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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(F)(2)

Date: November 5, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Award of a Competitive Contract and Establishing Prequalification Pool Contracts

Resolution No. R-973-14

It is recommended that the Board of County Commissioners (Board) approve award of a competitive contract and establish prequalification pool contracts. The items are described below and in more detail in the accompanying attachments.

Section 1 - Competitive Contract Award
The item included in this section will award competitive contract to the recommended vendors for the purchase of goods and services. The total amount requested for the contract award is $2,075,000.

Item 1.1 – Liquid Sodium Silicate: Awards a contract for purchase and delivery of liquid sodium silicate for Water and Sewer. The amount requested for the five-year term is $2,075,000.

Section 2 – Establish Prequalification Pools
The items included in this section establish pools of prequalified vendors for future spot-market competitions to purchase goods and services. The total amount requested for the pool contracts is $11,040,000.

Item 2.1 – CISCO Equipment, Software and Maintenance Services – Request to Qualify: Approves establishment of a prequalification pool for purchase of CISCO systems equipment, maintenance, repair and technical support services for the Aviation Department. The amount requested for the eight-year term is $8,000,000.

Item 2.2 – Hydraulic Parts and Repair Services for Heavy Mobile Equipment, Prequalification: Approves establishment of a prequalification pool for purchase of hydraulic parts and repair services for heavy mobile equipment used by the Internal Services Department on behalf of various County departments. The amount requested for the eight-year term is $3,040,000.

Scope
The impact of the items is countywide in nature.

Fiscal Impact/Funding Source
The allocations and funding sources, by department, is listed in the attached items.

Track Record/Monitor
There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority
If the items in Sections 1 and 2 are approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contracts, Section 2-8.1 of the County Code and Implementing Order 3-38.

Upon approval of the items in Section 2, pools of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background

Additional background information on each item is attached.

Attachments

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: November 5, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(2)
11-5-14

RESOLUTION NO. R-973-14

RESOLUTION AUTHORIZING AWARD OF A COMPETITIVE CONTRACT IN A TOTAL AMOUNT UP TO $2,075,000.00 FOR LIQUID SODIUM SILICATE, AND ESTABLISHING PREQUALIFICATION POOLS IN A TOTAL AMOUNT UP TO $11,040,000.00 FOR CISCO EQUIPMENT, SOFTWARE AND MAINTENANCE SERVICES AND HYDRAULIC PARTS AND REPAIR SERVICES FOR HEAVY MOBILE EQUIPMENT

WHEREAS, the County Mayor recommends to this Board to authorize additional expenditure authority for the purchase of goods and services,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes award of a competitively established contract as set forth in item 1.1 of the incorporated memorandum in a total amount up to $2,075,000.00 for Liquid Sodium Silicate.

Section 2. This Board authorizes the establishment of prequalification pool contracts for the purchase of goods and services as set forth in items 2.1 and 2.2 of the incorporated memorandum in a total amount of up to $11,040,000.00 for the purchase of CISCO Equipment, Software and Maintenance Services and Hydraulic Parts and Repair Services for Heavy Mobile Equipment.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise contract modifications, any

cancellation provisions, and any other rights contained therein in accordance with the terms and conditions of such contract.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Lynda Bell** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman	**aye**		
Lynda Bell, Vice Chair	**aye**		
Bruno A. Barreiro	**aye**	Esteban Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**absent**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**aye**
Juan C. Zapata	**nay**		

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of November, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

Item 1.1

Memorandum

MIAMI-DADE COUNTY

Date: August 20, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Award: Liquid Sodium Silicate

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve award of *Contract No. FB-00071, Liquid Sodium Silicate* to Harcros Chemicals, Inc. for the purchase and delivery of liquid sodium silicate utilized by the Water and Sewer Department (WASD). Liquid sodium silicate is used in the preparation of activated silica for the treatment of water to control corrosion and stabilize iron and manganese in the water system. The vendor will deliver liquid sodium silicate in tank trucks or rail cars to WASD water treatment facilities.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Sources

The fiscal impact for the five-year term is $2,075,000. The current contract, *0400-4/14*, is valued at $2,858,000 for five years. The value of the replacement contract is 27 percent lower than the current contract due to the Hialeah Water Treatment Plant no longer requiring the use of liquid sodium silicate due to the conversion to Sodium Hypochlorite.

