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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: November 19, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(5)

Resolution No. R-947-13

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Purchase of Lawn Equipment, Original Equipment Manufacturer Replacement Parts and Repair Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a new pre-qualification pool under *Contract No. 6879-0/18* to include the purchase of lawn equipment, including mowers for athletic turf and golf courses, tractors, blowers, weed eaters, edgers, and chain saws, as well as original equipment manufacturer (OEM) replacement parts and repair services. Two groups are being established for this pool: Group 1 is for Lawn Equipment/OEM Replacement Parts, and Group 2 is for Repair Services for Out-of-Warranty Equipment. Pre-qualified vendors will be invited to participate in future spot market competitions.

Parks, Recreation and Open Spaces Department (PROS) is the primary user of this contract. PROS utilizes this contract to obtain the lawn equipment, replacement parts, and repair services needed for the 125 parks, 98 Special Taxing Districts, five Tree Crews, and five golf courses for which in-house grounds maintenance staff is utilized, mainly for metropolitan, regional/district, and community/neighborhood parks as well as the golf courses. The remaining 138 parks, 19 Special Taxing Districts are maintained by contracted grounds maintenance services, which are covered under the County's Countywide Grounds Maintenance Services Contract, which is expected to either accompany this contract award or will be presented to the Board in the near future.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is $6,422,000. The current contract, *6879-4/11*, is for seven years and two months and valued at $6,317,000. The proposed contract allocation is higher than the current contract because it has additional types of equipment for purchase in its scope. Additionally, the higher allocation is also partly due to PROS' plan to replace approximately 50 percent of their lawn equipment inventory that has surpassed its life expectancy over the five-year contract term. The proposed allocations are budgeted as follows:

Department	Allocation	Funding Source	Contract Manager
Aviation	$195,000	Proprietary Funds	Neivy Garcia
Community Action and Human Services	22,000	General Fund / Federal Funds	Shirley Almeida
Corrections and Rehabilitation	65,000	General Fund	Mohammed Haq
Fire Rescue	15,000	Fire District	Marianela Betancourt
Internal Services	73,000	Internal Service Funds	Myrta Garcia-Tizon
Parks, Recreation and Open Spaces	5,250,000	General Fund	Bill Solomon
PortMiami	35,000	Proprietary Funds	Phillip Rose
Public Housing and Community Development	175,000	Federal Funds	Indira Rajkumar
Public Works and Waste Management	265,000	General Fund / Proprietary Funds	Olga Espinosa-Anderson

Department (continued)	Allocation	Funding Source	Contract Manager
Regulatory and Economic Resources	2,000	Proprietary Funds	John Lariosa
Vizcaya	49,000	Proprietary Funds	Luis Correa
Water & Sewer	276,000	Proprietary Funds	Gregory Hicks
Total	**$6,422,000**		

Track Record/Monitor

This contract is used by various County departments, and the contract managers for each department are listed in the table above. Lina Bonilla of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the contract term, subject to ratification by the Board on a bi-annual basis. The County Mayor or the County Mayor's designee will also have authority to exercise, at their discretion, contract modifications, and other extensions in accordance with the terms and conditions of the pool contract.

Vendor(s) Pre-Qualified for Pool

A Request to Qualify (RTQ) was issued under full and open competition on July 24, 2013. The method of award was to prequalify all responsive and responsible vendors that met the minimum qualifications, per group, as specified in the RTQ for participation in future sport market competitions. Additional qualified vendors may be added to the pool at any time during the contract term, subject to ratification by the Board on a bi-annual basis. The vendors listed in the table below met the prequalification criteria.

Awardee(s)	Address	Principal	Group Prequalification
Al's Lawnmower Sales & Service, Inc.	18131 SW 98 Ave Road Palmetto Bay, FL	Joyce Masso	Groups 1 and 2
Equipment Sales of South FL, LLC	12821 SW 134 Court Miami, FL	Kevin Williams	Groups 1 and 2
Joe Blair Garden Supply, Inc. (SBE)	320 NE 79 Street Miami, FL	David Shoaf	Groups 1 and 2
Power Mower Corp.	13118 S Dixie Hghwy. Miami, FL	Eduardo Rodriguez	Groups 1 and 2
Richards Tractors & Implements, Inc.	1995 NE 8 Street. Homestead, FL	Mauricio Neret	Groups 1 and 2
Showturf, LLC	1365 Neptune Drive Boynton Beach, FL	Richard Stein	Groups 1 and 2
W.W. Grainger, Inc.	100 Grainger Pkwy. Tax Dept B3 E40 Lake Forest, IL	Michael Howard	Group 1

Vendor(s) Not Pre-Qualified for Pool

Vendor	Reason for Not Recommending
Prince Lawnmower Sales and Service, Inc.	Vendor failed to comply with the requirements outlined in the RTQ. Upon compliance with the requirements, the vendor may be added to the pre-qualification pool.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise Bid Preference will be applied in accordance with the Ordinance at the time of spot market competition, where permitted by the funding source.
- Local Preference will be applied in accordance with the Ordinance at the time of spot market competition, where permitted by the funding source.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: November 19, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
11-19-13

RESOLUTION NO. R-947-13

RESOLUTION ESTABLISHING PRE-QUALIFICATION POOL CONTRACT 6879-0/18 PURCHASE OF LAWN EQUIPMENT, ORIGINAL EQUIPMENT MANUFACTURER REPLACEMENT PARTS AND REPAIR SERVICES IN A TOTAL AMOUNT UP TO $6,422,000 FOR PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes the establishment of a pool contract for the purchase of goods and services as set forth in the incorporated memorandum in a total amount of up to $6,422,000, and authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner **Lynda Bell**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman			**aye**
Lynda Bell, Vice Chair			**aye**
Bruno A. Barreiro	**absent**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**absent**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**absent**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 19th day of November, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez