



MEMORANDUM

Amended
Special Item No. 9

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 14, 2011

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution directing the Head Start
Policy Council to allocate voting
member spots on the Head Policy
Council

Resolution No. R-592-11

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.

A handwritten signature in black ink, appearing to read "R. A. Cuevas, Jr.", written over a horizontal line.

R. A. Cuevas, Jr.
County Attorney

RAC/ jls



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Amended
Special Item No. 9
7-14-11

RESOLUTION NO. R-592-11

RESOLUTION DIRECTING THE HEAD START POLICY COUNCIL TO ALLOCATE VOTING MEMBER SPOTS ON THE HEAD START POLICY COUNCIL TO COMPRISE TEN (10) PARENT SPOTS IN PROPORTION TO PARENTS OF CHILDREN CURRENTLY ENROLLED IN COUNTY-OPERATED AND DELEGATE AGENCY-OPERATED HEAD START LOCATIONS, WITH NINE (9) OTHER SPOTS COMPRISED OF THREE (3) SPOTS FOR NON-STAFF REPRESENTATIVES FROM THE DELEGATE AGENCIES, TWO (2) SPOTS FOR NON-STAFF REPRESENTATIVES FROM THE BOARD OF COUNTY COMMISSIONERS, (1) SPOT FOR A REPRESENTATIVE FROM THE COMMUNITY ACTION AGENCY BOARD, AND AN ADDITIONAL THREE (3) SPOTS FOR COMMUNITY REPRESENTATIVES, FOR A TOTAL OF NINETEEN (19) VOTING MEMBER SPOTS ON THE HEAD START POLICY COUNCIL

WHEREAS, the Board of County Commissioners is the governing body of the Miami-Dade County Head Start and Early Head Start Program (“the Program”); and

WHEREAS, the Program currently includes County-operated and delegate agency-operated Head Start locations; and

WHEREAS, the Program is funded and regulated by the United States Department of Health and Human Services (“HHS”) and subject to all applicable federal, state and local laws and regulations; and

WHEREAS, 42 U.S.C. 9837(c)(2) provides each Program shall have a Policy Council composed of parents of children currently enrolled in the Head Start Program and community members; and

WHEREAS, 42 U.S.C. 9837(c)(2) provides the Policy Council shall be elected by the parents of children who are currently enrolled in the Program; and

WHEREAS, 42 U.S.C. 9837(c)(1) provides the governing body's responsibilities shall include developing procedures for how members of the Policy Council are selected; and

WHEREAS, 42 U.S.C. 9837(c)(2) provides the Policy Council shall approve and submit to the governing body decisions on matters including developing procedures for how members of the Policy Council are elected; and

WHEREAS, 45 C.F.R. 1304.50, Appendix A, provides that the composition of the Policy Council and procedures by which members are chosen must be approved by both the governing body and the Policy Council; and

WHEREAS, 45 C.F.R. 1304.50(b) requires that at least 51 (fifty-one) percent of the Policy Council's membership be comprised of parents with children currently enrolled in the Program; and

WHEREAS, 45 C.F.R. 1304.50(b) states that no grantee or delegate agency staff or members of their immediate families may serve on the Policy Council and requires that parents of children currently enrolled in all Program options be proportionately represented on the Policy Council; and

WHEREAS, HHS advised that the governing body has authority to determine the system to elect the Policy Council,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the Head Start Policy Council allocate voting member spots on the Head Start Policy Council as follows: Ten (10) parent spots in proportion to parents of children currently enrolled in County-operated and delegate agency-operated Head Start locations, with nine (9) other spots comprised of three (3) spots for non-staff representatives from the delegate agencies, two (2) spots for non-staff representatives from the Board of County Commissioners, (1) spot for a representative from the

Community Action Agency Board, and an additional three (3) spots for community representatives, for a total of nineteen (19) voting member spots on the Head Start Policy Council.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Jose "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

	Joe A. Martinez, Chairman	aye
	Audrey M. Edmonson, Vice Chairwoman	aye
Bruno A. Barreiro	absent	Lynda Bell aye
Esteban L. Bovo, Jr.	aye	Jose "Pepe" Diaz aye
Sally A. Heyman	absent	Barbara J. Jordan nay
Jean Monestime	aye	Dennis C. Moss aye
Rebeca Sosa	aye	Sen. Javier D. Souto aye
Xavier L. Suarez	absent	

The Chairperson thereupon declared the resolution duly passed and adopted this 14th day of July, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Estephanie Resnik

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