



**MEMORANDUM**

Agenda Item No. 11(A)(20)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

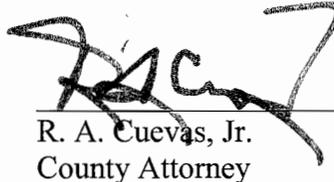
**DATE:** September 1, 2011

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively authorizing  
in-kind services for the June 18, 2011  
"Heritage Festival" event

Resolution No. R-704-11

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.



R. A. Cuevas, Jr.  
County Attorney

RAC/cp



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** September 1, 2011

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(20)

**Please note any items checked.**

- "3-Day Rule" for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Ordinance creating a new board requires detailed County Manager's report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous\_\_\_\_) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(20)  
9-1-11

RESOLUTION NO. R-704-11

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE JUNE 18, 2011 "HERITAGE FESTIVAL" SPONSORED BY PARKWAY BAPTIST CHURCH, INC. A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$2,500.00 TO BE FUNDED FROM THE UNSPENT BALANCE OF THE DISTRICT 1 FY 2008-09 IN-KIND RESERVE FUND

**WHEREAS**, Parkway Baptist Church, Inc. has requested in-kind services from the Miami-Dade Park and Recreation Department for the June 18, 2011 "Heritage Festival" in an amount not to exceed \$2,500.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the "Heritage Festival" is a fundraiser to benefit several local community organizations; and

**WHEREAS**, Parkway Baptist Church, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Heritage Festival" is a small event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$2,500.00 of the in-kind services shall be funded from the unspent balance of the District 1 FY 2008-09 In-kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the June 18, 2011 "Heritage Festival" in an amount not to exceed \$2,500.00 to be funded from the unspent balance of the District 1 FY 2008-09 In-kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner **Jose "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Audrey Edmonson** and upon being put to a vote, the vote was as follows:

	Joe A. Martinez, Chairman	<b>aye</b>
	Audrey M. Edmonson, Vice Chairwoman	<b>aye</b>
Bruno A. Barreiro	<b>absent</b>	Lynda Bell <b>aye</b>
Esteban L. Bovo, Jr.	<b>aye</b>	Jose "Pepe" Diaz <b>aye</b>
Sally A. Heyman	<b>aye</b>	Barbara J. Jordan <b>aye</b>
Jean Monestime	<b>aye</b>	Dennis C. Moss <b>aye</b>
Rebeca Sosa	<b>aye</b>	Sen. Javier D. Souto <b>absent</b>
Xavier L. Suarez	<b>absent</b>	

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of September, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Monica Rizo

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION  
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\*

Commissioner sponsoring event BARBARA J. JORDAN - DISTRICT 1

1. Full legal name of the requesting organization: PARKWAY BAPTIST CHURCH INC

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt  
 For-Profit  
 Local Government or Public Entity  
 Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): \_\_\_\_\_

Rev. Donald R. LAURONCE

18000 NW 18<sup>th</sup> Ave, MIAMI GARDENS FL 33056

305-621-8491 (C) 305-332-3832 (M) 305-621-2881 (FAX) pastorparkway@gmail.com  
pastorparkway@gmail.com website: parkwaymiamigardens.org. gmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \_\_\_\_\_

SHOW MOBILE

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5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_

PARKWAY BAPTIST CHURCH HERITAGE FESTIVAL  
JUNE - 18, 2011

EDUCATIONAL, CULTURAL, INSPIRATIONAL AND ENTERTAINMENT  
EVENT HIGHLIGHTING CULTURE, HISTORY AND TALENTS OF  
PERSONS ASSOCIATED WITH PARKWAY BAPTIST CHURCH AS WELL AS  
THE WIDER COMMUNITY

PROCEEDS BENEFIT THE FOLLOWING 501(c)(3) YOUTH SUMMER PROGRAMS  
250. SOUTH AFRICA - MEDICAL, SPIRITUAL,

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy  
 Youth/Education: Event benefits youth of any age and/or offers educational benefits  
 Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community  
 Arts and Culture: Event supports music, theatre, literature, art or culture  
 Environmental: Event benefits environmental concerns or promotes conservation  
 Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): MIAMI-DADE DISTRICT 1

COMMISSIONER VANCE BARBARA J. JORDAN  
18000 NW 18TH AVE, MIAMI GARDENS FL 33056

8. Description of regional or local impact: Cultural awareness and understanding

of factors informing values and outlook of  
diverse members of the community. Exposure  
of services, products and talents associated  
with and available within the community.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_

9:00 AM to 12:00 noon Set up of Displays, Stage, Sound System etc.

