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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM Agenda Item No. 8(E)(1)(A)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: September 1, 2011

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution authorizing accounts receivable adjustment for multiple fiscal years of certain Miami-Dade County departments' uncollectible accounts receivable in the aggregate of $18,444,419, pursuant to Administrative Order 3-9

Resolution No. R-653-11

The accompanying resolution was prepared by the Finance Department and placed on the agenda at the request of Prime Sponsor Commissioner Lynda Bell.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

Memorandum

MIAMI-DADE COUNTY

Date: September 1, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Alina T. Hudak
County Manager

Subject: Resolution Authorizing Accounts Receivable Adjustments

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached resolution authorizing the accounts receivable adjustments of certain outstanding accounts receivable amounts totaling $18,444,419 in accordance with Administrative Order 3.9. This authorization is necessary to adjust the County's general ledger to adequately reflect accounting records.

Scope

The impact of this agenda item is countywide since it affects County departments that provide countywide services. This agenda item adjusts the County's general ledger through September 2007. Next fiscal year, an agenda item will be brought to the Board to adjust the County's general ledger for fiscal years 2007-08 and 2008-09, and, thereafter, an agenda item to adjust the County's general ledger will be brought to the Board annually in accordance with industry best practices.

Fiscal Impact/Funding Source

This item does not have a fiscal or funding impact; the debts have been deemed uncollectable, but the execution of the accounts receivable adjustments in this item do not change or limit the County's ability to continue pursuing those debts. County departments with high volumes of accounts receivable regularly reserve a percentage of the receivables for doubtful accounts/bad debt expense. The adjustments to accounts receivable items for departments presented in this item have been charged to bad debt expense in order to properly and fairly match revenues and related expenditures to the appropriate accounting period. Fund balances have already been adjusted to reflect the bad debt expense. There is no fiscal impact to any of the County funds, and this item does not impair the County's ability to continue pursuing any and all remedies as permitted by law.

Track/Record Monitor

County departments are responsible for tracking and monitoring accounts receivable. The County uses a number of mechanisms to collect current and past due outstanding balances. Most balances are collected through normal billing and collection activities, including invoicing on a scheduled basis and department/customer contact activities. Additionally, for balances that have been delinquent for longer periods of time and collection efforts unsuccessful, County departments often engage the Finance Department's Credit and Collections Section or outside collection agencies to pursue further collection efforts as permitted by law. All accounts referred to the Credit and Collection Section are maintained in a database for future collections via any and all means permitted by law. Revenues from stale accounts will be used to fund reserves. Uncollected debts are only considered for accounts receivable adjustments when staff has exhausted all reasonable measures and believes that further actions – whether by County staff or private debt-collection contractors – are unlikely to result in sufficient collections to offset the cost of further efforts. Nonetheless, the County will continue to pursue remedies as permitted by law.

A revised implementing order related to adjustments of accounts receivable would require monthly departmental reconcilements of accounts receivable to the County's general ledger. This implementing order has been placed on the same Board agenda for your consideration. The aging of these amounts will be monitored through a measure that will be added as a component of each departmental scorecard used in monitoring the performance in strategic initiatives.

Background

From time to time in the normal course of business, amounts owed to the County become past due (30+ days late). In some cases, these amounts become delinquent (90+ days late), which greatly reduces the probability that the debts will be collected in full. These accounts receivable include customer billings for services rendered; unpaid fees, fines or penalties from permits, licenses or violations; and receivables from loans, mortgages or long-term contracts. In these cases, the County establishes an allowance for doubtful accounts to appropriately reflect anticipated revenues on its books. This is a standard practice for both public and private entities and reflects responsible and accurate accounting.

The County uses a number of mechanisms to collect current and past-due outstanding balances. Most balances are collected through normal billing and collection activities, including invoicing on a scheduled basis and departmental customer-contact activities. Additionally, for balances that have been delinquent for longer periods of time and collection efforts unsuccessful, County departments often engage the Finance Department's Credit and Collections Section or outside collection agencies to pursue further collection efforts as permitted by law. All accounts referred to the Credit and Collection Section are maintained in a database to pursue any and all remedies permitted by law. Despite continuous collection efforts, however, it is generally accepted in both the public and private sectors that a portion of the delinquent balances will not be recuperated and will necessitate an adjustment to the accounts receivable.

Generally Accepted Accounting Principles (GAAP) require that when the value of an asset is impaired, it be removed from the accounting system used in the preparation of financial statements to provide a fair representation of financial position. In the instance of accounts receivable deemed fully uncollectible for financial reporting purposes, the act of adjustment of an account in no way affects the County's legal rights in pursuing and securing delinquent account balances as permitted by law. The County will continue its efforts to collect the amounts due, including legal action where practicable, until an equitable restitution is made or agreed upon where possible. This activity, in other words, does not represent abandonment of debt collection, but a necessary and responsible step to ensure our financial reports accurately represent only anticipated revenues that the County can reasonably expect to collect. This agenda item adjusts the County's general ledger through September 2007. Next fiscal year, an agenda item will be brought to the Board to adjust the County's general ledger for fiscal years 2007-08 and 2008-09, and, thereafter an agenda item to adjust the County's general ledger will be brought to the Board annually in accordance with industry best practices.

Ordinance 99-162 established a "Registry of Delinquent Contractors," which departments are required to review prior to entering into a contract. Individuals or entities in arrears under any individual contract, final appealable judgment, or lien with the County that exceeds $25,000 and delinquent for more than 180 days, must first pay the amounts owed to the County or make suitable arrangements to pay.

