



MEMORANDUM

Agenda Item No. 8(K)(1)(A)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: October 4, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution ratifying an existing
restrictive covenant and authorizing
the County Mayor to execute and
record a new restrictive covenant
on the Historic Hampton House
Motel
Resolution No. R-781-11

The accompanying resolution was prepared by the Department of Housing and Community Development and placed on the agenda at the request of Prime Sponsor Vice Chairwoman Audrey M. Edmonson.



R. A. Cuevas, Jr.
County Attorney

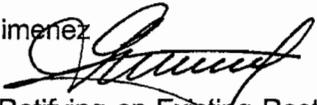
RAC/cp

Memorandum



Date: October 4, 2011

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Ratifying an Existing Restrictive Covenant and Granting the Mayor Authority to execute a new Restrictive Covenant on the Historic Hampton House Motel for a Historic Preservation Grant with the State of Florida

RECOMMENDATION

It is recommended that the Board of County Commissioners (the Board) grant the County Mayor or the County Mayor's designee the authority to execute a Restrictive Covenant on the Historic Hampton House Motel, in favor of the Florida Department of State, Division of Historical Resources, Bureau of Historic Preservation, in the event that the Historic Hampton House Community Trust, Inc. (the Trust) receives a 2013 Special Category Rollover Grant in the amount of \$350,000 for use in the rehabilitation of the Historic Hampton House Motel (the Hampton House). As part of the 2013 Special Category Rollover Grant application submitted by the Trust, the County executed two supporting documents:

- An owner concurrence form to demonstrate that the County, as the owner of the property, agrees with the application submitted by the Trust and the proposed project; and
- An agreement to execute a restrictive covenant committing the County to maintain the property in accordance with good preservation practice and applicable standards for ten years.

It is also recommended that the Board ratify the Restrictive Covenant on the Hampton House Motel that was administratively executed and recorded following receipt of similar historic preservation funding from the State of Florida in 2007 and that the County Mayor or County Mayor's designee be granted the authorization to execute future grant-related agreements, consents, and restrictive covenants with the State of Florida, Division of Historical Resources and the Trust for the Hampton House.

SCOPE

The Hampton House is located at 4240 NW 27 Avenue, Miami, Florida, in Commission District 3. The folio number for this property is 30-3121-000-1316.

FISCAL IMPACT/FUNDING SOURCE

The County owns the Hampton House and receipt of this grant by the Trust will be used for the rehabilitation and acquisition of furniture and fixtures for use in the facility upon completion of the facility's restoration.

The Trust previously applied for and on July 1, 2007 received from the State of Florida, Division of Historical Resources a grant in the amount of \$350,000. These resources were expended by the Trust for the rehabilitation of the Hampton House. On September 14, 2009, the Trust received a letter from the State acknowledging that the expenditures of the grant award had met all of the State's expenditure requirements.

In addition to any funds received by the State, the Hampton House restoration project also has \$1.444 million in Community Development Block Grant (CDBG) and \$6.5 million in Better Building Communities General Obligation Bond program funding.

1A

TRACK RECORD/MONITORING

As result of the grant award in 2007, a restrictive covenant was executed by staff and recorded on the Hampton House property. The term of that covenant is ten years. By approval of this resolution, the Board ratifies the 2007 restrictive covenant and authorizes the County Mayor or County Mayor's designee to execute and record a new restrictive covenant on the property for an additional ten years, if the Trust receives the 2013 Special Category Rollover Grant. While the restrictive covenant is in effect, no modifications may be made to the property, other than routine repairs and maintenance, without advance review and approval of the plans and specifications by the Florida Department of State, Division of Historical Resources, Bureau of Historic Preservation.

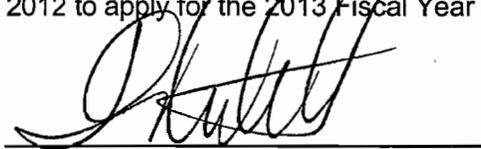
The Hampton House restoration project is being administered by General Services Administration (GSA); however, the Department of Housing and Community Development (DHCD) monitors the CDBG funding through its review of quarterly progress reports. With the assistance of GSA's Design and Construction Services Division, DHCD will monitor this project to ensure compliance with federal guidelines.

BACKGROUND

The Hampton House, which is owned by Miami-Dade County, was designated as a historic property by the Miami-Dade County Historic Preservation Board on April 17, 2002. Opened in 1954 as one of a handful of segregation-era motels and entertainment centers in Miami that catered to Black celebrities, local musicians and Black families vacationing or visiting South Florida, the Hampton House has suffered from neglect and inclement weather causing the building structure to be dilapidated and in need of serious repair. In 2002, the Board directed the County Manager, through Resolution R-419-02, to work with the Trust to investigate the renovation, adaptive reuse and public acquisition of the facility.

The Trust membership has been engaged in a series of fundraising activities designed to augment the County's investment in the Hampton House. As part of its fundraising activities, the Trust applied for and received a previous grant from the State of Florida, Division of Historical Resources in the amount of \$350,000.

Recently, the Trust applied for a 2012 Special Category Grant in the amount of \$350,000. This grant was initially awarded to the Trust but was subsequently defunded due to the State of Florida's budget constraints. The State is now directing only those applicants that were awarded grants, but not funded in 2012 to apply for the 2013 Fiscal Year Rollover Special Category Grant.



Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: October 4, 2011

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(K)(1)(A)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(K)(1)(A)
10-4-11

RESOLUTION NO. R-781-11

RESOLUTION RATIFYING AN EXISTING RESTRICTIVE COVENANT AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AND RECORD A NEW RESTRICTIVE COVENANT ON THE HISTORIC HAMPTON HOUSE MOTEL WITH THE FLORIDA DEPARTMENT OF STATE, DIVISION OF HISTORICAL RESOURCES, BUREAU OF HISTORIC PRESERVATION IN SUPPORT OF AN APPLICATION BY THE HISTORIC HAMPTON HOUSE COMMUNITY TRUST, INC. FOR A HISTORIC PRESERVATION GRANT; AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXECUTE THIS AND FUTURE CONTRACTS, AGREEMENTS, RESTRICTIVE COVENANTS AND AMENDMENTS NECESSARY TO CARRY OUT THE PURPOSES SET FORTH IN THIS RESOLUTION

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the restrictive covenant on the Hampton House Motel that was administratively executed and recorded following receipt of historic preservation funding from the State of Florida in 2007; authorizes the County Mayor or County Mayor's designee to execute and record a new restrictive covenant on the Historic Hampton House Motel, located at 4240 NW 27 Avenue, Miami, FL, 33166, Folio No. 30-3121-000-1316, with the Florida Department of State, Division of Historical Resources, Bureau of Historic Preservation in support of an application by the Historic Hampton House Community Trust, Inc. (the "Trust") for a 2013 Special Category Rollover Grant in the amount of \$350,000, for use in the rehabilitation and restoration of the Historic Hampton House Motel; authorizes the County Mayor or County Mayor's designee to execute future grant-related agreements, consents and restrictive covenants with the State of

Florida, Division of Historical Resources, and the Trust for for the Hampton House; authorizes the County Mayor or County Mayor's designee to execute all contracts, agreements, amendments and restrictive covenants, following approval by the County Attorney's Office and to exercise the cancellation provisions contained therein, in order to accomplish the purposes set forth in this resolution.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved for its adoption. The motion was seconded by Commissioner **Jean Monestime** and upon being put to a vote, the vote was as follows:

	Joe A. Martinez, Chairman	absent
	Audrey M. Edmonson, Vice Chairwoman	aye
Bruno A. Barreiro	absent	Lynda Bell aye
Esteban L. Bovo, Jr.	aye	Jose "Pepe" Diaz aye
Sally A. Heyman	aye	Barbara J. Jordan aye
Jean Monestime	aye	Dennis C. Moss aye
Rebeca Sosa	aye	Sen. Javier D. Souto aye
Xavier L. Suarez	aye	

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of October, 2011. This resolution shall be become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Brenda Kuhns Newman

**HISTORIC PRESERVATION GRANTS
Special Category Grant Program 2013 Rollover Application**

Application Deadline: All 2013 Rollover Applications must be delivered to the office of the Bureau of Historic Preservation, 500 South Bronough Street, Tallahassee, Florida 32399-0250, by 5:00 P.M., **August 15, 2011**, or must be clearly postmarked on or before August 15, 2011, or show evidence of submission to an express mail service on or before August 15, 2011. Failure to meet this deadline will result in disqualification.