1:00 PM to 5:00 PM - Children performances + viewing of displays

5:00 PM to 7:00 PM - Meal served + viewing of displays

7:30 PM to 10:00 PM - Variety Concert with greetings from Civic leaders

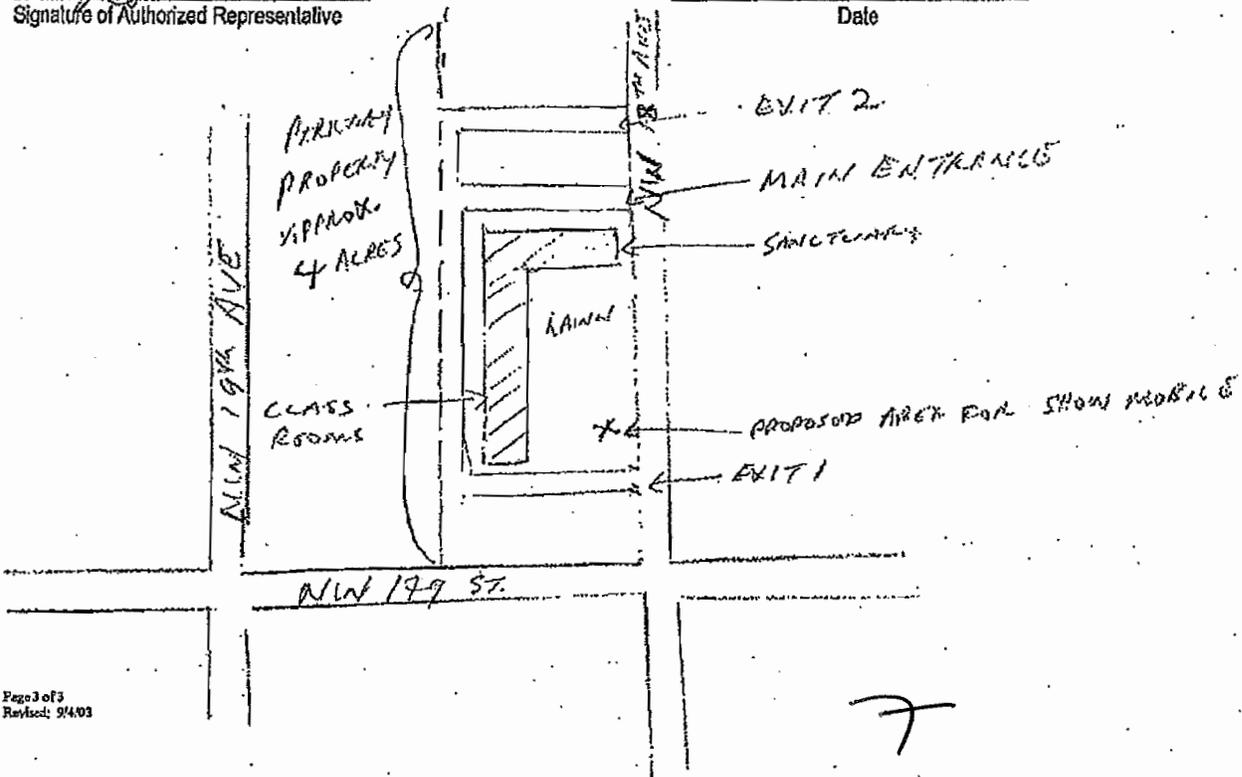
10:00 PM to 11:30 PM - Breakdown of displays and stage and  
packing away of equipment.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Event will utilize the full facilities of the Parkway Baptist Church and Wee Cool School. The performances will take place on the large lawn in front of the buildings. There are two exits and one main entrance and the property is a corner lot and is approximately 4 acres
11. Expected number of participants and estimated attendance (per day, if applicable): Participants 100 Attendance 400 to 500
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): PLEASE SEE ATTACHED SHEET

I hereby certify that all the statements made in this application are true and correct.

[Signature]  
 Signature of Authorized Representative

\_\_\_\_\_  
 Date



Parkway Baptist Church Heritage Festival 2011

Proposed Income and Expenditure

INCOME

Sponsors	500.00
Donations	950.00
Ticket Sales	6,500.00
Misc. Sales	700.00
<b>TOTAL</b>	<b>8,650.00</b>

EXPENDITURE

Food and Associated Supplies	2,100.00
Tables and Chairs	500.00
Guest Performers	900.00
Publicity and Tickets	500.00
<b>TOTAL</b>	<b>4,000.00</b>

Formula for distributions of profit

50% - Local Missions particularly Youth Summer Programs associated with the Church

25% - South Africa - Mandalay Baptist Church and Community

25% - Jamaica Missions - This year Good Hope Baptist Church and Community

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**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Parkway Baptist Church

EQUIPMENT REQUESTED: Showmobile Large

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Barbara Jordan,  
Commission District #1

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 2760 NW 167 Street Miami Gardens, FL 33056

NAME/TITLE OF THE EVENT: Parkway Baptist Church Heritage Festival

ADDRESS OF EVENT: 18000 NW 18 Ave Miami, FL

TODAY'S DATE: 05/11/11 DATE (S) & TIME OF EVENT: 06/18/11 1PM - 10PM

SET-UP TIME & DAY: 9AM 06/18/11

TAKE-DOWN & DAY: 10:30PM 06/18/11

CONTACT PERSON/PHONE: Rev. Donald Lawrence (305) 332-3832

AT SITE CONTACT/CELL PHONE#: \_\_\_\_\_

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee: \$2,500.00 In-kind District #1

Signature: \_\_\_\_\_

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Larry Gardener

Agency/Group: Commission District #1

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

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No Events   No Name History

## Detail by Entity Name

### Florida Non Profit Corporation

PARKWAY BAPTIST CHURCH INC

#### Filing Information

Document Number 700540  
FEI/EIN Number 596045351  
Date Filed 02/29/1960  
State FL  
Status ACTIVE

#### Principal Address

18000 NW 18TH AVE  
MIAMI GARDENS FL 33056 US

Changed 02/11/2009

#### Mailing Address

18000 NW 18TH AVE  
MIAMI GARDENS FL 33056 US

Changed 02/11/2009

#### Registered Agent Name & Address

SEWELL, NEWTON  
1030 SW 100 TERR  
PEMBROOKE PINES FL 33025

Name Changed: 03/26/2007

Address Changed: 03/26/2007

#### Officer/Director Detail

##### Name & Address

Title CT

SEWELL, NEWTON  
1030 SW 100 TERR  
PEMBROOKE PINES FL 33025

Title VT

FRANCIS, RUDOLPH  
3900 SW 52ND AVE, GLENWOOD CT  
HOLLYWOOD FL 33023

Title ST

SCOTT, ALLAN  
20081 NW 13TH COURT

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# Memorandum



**Date:** September 1, 2011

**To:** Honorable Chairman, Joe A. Martinez  
and Members, Board of County Commissioners

**From:** Alina T. Hudak  
County Manager 

**Subject:** District Specific In-Kind Request Recommendation

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## Recommendation

The Office of Strategic Business Management (OSBM) reviewed the attached in-kind request and recommends this item move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization, Parkway Baptist Church, Inc. for their "Heritage Festival" event held on June 18, 2011.

In-kind services have been requested in an amount not to exceed \$2,500 from the Miami-Dade Park and Recreation Department for the use of a large show mobile. This event will be funded from the unspent balance of the District 1 FY 2008-09 in-kind reserve fund.

In FY 2010-11, Parkway Baptist Church, Inc., received no funding for this event.

Inkind02511