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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM Agenda Item No. 11(A)(22)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: July 3, 2012

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution approving nominating council's recommendations for the Miami-Dade Economic Advocacy Trust Board of Trustees; and appointing Stephen L. Herbert, George Ray III and Charles Sims to the Miami-Dade Economic Advocacy Trust Board of Trustees

Resolution No. R-602-12

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners

DATE: July 3, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(22)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(22)
7-3-12

RESOLUTION NO. R-602-12

RESOLUTION APPROVING NOMINATING COUNCIL'S RECOMMENDATIONS FOR THE MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES; AND APPOINTING STEPHEN L. HERBERT, GEORGE RAY III AND CHARLES SIMS TO THE MIAMI-DADE ECONOMIC ADVOCACY TRUST BOARD OF TRUSTEES

WHEREAS, pursuant to Section 2-503 of the Code of Miami-Dade County, the Miami-Dade Economic Advocacy Trust Nominating Council (Nominating Council) convened to solicit, screen, and interview perspective applicants for the Miami-Dade Economic Advocacy Trust's (Trust) Board of Trustees; and

WHEREAS, pursuant to Section 2-503 and the procedures adopted by this Board on December 16, 2008, the Nominating Council solicited, screened and interviewed perspective applicants; and

WHEREAS, on April 12, 2012, the Nominating Council concluded its final interviews and voted unanimously to recommend to the Board a slate of three (3) nominees whose resumes or biographical information are attached hereto for the Board's consideration; and

WHEREAS, the Nominating Council also found that each of the nominees meets and/or exceeds the minimum qualifications set forth in Section 2-503(b) and (c), and Section 2-11.38 of the Code of Miami-Dade County; and

WHEREAS, the Nominating Council recommends the following nominees for approval by the Board: (a) Stephen L. Herbert, whose professional expertise is in economic and business development; (b) George Ray III, whose professional expertise is in economic and business

development; and (c) Charles F. Sims whose professional expertise is in economic and business development; and

WHEREAS, the resumes and/or biographical profiles of each of the nominees are attached hereto as Exhibit A,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The matters contained in the foregoing recitals are incorporated in this resolution by reference.

Section 2. The Board adopts the Nominating Councils recommendations.

Section 3. The Board appoints the following slate of nominees to serve terms of three (3) years each as Board of Trustees of the Trust:

(a) Stephen L. Herbert to serve as an economic and business development representative;

(b) George Ray III, to serve as an economic and business development representative;

(c) Charles F. Sims to serve as an economic and business development representative.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner **José "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Audrey Edmonson** and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman			**aye**
Audrey M. Edmonson, Vice Chairwoman			**aye**
Bruno A. Barreiro	**aye**	Lynda Bell	**aye**
Esteban L. Bovo, Jr.	**aye**	Jose "Pepe" Diaz	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Rebeca Sosa	**aye**	Sen. Javier D. Souto	**absent**
Xavier L. Suarez	**aye**		

The Chairman thereupon declared the resolution duly passed and adopted this 3rd day of July, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Terrence A. Smith

EXHIBIT A

METRO-MIAMI ACTION PLAN/MMAP/ TRUST

2011 SEP -9 PM 3:52

CANDIDATE(S) FOR NOMINATION TO SERVE ON THE MIAMI-DADE ECONOMIC ADVOCACY BOARD OF TRUSTEES

Biographical Profile

NAME: STEPHEN L. HERBERT

DATE OF BIRTH: 10. 27. 1950

BUSINESS ADDRESS: 13501 SW 128TH STR. # 114 **TELEPHONE** 305. 238. 7554

RESIDENCE ADDRESS: 18100 SW 83rd COURT **TELEPHONE** 305. 586. 6921

LENGTH OF RESIDENCE IN MIAMI AREA: 28

MALE ✓ **FEMALE** ____ **BLACK** ✓ **CAUCASIAN** ____ **LATIN** ____

EMPLOYER: TRANSATLANTIC INTERNATIONAL INC.

NATURE OF BUSINESS/PROFESSION: BUSINESS EXECUTIVE

IF CORPORATION, INDICATE TITLE AND DUTIES: PRESIDENT & CEO

EDUCATION & DEGREES: BACHELOR OF COMMERCE, MBA

COLLEGES: SIR GEORGE WILLIAM UNIVERSITY, MONTREAL

GRADUATE SCHOOL: CONCORDIA UNIVERSITY, MONTREAL

MEMBERSHIP IN ORGANIZATIONS, COMMUNITY ACTIVITIES AND OFFICES HELD:
(Please add additional pages where applicable)
FORMERLY MEMBER OF THE BEACON COUNCIL
METRO-DADE POLICE COMMUNITY AFFAIRS
SOUTH-MIAMI CHAMBER OF COMMERCE

PUBLIC OFFICES, ELECTED OR APPOINTED, WITH DATES:
FORMERLY DIRECTOR OF THE BANK OF MIAMI, N.A. 1994-2010
FORMERLY DIRECTOR OF INTERNATIONAL BANCORP OF MIAMI, INC. 1998-2010.

AFFILIATIONS WITH CRIMINAL JUSTICE, ECONOMIC DEVELOPMENT, EDUCATION, HOUSING, EMPLOYMENT, HEALTH, SOCIAL SERVICES, YOUTH DEVELOPMENT OR OTHER RELATED ORGANIZATIONS OR BOARDS:

METRO-DADE POLICE COMMUNITY AFFAIRS

COMMUNITY INTERESTS:

PALMETTO BAY COUNCIL OF CONCERNED CITIZENS

ADDITIONAL INFORMATION:

PERSONS ACQUAINTED WITH CANDIDATE'S ACTIVITIES/EXPERIENCE:

1. ALBERTO VALDES **Telephone** 305.496.2113
2. JOHN HALL **Telephone** 305.586.6643
3. ALBA PRESTAMO **Telephone** 305.298.5265
4. RICK ATWILL **Telephone** 704.576.0437

IN ORDER TO PROVIDE US WITH ADDITIONAL INSIGHT INTO YOUR PERSONAL POINT OF VIEW REGARDING PROBLEMS AFFECTING THE BLACK COMMUNITY PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. **WHAT ROLE SHOULD MDEAT PLAY IN HELPING TO IMPROVE THE ECONOMIC AND SOCIAL CONDITIONS OF THE BLACK COMMUNITY?**

AS AN OVERALL MISSION, HAVING CLEARLY IDENTIFIED AND PRIORITIZED THE COMMUNITY'S NEEDS, SERVE AS A CATALYST IN EXECUTING OF THE VARIOUS PROGRAMS AND PROJECTS AIMED AT SATISFYING THOSE NEEDS. EMPHASIS SHOULD BE GIVEN TO EDUCATION, HOUSING, EMPLOYMENT OPPORTUNITIES AND COMMUNITY ECONOMIC DEVELOPMENT.

2. **WHAT COULD YOU PERSONALLY CONTRIBUTE TO THE COMMUNITY BY SERVING ON THE MMAP TRUST, BASED ON YOUR INTEREST AND QUALIFICATIONS?**

MY BACKGROUND, TRAINING AND PERSONALITY AFFORD ME A SKILL SET WORTHY OF COMMUNICATING EFFECTIVELY AND ALSO BEING SENSITIVE TO THE IDIOSYNCRACIES OF THE COMMUNITY AND INDIVIDUAL'S CHALLENGES. CONTRIBUTION TO CAPITAL RAISING, MOTIVATIONAL SPEECHES AND PRESENTATION, ARE JUST SOME OF THE DIVERSE AREAS WHERE I CAN MAKE CONTRIBUTION.

I, (candidate's name) STEPHEN L. HERBERT, a citizen of the United States, a duly qualified elector of Miami-Dade County would, if appointed, be willing and able to discharge the responsibilities and functions of Trustee. I declare that I do not serve on another board, agency or advisory group created and/or funded by the Miami-Dade County Commission.

9/1/2011.
Date

Candidate's Signature

NOMINATED BY: (If not self) —

(NAME, ADDRESS, TELEPHONE)

PLEASE RETURN COMPLETED APPLICATION TO:

MIAMI-DADE ECONOMIC ADVOCACY TRUST
APPLICATION FOR MEMBERSHIP
19 WEST FLAGLER STREET, M-I06
MIAMI, FLORIDA 33130

APPLICATIONS MUST BE RECEIVED NO LATER THAN FRIDAY, September 9 at 4:00 PM

Stephen L. Herbert
18100 S.W. 83rd Court
Village of Palmetto Bay, FL 33157
Tel 305.586.6921
Email slhtrans@gmail.com

METRO-MIAMI ACTION PLAN (MMAP) TRUST
2011 SEP -9 PM 3:52

September 01, 2011

Miami-Dade Economic Advocacy Trust
19 West Flagler Street, M-106
Miami, FL 33130

RE: New Board Appointments

Sir/Madam:

In response to the referenced position advertised in the Miami Herald 08/21/11, I have attached my resume as I am keen on being considered as a candidate to fill the position.

