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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 11(A)(12)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: June 3, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution amending the Commission Auditor's annual work program to include the task of analyzing the County's budget to identify savings that can be attained without impacting delivery of services
Resolution No. R-541-14

A substitute was presented and forwarded to the BCC with a favorable recommendation at the 5-13-14 Finance Committee. This substitute differs from the original in that all references to employee layoffs for purposes of the Mayor's analysis and presentation of funding alternatives have been removed from the item.

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairwoman Rebeca Sosa and Co-Sponsor Commissioner Sally A. Heyman.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: June 3, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(12)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(12)
6-3-14

RESOLUTION NO. R-541-14

RESOLUTION AMENDING THE COMMISSION AUDITOR'S ANNUAL WORK PROGRAM TO INCLUDE THE TASK OF ANALYZING THE COUNTY'S BUDGET TO IDENTIFY SAVINGS THAT CAN BE ATTAINED WITHOUT IMPACTING DELIVERY OF SERVICES; DIRECTING THE COMMISSION AUDITOR TO REPORT THE RESULTS OF THIS ANALYSIS WITHIN SIXTY DAYS; AND DIRECTING THE MAYOR OR THE MAYOR'S DESIGNEE TO PROVIDE THE COMMISSION AUDITOR WITH ACCESS TO THE INFORMATION NEEDED TO ACCOMPLISH SUCH TASK IN A TIMELY MANNER

WHEREAS, the Commission Auditor provides independent analysis to this Board on budgetary and management issues; and

WHEREAS, among the Commission Auditor's responsibilities is to report and make recommendations concerning the effectiveness and efficiency of programs and the operation of the County,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the Commission Auditor's annual work program is amended to include the task of analyzing the County's budget and recommending alternatives to reduce operating costs of each administrative department by three percent (3%), five percent (5%) and ten percent (10%), respectively, without impacting delivery of services [[~~and without laying off employees~~]][1]. The Commission Auditor shall report the results of this analysis to this Board within sixty days from the date of adoption of this

[1] The differences between the substitute and the original item are indicated as follows: Words stricken through and/or [[double bracketed]] shall be deleted, words underscored and/or >>double arrowed<< are added.

resolution. This Board hereby directs the County Mayor or the Mayor's designee to afford the Commission Auditor the ability to make inquiries of departmental personnel to clarify matters under the purview of the Commission Auditor and to provide the Commission Auditor with access to the information needed to accomplish such task in a timely manner, including, but not limited to, the following information: financial reporting structure and detailed table of organization for all department divisions, section and units, to include occupation code, employee identification number, activity, and revenue and expenditure index code(s); all financial and budget reports to include revenues and expenditures by line item, as well as historical information, for the departments that are currently not in the County's FAMIS structure (Aviation Department, Public Housing and Community Development, and Water and Sewer Department); and any available reports of previous or on-going departmental efficiency studies.

The Prime Sponsor of the foregoing resolution is Chairwoman Rebeca Sosa and the Co-Sponsor is Commissioner Sally A. Heyman. It was offered by Commissioner **Lynda Bell**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman	**aye**		
Lynda Bell, Vice Chair	**aye**		
Bruno A. Barreiro	**absent**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**absent**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of June, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GBK

Geri Bonzon-Keenan