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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

# Memorandum

MIAMI-DADE COUNTY

**Date:** June 5, 2012

Agenda Item No. 10(A)(1)

**To:** Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez
Mayor

**Subject:** Resolution Authorizing the Miami-Dade County Homeless Trust to Issue a Request for Application Process for approximately $4,056,400 annually to Select Not-for-Profit Service Providers of Homeless Housing and Services for FY 2012-13 through FY 2014-15 in Accordance with the Miami-Dade County Homeless Plan

Resolution No. R-470-12

**Recommendation**

It is recommended that the Board of County Commissioners (BCC) adopt the accompanying Resolution authorizing the Miami-Dade County Homeless Trust (Trust) to issue a Request for Applications (RFA) process to select not-for-profit service providers of housing and services for homeless individuals and families to be funded through Food and Beverage Tax Proceeds in an annual amount of approximately $4,056,400 for a period of three years commencing October 2012 and to grant the County Mayor or County Mayor's Designee the authority to allocate additional funds to providers selected through this RFA following approval by the Homeless Trust Board. This Resolution also authorizes the County Mayor or the County Mayor's designee to execute agreements with the selected not-for-profit service providers, some of which may be in excess of one million dollars if renewed.

**Scope**

Services will be provided Countywide through not-for-profit services providers selected through the Request for Application process.

**Fiscal Impact/Funding Source**

Funding for housing and services for homeless individuals and families comes entirely from Food and Beverage Tax revenue designated by Florida statute for homeless purposes. The total amount for FY 2012-13 shall be approximately $4,056,400 and renewal amounts will be approximately $4,056,400 annually (for each year of the two one-year renewal periods) based on the budget recommended by the Homeless Trust Board and approved by the BCC.

**Track/Record/Monitor**

The Trust will be the administering department responsible for the monitoring of the not-for-profit service providers selected through this RFA. The selected not-for-profit service providers will be monitored through the Trust's existing monitoring processes that consist of: site visits, desk audits, the review of monthly, quarterly and annual progress reports, as well as the analysis of utilization rates. Annual renewals for two additional one-year terms, beyond FY 2012-13, will be based on a performance review, the approval of the Trust Board, and the availability of funds, as approved by the BCC.

**Background**

The Trust identifies funding and program priorities on an annual basis to allocate to not-for-

profit service providers in accordance with the priorities delineated in the Miami-Dade County Homeless Plan. This is a year-round planning process based on the analysis of trends, homeless census data and best practice models that have proven successful in our mission to end homelessness in our community. The contracts awarded pursuant to the 2009 RFA process will expire in September 2012. In an effort to ensure continuity of care, the Homeless Trust Board approved the following recommended allocations by funding category contingent upon the BCC's approval of the recommended Food and Beverage Tax revenues for this activity as part of the FY 2012-13 budget process:

1. Emergency Housing: Approximately $1,390,200 for short-term housing placement and case management services for individuals, families, and with a set-aside for homeless veterans.
2. Revenue Maximization funding: Approximately $704,200 to be utilized as matching funds for Federal, State and Local grants. These funds will provide not-for-profit service providers with expanded capacity to provide additional emergency and transitional housing beds for our homeless system of care.
3. Coordinated Homeless Outreach Services: Approximately $412,000 to provide behavioral health outreach and approximately $50,000 for hotel placement services to individuals experiencing chronic homelessness. This program engages those homeless persons on the street who are hardest to serve and place them into appropriate housing with supportive services.
4. Housing Placement: Approximately $1,000,000 to provide housing placement services to individuals who are experiencing chronic homelessness with mental health and co-occurring issues who frequent jails, hospitals, and emergency rooms.
5. Hotel Placement- Approximately $500,000 for homeless outreach teams only for short term placement for families with children who are homeless who due to a lack of capacity cannot be accommodated in our shelter system.