The opportunity presented in the listing is very appealing. I am of the opinion that my strong technical skills, experience and academic training provide the wherewithal for satisfaction of the function's requirements and ultimately making a significant contribution to realizing the Board's goals and objectives.

I am available anytime via email at slhtrans@gmail.com or my mobile phone at 305.586.6921.

I appreciate your time and consideration. I look forward to speaking with you further regarding this opportunity.

Sincerely,

Stephen Herbert

Attachment: Resume, Stephen L. Herbert

Stephen L. Herbert
18100 S.W. 83rd Court
Village of Palmetto Bay, FL 33157
Phone: 305.586.6921
Email: slhtrans@gmail.com

Results-oriented, dynamic, hands-on professional with a successful record of accomplishments in corporate strategic planning, lecturer on finance and accounting, CEO of international trade and distribution companies, financial institution board director and chair and member of several bank committees. Major strengths include strong leadership, excellent communication skills, multi-tasker, dedicated team player, attention to detail, dutiful respect for compliance in regulated environment; a problem-solver with a clear vision to accomplish company goals.

EXPERIENCE

1983-Present
President and CEO of TransAntilles International, Inc., a Miami-based trading company involved in the export of building materials with emphasis initially on the Caribbean region. Subsequently, the firm diversified both in geographic markets and product offerings. A major milestone was the development of an exclusive distributorship (KIA Tile USA) of KIA ceramic tile from Indonesia into North and South America and the Caribbean region, supplying The Home Depot, DalTile Inc., Mohawk Industries and also a number of medium-sized companies. Additionally, achieved implementation of the parallel development of a lumber distribution entity, d/b/a Forest Products International.

1998-2003
Concurrently, for 4.5 years, commencing in November 1998, as V.P. and CEO, responsible for the financial, operational and administrative functions of Consolidated Warehouse Services, Inc. of Savannah, GA, a tile import and distribution company and arranged a U.S. $ 10 million asset-based credit line with General Electric Capital Corporation.

1994-1999
Director, Miami Branch Office for PT Tirtamas Comexindo, Jakarta, Indonesia. Responsible for the commercial and financial activities in the U.S. and Canada of the international division of this Indonesian conglomerate involved in power generation, petro chemicals, cement manufacturing, coal mining, transportation, agricultural plantations, financial services and government counter-trade contracts.

1988-2010
Member of the Board of Directors of International Bancorp of Miami, Inc., a bank holding company. In 1994 appointed to the Board of The International Bank of Miami, N.A., (subsequently re-named The Bank of Miami. N.A.) and also served continuously over the years on various bank committees as Member of the Audit & Compliance Committee, Directors' Loan Committee, Compensation Committee and Asset & Liability Committee; as well as Chairman of the Bank Secrecy Act/Anti-Money Laundering Committee and Chairman of the Compliance Committee.

1980-1983
Conducted consulting assignments through Herbert Consulting, Inc., (HCI), Montreal, Canada, specializing in mergers, acquisitions, financing and strategic corporate planning. HCI was affiliated with Corporate Finance Associates of Atlanta, GA, an international consulting team. Concurrently, lectured in the Faculty of Commerce & Business Administration at Concordia University, Montreal (Finance –

Undergraduate & Graduate courses), John Abbott College, Montreal (Accounting & Management) and at Vanier College, Montreal (Finance).

1975-1979
Several positions at Neal & Massy Holdings, Ltd., P.O.S., Trinidad, W.I – a multi-faceted public company involved in automobiles, heavy equipment, petroleum, iron and steel, insurance and financing, industrial gases, plastics and electrical fields. As Group Management Accountant, performed capital expenditure evaluations and prepared monthly financial performance analyses and evaluations. As Manager, Corporate Planning Department, managed the long-range planning process and performed merger /acquisition, capital expenditure and feasibility studies. As Director, International Division, responsible for the financial and accounting functions of the international subsidiaries, consolidation, long range planning and preparation and analysis of major capital projects, reporting monthly to the parent company.