Department	Allocation	Funding Source	Contract Manager
Water and Sewer	$2,075,000	Proprietary Funds	Gregory Hicks
Total:	**$2,075,000**		

Track Record/Monitor

Herman Ramsey of the Internal Services Department is the Procurement Contracting Officer.

Vendor(s) Recommended for Award

An Invitation to Bid was issued under full and open competition on May 15, 2014. The method of award was to the single lowest-priced responsive and responsible bidder in the aggregate that met the solicitation's requirements. Two vendors responded to the solicitation, of which one offered a "No Bid." In an effort to determine why only one bid was received, staff conducted a survey of the potential vendors. The responses indicated that the vendors did not submit a bid because they were unable to secure pricing from their supplier, or were not able to supply the solicited product directly.

Awardee	Address	Principal
Harcros Chemicals, Inc.	5200 Speaker Road Kansas City, KS	Peter P. Radford

Vendor(s) Not Recommended for Award

Vendor	Reason for not recommending
American Safety Utility Corporation	"No Bid"

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convict vendors; debarred vendors, delinquent contractors, suspended vendors and federal excluded parties. There were no adverse findings relating to contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the respective ordinances.
- The Living Wage Ordinance does not apply.

Alina T. Hudak
Deputy Mayor

Item 1.1

Item 2.1

Memorandum

MIAMI-DADE COUNTY

Date: September 10, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: CISCO Equipment, Software and Maintenance Services

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, *Bid No. RTQ-00078*, for purchase of CISCO systems equipment, maintenance, repair and technical support services for the Miami-Dade Aviation Department (MDAD). MDAD uses CISCO brand hardware and software to support the Miami International Airport Enterprise Network, which transports data needed to serve all airport operational systems (e.g., airlines reservation, flight information display, building management, security, Wi-Fi, public address, PC connectivity, internet access, and Voice Over IP telephones). Pre-qualified bidders are required to be certified CISCO channel partners.

There are two groups under the solicitation, and as the need arises, MDAD will issue a spot market quote enabling pre-qualified bidders to compete for the provision of a Group 1 item or a Group 2 service as follows:

- Group 1 - Cisco Hardware, Software and Parts. MDAD may procure the following items from Group 1 vendors: switches, routers, firewalls, access points, wireless network cards, cables, accessories and antennas.
- Group 2 - Cisco Maintenance, Technical Support and Repair Services. Group 2 vendors are qualified to provide CISCO Smartnet maintenance, technical support and repair services for existing and future CISCO equipment and software. .

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is $8,000,000. The allocation is based on MDAD's projected needs over the term. The previous contract, 9590-0/14, is valued at $1,662,500 for two years and six months. The annual increase in allocation under the new contract is attributed to anticipated infrastructure upgrades, replacement of obsolete equipment, and the purchase of additional maintenance and support services.

Department	Allocation	Funding Source	Contract Manager
Aviation	$8,000,000	Proprietary Funds	Neivy Garcia
Total	$8,000,000		

Track Record/Monitor

Lluis Gorgoy, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to

solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the contract term, subject to bi-annual ratification by the Board. If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor(s) Pre-Qualified for Pool:

A Request to Qualify (RTQ) was issued under full and open competition on June 9, 2014. The method of award was to all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Bidders may be pre-qualified in either group or both groups. Additional qualified vendors may be added to the pool at any time during the contract term subject to ratification by the Board on a bi-annual basis. The vendors listed in the table below met the pre-qualification criteria.