Upon approval of this item by the BCC, the Trust will begin its Request for Application process in advance of the County's budget process for FY 2012-13. Based on the established Homeless Trust grant process, a selection committee appointed by the County Mayor shall evaluate applications received in response to the RFA and will make recommendations to be acted upon by the Homeless Trust Board. The RFA will include language that execution of any contract will be contingent on the BCC's approval and adoption of the final FY 2012-13 budget and the County will not enter into a contract with any not-for-profit service provider until the budget is approved. Should any changes be made to the recommended amount for this RFA, it will be taken into account prior to contracting with the selected not-for-profit service providers. However, approving the RFA at this time will allow the County to enter into contracts and commence services as soon as the final adopted budget is approved. It will also allow time for currently funded not-for-profit service providers that are not recommended for funding under this application to transition clients and staff as may be necessary and appropriate. It will also permit a startup period for new not-for-profit service providers.

Russell Benford, Deputy Mayor

# MEMORANDUM

(Revised)

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**TO:** Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

**DATE:** June 5, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

**SUBJECT:** Agenda Item No. 10(A)(1)

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**Please note any items checked.**

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 10(A)(1)
6-5-12

RESOLUTION NO. R-470-12

RESOLUTION AUTHORIZING THE MIAMI-DADE COUNTY HOMELESS TRUST TO ISSUE A REQUEST FOR APPLICATION PROCESS FOR APPROXIMATELY $4,056,400 ANNUALLY TO SELECT NOT-FOR-PROFIT SERVICE PROVIDERS OF HOMELESS HOUSING AND SERVICES FOR FY 2012-2013 THROUGH FY 2014-2015 IN ACCORDANCE WITH THE MIAMI-DADE COUNTY HOMELESS PLAN; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS, SOME OF WHICH MAY EXCEED ONE MILLION DOLLARS IF RENEWED, WITH COMMUNITY BASED ORGANIZATIONS THAT ARE APPROVED FOR FUNDING BY THE HOMELESS TRUST, AFTER APPROVAL BY THE COUNTY ATTORNEY'S OFFICE; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ALLOCATE ADDITIONAL FUNDS TO PROVIDERS SELECTED THROUGH THIS REQUEST FOR APPLICATION PROCESS FOLLOWING APPROVAL BY THE HOMELESS TRUST BOARD AND TO EXERCISE AMENDMENT, RENEWAL, TERMINATION, CANCELLATION, AND MODIFICATION CLAUSES OF ANY AGREEMENT ENTERED INTO PURSUANT TO THIS RESOLUTION

**WHEREAS,** this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board authorizes the Miami-Dade County Homeless Trust to issue a Request for Application process for approximately $4,056,400 annually to select not-for-profit service providers to provide homeless housing and services for FY 2012-2013 through FY 2014-2015 that are in accordance with the Miami-Dade County Homeless Plan; authorizes the County Mayor or County Mayor's designee to execute agreements, some of which may exceed one million dollars if renewed, with the selected not-for-profit service providers, after approval by the County Attorney's Office; and further authorizes the County Mayor or County Mayor's designee to allocate additional funds to

providers selected through this request for application process following approval by the Homeless Trust Board and to exercise amendment, renewal, termination, cancellation, and modification clauses of any agreement entered into pursuant to this Resolution.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

| | | | |
|---|---|---|---|
| Joe A. Martinez, Chairman | | | **absent** |
| Audrey M. Edmonson, Vice Chairwoman | | | **aye** |
| Bruno A. Barreiro | **absent** | Lynda Bell | **aye** |
| Esteban L. Bovo, Jr. | **aye** | Jose "Pepe" Diaz | **absent** |
| Sally A. Heyman | **aye** | Barbara J. Jordan | **aye** |
| Jean Monestime | **absent** | Dennis C. Moss | **aye** |
| Rebeca Sosa | **aye** | Sen. Javier D. Souto | **aye** |
| Xavier L. Suarez | **absent** | | |

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of June, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Estephanie S. Resnik