OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: September 4, 2013

Agenda Item No. 8(L)(1)

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Resolution No. R-690-13

Subject: Recommendation for Approval of the Use of Charter County Transportation Surtax Funds for a Contract Entitled Plant Material and Tree Services, Pre-qualification of Vendors (Contract Number 1298-1/21), for Landscaping Services for Projects Funded Under the People's Transportation Plan

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Recommendation

It is recommended that the Board of County Commissioners (BCC) approve the use of Charter County Transportation Surtax (Surtax) Funds for a contract entitled Plant Material and Tree Services, Pre-qualification of Vendors (Contract Number 1298-1/21) for landscaping services for projects funded under the People's Transportation Plan (PTP).

Scope

The work to be performed includes landscape installations at various locations within Miami-Dade County.

Fiscal Impact/Funding Source

The cost of services will be charged to the particular PTP funded project or activity requiring these services, and will come from the Public Works and Waste Management Department (PWWM) and the Parks, Recreation, and Open Spaces Department (PROS) allocations. The fiscal impact to the Surtax will not exceed $1.5 million over the contract's term period.

Track Record/Monitor

The person responsible for all PTP projects for PWWM is PTP Coordinator, Mr. Alejandro Martinez-Esteve, RA, LEED AP. The use of this contract for PWWM projects funded under the PTP will be administered by David Cardenas, Chief, PROS, Right-of-Way Aesthetic and Assets Management Division (RAAM).

Background

The contract entitled Plant Material and Tree Services, Pre-qualification of Vendors (Contract Number 1298-1/21) was approved by the BCC on February 7, 2012, through Resolution No. R-131-12 (attached). PWWM has found that there are benefits to the utilization of contracts administered by RAAM for landscape installations within roadway improvement projects. The use of RAAM's contracts and expertise allows for cost savings when compared to the work being sub-contracted through PWWM's roadway improvement contracts. Consistent with Florida Statute 212.055 and Sections 29-124 and 2-1421 of the Miami-Dade County Code, Surtax funds will only be used for plant material and tree services which are part of road or bridge projects and included in the Five Year PTP Implementation Plan. Surtax funding may not be used for such services within parks.

PWWM will coordinate the services provided by this contract with RAAM for work within the public right-of-way on PTP funded projects.

Alina T. Hudak
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: September 4, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(L)(1)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(L)(1)
9-4-13

RESOLUTION NO. R-690-13

RESOLUTION APPROVING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR A CONTRACT ENTITLED PLANT MATERIAL AND TREE SERVICES, PRE-QUALIFICATION OF VENDORS (CONTRACT NUMBER 1298-1/21), FOR LANDSCAPING SERVICES FOR PROJECTS FUNDED UNDER THE PEOPLE'S TRANSPORTATION PLAN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the use of Charter County Transportation Surtax Funds for a contract entitled Plant Material and Tree Services, Pre-qualification of Vendors (Contract Number 1298-1/21), for landscaping services for projects funded under the People's Transportation Plan in substantially the form attached hereto and made a part hereof.

The foregoing resolution was offered by Commissioner **Dennis C. Moss**, who moved its adoption. The motion was seconded by Commissioner **Sally A. Heyman** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman			**aye**
Lynda Bell, Vice Chair			**aye**
Bruno A. Barreiro	**aye**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**absent**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**absent**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of September, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Bruce Libhaber

OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: February 7, 2012

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

Agenda Item No. 8(F)(16)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Award a Contract and Establishment of a Pre-Qualification Pool: Plant Material and Tree Services

Resolution No. R-131-12

RECOMMENDATION

It is recommended that the Board of County Commissioners approve award of a contract for Group 4, and approve establishment of pre-qualification pools for Groups 1, 2, and 3 for purchase of plant materials and tree services for various County departments. The awarded vendors and pre-qualified vendors are listed below.

CONTRACT NUMBER:	1298-1/21
CONTRACT TITLE:	Plant Material and Tree Services, Pre-qualification of Vendors
TERM:	Five years with one, five-year option-to-renew
APPROVAL TO ADVERTISE:	May 17, 2011
METHOD OF AWARD AND SELECTION:	To all responsive and responsible vendors who meet the pre-qualification requirements as specified in the solicitation for participation in future spot market competitions for Group 1 (Plant Material), Group 2 (Provide and Install Plant Material), and Group 3 (Tree Services). Additional qualified vendors may be added to the three groups at any time during the contract term. Group 4 (Tree Relocation for various tree species) is awarded to the three responsive and responsible vendors offering the lowest price per item as primary, secondary, and tertiary.
PREVIOUS ALLOCATIONS:	Contract 5739-4/12-4: $4,182,472 for 60 months Contract 1298-4/10-4: $3,932,600 for 72 months Contract 6079-4/11-4: $3,720,000 for 60 months
TOTAL PROPOSED ALLOCATION:	up to $5,186,000* *Should the County choose to exercise the one, five-year option-to-renew, the total contract value will be $10,372,000.