- 1) **PROJECT TITLE:** Historic Hampton House
- 2) **APPLICANT ORGANIZATION:** Historic Hampton House Community Trust, Inc.
- 3) **GRANT AMOUNT REQUESTED and APPROVED FROM 2012 APPLICATION:** \$350,000
- 4) **MATCH AMOUNT:** \$212,500
- 5) **PROJECT TYPE (CHECK ONE PLEASE):**
 - a) ACQUISITION & DEVELOPMENT PROJECT
 - b) MAJOR ARCHAEOLOGICAL EXCAVATION PROJECT
 - c) MAJOR MUSEUM EXHIBIT PROJECT

6) **PROJECT CHANGES:**

In the space provided below, briefly describe any project changes since submission of your 2012 application:

- 1) Changes in the condition of the property;
- 2) Changes in project progress and associated adjustments to grant project scope of work; and/or
- 3) Changes in threats to project.

For all of the above, include labeled photos as **Attachment B** illustrating the changes described.

Check this box if there is no change to your project.

7) APPLICANT INFORMATION UPDATE:

Please provide the following contact information below:

Please check here if any of the information below has changed since the submission of your 2012 Application.

ORGANIZATION NAME: Historic Hampton House Community Trust, Inc.

ADDRESS: 5400 N. W. 22nd Avenue, Suite 704

CITY: Miami STATE: Florida ZIP: 33142

NAME AND TITLE OF

ORGANIZATION'S CHIEF OFFICER: Dr. Enid C. Pinkney, Founding President/CEO

DESIGNATED PROJECT MANAGER: Charlayne W. Thompkins

ADDRESS:

CITY: Miami STATE: Florida ZIP: 33142

DAYTIME TELEPHONE NO: 305-638-5800 EXT.: _____ FAX NUMBER: 305-638-5887

EMAIL ADDRESS: historichampton@bellsouth.net

YOUR ORGANIZATION'S WEBSITE (if available): www.historichamptonhousemiami.com

8) REVISED TENTATIVE PROJECT TIMELINE: On the graph below, indicate all major elements of the project for which funding assistance is requested, and the planned sequence of these activities beginning July 1, 2012. *Projects must be completed within 24 months.*

PROJECT ACTIVITY	INDICATE MONTH(S) TO COMPLETE MAJOR ELEMENTS (Ex. Jan, Feb 2012; March and half of April, 2013)
A Café Mural Restoration	July, 2012 through June, 2013
B Cafe Interior Cabinetry	July, 2012 through June, 2013
C Historic Lobby Interior Cabinetry	July, 2012 through June, 2013
D Restoration of two (2) Guest Rooms	July, 2012 through June, 2013
E Restoration of the MLK room	July, 2012 through June, 2013
F Restoration of the original railings	July, 2012 through June, 2013
H Tile Replication	July, 2012 through June, 2013
I Membrane Roofing	July, 2012 through June, 2013
J Light Fixtures (replication and/or restoraion)	July, 2012 through June, 2013
K Door Hardware	July, 2012 through June, 2013

9) FOR ARCHAEOLOGY AND MUSEUM EXHIBIT PROJECTS ONLY:

UPDATED PRINCIPAL INVESTIGATOR / CONSULTANT INFORMATION: Identify the Principal Investigator and key project personnel, if known. Include curriculum vitae or resume for key project personnel in Attachment D. This documentation must clearly demonstrate that the Principal Investigator meets the *Secretary of the Interior's Professional Qualification Standards for Archaeologists or Historians*. (Please see www.nps.gov/history/local-law/arch_stnds_9.htm)

Principal Investigator/Consultant: _____

Key Project Personnel:

Name and Responsibility: _____

Name and Responsibility: _____

Name and Responsibility: _____

10) UPDATED PROJECT BUDGET:

Check this box if there is no change to your project budget. You are not required to complete the budget below if there is no change to your project budget.