Appendix 1 summarizes the detailed information provided in attachments A-F, including the department name, fiscal years covered in accounts receivable adjustment total, number of accounts, account receivable total amount of revenues generated during that timeframe, percent of revenues being

adjusted versus total period revenues, as well as a brief high-level description of the receivable types. Staff cross-referenced all accounts receivable adjustments against the County's personnel databases to ensure that all collection actions were exhausted as permitted by law prior to presenting this item for consideration.

Appendix 2 details information for each of the departments included in Appendix 1.

County Executive Office

Appendix 1

Miami Dade County Department	Fiscal Years	Number of Accounts	Total Revenues for Fiscal Years	Accounts Receivable Adjustment Amount	Percent of Total Revenues	Receivable Type	Attachment
Aviation Department	1996-2007	36	$2,458,542,000	$5,349,916	0.22%	Operating Fees	A
Seaport Department	1983-2006	46	$638,000,000	$1,593,092	0.24%	Leases, vessel charges and miscellaneous	B
Department of Solid Waste Management	2002-2007	3	$1,425,949,000	$164,571	0.01%	Disposal	C
Transit Department	1996-2003	7	$563,016,247	$33,168	0.006%	Advertising Fare Media & Misc.	D
Water and Sewer (non-retail)	1994-2006	333	$221,092,000	$3,487,271	1.58%	Special Billing Wholesale Services	E
Water and Sewer (retail)	1981-2007	6,444	$5,188,351,000	$7,816,401	0.15%	Retail Services	F
Total			**$10,494,950,247**	**$18,444,419**	**0.18%**		

Aviation Department
The Aviation Department currently carries on its books a number of accounts that are considered to be uncollectible. The total of $5,349,916 represents 0.22 percent of aggregate billings during the period in which these charges were incurred. Collection efforts included referring accounts to the County's outside collection agencies and reporting delinquent accounts to the Miami-Dade County's Finance Department, pursuant to Administrative Order 3-29.

Seaport Department
The Seaport Department currently carries on its books a number of accounts that are considered to be uncollectible. These accounts reflect receivables from various services from May 1983 through December 2006. Collection efforts included monthly statements, e-mails, letters, phone calls, and where appropriate, referral to the County Attorney's Office (CAO). The Seaport Department also maintains and distributes a listing of delinquent customers, to prevent further use of services until paid. In addition, appropriate uncollectible accounts will also be referred to the Finance Department's Credit and Collection Section for additional collection efforts as permitted by law.

Solid Waste Management
The Department of Solid Waste Management (DSWM) currently reflects on its books uncollectable accounts totaling $164,571 for three customers with balances in excess of $500 between FY 2001-02 through FY 2006-07. The account balances represent approximately .01 percent of DSWM's total operating revenues during the period involved. These accounts have been the subject of extensive collection efforts by the DSWM, the Credit and Collections Division of the Finance Department, and the County Attorney's Office.

In all cases, the adjustments are for unpaid disposal fees incurred by the three companies during the normal course of DSWM operations. Two of the companies are out of business. The third company has been non-responsive. In one case, the assets of the company have been seized by the IRS; in another, the balance remaining is after a court award. In all cases, the amounts are after any bond amounts have been liquidated and applied to the outstanding balance.

The probability of collecting these balances is remote. There will generally be no further efforts to collect these debts unless new information comes to light that would warrant such efforts. The act of adjusting these balances in no way prejudices the County's legal rights to pursue further action should there be a reason for doing so. DSWM, in accordance with generally accepted accounting principles, regularly reserves for potential uncollectible accounts receivable by charging bad debt expense each fiscal year. This is customarily done so that the expenses associated with uncollectible accounts are properly matched against the revenues to which they relate. As such, the proposed adjustments have been included previously in the department's cumulative reserve. Consequently, these adjustments will not adversely affect DSWM's financial results or debt capacity.

Miami-Dade Transit (MDT)
MDT currently reflects on its books uncollectable accounts totaling $33,168 for seven customers. The adjustments are for unpaid tokens and passes, damages to transit properties and court costs, during the normal course of Transit's operations between 1996 and 2003. All four of the companies are out of business, and the three individuals could not be located.

There will generally be no further efforts to collect these amounts due unless new information becomes available that would warrant such efforts. The act of adjusting these balances in no way prejudices the County's legal rights to pursue further action should there be a reason for doing so.

Water and Sewer Department (WASD)
The accounts receivable reduction process does not preclude continued collection efforts. These customers are not removed from the department's billing systems; should they apply for new service in the future, the County would have an opportunity to collect past due amounts.

The request for accounts receivable reductions consists of $7.8 million in retail accounts receivable and $3.4 million in other accounts receivable (job orders-infrastructure damages, septic accounts, and connection fees). In aggregate, this request represents less than 1 percent of annual billings and 1.4 percent of total customers.

In addition, over recent years the Department has implemented additional steps to improve collections:

- Monthly review of large outstanding balances
- Coordination of collections with the retail customer service division chief
- Process improvements to severance-related field activities, including cut-for-non-payments
- Implementation of stringent payment requirements
- Future re-alignment of meter reading districts to allow for greater field efficiencies
- Future acquisition of a mobile workforce management system

WASD collection processes for both retail and non-retail accounts receivable are pursuant to the departmental rules and regulations. The department follows a two-year collection process allowing for all possible collection efforts, which include application of customers' deposits, notification via mail, termination of services, lien process, cross referencing other County-wide accounts associated with the customer, referral to an outside collection agency, and, if the account meets the criteria, for the County's delinquent registry.

MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: September 1, 2011

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(E)(1)(A)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(E)(1)(A)
9-1-11

RESOLUTION NO. R-653-11

RESOLUTION AUTHORIZING ACCOUNTS RECEIVABLE ADJUSTMENT FOR MULTIPLE FISCAL YEARS OF CERTAIN MIAMI-DADE COUNTY DEPARTMENTS' UNCOLLECTIBLE ACCOUNTS RECEIVABLE IN THE AGGREGATE OF $18,444,419, PURSUANT TO ADMINISTRATIVE ORDER 3-9

WHEREAS, the Finance Department has compiled a listing of all accounts receivable from the Aviation Department, the Seaport, Department of Solid Waste Management, Transit Department, and the Water and Sewer Department (the "County Departments"), which in the aggregate equal $18,444,419, and has been deemed by each County Department Director as uncollectible; and

WHEREAS, pursuant to Administrative Order 3-9, accounts receivable adjustments in excess of $500 are to be reviewed and approved by this Board; and

WHEREAS, an accounts receivable adjustment would provide for the elimination of customer accounts from the accounting records, it does not preclude continuing collection efforts, to the extent deemed practicable, as stated in Administrative Order 3-9; and

WHEREAS, customers for whom accounts have been declared uncollectible shall not be considered for future business relationships with the County until restitution has been made or agreed to; and

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The foregoing recitals are incorporated in this resolution and are approved.

Section 2. The Board approves the adjustments to the accounts receivable set forth in the County Manager's memorandum in the aggregate amount of $18,444,419, pursuant to Administrative Order 3-9.

The foregoing resolution was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman			**absent**
Audrey M. Edmonson, Vice Chairwoman			**aye**
Bruno A. Barreiro	**aye**	Lynda Bell	**aye**
Esteban L. Bovo, Jr.	**aye**	Jose "Pepe" Diaz	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**nay**	Dennis C. Moss	**aye**
Rebeca Sosa	**aye**	Sen. Javier D. Souto	**nay**
Xavier L. Suarez	**absent**		

The Chairman thereupon declared the resolution duly passed and adopted this 1st day of September, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. JRA

Juliette R. Antoine

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Attachment A

Aviation Department

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Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
1	00001787	Viasa Airlines	$ 9,804.38	1996 - 1996	The company owed back rent. The lease was terminated on 7/31/1996 and the company shuttered all its operations on 1/1/97.	This Venezuelan company ceased operations in Miami on July 31,1996, with the cancellation of their lease, and it stpopped operating on 1/1/1997.	
	Total W.O. for 1996:		$ 9,804.38	1996-1996	Total Revenues for FY 1996:	$410,861,000.00	0.002%
2	00000254	AAA Elegant Limousine Serv	$ 4,416.93	2003 - 2004	AAA Elegant Limousine **ceased** its Ground Transportation service at MIA on 07/31/2004. The outstanding amount was sent to the Collection Agency. The company started falling behind in its payment in March 2003. Status: Amount is still uncollectible.	Company went out of business in FL.	
3	00000300	Aero Continente S.A.	$ 98,797.20	2003 - 2004	Several default notices from 04/18/01 through 03/19/03 were sent to Aero Continente. Several payments were received, eviction proceedings started April 30, 2003 and the account was sent to the County Attorney's office on May 29, 2003. The lease was finally terminated on May 1, 2004 for non payment.	Company went out of business in FL.	
4	00000137	General Electric	$ 775.42	2000 - 2004	General Electric ceased operations at MIA on 10/03/2003.	Company went out of business in FL.	
5	00002047	Eclipse Aviation	$ 1,655.89	2003 - 2004	Eclipse Aviation Demolition permit charges. Ceased its operations at MIA on 12/22/2003.	Company went out of business in Florida on 4/22/2002.	

Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
6	00000951	J and E Aviation Leasing	$9,731.87	2001 - 2004	The debt was for aviation charges. The company ceased operations on 04/31/2004 and the account was sent to the Collection Agency on 7/20/2005. Status: Amount is still uncollectible.	The company went out of business in Florida in September 2006.	
7	00001756	Laker Airways	$ 25,094.88	2004 - 2004	The debt was for aviation fees. The company was placed on cash basis 11/23/2004 and ceased operations at MIA.	This British Company ceased to operate at MIA on 11/23/2004.	
8	00001255	Polar Air Cargo Inc	$ 11,655.18	2003 - 2004	Polar filed for Bankruptcy on July 16, 2004. Miami- Dade Aviation Department filed a claim within the same month. On March 10, 2006 the court authorized the application of the security deposit. Miami-Dade Aviation applied the security deposit and collected additional payments, leaving an unpaid balance of $11.655.18.	The judge authorized Miami-Dade Aviation to apply the security deposit, plus some additional payments, leaving an open balance of $11,655.18. Because of bankruptcy protection the Department is not entitled to any more funds.	
9	00001474	SandV Tour PF Miami Inc	$ 3,606.93	2001 - 2004	The debt was for ground transportation service charges. The company ceased operations 12/31/2003 and the outstanding amount was sent to the Collection Agency. Status: Amount is still uncollectible.	Company went out of business in FL.	
	Total W.O. for FY 2004		$ 155,734.30		Total Revenues for FY 2004:	$472,017,000.00	0.033%
10	00000093	Aero Honduras SA dba Sol Air	$ 46,139.26	2004 - 2005	Lease was terminated for non-payment on 03/16/2005.	Company went out of business in FL.	

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Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
11	00000389	Airport Limousine of Miami	$ 5,726.79	2003 - 2005	Airport Limousine of Miami ceased its Ground Transportation service at MIA on 07/22/2005. Sent to the Collection Agency. Status: Amount is still uncollectible.	Company went out of business in FL.	
12	00000443	Arrow Air Inc dba Arrow Cargo	$ 710,811.57	2003 - 2005	Arrow Air Filed for Bankruptcy on 01/27/2004. From the distribution of Assets by the Court later that year, Miami-Dade Aviation Department was able to apply the security deposit as a result of the bankruptcy negotiation on July 1, 2008. The remaining amount after the application of the deposit was $710,811.57	Bankruptcy	
13	00000095	Biscayne Limousine & Transport	$ 1,075.50	2004 - 2005	Biscayne Limousine & Transport ceased its ground transportation service at MIA on 12/31/2004 and the acccount was sent to the Collection Agency. Status: Amount is still uncollectible.	Unable to locate company as a Florida company.	
14	00001444	Eddie Stephens Airport Mens Shoes	$ 78,422.27	2002 - 2005	Eddie Stephens Airport Mens Shoes ceased operation at MIA in 2005. The department officially terminated its lease . A lawsuit for eviction was filed on 04/30/2005	Company out of business in Florida	
15	00000829	Gem Enterprises Inc	$ 764.74	2005 - 2005	Gem Enterprises ceased its ground transportation operation at MIA in May of 2005. The outstanding debt was sent to FIN Credit and Collections. Status: The amount is still uncollectible.	This account was sent to Finance Credit & Collections after MDAD had exhausted its means of collection.	

Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
16	00002380	Genesis Aircraft Support, Inc.	$ 174,274.58	2005 - 2005	In 2004 the department had entered into a payment plan but Genesis defaulted. Miami Dade Aviation sent a default letter on July 26, 2005. Genesis' lease was terminated on 09/30/2005 for non payment. The company filed for Chapter 7 on 12/05/2006 and a claim was filed by the County Attorney in March of 2007. No funds have been recovered since then.	Company filed for Chapter 7 protection and was dissolved.	
17	00001627	International Airport Management, Inc. (IAMI)	$ 199,079.66	2000 - 2005	The debt was due to several bankruptcy filings of companies under this Management Company and it was irrecoverable.	Bankruptcy by third parties.	
18	00001312	Reliable Restaurant Services	$10,618.59	2004 - 2005	The permit was terminated pursuant to notice of default dated 1/24/2006.	Company went out of business in FL.	
19	00001442	Sterling Svc Limousine/Par Len	$ 4,558.00	2004 - 2005	Ground transportation service charges. Ceased operations 02/28/2005. The outstanding amount was sent to the Collection Agency. Status: Amount is still uncollectible.	Company went out of business in FL.	
20	00001523	Transmeridian Airlines	$ 11,396.55	2005 - 2005	Transmeridian Airlines ceased operations and and filed Chapter 7 on 10/15/2005	The company was liquidated	

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Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
21	00001002	KJM Transportation	$ 1,122.89	2002 - 2005	KJM Transportation ceased its ground transportation service at MIA on 7/22/2005 and the amount was sent to the Collection Agency. Status: Amount is still uncollectible.	The account was sent to Credit and Collections.	
22	00001540	United Airlines	$ 155,126.30	2002 - 2005	United filed Chapter 11 Bankruptcy on 12/9/2002. Miami-Dade Aviation Department filed its claim on February 28, 2006 (originally $1.5M modified to 1.12M thereafter). The department settled and collected $1.1M, leaving an outstanding amount of 155,126.30.	The debt was was settled in the courts.	
	Total W.O. for FY 2005:		$ 1,399,116.70		Total Revenues for FY 2005:	$495,481,000.00	0.282%
23	00000515	BIB Management Corp	$ 28,600.08	2004 - 2006	On December 19, 2002, Miami-Dade Aviation Department entered into an informal payment plan with BIB. The company made 12 payments between 12/22/2002 - 12/04/2003; then they could no longer continue paying. The department sent a default letter in April 2005. The lease was subsequently terminated on 10/08/2006 for non-payment.	Company active in Miami-Dade County, but not @ the airport. Company non responsive-consequently was sent to collection	
24	00002226	Antonov Aircraft Corporation	$ 65,462.85	2005 - 2006	Lease was terminated on 5/26/2006 for non-payment. A default Notice was sent to the tenant on 10/17/05.	Company went out of business in FL.	

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Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
25	00000761	Falcon Air Express	$ 837,755.96	2005 - 2006	Falcon and Miami-Dade Aviation met in October 2005 to finalize a payment plan. The department sent several demand letters to Falcon, but the company subsequently defaulted. The department put a lien on Falcon's aircraft in May 2006. The Company filed for bankruptcy in 2006. Funds were never recovered. Subsequently the lease was terminated effective June 1, 2009 and a default letter was sent on June 26, 2009. The tenant paid the default in full on september 14, 2009 and the Department terminated the lease.	Attempts were made to collect , but the company obtained bankruptcy protection in 2006.	
26	Line not used	Line not used	Line not used	Line not used	Line not used	Line not used	
27	00002786	Miami Tech Freight Services In	$ 4,423.48	2006 - 2006	The debt was for rent. The lease was terminated on 4/30/2006 due to non-payment and the customer vacated the premises.	Company active in Miami-Dade County, but not the airport. Company non responsive-consequently was sent to collection	

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Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
28	00001121	Miami Transtours Inc	$ 2,072.50	2005 - 2006	The debt was for a transportation permit. The company ceased operations at MIA 01/31/2006. Finance left numerous messages, but there was no response.	Company went out of business in FL.	
29	00000632	Teddy Cogdello, Sr - Shoeshine	$ 2,914.95	2005 - 2006	Teddy Cogdello Sr's Shoeshine concession permit was terminated as of 03/31/2006. Finance made multiple attempts to contact the customer, but he disappeared and was never found.	Unable to locate customer.	
30	00001564	Valet Management	$ 1,954.36	2005 - 2006	Valet management 's Ground Transportation permit was terminated on 8/18/2006.	Company out of business in Florida	
	Total W.O. for FY 2006		$943,184.18		Total Revenues for FY 2006:	$525,200,000.00	0.180%
31	00000687	Diamond Air Freight	$2,670,766.48	2003-2007	The County won a court settlement of $2.7 million, but the company was insolvent and the County was unable to collect on the court-awarded settlement.	The company was insolvent.	
32	00000056	Airport Parking Associates	$37,949.38	2003-2007	Airport Parking Associates needs to write off bad debt accumulated in its books since 2003. The debt consisted of unpaid parking fees by airport patrons leaving the parking lots.	Unable to locate customers.	

Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
33	00001571	Varig-Viacao Aerea Reio	$ 46,614.91	2006-2007	All efforts at collection failed, and in 2005 Varig went into judicial reorganization (equivalent to bankruptcy protection) in Brazil and in 2006 it was split into two companies informally known as "old" Varig and the "new" Varig. The New Varig operated at MIA until January 2007.	Bankruptcy and reorganization	
34	00000636	Commodore Aviation	$ 52,810.24	2007 - 2007	The lease was terminated on 10/04/2004 upon a settlement of $672K, however a misapplication of payment was discovered in 2007 for debt related to the period after the settlement.	Company out of business in Florida	0.010%
35	00001513	Travel Marketing Consultants Inc.	$ 31,420.49	2004-2007	Termination and a default letter were sent sent on 10/5/05 for non payment of rent .	Company out of business in Florida	
36	00001082	MCR Holdings Co, Inc	$ 1,640.73	2002 - 2007	MCR Holdings Co, Inc. ceased its ground transportation service at MIA on 2/8/2007 and the amount was sent to the Collection Agency. Status: Amount is still uncollectible.	Company out of business in Florida	

Miami-Dade County Aviaton Department

Write-off

Ln#	Customer #	Customer Name	Write-off Amt	Year of Debt	Reason for write-off / Collection efforts	Current Status	Percent of Revenue
37	00002272	Consorcio Aviaxsca SA de CV db	$ 874.21	2006 - 2007	Consorcio Aviaxsca SA de CV db ceased its ground transportation service at MIA on 05/27/2006. Status: Amount is still uncollectible.	Company out of business in Florida	
	Total W.O. for FY 2007:		**$2,842,076.44**		**Total Revenues for 2007:**	**$554,983,000.00**	**0.512%**
		Grand Total All Years	***$5,349,916.00***			***$2,458,542,000.00***	***0.218%***

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Attachment B

Seaport

Seaport Receivables
Schedule of Accounts Receivable Past Due
(Attachment A)

Customer	Delinquency Period	Uncollectible Amount	Comments on Past Due Balances
			BANKRUPTCY
Central Parking System	08/2000 - 06/2003	**13,751**	Company no longer doing business at Seaport. The outstanding amount is made up of lease charges and associated late payments. Company is bankrupt.
Eller & Company, Inc.	05/1986 - 03/1995	**4,907**	Company no longer doing business at Seaport. The outstanding balance is partly made up of late payments totaling $997 and Seaboard Marine invoices of $1,053. The former dates back to Dec. 1986 and Jan. 1987. The latter represents outstanding invoices issued in May 1986-July 1988. The company went bankrupt.
Lykes Brothers	06/1995 - 01/1998	**221,632**	Company no longer doing business at Seaport. Outstanding balances represent charges dating back to 1995. Company is bankrupt.
Norton Lilly International Inc. (# 696)	09/1999 - 04/2002	**18,660**	Customer no longer doing business at Seaport. Norton Lilly was f/k/a Crowley American Transport which went bankrupt. Outstanding invoices pertaining to late document and late payment fees. Seaport has exhausted collection efforts without results.
Southern Shuttle Services	04/1993 - 12/2003	**1,266**	Customer no longer doing business at Seaport, company is bankrupt. The outstanding amount is made up of tour charges & associated late payments.
Super Shuttle	09/1991 - 04/1993	**9,898**	Company went bankrupt in 1993 but they are currently doing business as Southern Shuttle Services, Inc. dba: Super Shuttle. The outstanding balance is related to tour charges dated back to 1991-1993.
Vectour of Florida, Inc.	05/2001 - 10/2001	**60,487**	Customer no longer doing business at Seaport - in Bankruptcy. Charges date back to 2001 for late payments and ground transportation fees. Seaport has exhausted collection efforts without results.
			COMPANIES NO LONGER DOING BUSINESS AT SEAPORT WITH NO SUPPORTING DOCUMENTATION AVAILABLE
Airocar, Inc.	03/1994 - 07/1999	**4,879**	The outstanding amount is made up of tour charges and late payments. Seaport has exhausted collection efforts without results.
B & R Agencies	04/2000 - 05/2006	**10,631**	Late payment fees make up 77% of disputed amount, in addition to a vessel charge invoice dated 05/2001. Seaport has exhausted collection efforts without results.
Caribbean Transportation, Inc.	10/1999 - 05/2000	**1,993**	This company was part of the Buena Vista Lease arrangement for off-site Seaport leased property used for storage of containers, both empty and full. The outstanding amount is made up of lease charges and late payments. Seaport has exhausted collection efforts without results.
Chiquita Brands Co., N.A. (# 52)	09/2000 - 05/2003	**14,030**	This is the Chiquita Lease account (late payment penalties were not to be applied to invoices). Lease charges for 2003 make up 82% of outstanding balance. Seaport has exhausted collection efforts without results.
Chiquita Brands Co., N.A. (# 86)	12/2000 - 09/2005	**13,838**	Disputed vessel charges from 2002-2005, and late payments from 2000-2005. Seaport has exhausted collection efforts without results.
Classic Lines	05/1995 - 03/1997	**3,525**	The outstanding amount is made up of tour charges and late payments. Seaport has exhausted collection efforts without results.