BACKGROUND

This is a consolidation of three existing contracts used to purchase and install plant material, ground coverings, and tree services. This contract is used for special events, beautification projects, and preservation of natural exhibits. The Parks, Recreation and Open Spaces

Department refurbishes many plant species and trees located at Zoo Miami's botanical garden. The Water and Sewer Department trims trees located at various wastewater and water treatment plants and removes trees located along canal banks. The Permitting, Environment and Regulatory Affairs Department uses this contract to keep its air monitoring huts free from weeds, tree limbs, and brush. The requested allocation is based on anticipated usage.

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or County Mayor's designee may add qualified vendors to the pool at any time during the contract term.

USING/MANAGING AGENCIES AND FUNDING SOURCES:

Department	Allocation	Funding Source	Contract Manager
Aviation	$ 457,000	Proprietary Funds	Neivy Garcia
Corrections and Rehabilitation	$ 21,000	General Fund	Mohamed Haq
Permitting, Environment and Regulatory Affairs	$ 1,083,000	Proprietary Funds/ Departmental Trust Funds and Grants	Manny Almulna
Fire Rescue	$ 70,000	Fire District Funds	Marianela Betancourt
Internal Services	$ 37,000	Internal Service Funds	Lucy Romano
Public Housing and Community Development	$ 454,000	Federal Funds	Mari Saydal-Hamilton
Community Action and Human Services	$ 116,000	General Fund/ State Funds/ Federal Funds	Kyra King
Parks, Recreation and Open Spaces	$ 1,686,000	General Fund/ Proprietary Funds	David Livingstone
Public Works and Waste Management	$ 182,000	General Fund/ Proprietary Funds	Luciano Soto and Olga Espinosa-Anderson
Port of Miami	$ 19,000	Proprietary Funds	Phillip Rose
Vizcaya Museum and Gardens	$ 221,000	Proprietary Funds	Luis Correa
Water and Sewer	$ 840,000	Proprietary Funds	Gregory Hicks
Total	**$ 5,186,000**		

PROCUREMENT CONTRACTING OFFICER: Lina Bonilla

VENDORS RECOMMENDED FOR AWARD AND/OR PREQUALIFICATION POOLS:

Vendor	Address	Principal	Awarded Items
A Native Tree Service, Inc. (Local Vendor)	15733 SW 117 Ave. Miami, FL 33177	Dayne Tomasetti	Pre-qualified vendor Groups 1, 2, and 3, Group 4, Tertiary: Items 4 -10

Arazoza Brothers Corp. (Local Vendor)	15901 SW 242 St. Homestead, FL 33031	Alberto Arazoza	Pre-qualified vendor Groups 1, 2, and 3. Group 4, Tertiary: Item 11
Crodon, Inc. (Local Vendor)	11767 S. Dixie Highway #429 Miami, FL 33173	Mark P. Donnelly	Pre-qualified vendor Groups 1, 2, and 3. Group 4, Primary: Items 1, 2, 4-8, 10-11 Secondary: Item 9 Tertiary : Item 3
Florida Lawn Service, Inc. d/b/a Florida Landscape Nursery (Local Vendor)	5845 SW 125 Ave. Miami, FL 33183	Andres E. Viamontes	Pre-qualified vendor for Group 1
Groundkeepers, Inc. (Local Vendor)	1760 W. 76 St. Hialeah, FL 33014	Andrew Gonzalez	Pre-qualified vendor Groups 1, 2, and 3. Group 4, Primary: Items 3, 9, Secondary: Items 1, 2, 4-8, 10, 11
South Florida Grassing, Inc. (Non Local Vendor)	900 Indian River Dr. Hobe Sound, FL 33475	Homer C. Greene	Pre-qualified vendor Groups 1, 2
Sunset Sod, Inc, (Local Vendor)	13100 SW 124 Ave. Miami, FL 33186	Kathleen Hernandez	Pre-qualified vendor Groups 1 and 2
Tammy Buffington dba MCT Service (Local Vendor)	PO Box 163203 Miami, FL 33116	Tammy E Buffington	Pre-qualified vendor Group 3
Thomas Maintenance Service, Inc. (Local Vendor)	16205 SW 117 Ave. Miami, FL 33177	Melvin C. Thomas	Pre-qualified vendor Groups 2 and 3. Group 4 Secondary: Item 3, Tertiary: Items 1, 2
Triple O Nursery Farms, Inc. (Local Vendor)	14750 SW 248 St. Homestead, FL 33032	Amaury Dominguez	Pre-qualified vendor Group 1
Ynigo Landscaping & Lawn Services, Inc. (Local Vendor)	20280 SW 190 St. Miami, FL 33187	Pedro Ynigo	Pre-qualified vendor Group 3

PERFORMANCE DATA: There are no performance issues with the recommended firms.

COMPLIANCE DATA: There are no compliance issues with the recommended firms.

VENDORS NOT RECOMMENDED:

Vendor	
Jose Mendez Lawn Service (Local Vendor)	This vendor may be added to Groups 1, 2 and 3, upon submission of all required documentation.
Manuel Diaz Farms, Inc. (Local Vendor)	This vendor is currently listed in the County's Delinquent Contractor report.