1973-1975
Plant Accountant for Burroughs Business Machines Ltd., (Business Forms & Systems Division), Montreal, Canada, responsible for directing various accounting functions including the Costing Department, Accounts Payable, Payroll, Billing, Inventory Control and General Ledger. Prepared monthly financial statements and coordinated the annual physical inventory.

AFFILIATIONS
- Member EFA (Eastern Finance Association)
- Member, Miami South Chamber of Commerce
- Participant, University of Miami School of Business Mentor Program
- Volunteer, Community Program, Metro-Dade Police Department

EDUCATION
- Ph.D. preparatory courses, McGill University, Montreal, Quebec, Canada
- M.B.A., Finance, Concordia University, Montreal, Quebec, Canada 1975
- B.Comm., Sir George Williams University, Montreal Quebec, Canada, 1974

FOREIGN LANGUAGES

Spanish, spoken and written

CANDIDATE(S) FOR NOMINATION TO SERVE ON THE MIAMI-DADE ECONOMIC ADVOCACY BOARD OF TRUSTEES

Biographical Profile

NAME: George Ray II

DATE OF BIRTH: 05/08/1982

BUSINESS ADDRESS: 700 NE 26th Terrace, Suite 705 **TELEPHONE** 786-467-1962

RESIDENCE ADDRESS: 2035 NW 86th Street **TELEPHONE** 404917-5645

LENGTH OF RESIDENCE IN MIAMI AREA: 29 years

MALE M **FEMALE** _____ **BLACK** _____ **CAUCASIAN** _____ **LATIN** _____

EMPLOYER: Miami Dade College / G. Ray & Associates, LLC

NATURE OF BUSINESS/PROFESSION: Professor of Business and Small Busn. Owner

IF CORPORATION, INDICATE TITLE AND DUTIES: CEO/ President

EDUCATION & DEGREES: Bachelor of Art and Master of Business Administration

COLLEGES: Talladega College

GRADUATE SCHOOL: Florida International University

MEMBERSHIP IN ORGANIZATIONS, COMMUNITY ACTIVITIES AND OFFICES HELD:
(Please add additional pages where applicable)
5000 Role Models, Young Democrates, Alpha Phi Alpha, Miami Green Society, Miami Young Professional Network,Miami Dade County Process Servers Association

PUBLIC OFFICES, ELECTED OR APPOINTED, WITH DATES: N/A

AFFILIATIONS WITH CRIMINAL JUSTICE, ECONOMIC DEVELOPMENT, EDUCATION, HOUSING, EMPLOYMENT, HEALTH, SOCIAL SERVICES, YOUTH DEVELOPMENT OR OTHER RELATED ORGANIZATIONS OR BOARDS:

Past work experince and community invovlment.

COMMUNITY INTERESTS: Helping the under serve obtain resources to empower their development

ADDITIONAL INFORMATION:

PERSONS ACQUAINTED WITH CANDIDATE'S ACTIVITIES/EXPERIENCE:

1. Ola Aluko **Telephone** 786-255-8858
2. Congresswoman Frederica Wilson **Telephone** 305-690-5905
3. Dr. Ana Cruz **Telephone** 305-237-1000
4. Senator Oscar Braynon **Telephone** 305-322-6936

IN ORDER TO PROVIDE US WITH ADDITIONAL INSIGHT INTO YOUR PERSONAL POINT OF VIEW REGARDING PROBLEMS AFFECTING THE BLACK COMMUNITY PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. **WHAT ROLE SHOULD MDEAT PLAY IN HELPING TO IMPROVE THE ECONOMIC AND SOCIAL CONDITIONS OF THE BLACK COMMUNITY?**

Develop[ing a action plan that the BCC and the mayor can adopt to help the underserve.

2. **WHAT COULD YOU PERSONALLY CONTRIBUTE TO THE COMMUNITY BY SERVING ON THE MMAP TRUST, BASED ON YOUR INTEREST AND QUALIFICATIONS?**

My contacts, resources, institutional knowledge and edcational and business background and youthfulness can ..... be an assest to the board.

