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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(F)(10)

Date: March 5, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Competitive Contract Modifications

Resolution No. R-161-13

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached competitive contract modifications. The items included in this package modify competitive contracts for additional time and/or spending authority for the purchase of goods and services. The total additional spending authority requested is $9,060,300. The items are described below and in more detail in the accompanying attachments.

Item 1 – Marine Services & Equipment Rental - Prequalification: Modifies this prequalification pool contract for an additional sixty months and $7,779,000 in spending authority to allow various County departments to continue purchasing marine repair services and renting marine equipment.

Item 2 – INFOR Enterprise Asset Management (EAM) Prequalification Pool: Modifies this prequalification pool contract for an additional $1,257,000 in spending authority and awards a work order to purchase implementation services for the expansion of the existing Infor Enterprise Asset Management at the Miami-Dade Aviation Department.

Item 3 – Commission Redistricting Consultant Services: Authorizes a retroactive modification to this competitive contract for an additional $24,300 in spending authority for additional work associated with redistricting consulting services.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocation and funding source, by department, is listed in the attached items.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority

If the items in this package are approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew periods and extend contracts for purchase of goods and services in accordance with the terms and conditions of each contract.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Items 1 and 2 are pool contracts with pre-qualified vendors which may participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Background
Additional background information on each modification is attached.

Attachments

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: March 5, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(10)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.8(F)(10)
3-5-13

RESOLUTION NO. R-161-13

RESOLUTION AUTHORIZING MODIFICATION OF COMPETITIVE CONTRACTS FOR PURCHASE OF GOODS AND SERVICES IN A TOTAL AMOUNT UP TO $9,060,300

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the modification of competitive contracts as set forth in Items 1 - 3 of the incorporated memorandum to add an additional $9,060,300 of spending authority for the purchase of goods and services.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

Section 3. This Board authorizes, for the pool contracts as set forth in Items 1 and 2 of the incorporated memorandum, the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

The foregoing resolution was offered by Commissioner **Dennis C. Moss** , who moved its adoption. The motion was seconded by Commissioner **Audrey Edmonson** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman			**aye**
Lynda Bell, Vice Chair			**aye**
Bruno A. Barreiro	**absent**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**nay**
Juan C. Zapata	**nay**		

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of March, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency.

By: **Christopher Agrippa**
Deputy Clerk

Oren Rosenthal

Item 1 – Contract Modification

Contract No.: 6277-0/12	**Title: Marine Services & Equipment Rental - Prequalification**

Type of Change:

☒ Additional Time
☒ Additional Spending Authority
☐ Authorization to use Charter County Transportation Surtax Funds as a Component of MDT Operating Funds

Contract Description and Reason for Change:

This contract is for the purchase of marine repair services and marine equipment rental. This prequalification pool is set to expire on May 31, 2013. However, the contract has effectively met the departments' needs over the past five years and market research shows the requirements, terms and conditions of this contract will likely not change if a new solicitation to replace this contract is issued. It is also likely that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify this contract for an additional five years to allow user departments to continue accessing this pool.

This pre-qualification pool contract will remain advertised on the County's procurement management services website to encourage additional participation, and further, staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access. The value of the five-year modification is based on current and anticipated usage per department.

Current Term Length:		**Additional Time Requested:**
66 months		60 months
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
December 1, 2007	May 31, 2013	May 31, 2018

Departments	Existing Allocations	Additional Allocations	Modified Allocations	Funding Source	Contract Manager
Regulatory and Economic Resources	$750,000	$750,000	$1,500,000	Proprietary Funds	Manuel Almuina
Parks, Recreation and Open Spaces	1,800,000	1,000,000	2,800,000	General Fund	Bill Solomon
Port of Miami	10,000,000	6,029,000	16,029,000	Proprietary Funds	Giselle Pino
Water and Sewer	125,000	0	125,000	Proprietary Funds	Gregory Hicks
Unallocated	325,000	0	325,000		
TOTAL	**$13,000,000**	**$7,779,000**	**$20,779,000**		