If there are any changes to your original budget for the 2013 Rollover, you must complete the entire updated budget below. Please note the following:

- You must report the entire project budget below, not just the budget items that have changed.
- For each budget item below, describe the item in enough detail for BHP staff to determine that the expense is allowable. Indicate the amount of grant funds and/or Match to be allotted to each budget item and calculate the subtotal amount for each budget item.
- All Match contributions allotted to the project budget items must be accompanied by appropriate confirmation documentation. This documentation must be included in Attachment A to this 2013 Rollover Application. See Page 11 for instructions.

Project Budget:

BUDGET ITEMS	GRANT FUNDS	MATCH	SUBTOTALS
1.	\$	\$	\$
2.	\$	\$	\$
3.	\$	\$	\$
4.	\$	\$	\$
5.	\$	\$	\$
6.	\$	\$	\$
7.	\$	\$	\$
8.	\$	\$	\$
9.	\$	\$	\$
10.	\$	\$	\$
11.	\$	\$	\$
12.	\$	\$	\$
13.	\$	\$	\$
14.	\$	\$	\$
15.	\$	\$	\$
16.	\$	\$	\$
17.	\$	\$	\$
18.	\$	\$	\$
19.	\$	\$	\$

HISTORICAL RESOURCES SPECIAL CATEGORY GRANTS 2013 ROLLOVER APPLICATION

20.	\$	\$	\$
TOTALS:	\$	\$	\$

APPLICATION ATTACHMENT CHECKLIST

- Attachment A:** Updated Documentation of Confirmed Match.

Attachment A is required for all 2013 Rollover Applications.

All Match contributions for work to be completed during the grant period **must be documented in Attachment A of the 2013 Rollover Application**. If all or a portion of the Match cited in your 2012 application is no longer available, documentation of equivalent alternative resources will be necessary for application eligibility. **Match contributions that are not adequately documented will be disallowed.**

1. Resources to be contributed during the grant period

For **cash contributions** to Match that will be expended during the grant period, the documentation in Attachment A of the 2013 Rollover Application must substantiate the **current availability and allocation** of all contributions. A resolution from the Board of Directors of the organization confirming allocation of the funding for the grant-assisted project is needed along with a bank statement or letter from the organization's financial institution confirming the availability of the funds. For a local government, a resolution of the City Commission or Board of County Commissioners allocating the funding or an adopted budget document including a line item for the contribution will be acceptable.

For commitments of **in-kind services and donated materials**: Letters (on letterhead) from contributors for in-kind services and donated materials that

- a) clearly describe the services or materials to be provided
- b) indicate when the contribution(s) will be made
- c) establish the basis for valuing their contribution(s).

For **volunteer labor**: Pledge forms are used to document volunteer labor contributions unless alternative documentation is approved by the Division. The pledge form must be specific as to (a) the type of work to be accomplished, (b) the number of hours to be donated and the period during which the donation will be made, and (c) how the value of the donation was determined. These forms must be signed by the individuals or entity making the commitments. Note that the per-hour rate of volunteer labor must be valued at the Florida Minimum Wage (currently \$7.31 per hour) at the time of contribution unless a higher rate can be justified based on education, skills or training possessed by the volunteer. For example, a professional carpenter may donate time for carpentry services at his or her normal rate.

2. Emergency project work completed since submission of your original application in August 2010, that you are claiming as a contribution to Match must be listed in #11 on Page 4, under MATCH CONTRIBUTIONS, and must be documented in Attachment A by:

- a) Invoices and cancelled checks for cash expenditures;
- b) Letters from contributors for in-kind services and donated materials that clearly describe and establish the basis for valuing their contribution(s);
- c) Volunteer sign-in rosters signed by both the volunteer and Project Manager or letters from individual volunteers. Documentation must describe the work accomplished by individual volunteers and establish the basis for valuing that work.

In addition to Attachment A, Attachments B, C, and D are required, as applicable, for changes in the project, as described in Question 6 in this Rollover Application.

Attachment Checklist is continued on next page...

- Attachment B:** Updated photographs illustrating the existing condition (interior, exterior, surroundings, and problem areas) of the historical property or archaeological site. *(Required, as applicable, if additional project work has been accomplished or other changes in the condition of the property are indicated in question 6 of this application)*

- Attachment C (for changes to Acquisition, Acquisition & Development or Museum Exhibit projects only):** For Acquisition projects, an updated Purchase Agreement must be included in this Attachment. For Acquisition & Development or Museum projects, if architectural project schematics, construction documents or preliminary exhibit design documents have been completed, one set of these documents must be included in the Attachment. *(Required for all Acquisition and Development and Museum Exhibit Applications if additional planning has been completed or if planning documents have changed)*

- Attachment D (for personnel changes to Archaeological Excavation or Museum Exhibit projects only):** Include curriculum vitae or resume for Principal Investigator / Consultant and other key personnel not included in the original application, if known. *(Required of all Archaeological Excavation or Museum Exhibit projects with changes in personnel).*

UPDATES TO SIGNATURE PAGES

Do not resubmit the original 2012 Signature Pages.

Only Updated Certifications with original signatures will be accepted.

Signature Pages Checklist

- Applicant Certification – *all applicants*
- Civil Rights Assurance of Compliance – *all applicants*
- Owner Concurrence – *for properties not owned by applicant*
- Agreement to Execute Restrictive Covenants or Preservation Agreement – *A&D and Archaeological project applicants*
- Project Archaeological Impact Form – *A&D applicants*

Signature Pages are below

2013 Special Category Rollover Application

APPLICANT CERTIFICATION

This form is required of all applicants

This certification must be signed by the duly authorized representative of the applicant organization or agency before the application will be considered for funding assistance.

I certify that the information contained in this application is true and correct to the best of my knowledge, and that I am the duly authorized representative of the applicant.

Name: Dr. Enid C. Pinkney Title: Founding President/CEO

Agency or Organization: Historic Hampton House Community Trust, Inc.

Signature Enid C. Pinkney Date: 8/3/11

2013 Special Category Rollover Application

CIVIL RIGHTS ASSURANCE OF COMPLIANCE

This form is required of all applicants.

U.S. DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

Historic Hampton House Community Trust, Inc. (hereinafter called "Applicant-Recipient") hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Department of the Interior Regulations (43 CFR 17) issued pursuant to that title, to the end that, in accordance with Title VI of the Act and the Regulations, no person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant-Recipient receives financial assistance from the Florida Department of State and hereby gives assurance that it will immediately take any measures to effectuate this agreement.

The Applicant-Recipient also agrees to comply with Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975 and all requirements imposed by or pursuant to the Department of the Interior Regulations (43 CFR 17) issued pursuant to these titles, to the end that, no person in the United States shall, on the grounds of disability or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant-Recipient receives financial assistance from the National Park Service and hereby gives assurance that it will immediately take any measures to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant-Recipient by the Florida Department of State, this assurance obligates the Applicant-Recipient, or in the case of any transfer of such property, any transferee for the period during which the real property or structure is used for a purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance obligates the Applicant-Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Applicant-Recipient for the period during which the Federal financial assistance is extended to it by the Florida Department of State.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property discounts or other Federal financial assistance extended after the date hereof to the Applicant-Recipient by the bureau or office, including installment payments after such date on account of arrangements for Federal financial assistance which was approved before such date. The Applicant-Recipient recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant-Recipient, its successors, transferees, and assignees, and the person or persons whose signature appears below are authorized to sign this assurance on behalf of the Applicant-Recipient.

Dated

Dr. Enid C. Pinkney
Applicant-Recipient

Signed By Enid C. Pinkney
(President/Chairman of Board or Comparable authorized Official)

5400 N. W. 22nd Avenue, Suite 704

Miami, Florida 33142
Applicant-Recipient's Mailing Address

2013 Special Category Rollover Application

OWNER CONCURRENCE

This form is required of all applicants who do not own the project property.

If the applicant does not own the property, the owner of record must sign the following statement indicating concurrence with the proposed project and this application for grant assistance.

I, the undersigned, owner of the property identified in this application, hereby acknowledge my support for and full concurrence with this application.

Name: Carlos A. Gomez / Title: Mayor
~~Rowena Crawford~~ / ~~Assistant Director~~

Signature: _____ Date: _____

Address: ~~701 N. W. 1st Court, 14th Floor~~ 111 NW 1 Street, 2A Floor

City: Miami State: Florida Zip: ~~33136~~ 33128

Daytime Telephone: ~~786-469-2100~~ FAX Number: 786-469-2170
305-375-5071

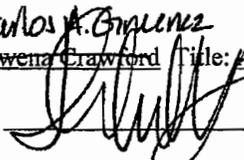
2013 Special Category Rollover Application

AGREEMENT TO EXECUTE RESTRICTIVE COVENANTS OR PRESERVATION AGREEMENT

This form is required of applicants for A&D or site-specific archaeological projects only

For projects involving historic properties and those involving archaeological sites which will be maintained subsequent to the completion of the project, the owner, long-term lessee or other responsible party must sign the following statement indicating agreement to (a) record Restrictive Covenants running with the deed for projects involving real property, or (b) execute a Preservation Agreement for projects involving properties other than real property, should a grant award be made.

I, the undersigned, am the duly authorized representative of the owner, long-term lessee, or other organization or agency having responsibility for maintenance of the property identified in this application subsequent to completion of the project for which funding is requested. I hereby indicate agreement to record Restrictive Covenants or execute a Preservation Agreement, as applicable, through which the organization or agency I represent will commit to maintenance of the referenced property in accordance with good preservation practice and the applicable standards and guidelines of the Secretary of the Interior for a period of 10 (ten) years. I further agree that the organization or agency will not make any modifications to the property during the term of the preservation agreement (other than routine repairs and maintenance) without review of the plans and specifications by the Bureau of Historic Preservation and that every effort will be made to design any modifications in a manner consistent with the applicable standards and guidelines of the Secretary of the Interior.

Name: Rowena Crawford Title: Assistant Director
 Signature:  Date: _____
 Address: 701 N. W. 1st Court, 14th Floor 111 NW 1 Street, 29 Floor
 City: Miami State: Florida Zip: 33136 33128
 Daytime Telephone: 786-469-2100 FAX Number: 786-469-2170
305-375-5071

2013 Special Category Rollover Application**PROJECT ARCHAEOLOGICAL IMPACT FORM**

This form is required for all Acquisition & Development projects.

Consistent with the *Secretary of the Interior's Standards for the Treatment of Historic Properties (Standards)*, significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

a) Will your project involve ground disturbance? (Examples of ground disturbance include: historic building or structure relocation, grading and site work, installation of sewer and water lines, sub-grade foundation repairs or damp-proofing, construction requiring construction of new foundations, installation of landscape materials.)

YES (Go to b) below) NO (No further action required)

b) Acknowledgement of Responsibility to Protect Archaeological Resources

I, the undersigned, am the owner or duly authorized representative of the owner of the property identified under item 16, Property Ownership, and hereby accept responsibility for ensuring that significant archaeological resources are protected in the course of the proposed project and, if it is unavoidable that such resources are affected by the work, the organization that I represent will accept responsibility for development in consultation with the Division of Historical Resources and implementation of an appropriate mitigation plan for the treatment of those resources.

Owner/Representative Name: Rowena Crawford

Title: Assistant Director

Organization or Agency: Miami Dade County Housing and Community Development

Signature:

Date:

For Relocation Projects: If the Project involves relocation of a historic building or structure from its historic site, plans must include an archaeological survey of the original and new sites. This requirement should be reflected in the Project Budget and project work items unless it is to be accomplished prior to the initiation of the grant-assisted work. Exemption from this requirement will be considered by the Division on a case-by-case basis.

PLEASE NOTE: With prior written approval from the Division, archaeological consulting services costs required to identify and evaluate archaeological resources in areas of ground disturbance, and if determined to be necessary for compliance with the *Standards*, costs required to carry out the provisions of an approved mitigation plan, will be eligible for grant expenditure or contribution to the required Match. For additional information about, or assistance with, required archaeological assessments, please call the Division of Historical Resources Grants Program at 1-800-847-7278.