Vendor	Address	Principal	Pre-Qualification Group
DISYS Solutions, Inc.	4151 Lafayette Center Drive, Suite 600 Chantilly VA	Vinu Luthra	Groups 1 and 2
En Pointe Technologies Sales, Inc.	18701 South Figueroa Street Gardena, CA	Attiazaz "Bob" Din	Group 1
Norstan Communications, Inc. d/b/a Black Box Network Services	1000 Park Drive Lawrence, PA	Michael McAndrew	Groups 1 and 2
Prosys Information Systems, Inc.	6575 The Corners Parkway, Suite 300 Norcross, GA	Michelle Clery	Groups 1 and 2

Vendor(s) Not Pre-Qualified for Pool

Vendor	Reason for Not Recommending
SDF Professional Computers, Inc. d/b/a SAI Computers	Vendor failed to submit the required Vendor Registration Form, Collusion Affidavit and provide verifiable references. Upon receipt and verification of the missing information, the vendor will be added to the pool.
Alphascape, LLC	Vendor failed to submit the required Collusion and Contractor Due Diligence Affidavits and to provide verifiable references. Upon receipt and verification of the missing information, the vendor will be added to the pool.
Altek Computer Group, Inc. d/b/a ITPointe	Vendor failed to submit verifiable references. Upon receipt and verification of the missing references, the vendor will be added to the pool.
PC Solutions & Integration, Inc. (MICRO/SBE)	Vendor failed to provide the required CISCO channel partner certification. Upon receipt and verification of the missing certification, the vendor will be added to the pool.
Roundtower Technologies, Inc.	

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision does not apply.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition. A SBE set-aside also applies for spot market competition up to $100,000 where there are three or more certified SBE firms available.
- The Living Wage Ordinance does not apply.

Jack Osterholt
Deputy Mayor

Item 2.2

Memorandum

MIAMI-DADE COUNTY

Date: September 18, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Hydraulic Parts and Repair Services for Heavy Mobile Equipment

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Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool, *Contract No. RTQ-00095,* to purchase hydraulic parts and repair services for heavy mobile equipment used by the Fleet Management Division of the Internal Services Department (ISD) on behalf of various County departments. Examples of heavy equipment include bulldozers, cranes, excavators, and backhoes. This pool contract has two Groups: (1) Hydraulic Parts, and (2) Repair Services. The parts to be purchased under Group 1 include seals, hoses, valves, gaskets, pumps, and pistons. Under Group 2, the repair services are for cylinders, motors, industrial pipes, hose fittings and actuators for heavy mobile equipment.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is $3,040,000. The previous contract, *7543-5/14*, is valued at $3,739,250 over a term of six years and six months. The reduction in the proposed allocation is based on the user departments' projected needs.

Department	Allocation	Funding Source	Contract Manager
Internal Services	$3,040,000	Internal Service Funds	Rey Llerena
Total	$3,040,000		

Track Record/Monitor

Lourdes Betancourt, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the contract term, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to exercise, at their discretion, contract modifications and other extensions in accordance with the terms and conditions of the pool contract.

Vendor(s) Pre-Qualified for Pool

A Request to Qualify (RTQ) was issued under full and open competition on June 12, 2014. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Bidders

may be pre-qualified in one or both groups. Additional qualified vendors may be added to the pool at any time during the contract term subject to ratification by the Board on a bi-annual basis. The vendors listed in the table below met the pre-qualification criteria.

Vendors Prequalified by Group	
Group A - Hydraulic Parts	*Group B – Repair Services*
Aero Hardware & Supply, Inc. DBA Hydraulic Supply Company	Aero Hardware & Supply, Inc. DBA Hydraulic Supply Company
Genuine Parts Company	Dynamic Power Hydraulic, Inc.
Environmental Products of Florida Corporation	Environmental Products of Florida Corporation
Hydraulic Sales & Service, Inc.	Hydraulic Sales & Service, Inc.

Vendor	Address	Principal
Aero Hardware & Supply, Inc. DBA Hydraulic Supply Company	300 International Pkwy. Sunrise, FL	James Inglis
Dynamic Power Hydraulic, Inc.	3377 NW 69 Street Miami, FL	Glenn Wyatt
Environmental Products of Florida Corporation	2525 Clarcona Road Apopka, FL	James E. Schwaller
Genuine Parts Company	2999 Circle 75 Pkwy. Atlanta, GA	Paul Donahue
Hydraulic Sales & Service, Inc.	3700 NW South River Drive Miami, FL	Cleveland H. Jones III

Vendor(s) Not Pre-Qualified for Pool

Vendor	Reason for Not Recommending
Cummins Power South, LLC	Vendor submitted a "No Bid"

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor