OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 3(A)(9)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: October 22, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the November 15, 2012 "Sherbondy Village Community Center Grand Opening" event
Resolution No. R-833-13

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: October 22, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(9)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(9)
10-22-13

RESOLUTION NO. R-833-13

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE NOVEMBER 15, 2012 "SHERBONDY VILLAGE COMMUNITY CENTER GRAND OPENING" EVENT SPONSORED BY THE CITY OF OPA LOCKA IN AN AMOUNT NOT TO EXCEED $2,960.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 1 FY 2012-13 IN-KIND RESERVE FUND

WHEREAS, the City of Opa Locka has requested in-kind services from the Parks, Recreation and Open Spaces Department for the November 15, 2012 "Sherbondy Village Community Center Grand Opening" event in an amount not to exceed $2,960.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "Sherbondy Village Community Center Grand Opening" event is to bring awareness and knowledge to the community of the new facilities, programs and services provided by the Sherbondy Village Community Center; and

WHEREAS, the "Sherbondy Village Community Center Grand Opening" event is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $2,960.00 of the in-kind services shall be funded from the balance of the District 1 FY 2012-13 In-Kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the November 15, 2012 "Sherbondy Village Community Center Grand Opening" event sponsored by the City of Opa Locka in an amount not to exceed $2,960.00 to be funded from the balance of District 1 FY 2012-13 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner **Lynda Bell**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman	**aye**		
Lynda Bell, Vice Chair	**aye**		
Bruno A. Barreiro	**absent**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**absent**	Dennis C. Moss	**absent**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 22nd day of October, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Delores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☑ Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: The City of Opa-Locka · Parks/Recreation Department

2. Applicant Status: (Select one of the choices below)
   - ☐ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☑ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Lorenzo Laidler, Jr
   Assistant Director of Parks/Recreation · Sherbondy Village Community Center
   215 Perviz Avenue · Opa-Locka 33054 786-348-4489 or 305-953-3042
   llaidler@opalockafl.gov 305-685-4127 (Fax)

4. Specify fee waiver or in-kind service requested (quantify, if applicable): The City of Opa-Locka requested the mobile stage and (2) (300) seat capacity bleachers for their grand opening ceremony on Thursday · November 15, 2012 @ Sherbondy Village Community Center.

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 2

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): The Grand Opening Ceremony for Sherbondy Village Community Center · Thursday · November 15, 2012. The official opening of the newly state of the art community center for the city, staff, employees and community. The event will bring awareness and knowledge to the community of the new facilities and programs and services.

6. Please select ALL that apply to event:

- ☑ Economic Development: Event supports vitality or growth of the local economy
- ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☑ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☑ Environmental: Event benefits environmental concerns or promotes conservation.
- ☑ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): The physical address to Sherbondy Village Community Center is · 215 Perrine Avenue · Opa-locka, Florida 33054. 305-953-3042. The city is located in District One represented by Commissioner Barbara Jordan.

8. Description of regional or local impact: The regional and local impact will be a newly developed state of the art awareness to this community and region that will provide programs, activities, health awareness activities/program and resources that were not available prior to the opening.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): The community center hours are from 12pm - 9pm (non summer hours) and 7A-9p (summer hours). I have included a copy of the May line calendar and or schedule of events that occur within the community center.

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
Page 3

10. Detailed description of event [illegible] or schematic of event [illegible], access points, surrounding roadways and traffic flow diagrams, if applicable): The [illegible] of the [illegible] grand opening attracted an estimated (50[illegible]) [illegible] (non summer) per day is estimated [illegible] traffic during the summer is over 2,000. [illegible] (northwest) of the Historic City [illegible] Boulevard Opa Locka, 33054

11. Expected number of [illegible] Please refer to the above expected attendance (1,000) (non summer and (2,000) (summer hours).

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): The budget must be requested via the CMO (City Manager's Office) who was the host of the grand opening.

I hereby certify that all the statements made in this application are true and correct.

[signature] Assistant Director Parks & Recreation City of Opa Locka — July 12, 13

Signature of Authorized Representative — Date

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: City of Opa Locka

EQUIPMENT REQUESTED: Showmobile Large and (1) Bleachers 300 seat

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Barbara Jordan, Commission District #1

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 220 Miami, FL 33128

NAME/TITLE OF THE EVENT: Sherbondy Village Community Center Grand Opening

ADDRESS OF EVENT: 215 Perviz Ave Opa Locka

TODAY'S DATE: 11/07/12

DATE (S) & TIME OF EVENT: 11/15/12

SET-UP TIME & DAY: 8AM 11/15/12

TAKE-DOWN & DAY: 6PM 11/15/12

CONTACT PERSON/PHONE: Lorenzo Laidler Jr 786-348-4489

AT SITE CONTACT/CELL PHONE#:

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee:** $2,960.00 In-kind District #1

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Barbara J. Jordan

Commissioner Barbara Jordan

Agency/Group: Commission District #1

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

Memorandum

MIAMI-DADE COUNTY

Date: October 22, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the City of Opa Locka for the "Sherbondy Village Community Center Grand Opening" event held on November 15th, 2012.

In-kind services have been requested in an amount not to exceed $2,960.00 from the Parks, Recreation and Open Spaces Department for the use of a large showmobile and a 300 seat bleacher. This event will be funded from the balance of District 1 FY 2012-13 In-Kind Reserve Fund.

Edward Marquez
Deputy Mayor

Inklnd01350