentary Stamp Surtax (Surtax) funding.

## **SCOPE**

Exhibit 1 includes the proposed funding recommendations under the FY 2011 Action Plan and the Commission District location which the recommended agencies propose to serve.

## **PURPOSE OF THE CONSOLIDATED PLANNING PROCESS**

Miami-Dade County is required to submit a Consolidated Plan to US HUD in accordance with the Consolidated Submissions for Community Planning and Development programs (24 CFR Parts 91.1 through 91.600). The Department of Housing and Community Development (DHCD), which is Miami-Dade County's lead agency for the coordination of the Consolidated Plan, adheres to the rule requiring a single consolidated submission for the planning and application aspects of the federal CDBG, HOME, and ESG programs.

An annual Action Plan has to be created for each of the five calendar years included in the 2008-12 Consolidated Plan. The Action Plan document describes federal and other non-federal resources available to fund priority activities that demonstrate the capacity to achieve the US HUD National Objective. US HUD uses National Objective to assess whether a funded activity has achieved the purpose for which the funding was provided. Additionally, the Action Plan lists the activities to be undertaken, the National Objective, the geographic distribution of activities, homeless and special needs activities, and other actions taken to address the goals and objectives of the Consolidated Plan. In addition, the Action Plan is updated on an ongoing basis as funds are reprogrammed throughout the program year.

## **CHALLENGES OF THE 2011 ACTION PLAN**

The changing environment for CDBG entitlement communities demands a more rigorous examination of our approach to funding those agencies that perform services in our communities. Clearly, performance, both timely and within regulations, must be the benchmark since this has a direct impact on Miami-Dade County's ability to meet its US HUD mandated expenditure ratio requirement and the National Objective.

One of the primary challenges faced by Miami-Dade County in past years has been the need to comply with US HUD's CDBG expenditure ratio. Under the provisions of CDBG regulation 24 CFR 570.902, a timeliness test is conducted annually, 60 days prior to the end of the program year. A grantee is considered timely if the balance in the line of credit does not exceed 1.5 times the annual grant. On

October 29, 2010, the line of credit balance for Miami-Dade County had a ratio of 1.45. US HUD's measurement date for the expenditure ratio of Miami-Dade County is November 2nd of each year.

Under this Action Plan, strong consideration was given to funding agencies at a level that would allow them to meet performance objectives and expend funds in a timely manner. Staff continues to strongly encourage agencies to seek supplemental funding to leverage the grant award received through the County's CDBG, HOME, ESG, and SHIP request for application (RFA) process.

Another challenge faced by Miami-Dade County is the ability to appropriately document that the National Objective has been met as required by US HUD. To improve the oversight and administration of the CDBG program, staff has implemented the following steps:

- Revised the progress report checklist to better capture data required by US HUD and enhanced the monitoring tools and review process;
- Provide a higher level of technical assistance to agencies regarding the proper documentation needed to demonstrate achievement of the national objectives and performance goals;
- Suspend payments to agencies that do not comply with reporting requirements or are non-performers;
- Provide ongoing training to DHCD staff on US HUD rules and regulations, data collection, reporting and monitoring practices; and
- Ensures that only eligible activities are considered for funding and that the receiving agencies have the capacity to meet the national objectives and performance goals.

### **FY 2011 CONSOLIDATED PLANNING PROCESS POLICIES**

On November 4, 2010, the BCC approved the FY 2011 Consolidated Planning Process Policies, through Resolution R-1083-10. The intent of the new policies is to streamline the FY 2011 Consolidated RFA process and ensure that the County enters into viable, results oriented contracts. The policies are also intended to encourage increased investment in the County's Neighborhood Revitalization Strategy Areas (NRSAs), increased involvement of the NRSA Community Advisory Committees (CACs) in the RFA review and approval processes, and to facilitate adherence to the CDBG 1.5 expenditure ratio.

The FY 2011 Action Plan was developed with extensive consultation and participation from the CACs, community residents, and both the public and private sectors. This plan reflects the input gathered from neighborhood meetings, community-based organizations (CBOs), community development corporations (CDCs), municipalities, and County departments.

The key policy changes approved through the FY 2011 Policy Paper include:

- 1) Eliminating the \$100,000 to the CACs and allocating \$3.472 million (20 percent) of the CDBG funds for projects in the NRSAs
- 2) Allocating \$1.736 million (10 percent) of CDBG funds for the Economic Development category
- 3) Allocating \$1.736 million (10 percent) of CDBG funds for Public Facilities/Capital Improvements category

### **FY 2011 FUNDING SOURCES**

Consistent with the past several years, the FY 2011 Action Plan process continues to include the federally funded CDBG, HOME and ESG programs. By including all these funding sources in one document, DHCD adhered to a "true" consolidated RFA process for all of the related programs. Close coordination of these programs and resources continues to be essential to prevent duplication of funding or funding in excess of the needs of an activity. The following table summarizes the various funding sources:

**Table 1: FY 2011 Funding Sources**

Community Development Block Grant (CDBG)	17,360,000
Home Investment Partnerships (HOME)	6,679,000
Emergency Shelter Grant (ESG)	750,000
State Housing Initiatives Partnership (SHIP)	500,000
<b>Total All Sources</b>	<b>\$25,289,000</b>

**CITIZEN PARTICIPATION REQUIREMENTS**

US HUD regulations require the County to hold a minimum of two public hearings at different stages of the Planning Process. The first public hearing requires input from citizens on housing and community development needs. On September 15, 2010, the first required public hearing was held before the Housing and Community Development (HCD) Committee of the BCC to obtain public input on the FY 2011 Consolidated Planning Policies that formed the basis for the FY 2011 Action Plan recommendations. The second public hearing, which is intended to obtain public comments on the FY 2011 Action Plan funding recommendations, is scheduled for the date when the proposed 2011 Action Plan is considered by the full Board.

US HUD requires that the FY 2011 Action Plan be made available for public comments for a period of 30 days prior to the final adoption of the funding recommendations by the BCC. On January 30, 2011, the County issued a public notice informing the public of the availability of the FY 2011 Action Plan funding recommendations at specifically designated locations.

In addition to the requests for participation through the above stated publications, from March 2010 through September 2010, DHCD, in coordination with staff from the Community Action Agency (CAA), held more than 40 community public meetings to monitor the performance of ongoing activities and identify priorities in commission districts, NRSAs, and eligible block groups. Attachment A to this document identifies the meeting dates and locations.

**REQUESTS FOR APPLICATIONS AND EVALUATIONS**

Once the BCC approved the FY 2011 Consolidated Planning Policies, applications for funding were solicited through the consolidated RFA process. Funding requests totaled \$21,027,479, including \$9,130,504 for CDBG; \$10,076,975 for HOME which included \$1,478,000 for homeless housing and \$8,598,975 for other housing activities; \$750,000 for ESG; and \$1,070,000 for SHIP. Funding available for award through the RFA process totaled \$12,205,100, comprising \$6,944,000 in CDBG funds, \$4,011,100 in HOME, \$750,000 in ESG and \$500,000 in SHIP.

The FY 2011 RFA was made available on November 8, 2010 and applications were due by December 10, 2010. The public was advised of the application process through a notice in *The Miami Herald* and posting of the notice via the County website. In addition, notification was mailed directly to all currently funded agencies. During the month-long RFA application process, DHCD, in conjunction with the Miami-Dade Homeless Trust (HT), convened three technical assistance workshops on November 29, December 1, and December 3, 2010. Staff provided technical assistance to every agency that requested assistance throughout the application period. Attachment B is a timeline for the FY 2011 Action Plan.

**FY 2011 EVALUATION COMMITTEE**

In accordance with the FY 2011 Consolidated Planning Process Policies, DHCD established four RFA Evaluation Committees that were responsible for reviewing, evaluating, and scoring each application under four distinct categories: Housing, Economic Development, Homeless, and Public Facilities and Capital Improvements. This year's evaluation process involved representatives from each of the eight NRSAs, as well as staff from DHCD and other County departments. This is the first Action Plan Evaluation that has

directly engaged NRSA representatives to evaluate and score proposals. Final scores and ranking of the applications were based on the following criteria:

- **Organizational and Financial Capacity** – Fiscally sound agencies and organizations that have the skills and experience needed to carry out the proposed activity.
- **Priority Need** – Activities that meet a high priority need as identified by residents in the County's Consolidated Plan.
- **Geographic Location** – Priority is given to activities located in NRSAs and eligible block groups.
- **Track Record** – Organizations whose past performance reflects successful and timely completion of an activity and the accomplishment of a national objective for the activity undertaken were highly favored.
- **Leveraging** – Activities with demonstrated funding commitments from non-County sources, such as private bank financing, foundation and corporate grants, State funding, and equity from the syndication of tax credits.

