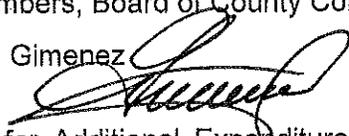


# Memorandum



**Date:** April 8, 2014

**To:** Honorable Chairwoman Rebeca Sosa  
 and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
 Mayor 

**Subject:** Request for Additional Expenditure Authority to Contract No. 250-WSCA-10-ACS-1,  
 Computer Equipment, Peripherals, and Services, for Various Information Technology  
 Hardware Products

Agenda Item No. 8(F)(2)

Resolution No. R-325-14

**Recommendation**

It is recommended that the Board of County Commissioners (Board) approve this request to increase expenditure authority by \$1,500,000 under State of Florida contract, 250-WSCA-10-ACS-1. This competitive contract, established by the State of Florida and accessed by the County, provides the County with the ability to purchase a wide array of computer products including, but not limited to, personal computer workstations (PCs), laptops, Panasonic Ruggedized Toughbooks and related services. The Information Technology Department (ITD) is requesting an increase in expenditure authority to allow for the purchase of various Information Technology (IT) hardware products in support of County internal operations.

The current contract's allocation was only estimated to cover purchases through January 2014, although the contract term established through the State of Florida is through August 2014. This estimate was calculated based on the assumption that the anticipated award of the long-term replacement IT Hardware contract would occur in the first quarter of the fiscal year. The solicitation process for the replacement IT Hardware contract requires additional time to complete the evaluation process and as a result, an additional allocation of \$1,500,000 is required on the existing contract to support IT purchases until the new contract is awarded. The additional allocation requested is based on a six month need and is estimated to support the County's IT hardware purchases through August 2014. If the replacement County contract is awarded prior to this contract's August 2014 expiration date, ITD will begin purchasing all IT hardware through the new County contract and discontinue the use of this contract.

**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The contract has an allocation of \$5,558,000 for the 24-month term, which expires on August 31, 2014, and is used by various County departments. Modification of this contract will increase the existing allocation by \$1,500,000. ITD is managing all purchases moving forward under the modified allocation.

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Various	\$4,072,000	\$0	\$4,072,000	Various	Various
Information Technology	1,486,000	1,500,000	2,986,000	Internal Service Funds	Julian Manduley
<b>Total</b>	<b>\$5,558,000</b>	<b>\$1,500,000</b>	<b>\$7,058,000</b>		

**Track Record/Monitor**

There are various contract managers on this contract; the contract manager for the Information Technology department is listed above. Santiago Pastoriza of the Internal Services Department is the Procurement Contracting Officer.

**Delegated Authority**

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, at their discretion, contract modifications and extensions, in accordance with the terms and conditions of the contract.

**Awarded Vendors**

<b>Awardees</b>	<b>Address</b>	<b>Principal</b>
United Data Technologies, Inc.	8825 NW 21 Terrace Miami FL	Enrique Fleches
Computer Systems Support, Inc.	4970 SW 72 Avenue Miami FL	Steve Cavendish
Dell Marketing, LP.	One Dell Way MS RR1-35 Round Rock TX	Brian Gladden
Hewlett-Packard Co.	3000 Hanover Street Palo Alto CA	Margaret Whitman
Insight Public Sector, Inc.	444 Scott Drive Bloomington IL	Kenneth Lamneck
Lenovo United States, Inc.	1009 Think Place Morrisville NC	Kurt Cranor
Panasonic Corporation of North America	Two Riverfront Plaza Newark NJ	Joseph Taylor
CDW Government, LLC.	200 N. Milwaukee Avenue Vernon Hills IL	Thomas Richards

**Vendors Not Recommended for Award**

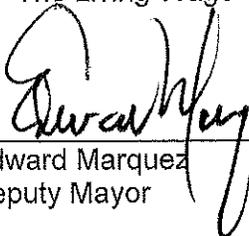
None

**Due Diligence**

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision does apply where permitted by funding source.
- The Small Business Enterprise Preference and Local Preference do not apply.
- The Living Wage Ordinance does not apply.



Edward Marquez  
 Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**DATE:** April 8, 2014

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(2)  
4-8-14

RESOLUTION NO. R-325-14

RESOLUTION AUTHORIZING ADDITIONAL  
EXPENDITURE AUTHORITY FOR CONTRACT 250-  
WSCA-10-ACS-1 COMPUTER EQUIPMENT,  
PERIPHERALS, AND SERVICES IN A TOTAL  
AMOUNT UP TO \$1,500,000.00 FOR THE PURCHASE  
OF INFORMATION TECHNOLOGY GOODS AND  
SERVICES

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board authorizes additional expenditure authority for contract 250-WSCA-10-ACS-1 Computer Equipment, Peripherals, and Services in a total amount up to \$1,500,000.00 for the purchase of goods and services.

**Section 2.** This Board authorizes the County Mayor or County Mayor's designee to conduct spot bids, and award subsequent contracts, subject to ratification by the Board on a bi-annual basis.

**Section 3.** This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, options-to-renew, any cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contracts.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	<b>aye</b>
	Lynda Bell, Vice Chair	<b>aye</b>
Bruno A. Barreiro	<b>aye</b>	Esteban L. Bovo, Jr. <b>aye</b>
Jose "Pepe" Diaz	<b>aye</b>	Audrey M. Edmonson <b>aye</b>
Sally A. Heyman	<b>aye</b>	Barbara J. Jordan <b>aye</b>
Jean Monestime	<b>aye</b>	Dennis C. Moss <b>aye</b>
Sen. Javier D. Souto	<b>aye</b>	Xavier L. Suarez <b>aye</b>
Juan C. Zapata	<b>aye</b>	

The Chairperson thereupon declared the resolution duly passed and adopted this 8<sup>th</sup> day of April, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**  
Deputy Clerk



Approved by County Attorney as  
to form and legal sufficiency.

Oren Rosenthal