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Seaport Receivables
Schedule of Accounts Receivable Past Due
(Attachment A)

Customer	Delinquency Period	Uncollectible Amount	Comments on Past Due Balances
Columbia Coastal Transport	07/2005 - 04/2006	600	The outstanding balance shows late payment invoices dating back to 2005 & 2006, which company claimed that were incorrectly invoiced. Sufficient documentary evidence does not exist to support the port invoices.
Comm.Cont. Inspection Srv. Inc	03/1998 - 11/1998	45,714	1998 lease charges and late payment penalties. Unable to obtain documentary evidence supporting port invoices.
Hamburg Sud North America (fka Crowley American Transport)	09/1999 - 12/2000	75,827	The outstanding balance reflects vessel charges, electric trailer/containers, late documents and late payment charges. Hamburg Sud did not assume the liability for Crowley's outstanding debts. Seaport has exhausted collection efforts without results.
Gulf & Atlantic Maritime Srvce	01/1998 - 03/2001	41,247	The outstanding amount is made up of vessel charges, electrical trailer fees and late payments. Seaport has exhausted collection efforts without results.
Hamburg Sud North America	11/1999 - 04/2006	12,949	The outstanding amount is made up of vessel charges, electrical trailer fees and late payments. Seaport has exhausted collection efforts without results.
Hyundai American Shipping	09/2000 - 10/2002	569	The outstanding amount is made up of vessel charges, late payments and a late document fee invoice dated 10/1999. Seaport has exhausted collection efforts without results.
Image Photo Services, Inc.	11/1994 - 07/1999	2,181	The outstanding amount is made up of lease charges and late payments. Seaport has exhausted collection efforts without results.
Inchcape Shipping Service	08/1996 - 01/2006	85,858	Late payment and documentation charges make up over 56% of the delinquency. Seaport has exhausted collection efforts without results.
Intrastate Maritime, Inc	08/1999 - 10/2000	3,161	This company was part of the Buena vista yard lease for an off-site property leased by Seaport for staging of trailers/containers, both empty and full. Seaport did not renew the yard lease, and the company left the property without paying outstanding balance made up of lease charges, electrical trailer fees and associated late payments.
KERR Steamship Co, Inc.	02/1986 - 10/1993	12,051	Vessel Charges and late penalties from 1986-1993. Unable to obtain documentary evidence supporting port invoices.
Mediterranean Shipping Co.	12/2001 - 06/2005	11,854	Outstanding balances represent vessel charges and associated late payments. Seaport has exhausted collection efforts without results.
Miscellaneous Onboard	09/1986 - 05/2006	59,873	Outstanding balances pertain to individual invoicing to small shipping lines for use of berthing facilities on an infrequent or emergency basis. Collection efforts rest with Operations Department and have been inconsistent. Account has been closed/deactivated as of 02/2007.
Morton & Company	01/2002 - 02/2004	44,739	Company vacated leased property without paying outstanding balance associated with lease charges and late payments. Seaport has exhausted collection efforts without results.
Premier Cruises	03/2000 - 08/2000	1,654	The outstanding amount is made up of lease charges and late payments. Seaport has exhausted collection efforts without results.
Professional Operations	10/2000 - 05/2001	2,581	Invoiced charges sent to customer after vacating property. The outstanding amount is made up of lease charges and late payments. Seaport has exhausted collection efforts without results.

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Seaport Receivables
Schedule of Accounts Receivable Past Due
(Attachment A)

Customer	Delinquency Period	Uncollectible Amount	Comments on Past Due Balances
Pt. of Miami-Custodian - US Marsh	05/1989	**645**	The outstanding invoice pertains to a vessel charge dated 05/12/1989. Unable to obtain documentary evidence supporting invoices.
Salom Transportation	09/2001 - 02/2002	**3,408**	This company was part of the Buenavista yard lease for an off-site property leased by Seaport for staging of trailers/containers, both empty and full. Seaport did not renew the yard lease, and the company left the property without paying outstanding balance regarding an electrical trailer invoice and associated late payments. Seaport has exhausted collection efforts without results.
Seamar Transport	08/1999 - 05/2000	**1,372**	This company was part of the Buenavista yard lease for an off-site property leased by Seaport for staging of trailers/containers, both empty and full. Seaport did not renew the yard lease, and the company left the property without paying outstanding balance.
Travel-Mate, Inc.	09/2005	**2,139**	Outstanding Balance represents a returned check for insufficient funds. Seaport has exhausted collection efforts without results.
U.S. Marshall/Elpis	11/1999 - 12/1999	**14,101**	Outstanding amount relates to 1999 Vessel charges. Unable to obtain documentary evidence supporting invoices.
V. Ships Agency, Inc.	04/2002 - 07/2006	**7,709**	Late fees account for 59% of the outstanding balances incurred from 2002-2006. Majority of 2006 invoices belong to Hanjin Shipping and V. Ships refused to pay them since they stopped representing Hanjin since 2005 and sufficient documentary evidence does not exist to support the port invoices.
Write-Offs	07/1986 - 12/2006	**125,265**	This represents various small accounts for various Port of Miami services provided. Many of the balances are dated, some date as far back as 1986. For the majority of the accounts, due to the age of the accounts, the Port of Miami does not have sufficient documentary evidence to support further collection efforts. The Seaport has attempted to collect on the remaining balances, but has exhausted all of its collection efforts.
Vessel Charges		10,984	
Reefer Electric		6,064	
Late Documentation		1,269	
Late Payment		8,731	
Leases		503	
Miscellaneus Revenue		18,905	
Non Revenue Charges		1,006	
Tours		77,803	
Zim American Israeli Ship. Co.	02/1996 - 02/1999	**6,716**	Late payments for invoices issued in 1997 and 1998 make up 61% of 90 + balance. Seaport has exhausted collection efforts without results.
Damage Claim Receivables	05/1983 - 10/1999	**89,678**	Past Risk Management claims dating from early 1983 to October 1999. Seaport has exhausted collection efforts without results.
Intermodal Accounts	01/1992 - 12/1994	**59,015**	Seaport ceased offering services 12/31/1994.

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Seaport Receivables
Schedule of Accounts Receivable Past Due
(Attachment A)

Customer	Delinquency Period	Uncollectible Amount	Comments on Past Due Balances
COMPANIES DOING BUSINESS AT SEAPORT WITH NO AVAILABLE DOCUMENTATION TO SUPPORT PORT INVOICES			
CSAV Agency,LLC (fka American Transport Group, LLC)	05/1999 - 08/1999	**48,679**	Company is currently doing business at POM. American Transport Group, LLC filed a Name Change in 10/2005 to CSAV Agency, LLC. The outstanding balance is made up of vessel charges (Crowley) and associated electrical trailer fees. CSAV did not assume the liabilities for America Transport Group LLC for Crowley's charges and associated trailer fees. Sufficient documentary evidence does not exist to support port invoices.
Florida Stevedoring, Inc.	04/1999 - 09/2003	**4,091**	Company is currently doing business at POM. The outstanding amount is made up of electrical trailer and non-revenue invoices issued from 4/1999 - 9/2003. Sufficient documentary evidence does not exist to support port invoices.
Ground Transportation	09/1987 - 12/2006	**167,757**	This account is comprised of many small companies providing ground transportation to Seaport passengers. Outstanding amount includes Corporate Connection Lines, Inc. dba (doing business as) Sovereign Coach Tours' invoices totaling $13,793 - Corporate Connection's invoices dated back to 12/31/2001 and Sovereign Coach and Tours invoices dated back to 04/30/1998. Corporate Connection invoices cover all ground transportation fees from 04/1998 to and prior to Feb. 8, 2007 (Pre-Petition Debts.) Corporate Connection Lines, Inc. dba (doing business as) Sovereign Coach Tours is bankrupt (Case No. 07-10344-BKC-JKO.) A letter has been received from their attorneys listing us as a debtor but with a different amount ($37,112), which to our knowledge, has not been received. Company is currently doing business at the port as "Ravenswood Enterprises, Inc." Account's outstanding amount varies constantly since a new collection procedure has been implemented by combining Collections and Permitting functions. **A fully automated Ground Transportation System was implemented in October 2010.**
Leiv Eiriksson Center, Inc.	03/1999 - 12/2005	**69,178**	Company currently doing business at POM. Disputed open ground space lease charges dated between 3/1999 - 12/2005 make up over 78% of the outstanding balance and sufficient documentary evidence does not exist to support the port invoices. The Center is a not-for-profit organization run for the benefit of crew members. The company settled all port old claims for $5,000 on June 2006. Company currently has two executed leases at the port - an open ground lease at $2.00 per quare foot for the area they have including the trailers, open area and pool and a warehouse lease at $5.00 per square foot. They have also agreed to some minimal concession fee for their stores operations. Included in the over 90 days outstanding balance are payments for lease charges in 2007 that were misapplied to old balances (1999-2005).
Marine Spill Resp.	05/2005 - 12/2005	**50,678**	Company currently doing business at Seaport. Barge docking fees from May 2005 to December 2005. Seaport finalized a settlement with customer in 2007, with customer making a final settlement payment of $60K regarding current YTD outstanding.

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Seaport Receivables
Schedule of Accounts Receivable Past Due
(Attachment A)

Customer	Delinquency Period	Uncollectible Amount	Comments on Past Due Balances
Miscellaneous Port Services	01/1992 - 11/2006	**142,849**	Berthing Desk was responsible for invoicing and collecting for these charges from vessels without an account or agent. Balances date back to 1992 including charges related to Opsail Miami 2000, electrical trailer fees, employee parking, water, cruise passenger parking (IOUs), miscellaneous revenue charges, etc. Sufficient documentation does not exist to support the port invoices. For cruise passenger parking IOUs and miscellaneous revenue charges, collection efforts have been exhausted. **Agency or permit is now required from all vessels docking at the Port.**
Moran Towing Corporation	01/1998 - 03/2006	**2,827**	Company is currently doing business at Seaport. Outstanding balances represent a lease charge from September 2003, miscellaneous water charges and late payment charges. Due to billing system limitations, sufficient documentary evidence does not exist to support the port invoices.
Norton -Lilly International (#21)	08/1998 - 12/2006	**16,630**	Company (# 21) currently doing business at Seaport. The outstanding amount is made up of late payment penalties from year 1998 through 2007 from misapplied payments. Due to billing system limitations, sufficient documentary evidence does not exist to support the port invoices. Seaport has exhausted collection efforts without results.
TOTAL BALANCE		**1,593,092**	

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Attachment C

Department of Solid Waste Management

Solid Waste Department

Account	Amount	Comments
Minority Waste Haulers	$33,089	disposal fee after settlement
Faircloth Sanitation	$129,079	Company out of business
Mac-Pac, Inc.	$2,403	Company out of business
	$164,571	

Attachment D

Transit Department

Miami-Dade Transit
Summary of Uncollectible Accounts

Category A Miscellaneous Accounts

Description	Write-Off Amount	Date of Original Receivable	Comments
Jacqueline Homes	1,988.81	1996	Old case-ordered to make restitution for graffiti damages to Transit property. No additional information is available.
Angela Smith	2,703.75	1997	Employee sued the County and lost. She was ordered by the court to repay cost incurred. MDT has no knowledge of her whereabouts. Certified mail returned.
Armando Pareda	880.00	1997	Old case-ordered to make restitution for graffiti damages to Transit property. No additional information is available.
Total Category A	**$ 5,572.56**		
Category B Fare Media			
Florida Check Casher	2,000.00	1998	Pass and token consignment; company is out of business
Florida Check Casher Little River	11,975.00	1999	Pass and token consignment; company is out of business
Jorge Pharmacy	12,415.00	2002	Pass and token consignment; company is out of business
Wrap It Transit	1,205.00	2003	Pass and token consignment; company is out of business
Total Category B	**$ 27,595.00**		
Total of all categories	**$ 33,167.56**		

Total operating revenue during period:	$	563,016,247
Total write-off	$	33,167.56
Percentage of total operating revenue written off		0.006%

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Attachment E

Water and Sewer Department

(non-retail)

Schedule I
Miami-Dade County Water & Sewer Department
Other (Non-Retail) Accounts Receivable Greater Than $500
As of September 30, 2006

Write-Off Summary by Year with Percentages

Other Non- Retail			
Year	Billed*	Write Off Amount**	Write-Off As A % of Annual Billing
1994	$ 10,821,000	$ 704.61	0.00651%
1995	13,061,000	8,169.68	0.06255%
1996	15,293,000	11,383.47	0.07444%
1997	16,651,000	160,087.34	0.96143%
1998	17,649,000	38,578.09	0.21859%
1999	17,834,000	239,074.21	1.34055%
2000	18,078,000	1,217,318.07	6.73370%
2001	16,963,000	413,700.64	2.43884%
2002	16,996,000	134,836.70	0.79334%
2003	18,827,000	726,464.51	3.85863%
2004	18,896,000	210,887.49	1.11604%
2005	19,573,000	155,140.23	0.79262%
2006	20,450,000	170,925.96	0.83582%
	$ 221,092,000	$ 3,487,271.00	1.57729%

* Billed information represents annual other non-retail revenue from WASD's yearly Financial Statements.

** Write off amounts are for Unincorporated Miami Dade County. No Municipalities are included in Write off from Other- Non Retail revenue sources.

Attachment F

Water and Sewer Department

(retail)

Schedule I
Miami-Dade County Water & Sewer Department
Retail Accounts Receivable Greater Than $500
As of September 30, 2007

Write-Off Summary by Year with Percentages

Retail			
Year	Billed*	Write Off Amount	Write Off As A % of Annual Billing
1981	50,439,000	623.62	0.00124%
1982	61,821,000	4,507.98	0.00729%
1983	-	-	0.00000%
1984	90,126,000	5,266.44	0.00584%
1985	81,899,000	1,650.28	0.00202%
1986	89,457,000	4,221.63	0.00472%
1987	104,064,000	6,210.04	0.00597%
1988	110,969,000	9,854.73	0.00888%
1989	115,132,000	815.82	0.00071%
1990	114,022,000	55,909.59	0.04903%
1991	129,878,000	50,292.67	0.03872%
1992	150,215,000	34,101.29	0.02270%
1993	172,597,000	59,181.75	0.03429%
1994	209,478,000	101,024.06	0.04823%
1995	244,404,000	47,230.38	0.01932%
1996	263,285,000	159,271.57	0.06049%
1997	283,447,000	711,611.66	0.25106%
1998	276,740,000	688,798.55	0.24890%
1999	283,057,000	578,860.82	0.20450%
2000	285,791,000	747,628.70	0.26160%
2001	269,274,000	584,909.17	0.21722%
2002	263,966,000	781,847.86	0.29619%
2003	273,710,000	722,757.83	0.26406%
2004	295,176,000	609,920.81	0.20663%
2005	297,374,000	504,897.81	0.16979%
2006	341,555,000	768,555.13	0.22502%
2007	330,475,000	576,450.63	0.17443%
	$ 5,188,351,000	$ 7,816,400.82	0.15065%

See Schedule II For Write-Off By Municipality

* Billed information represents annual retail revenue from WASD's yearly Financial Statements.