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☐ Applies where permitted by funding source ☒ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	J. Carlos Plasencia

Vendors	Address	Principal
DSI General Contractors Inc.	1001 SE 12th Court, Cape Coral, FL	Bill J. Stephan
Ebsary Foundation Company	2154 NW North River Drive, Miami, FL	Scott A. Alpele
Dock & Marine Construction Inc.	752 NE 79 Street, Miami, FL	Glen Larson
Industrial Divers Corporation	2640 Arbor Drive, Fort Lauderdale, FL	Rocco P Galletta

Vendors (continued)	Address	Principal
Shoreline Foundation Inc.	2781 SW 56th Avenue, Pembroke Park, FL	Elizabeth London
Blue Water Marine Services Inc.	14100 SW 256th Street, Suite 14, Homestead, FL	William Hicks
Adventure Environmental Inc.	12935 SW 87th Avenue, Miami, FL	Gregory Tolpin
Kearns Construction Company	4101 Braganza Avenue, Miami, FL	John W. Kearns
AA Engineering Services Inc.	370 West Camino Gardens, Suite 104, Boca Raton, FL	Ricardo Pinedo
Manson Construction Company	1720 East Adams Street, Jacksonville, FL	Gerhard Skinner

Item 2 – Contract Modification

Contract No.: 9631-1/18	**Title: INFOR Enterprise Asset Management (EAM) Pool**

Type of Change:

☐ Additional Time
☒ Additional Spending Authority
☒ Authorization to award work order

Contract Description and Reason for Change:

It is recommended that the Board of County Commissioners approve this contract modification for additional spending authority and to award a work order to Stratum Consulting Partners, Inc., to purchase implementation services to expand the existing INFOR Enterprise Asset Management (EAM) system for the Miami-Dade Aviation Department (MDAD).

The County established an open pool of prequalified vendors in July 2012 to obtain professional services for future development, expansion, and implementation of the existing INFOR EAM, which is the countywide standard for asset management. The pool is managed by the Information Technology Department (ITD) on behalf of all County departments. Spot market quotations are issued as projects are identified. The initial $457,000 allocation for this pool contract was based on departmental projects that were fully defined at the time the pool was established. Work orders resulting from future spot market competitions may be presented to the Board for allocation approval.

This work order would allow Stratum Consulting Partners to be the MDAD EAM integrator. The scope of work for the integration was competitively bid against this established EAM vendor pool contract. Three bids were received of which Stratum Consulting Partners was the low bid at $1,256,240.

As part of this implementation, EAM will be integrated with ERP, the financial and human resources system utilized by MDAD, enabling operations to be streamlined and eliminating potential errors resulting from manual data transfers. The integration will result in the following benefits:

- Will track and report on histories related to: assets, work, equipment, materials inventory and labor used.
- Will provide for increased functionality & integration capabilities to other key business systems such as ERP Financials, GIS, Propworks (MDAD Agreement and Lease Management System), and Honeywell (MDAD's Building Management) system of record.
- Will provide increased visibility into the system and provide management tools to improve the ratio of corrective maintenance (CM) to preventative or predictive maintenance (PM).
- Will provide KPI's (Key Performance Indicators) in tracking assets, parts and labor, letting managers make more informed assessments about repairs, purchases and staffing levels while boosting productivity and extending the service life of airport assets.
- Will integrate ERP and EAM for the stock and non-stock items to be available for use in Work Orders.
- Will position MDAD to take advantage of new technologies such as handheld mobile devices, barcoded inventory, and electronic calendars.
- Will establish an airport specific location hierarchy that is compatible with other airport systems including Propworks; GIS: airport specific equipment hierarchy; airport failure class (Problem Log Priorities P1, P2, P3...) hierarchy.
- Will establish the capability to provide an airport specific on-line work request module that can be accessed by all airport customers including airlines, concessionaires, and tenants in order to significantly reduce the cost of capturing work order requests and review of work order status.

Current Term Length:		**Additional Time Requested:**
36 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
July 18, 2012	July 31, 2015	N/A

Departments, Allocations, and Additional Funds Requested					
Department	**Existing Allocation**	**Additional Allocation**	**Modified Allocation**	**Funding Source**	**Contract Manager**
Information Technology	$450,000*	$1,257,000	$1,707,000	Internal Service Fund	Mirta Cardoso
TOTAL	**$450,000**	**$1,257,000**	**$1,707,000**		

**Allocation only for projects with defined scopes at the time of contract award; future work orders will be presented to the Board as contract modifications.*

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☐ Applies ☒ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Kimberly Craig

Vendor(s)	Address	Principal
Stratum Consulting Partners, Inc.	3540 Castle Peak Ave., Superior, CO	Charles C. Bush
Advoco, Inc.	649 Mission St., Floor 5, San Francisco, CA	Marty Osborn
Woolpert, Inc.	10900 NW 25 St., Suite 100, Miami, FL	Thomas Murphy
INFOR Global Solutions (Michigan), Inc.	13560 Morris Road, Alpharetta, GA	Jeff Koontz

Item 3 – Contract Modification

Contract No.: 777	Title: Commission Redistricting Consultant

Type of Action: ☒ Retroactive Modification of Competitive Contract (Additional Funds Only)

Justification

Regulatory and Economic Resources is requesting retroactive approval of a contract modification in the amount of $24,300 for Contract No. 777 - Redistricting Consultant Services to Olmedillo X5, Inc. As described further below, this modification is necessary due to additional work for the Board of County Commissioners – Redistricting Subcommittee that exceeded the original expenditure authority of $138,000 authorized when the contract was originally approved through Resolution R-499-11.

Every ten years, following the release of decennial census data, Miami-Dade County is required to amend the Commission District boundaries in accordance with the Home Rule Charter and federal law. To meet this mandate, the services of a highly qualified Commission Redistricting Consultant ("Consultant") is obtained to assist the County in redistricting of the Commission districts, and re-precincting of the voting precincts. The Consultant is contractually tasked to conduct a minimum of eight public meetings, perform a minimum of 13 community outreach meetings, develop at least four redistricting plans, and up to three final redistricting plans for consideration by the Redistricting Subcommittee, and the Board of County Commissioners, and to conduct performance test districts to ensure compliance with Section 2 of the federal Voting Rights Act. In performing the requirements of the contract, the consultant was directed by the Board to perform additional tasks as follows:

1. Conducted additional outreach meetings, that resulted in additional time and resources not contemplated in the scope of work for the contract.
2. Developed and submitted six additional plans. Each plan was prepared and then analyzed by the team expert to ensure each plan met all required redistricting principles.
3. Information provided by the County's Election department had to be reformatted in order to perform the required Racial Bloc Analysis.
4. Consultant was directed to conduct a series of "Sunshine Meetings" to discuss boundary changes.

Given that no additional funds were included in the original contract to complete these tasks, this retroactive modification is being submitted to the Board for their consideration and approval in order to make final payment to the Consultant.

Original Contract Term Length: Duration of redistricting process, completion of work.		Modified Term Length:
July 19, 2011	December 19, 2011	N/A

Departments, Allocations, and Additional Funds Requested

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Regulatory and Economic Resources	$138,000	$24,300	$162,300	General Fund	Kimberly Brown
TOTAL	**$138,000**	**$24,300**	**$162,300**		

Contract Measures: ☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☒ Other No Measures

Local Preference Ordinance: ☐ Applies ☒ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☐ Applies where permitted by funding source ☒ Does not apply

Procurement Contracting Officer: Fred Simmons, Jr.

Vendor	Local Address	Principal
Olmedillo X5, Inc.	1450 Madruga Avenue, Suite 407, Coral Gables, FL	Guillermo Olmedillo