I, (candidate's name) George Ray III **, a citizen of the United States, a duly qualified elector of Miami-Dade County would, if appointed, be willing and able to discharge the responsibilities and functions of Trustee. I declare that I do not serve on another board, agency or advisory group created and/or funded by the Miami-Dade County Commission.**

10/7/2011
Date

Candidate's Signature

NOMINATED BY: (If not self) _____

_____

(NAME, ADDRESS, TELEPHONE)

PLEASE RETURN COMPLETED APPLICATION TO:

MIAMI-DADE ECONOMIC ADVOCACY TRUST
APPLICATION FOR MEMBERSHIP
19 WEST FLAGLER STREET, M-I06
MIAMI, FLORIDA 33130

APPLICATIONS MUST BE RECEIVED NO LATER THAN FRIDAY, September 9 at 4:00 PM

George Ray III

700 NE 26 Terrace, Apartment 705
Miami, Florida 33137

(404) 9175645
georger305@gmail.com

PROFILE

Problem- solver with the ability to identify organizational deficiencies, develop and implement solutions
Forecasting result and performance measurement skills
Demonstrate ability to collaborate with others and work effectively in a team environment.
Strong and diverse background with experience in not-for-profit and governmental agencies
Sound understanding and experience in performing budgetary functions, audits and investigations
Demonstrated ability to determine objectives prioritizes tasks, achieve results, monitor progress and effectively utilize resources
Ability to quickly identify and resolve problems in order to mitigate project delays
Skillful in planning and coordinating seminars workshops, speaking engagements, social events and charitable fundraiser
Ability to implement conflict resolution as it relates to subordinates, associates, and consultants.
Well-rounded and highly knowledgeable in creative development concepts in sales/marketing, radio, public relations and television production

EDUCATION

Florida International University — Miami, Florida
Master of Business Administration Program (Public Management) — June 2009

Talladega College — Talladega, Alabama
Bachelor of Arts in Public Administration (Concentration in Political Philosophy) — May 2005

Miami-Dade Community College — Homestead, Florida
Dual Enrollment Television Production Program — 1999-2001

Special Recognition
White House Fellows Regional Finalist — 2011-2012

EXPERIENCE

Miami Dade College
Department of Business Chairwoman Teddie Laing
11380 NW 27th Avenue/ Miami, FL. / 33167-3418 (305) 237-1000

Adjunct Professor of Business — September 2010- Present
Small Business Education Program Manager

- Manage all aspects of the small business education day-to-day operations for the largest college in the nation. Develop workshops and seminaries design to engage and education, students, the general public and existing business owners about small business development, entrepreneurship and business expansion though community outreach and small business marketing.
- Develop PowerPoint slides and presentations to lecture student on the principle of business and entrepreneurship.
- Develop assessment tools and monitor student's academic performance and mentor students' academic success.
- Conduct research on business trends and develop benchmarking analysis and strategies on the subject of business and entrepreneurship and strategic marketing strategies to target specific geographical areas and communities based on need and income levels.

G. Ray & Associates, LLC
700 NE 26 Terrace, 705
Miami, FL 33137

Principal March 2009- Present

- Process Serving and Investigations Consulting , Court Officer 11th Judicial Circuit, State of Florida
- Conduct light surveillance, skip tracing, occupancy verification, diligent searches and investigations to track and locate defendants to notify them that legal action is being taking again them.
- Take photo's and collect other evidence at clients request to be used in court.
- Marketing and promotion of company to attorneys and self help clients.

Miami-Dade County, Homeless Trust Feb 2010 – May 2011
Homeless Trust Administrative Supervisor Terrell Ellis-Thomas
111 NW 1st Street/ Miami, FL. Suite /27th Floor 33128 (305) 375-1490

Administrative Officer

- Overseeing resource allocation and optimization of transparency on an 8.4 million dollar. Housing Urban Development HUD funded program of the American Recovery and Reinvestment Act of 2009, (ARRA), Homeless Prevention and Rapid Re-housing Program (HPRP)
- Auditing a federally funded homeless service program grant; evaluate budget items and developed program initiatives.
- Update expenditure reports, approved and disallowed cost associated with invoice expenses and scheduling repayment of forward cash advancements.
- Conducted audits of client files, expenditure reports and providing program development initiatives, regulations and policies to develop recommendations for corrective actions and more efficient technical assistance as per the HPRP guarantee requirements.

Miami-Dade County, South Florida Workforce
Programs Coordinator Linda Pierre
7300 Corporate Center Drive /Doral, FL. / 33136 (305) 594-7615

ARRA Youth Programs Auditor Jul 2009 – Feb 2010

- Assisted senior staff with optimization of transparency on 7.2 million dollar of the American Recovery and Reinvestment Act of 2009, (ARRA) for youth job programs in South Florida
- Monitored, analyzed and evaluated youth programs and workforce development initiatives, regulations and policies to develop recommendations for corrective actions and more efficient technical assistance.
- Conducted audits of youth participants' files and provided technical assistance as per the Workforce Investment Act (WIA).