Additionally, for the housing activities, priority was given to projects that are ready to begin construction. New construction projects for homeownership were not recommended for funding unless they represented activities being undertaken by not-for-profit Community Housing Development Organizations (CHDOs) that have already received prior funding under the HOME CHDO program.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

The FY 2011 CDBG allocation is approximately \$17.360 million, which includes an entitlement grant of \$17.060 million and \$300,000 in program income. The following table reflects the recommendation of CDBG funding for Administration, Economic Development, Historic Preservation, Housing, Public Facility/Capital Improvements, and Public Service:

**Table 2: CDBG Recommended Activities**

Administration	3,472,000
Economic Development	2,861,000
Historic Preservation	125,000
Housing	1,125,000
Public Facilities/Capital Improvements	7,173,000
Public Services	2,604,000
<b>TOTAL</b>	<b>17,360,000</b>

As explained further in this memorandum, of the \$17.360 million, a total of \$3.477 million, or 20 percent, of the recommendations in the above categories are for activities in NRSAs. Additionally all public service activities are undertaken by County departments. Commission Allocations are also distributed appropriately among the categories above. Additionally, funding is being recommended at the same level as was recommended in 2010 for most agencies.

***Administration***

The proposed allocation of \$3.472 million for Administration represents 20 percent of the total CDBG entitlement, which is consistent with US HUD's regulation establishing the 20 percent cap on administrative expenditures. A total of \$3.096 million will be allocated to DHCD to cover the costs of program administration; \$179,000 to the Department of Planning and Zoning for administration of Historical Preservation; and \$97,000 to the Human Rights and Fair Employment Practices for fair housing support. Administration funding in the amount of \$100,000 is also being recommended for HOPE, Inc., a private nonprofit agency that administers a Fair Housing Education and Outreach Program on the County's behalf.

***Economic Development***

Total funding recommendation for the economic development category is \$2.861 million which includes funding for the business incubator assistance, technical assistance, and other eligible economic development activities. A total of 22 applications were received in this category, six of which did not score 45 percent and above and were deemed ineligible for funding. One agency scored above the 45 percent threshold but was not recommended for funding because the activity is inconsistent with the objectives of the Economic Development category. The remaining 15 eligible activities are recommended for funding.

As required by Ordinance No. 97-33, which created the Urban Economic Revitalization Task Force (UERTF), the FY 2011 CDBG Economic Development funding recommendations were presented to the Task Force for review. As the Board is aware, if the County Manager's final funding recommendations are different from those of UERTF's, a two-thirds vote of the members of the BCC is required to approve staff's recommendations. However, UERTF's funding recommendations are consistent with staff's recommendations.

***Historic Preservation***

Total funding recommendation for the historic preservation category is \$125,000 for the Planning and Zoning McFarlane Project. This activity is focused primarily on the preservation, through rehabilitation, of single family homes.

***Housing***

Total funding recommendation for the housing category is \$1.125 million of which \$975,000 is for a variety of housing rehabilitation activities to include energy conservation programs for the elderly, code enforcement activities, water and sewer connections assistance, and a paint program.

***Public Facilities/Capital Improvements***

Total funding recommendation for the public facilities/capital improvements category is \$7.173 million for participating municipalities and non-profits to undertake or complete drainage improvements, sidewalk replacement and handicap intersection ramping, street improvements, upgrades to lift stations, park improvements, and rehabilitation of a community-based facility. A total of 14 applications were received in this category, six of which did not score above the 45 percent threshold and were deemed ineligible for funding. The other eight eligible activities are recommended for funding.

***Public Services***

Total funding recommendation for public service activities is \$2.604 million, or 15 percent of the CDBG funding, in keeping with US HUD rules and regulations. The CDBG program allows the use of grant funds for a wide range of "Public Service" activities, including, but not limited to, employment services, crime prevention, child care health services, and substance abuse services. The County accomplishes its public service goals through County departments.

***Neighborhood Revitalization Service Areas***

Total funding recommendation for the NRSAs is \$3.477 million, or 20 percent as approved in the FY 2011 Policy Paper. This allowed the County to promote increased investment in the NRSAs in support of activities that have the potential for greater community impact and visibility. Additionally, for the first time the CACs actively participated in the RFA evaluation and scoring process. A total of \$1.817 million is recommended for public facilities/capital improvements; \$1.536 million for economic development activities; and \$124,000 recommended for housing activities.

5

**Table 3: FY 2011 CDBG NRSAs Recommendations**

Agency	Activity	District	NRSA	FY 2011
<b>Community Development Block Grant (CDBG) - Public Facilities/Capital Improvements</b>				
City of Opa-Locka	Lift Station #8 Improvement Project	1	Opa-Locka	100,000
City of Opa-Locka	Lift Station #11A Improvement Project	1	Opa-Locka	200,000
City of South Miami	SW 64th Street Improvements	7	South Miami	177,000
South Florida Urban Ministries, Inc.	SFLUM Community Center	2	West Little River	150,000
Miami-Dade Park and Recreation	African Heritage Cultural Arts Facility Improvements	3	Model City	50,000
Miami-Dade Park and Recreation	Leisure Lake Park Facility Improvements	8	Naranja	185,000
Miami-Dade Park and Recreation	Quail Roost Park Facility Improvements	9	Perrine	200,000
Miami-Dade Public Works	Goulds Capital Improvements	9	Goulds	303,000
Miami-Dade Public Works	Melrose Capital Improvements	2	Melrose	200,000
Miami-Dade Public Works	West Little River Capital Improvements	2	West Little River	200,000
Miami-Dade Public Works	West Little River Tree Planting	2	West Little River	52,000
<b>Subtotal Public Facilities</b>				<b>1,817,000</b>
<b>CDBG - Economic Development</b>				
Agency	Activity	District	NRSA	FY 2011
79th Street Corridor Neighborhood Initiative, Inc.	Economic Development - 79th Street Technology Project	2	West Little River	210,000
Barry University, Inc.	Barry University - ED Technical Assistance	Multi-District	Opa-Locka, South Miami and Model City	122,000
Black Economic Development Coalition, Inc. dba Tools for Change	Liberty Square Small Business Pilot Program	2 & 3	Model City	175,000
Dynamic Community Development Corp.	Economic Development / Technical Assistance	2	Melrose	80,000
Enterprise Development Corp. of South Florida	Incubate Miami	5 & 7	South Miami	156,000
Hialeah Dade Development, Inc.	Hialeah Dade Development, Inc.	1, 2, 5, 6, 12 & 13	Opa-Locka and Melrose	138,000
Neighbors and Neighbors Association, Inc.	Edmondson Small Business Development Hub Business Incubator	2 & 3	Melrose, Model City, & West Little River	200,000
Neighbors and Neighbors Association, Inc.	Goulds Business Resource Center	8 & 9	Goulds and Perrine	200,000
South Florida Puerto Rican Chamber of Commerce, Inc.	Micro Loan / Technical Assistance Program	1 & 2	Opa-Locka and Melrose	75,000
South Florida Urban Ministries, Inc.	Assets Miami	2	West Little River	180,000
<b>Subtotal Economic Development</b>				<b>1,536,000</b>
<b>CDBG - Housing</b>				
Community Action Agency	Naranja Sunny Haven Water Sewer Connections	9	Naranja	124,000
<b>Subtotal Housing</b>				<b>124,000</b>
<b>Total NRSA Funding</b>				<b>\$3,477,000</b>

**County Departments**

As is illustrated in the following table, \$6,944,000 or 40 percent of total CDBG funding, is being allocated to County departments to undertake activities that benefit low- to moderate-income residents in the NRSAs and eligible block groups, as follows:

**Table 4: FY 2011 CDBG - County Department Programmatic Recommendations (40 Percent)**

Department	Programs	Category	Funding
Building and Neighborhood Compliance	Code Enforcement	Housing	429,000
Community Action Agency	Elderly Residential Energy Conservation Program	Housing	100,000
Community Action Agency	Paint Program	Housing	322,000
Greater Miami Service Corps	Employment and Training	Public Service	371,000
Greater Miami Service Corps	Graffiti Abatement Program	Capital Improvement	170,000
Homeless Trust	Beckham Hall Facility Improvements	Capital Improvement	100,000
Housing and Community Development	Enterprise Zone Program	Economic Development	146,000
Housing and Community Development	Professional Services/ Technical Assistance	Capital Improvement	89,000
Housing and Community Development	Professional Services/ Technical Assistance	Housing	150,000
Human Services	Facilities Improvements	Capital Improvement	1,939,000
Human Services	Seymour Gelber Facility Improvements	Capital Improvement	267,000
Human Services	Treatment Alternatives to Street Crime	Public Service	500,000
Human Services	Advocates for Victims	Public Service	500,000
Juvenile Services	Diversion Programs	Public Service	500,000
Park and Recreation	Country Club of Miami South Miami Facility Improvement	Capital Improvement	270,000
Planning and Zoning	Historic Preservation – McFarlane House	Historic Preservation	125,000
Public Works	Graffiti Removal	Capital Improvement	233,000
Florida Department of Health	Immunization Van	Public Service	74,000
Florida Department of Health	Rodent Control Program	Public Service	659,000
<b>Total County Programs:</b>			<b>\$6,944,000</b>

**COMMISSION ALLOCATIONS**

As has been the practice in recent years, \$2.6 million, or \$200,000 per Commission District, has been earmarked to support CDBG-eligible activities in each of the 13 districts. In making their awards, Commissioners were encouraged to prioritize activities in the NRSAs and eligible block groups, and activities recommended for funding under the competitive 2011 RFA that scored a minimum of 45 points and have, as a result, been deemed eligible for funding. To assure compliance with US HUD mandates, the County has eliminated Commission District Reserves. As a result of this mandate, DHCD staff met with each Commissioner to review activities eligible for funding. The following are the funding recommendations from the Commission Allocations:

**TABLE 5: FY 2011 Commission Allocations**

District	Activity Description	Category	Activity Address	Amount
1	City of Opa-Locka, Lift Station #11A rehabilitation	Capital Improvements	350 Bahnman Avenue, Opa-Locka	\$100,000
1	City of Opa-Locka, Lift Station #8A rehabilitation	Capital Improvements	2352 NW 147 Street, Opa-Locka	100,000
2	Neighbors and Neighbors Association, Inc. – Technical Assistance	Economic Development	180 NW 62 Street, Miami	50,000
2	South Florida Urban Ministries, Inc. – Small Business Technical Assistance	Economic Development	11500 NW 12 Avenue, Miami	50,000
2	Black Economic Development Coalition, Inc. – (Liberty Square Small Business Pilot Program)	Economic Development	1415 NW 63 Street, Miami	50,000
2	79th Street Corridor Neighborhood Initiative (W. Little River)	Economic Development	7900 N.W. 27TH Avenue, Suite 236, Miami	50,000
3	Neighbors and Neighbors Association, Inc. – Technical Assistance	Economic Development	180 NW 62 Street, Miami	50,000

District	Activity Description	Category	Activity Address	Amount
3	African Heritage Cultural Arts Center – Marquee signage	Public Facilities	6161 NW 22 Avenue, Miami	50,000
3	Black Economic Development Coalition, Inc. – Liberty Square Small Business Pilot Program	Economic Development	1415 NW 63 Street, Miami	50,000
3	Contractors Resource Center, Inc. – Community Contractors & Residents Construction Program	Economic Development	1730 Biscayne Blvd., Suite 201, Miami	50,000
4	Greynolds Park: Capital Renovation, playground renovation	Public Facilities	17530 W. Dixie Hwy., North Miami Beach	20,000
4	Greynolds Park: Capital Improvement, new Heritage sign	Public Facilities	17530 W. Dixie Hwy., North Miami Beach	52,200
4	Douglas Gardens Community Mental Health Center of Miami Beach, Inc./Golden Palms facility renovations	Public Facilities	17000 NE 21 Avenue, North Miami Beach	127,800
5	Drainage and sidewalk improvements	Public Facilities	NW 20 St. & Delaware Parkway East to NW 27 Avenue, Miami	200,000
6	City of West Miami – sidewalk replacement/handicap intersection ramping	Public Facilities	901 SW 62 Avenue, West Miami	62,000
6	A.D. "Doug" Barnes Park – capital renovation	Public Facilities	3401 SW 72 Avenue, Miami	100,000
6	Brothers to the Rescue Memorial Park – park/facility improvements	Public Facilities	2420 SW 72 Avenue, Miami	38,000
7	Barry University – Economic Development Technical Assistance	Economic Development	11300 NE 2 Avenue, Miami Shores	50,000
7	City of South Miami – SW 64 Street improvements	Public Facilities	SW 64 Street, South Miami	50,000
7	Neighbors and Neighbors Association, Inc. – technical assistance/economic development	Economic Development	180 NW 62 Street, Miami	50,000
7	South Florida Urban Ministries – Community Center	Public Facilities	11500 NW 12 Avenue, Miami	50,000
8	Park and Recreation – Palmland Park	Public Facilities	13531 SW 304 Street, Miami	15,000
8	Park and Recreation – Leisure Lakes Park (new playground/shade)	Public Facilities	29305 Illinois Road, Miami	185,000
9	Quail Roost Park – Park and Recreation	Public Facilities	11359 Quail Roost Drive, Miami	200,000
10	Ruben Dario Park – Facility improvement, Park and Recreation	Public Facilities	9825 W. Flagler Street, Miami	100,000
10	Seymour Gelber Adult Day Care Center – Facility improvements	Public Facilities	11025 SW 84 Street, Miami	100,000
11	International Gardens Park – Park Improvements	Public Facilities	12321 SW 18 Terrace, Miami	50,000
11	Olympic Park – resurface basketball courts	Public Facilities	8601 SW 152 Avenue, Miami	18,000
11	Tamiami Park – upgrades to baseball fields	Public Facilities	11201 SW 24 Street, Miami	132,000
12	City of Sweetwater – Drainage improvements, Phase IV	Public Facilities	Between W. Flagler Street to NW 8 Street., and NW 112 Avenue to NW 117 Avenue, Sweetwater	100,000
12	Hialeah Dade Development, Inc. – economic development	Economic Development	501 Palm Avenue, Hialeah	55,000
12	Miami-Dade County Public Works project - street resurfacing	Public Facilities	TBD	45,000
13	Country Club of Miami South Park – Park Improvements	Public Facilities	6801 NW 186 Street, Miami	200,000
			<b>Total Commission Allocations</b>	<b>\$2,600,000</b>

**Activities in Entitlement Cities**

Based on US HUD's "metropolitan significance" criteria in recommending funding for activities in Entitlement cities, staff was especially mindful of US HUD's Final Rule issued on November 1995. The rule states that CDBG funds may assist an activity outside the jurisdiction of the grantee, only if the grantee determines that such activity is necessary to further the purposes of the Housing and Community Development Act, the recipient's community development objectives, and that reasonable benefit from the activity will accrue to the residents of the jurisdiction of the grantee. Simply stated, Miami-Dade County may support activities in other entitlement communities, but only to the extent that such activity also benefits residents of the County's primary unincorporated target area, thereby demonstrating Metropolitan Significance. The six entitlement cities include the City of Miami, City of Miami Beach, City of North Miami,

City of Hialeah, City of Homestead and the City of Miami Gardens. Similar to the entitlement cities, those cities that receive State of Florida Small Cities CDBG Program funds must also meet the Metropolitan Significance standard and be consistent with the County's high priority needs. As such, staff will continue to evaluate projects funded in other entitlement cities to ensure those activities also benefit the County's primary unincorporated target area.

**HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

FY 2011 HOME Program funds is estimated at \$6.679 million and the requests for funding totaled \$10,076,975. The HOME program provides funds for permanent and construction loans, homeless housing and related assistance, to assist very low- and low-to-moderate income families to purchase or rent affordable housing units. Due to the current housing market, the FY 2011 Action Plan did not address funding new homeownership construction projects. Applicants currently funded for homeownership projects received recommendations for the HOME funding which includes HOME CHDO Set-Aside and HOME CHDO operating funds in order to enhance the likelihood of project completion.