REVIEW COMMITTEE DATE: April 13, 2011; Item #6-08

CONTRACT MEASURES: The Small Business Enterprise (SBE) Bid Preference was applied and will be applied in accordance with the Ordinance at time of spot market competitions, where permitted by funding source.

LIVING WAGE: The services being provided are covered under the Living Wage Ordinance.

USER ACCESS PROGRAM: The User Access Program provision will apply. The 2% program discount will be collected on all purchases, where permitted by funding source.

LOCAL PREFERENCE: The Local Preference was applied to Group 4 in accordance with the Ordinance and will be applied to Groups 1, 2 and 3 at the time of spot market competition, where permitted by funding source.

ESTIMATED CONTRACT COMMENCEMENT DATE: Ten days after date adopted by the Board of County Commissioners, unless vetoed by the Mayor.

DELEGATED AUTHORITY: Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or County Mayor's designee may add qualified vendors to the pool at any time during the contract term. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications, subsequent options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: February 7, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(16)

Please note any items checked.

_____ "3-Day Rule" for committees applicable if raised

_____ 6 weeks required between first reading and public hearing

_____ 4 weeks notification to municipal officials required prior to public hearing

_____ Decreases revenues or increases expenditures without balancing budget

_____ Budget required

_____ Statement of fiscal impact required

_____ Ordinance creating a new board requires detailed County Manager's report for public hearing

_____ No committee review

✓ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous_____) to approve

_____ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(16)
2-7-12

RESOLUTION NO. R-131-12

RESOLUTION ESTABLISHING A PRE-QUALIFICATION POOL FOR GROUPS 1, 2 AND 3 OF CONTRACT NO. 1298-1/21, PLANT MATERIAL AND TREE SERVICES, AND AWARDING GROUP 4 OF THE SAME TO A NATIVE TREE SERVICE, INC., ARAZOZA BROTHERS CORP., CRODON, INC., GROUNDKEEPERS, INC., AND THOMAS MAINTENANCE SERVICE, INC., IN A TOTAL AMOUNT OF UP TO $5,186,000 FOR THE INITIAL TERM, OR $10,372,000 IF THE RENEWAL OPTION IS EXERCISED, AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS, AND CONDUCT MODIFICATIONS FOR THE POOL, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION AND RENEWAL PROVISIONS IN ACCORDANCE WITH THE TERMS OF THE CONTRACT ON BEHALF OF MIAMI-DADE COUNTY

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or County Mayor's designee to establish a pre-qualification pool for Groups 1, 2 and 3 of Contract No. 1298-1/21, Plant Material and Tree Services, and award Group 4 of the same to A Native Tree Service, Inc., Arazoza Brothers Corp., Crodon, Inc., Groundkeepers, Inc., and Thomas Maintenance Service, Inc., in a total amount up to $5,186,000 for the initial term, or $10,372,000 if the renewal option is exercised; authorizes the County Mayor or County Mayor's designee to conduct spot bids and award subsequent contracts, add vendors, and conduct modifications for the pool, and exercise, in their discretion, any cancellation and renewal provisions in

accordance with the terms and conditions of the contract on behalf of Miami-Dade County.

The foregoing resolution was offered by Commissioner Jean Monestime, who moved its adoption. The motion was seconded by Commissioner Audrey Edmonson and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman			aye
Audrey M. Edmonson, Vice Chairwoman			aye
Bruno A. Barreiro	aye	Lynda Bell	aye
Esteban L. Bovo, Jr.	aye	Jose "Pepe" Diaz	absent
Sally A. Heyman	aye	Barbara J. Jordan	absent
Jean Monestime	aye	Dennis C. Moss	aye
Rebeca Sosa	aye	Sen. Javier D. Souto	absent
Xavier L. Suarez	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of February, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: *Christopher Agrippa*
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

Memorandum

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director

Date: July 17, 2013

Re: **CITT AGENDA ITEM 5B:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), APPROVE THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS, IN AN AMOUNT NOT TO EXCEED **$1.5 MILLION**, FOR A CONTRACT ENTITLED PLANT MATERIAL AND TREE SERVICES, PRE-QUALIFICATION OF VENDORS (CONTRACT NUMBER 1298-1/21), FOR LANDSCAPING SERVICES FOR PROJECTS FUNDED UNDER THE PEOPLE'S TRANSPORTATION PLAN **(PWWM/ISD – BCC Legislative File No. 131339)**

On July 17, 2013, the CITT voted (11-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 13-033. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Christopher Benjamin, Esq. – Absent
Peter L. Forrest – Aye
Prakash Kumar – Aye
Alicia Menardy – Aye
Hon. James A. Reeder – Aye
Hon. Linda Zilber – Aye

Joseph Curbelo – Absent
Alfred J. Holzman – Aye
Jonathan Martinez – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

cc: Alina Hudak, Deputy Mayor/County Manager
Bruce Libhaber, Assistant County Attorney
Miguel Gonzalez, Assistant County Attorney