Miami-Dade County-Office of the County Managers Office, Strategic Business Management (OSBM)
Director, Jenifer Glazer-Moon
111 NW 1st Street/ Miami, FL. Suite /22nd Floor 33128 (305) 375-5143

Graduate Student Intern Jan 2009 – May 2009
Assisted senior staff in the resource allocation process for the FY 2009-10 operating and capital budget of $7.4 billion

- Assisted in the performance measurement review of various Miami-Dade County departments to identify efficiency savings and streamline the delivery of governmental services.
- Performed research that included a credit and collection study for the Finance Department; analysis regarding the potential benefits of a sweep collection system for bulky waste and a vessel toll study

- Assisted with the development of a matrix to track legislation that may have a future impact on Miami-Dade County and; a millage historiography analysis for the past 3 years tax rate.
- September- January (Did some international traveling for about 3 months of the western hemisphere and Asia to study emerging markets, while abroad I preformed some missionary work and dedicate more focusing on graduate school)

Miami Police- Miami Police Athletic League
Major Brenda Williams
400 NW 2nd Avenue/ Miami, FL. / 33128 (305) 606-6640

Director and Assistant Director — April 2007- Oct 2008

- Oversaw the day- to-day operations of juvenile crime prevention programs
- Managed thirteen employees, including one field supervisor and three community center operations. Assisted senior police staff in development and implementation of a juvenile gang crime suppression plans.
- Developed, implemented, streamlined administrative policies and procedures. Reorganization of board of directors, implemented strategic plan and robust sustainable funding model and annual giving program.
- Community outreach, workshops, program development fundraising charitable event giving, marketing public relations and meeting with community leaders and local elected officials to advocate for funding of the juvenile crime prevention program.

Miami-Dade County Public Schools 5000 Role Models of Excellence
Executive Director /U.S. Congresswoman Frederica S. Wilson
1450 NE 2nd Avenue/ Miami, FL/ 33128 (305) 995-2451

Community Liaison Specialist — May 2005- February 2007

- Served as Community Liaison for social affairs and event planning logistics
- Responsible for mentor recruitment, implementing and administering policies and procedures, development of youth programs and award presentations, public/governmental relations, fundraising, developing and maintaining relationships with corporate sponsors.
- Implemented new mentor recruiting procedures to improve the response time and efficiency of back round checks, in addition to productivity of staff and office resources. Implemented logistical protocol procedures for annual MLK fundraising breakfast.

OTHER

Extra Curricular Activities

- 5000 Role Models Mentor 2005- Current
- Member, Beta Beta Lambda Chapter, Alpha Phi Alpha Fraternity, Inc. 2005- Current
- Executive Board, Beta Beta Lambda Chapter, Alpha Phi Alpha Fraternity, Inc. 2004-008
- Florida Democratic Black Caucus 2005- Current
- Executive Board Member, Miami Dade Young Democrat- 2007- Current
- Member, Florida Young Democrats 2007- Current
- The Green Society for the Arts-2009- Current
- Miami Dade Process Servers Association, Member 2010 Current
- Young Professionals Network, Miami-Dade Chamber of Commerce, 2008 Current
- Florida International University Alumni Association, Member 2009- Current
- National Forum for Black Public Administrators, Member 2010 Current
- Director of Volunteer Outreach, Frederica Wilson for Congress 2009-2010
- White House Community Leaders, State of Florida 2011
- Association of Certified Fraud Examiners, Member 2011

Computer Skills: Proficient in all of Microsoft Office Programs and Quick Books.

CANDIDATE(S) FOR NOMINATION TO SERVE ON THE MIAMI-DADE ECONOMIC ADVOCACY BOARD OF TRUSTEES

Biographical Profile

NAME: Charles F. Sims

DATE OF BIRTH: 8/4/1983

BUSINESS ADDRESS: 8500 NW 25 Avenue, Miami, FL 33147 **TELEPHONE** 305-696-4450

RESIDENCE ADDRESS: 5432 NW 193 Lane, Miami, FL 33055 **TELEPHONE** 305-467-2579

LENGTH OF RESIDENCE IN MIAMI AREA: 23

MALE X **FEMALE** ____ **BLACK** X **CAUCASIAN** ____ **LATIN** ____

EMPLOYER: New Urban Development

NATURE OF BUSINESS/PROFESSION: Affordable Housing/ Real Estate Development

IF CORPORATION, INDICATE TITLE AND DUTIES: Development Associate; Identifying Development Opportunities, Arranging Financing, Taking projects from concept to completion.

EDUCATION & DEGREES: Bachelor of Arts - History & Political Science

COLLEGES: Florida A&M University

GRADUATE SCHOOL: ____

MEMBERSHIP IN ORGANIZATIONS, COMMUNITY ACTIVITIES AND OFFICES HELD:
(Please add additional pages where applicable)
Habitat for Humanity - Member; Friends of the Library - Member; Gusman Performing Arts Society - Member; Urban Land Institute - Membership Committee

PUBLIC OFFICES, ELECTED OR APPOINTED, WITH DATES: N/A

AFFILIATIONS WITH CRIMINAL JUSTICE, ECONOMIC DEVELOPMENT, EDUCATION, HOUSING, EMPLOYMENT, HEALTH, SOCIAL SERVICES, YOUTH DEVELOPMENT OR OTHER RELATED ORGANIZATIONS OR BOARDS:

Miami-Dade County Affordable Housing Advisory Board (AHAB) - 2008 - Present

Alliance for Digital Equity Miami Dade Economic Development Council - 2009 - Present

COMMUNITY INTERESTS: Greater Miami Chamber of Commerce; Leadership Miami Class of 2010; Flordia Chamber of Commerce , Connect Florida Class of 2011; Miami-Dade Chamber of Commerce Business & Economic Development Council

ADDITIONAL INFORMATION: My career has been dedicated to eliminating the social and economic inhibitors to underserved communities. To this effort I began my career as an Educator at Miami Northwestern Senior High, then transitioned into Affordable Housing primarily in the Liberty City & Overtown communities. My experience and knowledge of the problems affecting this community make me uniquely qualified to serve on this board.

PERSONS ACQUAINTED WITH CANDIDATE'S ACTIVITIES/EXPERIENCE:

1. Oliver L. Gross **Telephone** 305-696-4450
2. Talmadge W. Fair **Telephone** 305-696-4450
3. Marcia Mack **Telephone** 305-751-5511
4. Kyle Hopewell **Telephone** 610-457-5711

IN ORDER TO PROVIDE US WITH ADDITIONAL INSIGHT INTO YOUR PERSONAL POINT OF VIEW REGARDING PROBLEMS AFFECTING THE BLACK COMMUNITY PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. WHAT ROLE SHOULD MDEAT PLAY IN HELPING TO IMPROVE THE ECONOMIC AND SOCIAL CONDITIONS OF THE BLACK COMMUNITY?

MDEAT should have a role in improving the economic and social conditions of all underserved communities in Miami-Dade County. With that said that the black community has the highest unemployment rate, and has suffered the largest loss in wealth of any community in the United States. MDEAT is in a unique position to make thoughtful recommendations, design innovative programs, create targeted incentives that target the underlying causes of the social and economic disparities that plague the black community

2. WHAT COULD YOU PERSONALLY CONTRIBUTE TO THE COMMUNITY BY SERVING ON THE MMAP TRUST, BASED ON YOUR INTEREST AND QUALIFICATIONS?

Over the course of my career I've gained a wealth of experience working on the conditions that affect the black community. I bring not only great experience, but innovative thinking, and a focus on results oriented targeted solutions to Miami-Dade'County's most underserved communities. I firmly believe that I can bring practical and innovative solutions towards overcoming the inhibitors to the disparate conditions affecting the black community

I, (candidate's name) Charles F. Sims **, a citizen of the United States, a duly qualified elector of Miami-Dade County would, if appointed, be willing and able to discharge the responsibilities and functions of Trustee. I declare that I do not serve on another board, agency or advisory group created and/or funded by the Miami-Dade County Commission.**

9/9/2011
Date

Candidate's Signature

NOMINATED BY: (If not self) _____

_____
(NAME, ADDRESS, TELEPHONE)

PLEASE RETURN COMPLETED APPLICATION TO:

MIAMI-DADE ECONOMIC ADVOCACY TRUST
APPLICATION FOR MEMBERSHIP
19 WEST FLAGLER STREET, M-I06
MIAMI, FLORIDA 33130

APPLICATIONS MUST BE RECEIVED NO LATER THAN FRIDAY, September 9 at 4:00 PM