**Table 6: FY 2011 HOME Recommendations**

Category	Dollars	Percent
Administration	\$668,000	10.0%
Rental Rehabilitation Program	1,170,000	17.5%
Tenant Based Rental Assistance	500,000	7.5%
Elderly Homeowner Rehabilitation	1,000,000	15.0%
Homeowner Rehabilitation	1,000,000	15.0%
Homeless Programs	1,000,000	15.0%
HOME CHDO Set Aside	350,000	5.2%
HOME CHDO Operating Support	50,000	0.8%
HOME Reserve	941,000	14.0%
<b>Total</b>	<b>\$6,679,000</b>	<b>100%</b>

**EMERGENCY SHELTER GRANT (ESG)**

It is recommended that the FY 2011 ESG funds of \$750,000 be allocated to Camillus House to continue to operate the Beckham Hall Emergency Shelter facility which provides temporary shelter and services to 400 homeless individuals annually.

**STATE HOUSING INITIATIVES PARTNERSHIP (SHIP)**

It is recommended that the SHIP funding of \$500,000 be allocated to Homebuyer Assistance and Counseling activities. A total of three agencies have been recommended for funding in this activity. The homebuyer counseling addresses, among other things, financing, fair housing practices, credit counseling, budget and money management, and home maintenance.

**STATUS OF ANNUAL ACTION PLAN SUBMISSION**

Miami-Dade County's Annual Action Plan year for the CDBG, HOME and ESG program is January 1, to December 31, as such the County's Annual Action Plan is due to US HUD no later than November 15, which is 45 days prior to the program start date. Although work began early to develop the plan, the County did not meet the submission date of the Annual Action Plan to US HUD, and requested an extension which US HUD granted to January 17, 2011. A second extension was requested and US HUD granted a second extension through March 31, 2011. Copies of the extension letters are attached (Attachment C).

Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners  
Page 10

Miami-Dade County is committed to continuing to serve the low- and moderate-income residents and neighborhoods throughout the County and achieving the US HUD National Objective. The County continues to work with its community development partners to enhance its programs and to better meet the needs of low- to moderate-income residents and neighborhoods.

Attachments



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Assistant County Manager



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** March 1, 2011

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 5(B)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required



2010-11 budgeted mandates, and to shift funds for each program among activities of the same agency without exceeding the total amount allocated to that agency; authorizes the County Mayor or Mayor's designee to shift funding between agencies without exceeding the total award amount to that activity or changing the scope of that activity; authorizes the County Mayor or Mayor's designee to make non-substantive modifications to the FY 2011 Action Plan; authorizes the County Mayor or Mayor's designee to execute pre-approved contracts pursuant to US HUD's guidelines; authorizes the County Mayor or Mayor's designee to execute such contracts, agreements and amendments necessary to carry out the above programs after approval by the County Attorney's Office; and authorizes the County Mayor or Mayor's designee to exercise the cancellation provisions contained therein.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Audrey M. Edmonson** and upon being put to a vote, the vote was as follows:

	Joe A. Martinez, Chairman	<b>aye</b>	
	Audrey M. Edmonson, Vice Chairwoman	<b>aye</b>	
Bruno A. Barreiro	<b>aye</b>	Lynda Bell	<b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>	Carlos A. Gimenez	<b>aye</b>
Sally A. Heyman	<b>aye</b>	Barbara J. Jordan	<b>aye</b>
Jean Monestime	<b>aye</b>	Dennis C. Moss	<b>aye</b>
Natacha Seijas	<b>absent</b>	Rebeca Sosa	<b>aye</b>
Sen. Javier D. Souto	<b>absent</b>		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of March, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **DIANE COLLINS** —  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

A handwritten signature in black ink, appearing to read "BKW", is written over a horizontal line.

Brenda Kuhns Newman

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
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### Community Development Block Grant (CDBG) - Public Facilities/Capital Improvements

City of North Miami Beach	Improvements to Mishcon Park Ballfield	Park improvements to include installation of artificial turf on ball field and various other park improvements to improve the quality of life for low- and moderate-income persons	4	N/A	\$ -	\$ 800,000	\$ 500,000
City of Opa-locka	Lift Station #8 Improvement Project	Upgrades to Lift Station #8 infrastructure to include the installation of new pumps, new control panel systems, upgrading of wet well and site upgrading to benefit low- and moderate-income residents of Opa-locka NRSA	1	Opa-locka	\$ -	\$ 100,000	\$ 100,000
City of Opa-locka	Lift Station #11A Improvement Project	Upgrades to Lift Station #11A infrastructure to include the installation of new pumps, new control panel systems, installation of generator upgrading of wet well and various additional upgrades to benefit low- and moderate-income residents of Opa-locka NRSA	1	Opa-locka	\$ -	\$ 200,000	\$ 200,000
City of South Miami	SW 64th Street Improvements	Street improvements for SW 64 Street from SW 57 Avenue to SW 62 Avenue including sidewalks, tree planting and roadway improvements for low- and moderate-income residents of South Miami NRSA	7	South Miami	\$ -	\$ 177,000	\$ 177,000
City of Sweetwater	Drainage Improvements Phase IV	Street drainage improvements for SW 112 Ave to SW 117 Avenue between Flagler Street and NW 8 Street; install two storm water drainage pumps to reduce area flooding to benefit low- and moderate-income residents	12	N/A	\$ -	\$ 500,000	\$ 500,000
City of West Miami	City of West Miami Capital Improvement	Sidewalk infrastructure improvements to include ADA intersection accessibility ramp upgrades for low- and moderate-income residents	6	N/A	\$ -	\$ 62,000	\$ 62,000
Douglas Gardens Community Mental Health Center of Miami Beach, Inc.	Golden Palms Facility Improvements	Upgrades/improvements to Golden Palms Facility to improve four bathrooms with ADA improvements, hurricane mitigation for windows, doors and shutters to benefit 36 severely disabled and elderly (defined as 62 years of age and older)	4	N/A	\$ -	\$ 156,000	\$ 156,000
South Florida Urban Ministries, Inc.	SFLUM Community Center	Public facility improvements to one public facility that will house after school and youth development programs for 60 low- and moderate-income persons	2	West Little River	\$ -	\$ 150,000	\$ 150,000

5

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
Miami-Dade Community Action Agency	GMSC Graffiti Abatement Program	Provide daily graffiti control and eradication on private and public properties serving 16 sites throughout the CDBG NRSA	CW	N/A	\$ 170,000	n/a	\$ 170,000
Miami-Dade Homeless Trust	Beckham Hall Facility Improvements	Emergency shelter and supportive services to homeless individuals located at 2735 NW 10th Avenue. Beckham Hall includes 88 beds. Clients may stay for up to 90 days, during which time they receive case management and employment counseling services. A total of 400 individuals will be served annually.	3	N/A	\$ -	n/a	\$ 100,000
Miami-Dade Housing and Community Development	Professional Services and Technical Assistance/Capital Improvement	Provide technical assistance to support CDBG capital projects	CW	N/A	\$ 89,000	n/a	\$ 89,000
Miami-Dade Human Services (DHS)	Facilities Improvements	Renovate Human Services Facilities. Renovations will include, but are not limited to: painting, playground equipment, kitchen renovations, bathroom renovations, windows, etc. Sites for repair will be identified at contract development.	CW	N/A	\$ 900,000	n/a	\$ 1,939,000
Miami-Dade Human Services (DHS)	Seymour Gelber Facility Improvements	Renovate a DHS owned facility located at 11025 SW 84th Street. Repairs will include bringing the facility up to current S-FLA Building Code standards and ADA compliance.	10	N/A	\$ -	n/a	\$ 367,000
Miami-Dade Park and Recreation	A.D. Barnes Park Facility Improvements	Facility Improvements for the park located at 3401 SW 72nd Avenue. Specific improvements are walkways and utility improvements in support of Center Building.	6	N/A	\$ -	n/a	\$ 100,000
Miami-Dade Park and Recreation	African Heritage Cultural Arts Facility Improvements	Facility Improvements for the Center located at 2166 NW 62 Street. Specific improvement is the acquisition and installation of a new marquee sign.	3	Model City	\$ -	n/a	\$ 50,000
Miami-Dade Park and Recreation	Brothers to the Rescue Memorial Park Facility Improvements	Facility Improvements for the park located at 2420 SW 72 Avenue. Specific improvements ball field refurbishing.	6	N/A	\$ -	n/a	\$ 38,000
Miami-Dade Park and Recreation	Country Club of Miami South Park Facility Improvements	Facility Improvements for the park located at 6881 NW 179 Street. Specific improvements include landscaping, access control, fitness and playground equipment.	13	N/A	\$ -	n/a	\$ 470,000

16

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested -- FY 2011	2011 Funding Recommendation
Miami-Dade Park and Recreation	Greynolds Park Facility Improvements	Facility Improvements for the park located at 17530 W Dixie Highway, North Miami Beach, Specific activities include a new sign and playground refurbishment.	4	N/A	\$ -	n/a	\$ 72,000
Miami-Dade Park and Recreation	International Gardens Park Facility Improvements	Facility Improvements for the park located at 12321 SW 18 Terrace. Specific activities include Americans with Disability Act (ADA) accessibility improvements.	11	N/A	\$ -	n/a	\$ 50,000
Miami-Dade Park and Recreation	Leisure Lake Park Facility Improvements	Facility Improvements for the park located at 29305 Illinois Road. Specific improvement is a new playground with shade structure.	8	Naranja	\$ -	n/a	\$ 185,000
Miami-Dade Park and Recreation	Olympic Park Facility Improvements	Facility Improvements for the park located at 8601 SW 152 Avenue. Specific improvement includes a basketball court refurbishment.	11	N/A	\$ -	n/a	\$ 18,000
Miami-Dade Park and Recreation	Palmland Park Facility Improvements	Facility Improvements for the park located at 15351 SW 304 Street. Specific improvements include a new sign and landscaping.	8	N/A	\$ -	n/a	\$ 15,000
Miami-Dade Park and Recreation	Quail Roost Park Facility Improvements	Facility Improvements for the park located at 11336 Quail Roost Drive. Specific improvements include a new playground, walkway, and access control.	9	Perrine	\$ -	n/a	\$ 200,000
Miami-Dade Park and Recreation	Ruben Dario Park Facility Improvements	Facility Improvements for the park located at 9825 W Flagler Street. Specific improvements include refurbishment of parking, basketball court and building.	10	N/A	\$ -	n/a	\$ 100,000
Miami-Dade Park and Recreation	Tamiami Park Facility Improvements	Facility Improvements for the park located at 11201 SW 24 Street. Specific improvements include refurbishment of multiple baseball fields.	11	N/A	\$ -	n/a	\$ 132,000
Miami-Dade Public Works	District 5 Capital Improvements	Roadway resurfacing at NW 20th St. from Delaware Pky to NW 27th Ave. to include eradication of water drainage/retention issues, milling and resurfacing of existing roadways whose driving surface has been determined to be in poor condition.	5	N/A	\$ -	n/a	\$ 200,000
Miami-Dade Public Works	District 12 Public Works Resurfacing Project	Roadway resurfacing at NW 117th Ave from SW Tamiami Canal to NW 2nd St. and from NW 117th Ave. to NW 114th Ave. to include milling/resurfacing of existing roadways whose driving surface has been determined to be in poor condition.	12	N/A	\$ -	n/a	\$ 45,000

17

**Exhibit I**

**Miami-Dade County  
FY 2011 Action Plan Funding Recommendations**

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
Miami-Dade Public Works	Goulds Capital Improvements	Roadway resurfacing at SW 197th St. to SW 200th St. and SW 110th Ct. to Colonial Rd. (SW 117th Ave.); to include milling and resurfacing of existing roadways whose driving surface has been determined to be in poor condition.	9	Goulds	\$ -	n/a	\$ 303,000
Miami-Dade Public Works	Graffiti Removal	Addresses up to 170 graffiti violations by undertaking graffiti removal in the NRSAs and eligible block groups.	Multi-District	N/A	\$ 233,000	n/a	\$ 233,000
Miami-Dade Public Works	Melrose Capital Improvements	Tree Planting - Improve area with native trees along NW 35th St. as the northern border; NW 26th St. as the southern border; west side of NW 27th Ave. as the eastern border; and, NW 32nd Ave. as the western border; and, Welcome Signage (2 signs) to be located at prominent entrances to the Melrose community.	2	Melrose	\$ -	n/a	\$ 200,000
Miami-Dade Public Works	West Little River Capital Improvements	Roadway Resurfacing at NW 83rd St. to NW 79th St. and NW 4th Ave. to N. Miami Ave.; and NW 103rd St. to NW 100th St. and NW 32nd Ave. to NW 27th Ave.; to include milling and resurfacing of existing roadways whose driving surface has been determined to be in poor condition.	2	West Little River	\$ -	n/a	\$ 200,000
Miami-Dade Public Works	West Little River Tree Planting	Improve area with native shade trees within the boundaries of NW 95th St. to NW 103rd St. and NW 7th Ave. to NW 27th Ave.	2	West Little River	\$ -	n/a	\$ 52,000
<b>Subtotal Public Facilities</b>					<b>\$ 1,392,000</b>	<b>\$ 2,145,000</b>	<b>\$ 7,173,000</b>

**CDBG - Economic Development**

79th Street Corridor Neighborhood Initiative, Inc.	Economic Development - 79th Street Technology Project	Provide technical assistance to businesses located in West Little River NRSA to create 6 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons.	2	West Little River	\$ 221,939	\$ 210,000	\$ 210,000
Accion USA, Inc.	ACCION USA 2011 Micro lending and Technical Assistance Program	Provide Microloans and financial technical assistance to businesses to create 7 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons in all eight NRSAs.	CW	N/A	\$ 218,570	\$ 250,000	\$ 219,000

18

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
Barry University, Inc.	Barry University - ED Technical Assistance	Provide technical assistance to businesses located in Opa-locka, South Miami and Model City NRSA's to create 4 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	Multi-District	Opa-locka, South Miami and Model City	\$ 121,434	\$ 121,434	\$ 122,000
Black Economic Development Coalition, Inc. dba Tools for Change	Liberty Square Small Business Pilot Program	Provide technical assistance through a small business pilot program to create 5 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	2 & 3	Model City	\$ -	\$ 175,000	\$ 175,000
Black Economic Development Coalition, Inc. dba Tools for Change	Small Business Capacity Building Technical Assistance Program	Provide technical assistance to businesses serving Opa-locka, Melrose, Gouds Model City, South Miami, Leisure City/Naranja, West Little River, Perrine NRSA's to create 9 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	CW	N/A	\$ 300,000	\$ 300,000	\$ 300,000
Business and Technology Development Corporation, dba The Carrie P. Meek Center for Business	Business Incubator Assistance Program	Business Incubation Program to assistance businesses in all eight NRSA's to create 6 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	CW	N/A	\$ 200,000	\$ 400,000	\$ 200,000
Contractors Resource Center, Inc.	Community Contractors and Residents Construction Program	Provide technical assistance to businesses serving all eight NRSA's to create 5 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	CW	N/A	\$ 155,000	\$ 180,000	\$ 155,000
Dynamic Community Development Corp.	Economic Development / Technical Assistance	Provide technical assistance to businesses located in Melrose NRSA to create 3 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	2	Melrose	\$ -	\$ 80,000	\$ 80,000
Enterprise Development Corp. of South Florida	Incubate Miami	Business Incubation program serving South Miami NRSA, to create 5 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	5 & 7	South Miami	\$ 156,075	\$ 182,936	\$ 156,000

27

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
Hiataleah Dade Development, Inc.	Hiataleah Dade Development, Inc.	Provide technical assistance and loan packaging to businesses located in unincorporated Miami-Dade County, Opa-locka, and Melrose NRSA to create 4 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	1, 2, 5, 6, 12 & 13	Opa-locka and Melrose	\$ -	\$ 223,900	\$ 138,000
Neighbors and Neighbors Association, Inc.	Edmondson Small Business Development Hub Business Incubator	Business incubation program serving Melrose, Model City and West Little River NRSSAs, to create 6 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	2 & 3	Melrose, Model City and West Little River	\$ 200,000	\$ 200,000	\$ 200,000
Neighbors and Neighbors Association, Inc.	Goulds Business Resource Center	Provide technical assistance, seminars, forums, and one-on-one counseling to businesses serving the Goulds and Perrine NRSSAs to create 6 jobs at least 51 percent of the jobs will be held by, or made available to, low- and moderate-income persons.	8 & 9	Goulds and Perrine	\$ -	\$ 200,000	\$ 200,000
Neighbors and Neighbors Association, Inc.	Technical Assistance / Economic Development	Provide technical assistance, seminars, forums, one-on-one counseling to Mom & Pop businesses serving all eight NRSSAs to create 9 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	CW	N/A	\$ 305,000	\$ 700,000	\$ 305,000
South Florida Puerto Rican Chamber of Commerce, Inc.	Micro Loan / Technical Assistance Program	Provide microloans and technical assistance to businesses located in Opa-locka and Melrose NRSSAs to create 3 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	1 & 2	Opa-locka and Melrose	\$ 75,000	\$ 125,000	\$ 75,000
South Florida Urban Ministries, Inc.	Assets Miami	Provide technical assistance to micro-enterprise and small businesses to create 6 permanent jobs at least 51 percent of which will be made available to or held by low- and moderate-income persons	2	West Little River	\$ 180,000	\$ 315,000	\$ 180,000
Miami-Dade Housing and Community Development	Enterprise Zone Program	Provide technical support for economic development activities in the Enterprise Zone.	CW	N/A	\$ 180,000	n/a	\$ 146,000
<b>Subtotal Economic Development</b>					<b>\$ 2,313,018</b>	<b>\$ 3,663,270</b>	<b>\$ 2,861,000</b>

20

**Exhibit I**

**Miami-Dade County  
FY 2011 Action Plan Funding Recommendations**

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
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**CDBG - Public Service**

Florida Department of Health	Immunization Van	Immunization Van/Outreach Services program will target Miami-Dade County CDBG eligible block groups to provide free immunizations to children and adults. This program anticipates serving approximately 2,000 people who reside in these eligible areas.	Multi-District	N/A	\$ 74,000	n/a	\$ 74,000
Florida Department of Health	Rodent Control Program	This program will provide approximately 20,000 rodent inspections throughout CDBG eligible census tracts and NRSA's. The primary focus of this program will be to inspect, and control the rodent population of Miami-Dade County in an effort to minimize the serious health hazards rodents pose to our Community. The program will educate residents about the health hazards rodents pose.	Multi-District	N/A	\$ 659,000	n/a	\$ 659,000
Miami-Dade Community Action Agency	GMSC Employment and Training	Provide 40 youth with training and work experience that enhance their employability skills and self-esteem while providing visible and tangible improvements to the community countywide.	CW	N/A	\$ 371,000	n/a	\$ 371,000
Miami-Dade Human Services	Advocates for Victims	This program will provide outreach and intervention assistance to 435 victims of violent and domestic crimes who are low-to moderate-income persons and households; and temporary shelter to 54 victims and dependants.	CW	N/A	\$ 500,000	n/a	\$ 500,000
Miami-Dade Human Services	Treatment Alternatives to Street Crime	These funds will provide specialized assessments and treatment alternatives to 168 low-to- moderate-income individuals referred by and involved in the criminal justice system in Miami-Dade County.	CW	N/A	\$ 500,000	n/a	\$ 500,000
Miami-Dade Juvenile Services	Diversion Programs	This program will provide assessment/screening, individualized performance plans, and case management services to 1,650 at-risk youth who have been pre-arrested and/or arrested in Miami-Dade County. This program will serve low-to-moderate income juveniles living in CDBG eligible block groups. The funding provided for this program will support the personnel and operating expenses.	CW	N/A	\$ 500,000	n/a	\$ 500,000
<b>Subtotal Public Services</b>					<b>\$ 2,604,000</b>	<b>\$ -</b>	<b>\$ 2,604,000</b>

21

**Exhibit I**

**Miami-Dade County  
FY 2011 Action Plan Funding Recommendations**

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
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**CDBG - Historic Preservation**

Miami-Dade Planning and Zoning	Historic Preservation - McFarlane House	Historic preservation rehabilitation of designated single-family house in former Coral Gables NRSA.	7	N/A	\$ 40,000	n/a	\$ 125,000
<b>Subtotal Historic Preservation</b>					<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ 125,000</b>

**CDBG - Housing**

Miami-Dade Building and Neighborhood Compliance	Code Enforcement	Identify and remove code enforcement violations (2,500 open compliance cases) in multi-district CDBG Eligible Block Group Areas and Neighborhood Revitalization Strategic Areas (NRSAs).	Multi-District	N/A	\$ 429,000	n/a	\$ 429,000
Miami-Dade Community Action Agency	Elderly Residential Energy Conservation Program	This program will provide for moderate home rehabilitation activities for a minimum of 3 low- to moderate-income households throughout Miami-Dade County.	CW	N/A	\$ 100,000	n/a	\$ 100,000
Miami-Dade Community Action Agency	Paint Program	This program will provide exterior painting for a minimum of 60 single-family homes in Unincorporated Miami-Dade County. This program will assist owner-occupied low- to moderate-income homeowners.	CW	N/A	\$ 188,000	n/a	\$ 322,000
Miami-Dade Community Action Agency	Naranja Sunny Haven Water Sewer Connections	Neighborhood revitalization through assistance to a special population of homeowners within the Sunny Haven area of Naranja. Water and sewer connection assistance will be provided to 20 low- and moderate income homeowners in the area.	9	Naranja	\$ -	n/a	\$ 124,000
Miami-Dade Housing and Community Development	Professional Services and Technical Assistance/Housing	Administration	CW	N/A	\$ 150,000	n/a	\$ 150,000
<b>Subtotal Housing</b>					<b>\$ 867,000</b>	<b>\$ -</b>	<b>\$ 1,125,000</b>

**CDBG - Administration**

HOPE, Inc.	Fair Housing Education and Outreach	Administration	CW	N/A	\$ 100,000	n/a	\$ 100,000
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22

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
Miami-Dade Housing and Community Development	Administration	Administration	CW	N/A	\$ 3,096,000	n/a	\$ 3,096,000
Miami-Dade Human Rights and Fair Employment Practices	Fair Housing Education and Outreach	Administration	CW	N/A	\$ 97,000	n/a	\$ 97,000
Miami-Dade Planning and Zoning	Historic Preservation Support	Administration	CW	N/A	\$ 179,000	n/a	\$ 179,000
<b>Subtotal Administration</b>					<b>\$ 3,472,000</b>	<b>\$ -</b>	<b>\$ 3,472,000</b>
<b>TOTAL - CDBG</b>					<b>\$ 10,688,018</b>	<b>\$ 5,808,270</b>	<b>\$ 17,360,000</b>

### Home Investment Partnerships Program (HOME)

Assistance to the Elderly, Inc.	Rental Subsidy Assistance Program	Rental Subsidy Assistance to approximately 70 to 80 elderly residents in need of assisted living facility services	6	N/A	\$ 250,000	\$ 250,000	\$ 250,000
Carfour Supportive Housing Inc.	Shepherd House	HOME CHDO set-aside and CHDO operating to rehabilitate 6 units with a minimum of 3 units set aside for low income homeless families.	8	N/A	\$ -	\$ 300,000	\$ 350,000
Carfour Supportive Housing Inc	Carfour Tenant Based Rental Assistance	Provide rental assistance to 8 low-income homeless families impacted by disabilities	CW	N/A	\$ 150,000	\$ 150,000	\$ 150,000
Carfour Supportive Housing Inc.	Verde Gardens Apartments	Construction of 145 units of new apartments. All units will be set aside with a minimum of 7 units set aside for low-income formerly homeless families at or below 33 percent of the area median income who have at least one disabled or frail elderly family member.	9	N/A	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Center Court Associates	Center Court Apartments	Rehabilitation of a 92-unit building. Units will be set aside with a minimum of 42 units set aside for families earning 60 percent or less of the area median income.	2	N/A	\$ -	\$ 585,000	\$ 585,000

23

# Exhibit I

## Miami-Dade County FY 2011 Action Plan Funding Recommendations

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
Lutheran Services Florida, Inc.	Second CHANCE TBRA for Aging Out of Foster Care	Tenant Based Rental Assistance (TBRA) for approximately 15 youths ages 18 - 23 aging out of Foster Care with income below 60 percent of the area median income at scattered sites countywide, with case management and support services.	CW	N/A	\$ -	\$ 200,000	\$ 100,000
St. John CDC	St. John Village Apartments	Rehabilitation of two buildings with 16 units for low-to moderate-income families and individuals	3	N/A	\$ 417,416	\$ 50,000	\$ 50,000
Waterford I Associates, LTD	Waterford Apartments	Acquisition of land and development of 65 affordable rental units with a minimum of 3 units set aside for low-to-moderate income individuals	4	N/A	\$ -	\$ 585,000	\$ 585,000
Miami-Dade Community Action Agency	Elderly Rehabilitation	This program provides repairs and rehabilitation to residential properties resulting in unsafe, and/or unsanitary living conditions. This program will assist 33 low-to moderate-income senior homeowners in unincorporated Miami-Dade County.	CW	N/A	\$ -	\$ -	\$ 1,000,000
Miami-Dade Community Action Agency	Single Family Rehab	This program provides home repairs and rehabilitation to residents living in unsafe, and/or unsanitary living conditions. This program will assist 33 low-and moderate homeowners in Unincorporated Miami-Dade County.	CW	N/A	\$ -	\$ -	\$ 1,000,000
Miami-Dade Housing and Community Development	Administration	Administration	CW	N/A	\$ 744,477	\$ -	\$ 668,000
Miami-Dade Housing and Community Development	HOME CHDO Reserve	Not applicable	CW	N/A	\$ -	\$ -	\$ 941,000
<b>Subtotal - HOME</b>					<b>\$ 2,561,893</b>	<b>\$ 3,120,000</b>	<b>\$ 6,679,000</b>

24

**Exhibit I**

**Miami-Dade County  
FY 2011 Action Plan Funding Recommendations**

Agency	Activity	Activity Description	District	NRSA	Prior Year Action Plan Funding -- FY 2010	Amount Requested - FY 2011	2011 Funding Recommendation
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**Emergency Shelter Grant (ESG)**

Camillus House, Inc.	Beckham Hall Emergency Shelter	Emergency shelter and supportive services to homeless individuals located at 2735 NW 10th Avenue. Beckham Hall includes 88 beds. Clients may stay for up to 90 days, during which time they receive case management and employment counseling services. A total of 400 individuals will be served annually.	3	N/A	\$ 760,589	\$ 750,000	\$ 750,000
<b>Subtotal - ESG</b>					<b>\$ 760,589</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>

**State Housing Initiatives Partnership (SHIP)**

Centro Campesino Farmworkers Center, Inc.	Homebuyer Assistance	Provide homebuyer education and counseling services to a minimum of 300 residents of Miami-Dade County	CW	N/A	\$ -	\$ 200,000	\$ 150,000
Miami Beach CDC	Homebuyer Assistance	Provide homebuyer education and counseling services to a minimum of 500 residents of Miami-Dade County	CW	N/A	\$ -	\$ 250,000	\$ 250,000
Neighborhood Housing Services of South Florida, Inc	Homebuyer Assistance	Provide homebuyer education and counseling services to a minimum of 200 residents of Miami-Dade County	CW	N/A	\$ 250,000	\$ 100,000	\$ 100,000
<b>Subtotal - SHIP</b>					<b>\$ 250,000</b>	<b>\$ 550,000</b>	<b>\$ 500,000</b>
<b>TOTAL - HOME, ESG and SHIP</b>					<b>\$ 3,572,482</b>	<b>\$ 4,420,000</b>	<b>\$ 7,929,000</b>

24

## ATTACHMENT A

### CAC Meetings on the FY 2011 Policy Paper and Priority Needs

#### Opa Locka

Thursday, March 25, 2010  
Thursday, April 8, 2010-Special Call Meeting  
Thursday, April 15, 2010-Special Call meeting  
Thursday, June 24, 2010  
Thursday, July 8, 2010 – Special Call Meeting  
Thursday, September 23, 2010

#### West Little River

Thursday, March 18, 2010  
Wednesday, April 14, 2010-Special Call Meeting  
Tuesday, April 27, 2010-Special Call Meeting  
Thursday, June 17, 2010  
Thursday, June 24, 2010 – Special Call Meeting  
Thursday, September 16, 2010

#### Model City

Wednesday, March 24, 2010  
Wednesday, April 14, 2010- Special Call Meeting (elections)  
Wednesday, May 12, 2010 – Special Call Meeting  
Wednesday, May 26, 2010 – Special Call Meeting  
Wednesday, June 23, 2010  
Wednesday, July 14, 2010- Special Call Meeting  
Wednesday, July 26, 2010- Special Call Meeting  
Thursday, August 19, 2010- Special Call Meeting  
Wednesday, September 22, 2010- Special Call Meeting

#### Melrose

Tuesday, January 12, 2010-Special Call Meeting  
Tuesday, March 2, 2010  
Tuesday, April 6, 2010-Special Call meeting  
Tuesday, April 13, 2010- Special Call Meeting  
Tuesday, May 4, 2010-Special Call Meeting  
Tuesday, June 8, 2010  
Tuesday, September 14, 2010

#### South Miami

Monday, March 15, 2010  
Monday, June 21, 2010  
Tuesday, June 29, 2010

#### Perrine

Thursday, March 18, 2010  
Thursday, June 17, 2010  
Thursday, July 15, 2010 – Special Call Meeting  
Thursday, July 29, 2010 – Special Call Meeting

#### Leisure City/Naranja

Tuesday, March 9, 2010  
Tuesday, June 8, 2010  
Wednesday, July 13, 2010 – Special Call Meeting

#### Goulds

Wednesday, March 10, 2010  
Wednesday, June 9, 2010  
Thursday, July 8, 2010 – Special Call Meeting  
Wednesday, July 14, 2010 – Special Call Meeting

26

## ATTACHMENT B

### FY 2011 RFA / ACTION PLAN TIMELINE

June 9, 2010	2011 Policy Paper presented to Housing and Community Development (HCD) Committee and deferred to next Committee meeting for further discussion.
July 14, 2010	HCD Committee meeting not held due to lack of quorum
September 15, 2010	HCD Committee forwards FY 2011 Policy Paper to BCC meeting of October 5, 2010 with a favorable recommendation
October 5, 2010	BCC defers FY 2011 Policy Paper to next meeting for further discussion
October 19, 2010	BCC defers FY 2011 Policy Paper to next meeting for further discussion
November 4, 2010	BCC adopts FY 2011 Policy Paper resolution [1 <sup>st</sup> Public Hearing]
November 7, 2010	Newspaper Ad published announcing release of RFA Mailed postcards and email notices announcing RFA release
November 8, 2010	RFA Released and distributed to libraries and placed on the Department of Housing and Community Development's (DHCD's) website. A copy was transmitted to County Commissioners.
Nov 29 -Dec 3, 2010	Conducted three RFA Technical Assistance Workshops [11/29/2010; 12/1/2010; and 12/3/2010]
Dec 6-17, 2010	RFA applicants make "MUST" presentations before NRSA Community Advisory Committees
December 10, 2010	RFA Application submission deadline
Dec 10 - 12 2010	Staff compiled and organized applications for Selection Committees
December 13, 2010	Conducted Selection Committee evaluator training (County Departments/CAC's/DHCD staff)
Dec 20- 22, 2010	Selection Committee review of applications conducted
January 10, 2011	County Manager transmitted agency scores to the BCC
January 4 – 27, 2011	Commission District Fund allocations received
January 11, 2011	Scores posted on DHCD's website
January 24, 2011	DHCD submitted Action Plan funding recommendations to the County Manager Exhibit 1
January 30, 2011	Newspaper Ad for Action Plan published [Exhibit 1 – Funding recommendations delivered to Regional libraries, Homeless Trust; CAA Head-start facilities]
March 3, 2011	BCC Special Call Meeting [2 <sup>nd</sup> Public Hearing and Approval of Action Plan]



**U.S. Department of Housing and Urban Development**  
 Community Planning and Development  
 Region IV, Miami Field Office  
 Brickell Plaza Federal Building  
 909 SE First Avenue, Rm. 500  
 Miami, FL 33131-3042

October 25, 2010

Mr. George M. Burgess  
 County Manager  
 County Executive Office  
 Miami-Dade County  
 111 N.W. 1<sup>st</sup> Street- Suite 2910  
 Miami, FL 33128

Dear Mr. Burgess:

**SUBJECT: Miami-Dade County**  
 FY 2011 Action Plan Submittal Exception

This is in response to the County's request received on September 9, 2010 on the above subject matter.

Based on the information provided, the Department is hereby granting an extension to the County's fiscal year (FY) 2011 action plan submission date to January 17, 2011.

If the County needs additional time, it may request such at the end of extension.

The County must ensure that its citizens are notified and are provided an opportunity to comment on the plan. We also caution the County on the impact that delays in the submission of the Action Plan may have on the administration of HUD's programs.

This Office is available to assist you in any way possible. If you have any questions regarding this correspondence, or any other program matter, please do not hesitate to contact Ms. Lisa Bustamante, Senior Community Planning and Development Representative at (305) 520-5008 or via email message at [fiordaliza.bustamante@hud.gov](mailto:fiordaliza.bustamante@hud.gov)

Sincerely,

Maria R. Ortiz-Hill  
 Director, Community Planning and Development Division

cc: Ann D. Chavis, Program Manager, US HUD  
 Howard Piper, Assistant County Manager

*HUD's mission is to create strong, sustainable, inclusive communities and quality, affordable homes for all.*  
[www.hud.gov](http://www.hud.gov) [espanol.hud.gov](http://espanol.hud.gov)



**U.S. Department of Housing and Urban Development**  
Community Planning and Development  
Region IV, Miami Field Office  
Brickell Plaza Federal Building  
909 SE First Avenue, Rm. 500  
Miami, FL 33131-3042

February 1, 2011

Mr. George M. Burgess  
County Manager  
County Executive Office  
Miami-Dade County  
111 N.W. 1<sup>st</sup> Street- Suite 2910  
Miami, FL 33128

Dear Mr. Burgess:

**SUBJECT: Miami-Dade County  
FY 2011 Action Plan Submittal Extension**

This is in response to the County's correspondence received on January 27, 2011 on the above subject matter.

Based on the information provided, the Department is hereby granting an extension to the County's 2<sup>nd</sup> request for additional time to submit its fiscal year (FY) 2011 action plan document no later than March 31, 2011.

As previously communicated, the County must ensure that its citizens are notified and are provided an opportunity to comment on the plan. We also caution the County on the impact that delays in the submission of the Action Plan may have on the administration of HUD's programs.

This Office is available to assist you in any way possible. If you have any questions regarding this correspondence, or any other program matter, please do not hesitate to contact Ms. Lisa Bustamante, Senior Community Planning and Development Representative at (305) 520-5008 or via email message at [fiordaliza.bustamante@hud.gov](mailto:fiordaliza.bustamante@hud.gov)

Sincerely,

A handwritten signature in black ink, appearing to read "Maria R. Ortiz".

Maria R. Ortiz

Director, Community Planning and Development Division

cc: Ann D. Chavis, Program Manager, US HUD  
Howard Piper, Assistant County Manager

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## Public Hearing

### MIAMI-DADE COUNTY PROPOSED FY 2011 ACTION PLAN WITH FUNDING RECOMMENDATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIPS (HOME), STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM (SHIP), AND EMERGENCY SHELTER GRANT (ESG) PROGRAMS

Pursuant to the Housing and Community Development Act of 1974, as amended with 24 CFR parts 91, et al. Community Planning and Development Programs, Miami-Dade County has developed its Proposed FY 2011 Action Plan. A public hearing to consider the FY 2011 Action Plan funding recommendations for CDBG, HOME, ESG and the SHIP programs will be done through a Special Call Meeting in the Commission Chambers located at the Stephen P. Clark Center Building, 111 NW 1st Street, Miami, Florida 33128, Second Floor. The date and time will be announced at a later date. The public is invited to attend and comment. Comments may also be submitted in writing to the attention of Rowena Crawford, Assistant Director, Miami-Dade County Department of Housing and Community Development (HCD), 701 NW 1st Court, 14th Floor, Miami, Florida 33136. The Proposed FY 2011 Action Plan funding recommendations will also be available on HCD's web site at the following address: <http://www.miamidade.gov/cad/>.

The overall goals of the Consolidated Plan are to strengthen partnership with municipal jurisdictions, to extend and enhance partnerships among all levels of government and the private sector, including for-profit and not-for-profit organizations, to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities principally for very low-income and low-to-moderate income persons.

The document represents the culmination of an extensively coordinated technical planning process with maximum involvement of citizen advisory groups, county departments, local governments, and the residents of Miami-Dade County.

The Proposed FY 2011 Action Plan consists of the following sections:

- Federal and other funding resources.
- Description of all activities that will be undertaken in FY 2011 to address priority needs
- Geographic distribution of areas receiving assistance.
- Homeless and other special needs activities
- Other housing initiatives that will be undertaken in FY 2011 to foster and maintain affordable housing, public housing improvements and resident activities, remove barriers to affordable housing, reduce the number of households with incomes below the poverty line, develop institutional structures, address obstacles to meeting underserved needs and enhance coordination between public and private housing and social service grants.

**The Action Plan includes the following funding sources:**

**CDBG:** The primary objective of this Federal Program is "the development of viable urban communities characterized by the provision of decent housing, a suitable living environment, and expanding economic opportunities for individuals/households with low- and moderate-income." While the CDBG Program's intent is to principally benefit low- and moderate-income persons, each activity must specifically address at least one (1) of the following three (3) National Objectives: 1) to benefit low- and moderate-income persons; 2) to aid in the prevention or elimination of slum or blight; or 3) to meet community development needs having a particular urgency. The County's estimated CDBG allocation is \$17,360,000 (includes \$300,000 of program income) and is allocated to Public Facilities/Capital Improvements, Economic Development, Administration, and Historic Preservation.

**HOME:** The primary objective of this Federal program is "to strengthen public/private partnerships in an effort to provide affordable housing for low and very low-income persons." HOME funds may be used to implement short and medium term housing strategies through acquisition, rehabilitation, new housing construction and tenant-based rental assistance. The County's estimated HOME allocation is \$6,679,000 and is allocated to rental housing, home ownership rehabilitation, homeless housing and tenant-based rental assistance.

**ESG:** The primary objective of this Federal program is "to improve emergency shelters, provide for the operation of such shelters, and provide certain essential social services to the homeless population and those facing homelessness." The County's estimated ESG allocation is \$750,000 and is allocated for emergency shelter services.

**SHIP:** The primary objective of this State program is "to allow local government the greatest degree of flexibility in meeting its communities housing needs." As required, Miami-Dade County has adopted both an ordinance (96-70) and a resolution (R-617-95) that describe a housing program for utilizing SHIP funds. The legislation sets forth the following minimum program requirements for the use of SHIP funds: Funds must be used to implement the approved Local Housing Assistance Plan (LHAP). The program must benefit eligible persons. A total of \$500,000 in SHIP funds is allocated for Homebuyer Education and Counseling Services.

The Proposed FY 2011 Action Plan listing the activities funded to address high priority needs as identified in the FY 2008-2012 Consolidated Plan will be available on the Department of Housing and Community Development website at <http://www.miamidade.gov> and at the following locations:

**Miami-Dade Department of Housing and Community Development**  
701 NW 1st Court, 14th Floor, Miami FL 33136

**Miami-Dade Homeless Trust**  
111 NW 1st Street, 27th Floor, Miami FL 33128

**Miami-Dade Public Library**  
101 West Flagler Street, Miami, Florida 33130

**South Dade Regional Library**  
10750 SW 211th Street, Miami FL 33159

**North Dade Regional Library**  
2455 NW 183rd Street, Miami FL 33058

**Community Action Agency Community Service Centers**  
(Caleb Center, Liberty City, Goulds, Perrine, and Sweetwater)

Miami-Dade County provides equal access and equal opportunities in employment and services and does not discriminate against persons with disabilities. Accommodations for disabled or non-English speaking residents will be made available free upon request. Please contact Rick Glasgow, at (786) 469-2100, at least

30

five (5) days prior to the meeting or hearing, with such requests.

A person who decides to appeal any decision made by any board, agency or commission with respect to any matter considered at this meeting or hearing will need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceeding is made, including testimony and evidence upon which the appeal is based.

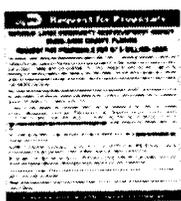
For legal ads online, go to <http://legalads.miamidade.gov>

**Published on 1/30/2011**

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31

