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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Agenda Item No. 8(F)(3)

Date: November 5, 2014

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Contracts

Resolution No. R-974-14

Recommendation

It is recommended that the Board of County Commissioners (Board) delegate to the County Mayor or County Mayor's designee the authority to exercise, in their discretion, the options-to-renew (OTRs) set forth in this item. Ordinance No. 07-139 provides for committee review exemption.

The OTRs being considered by the Board in this item are described briefly below and in more detail in the accompanying attachments:

Item 1 – Enterprise Operations Software: Seeks authority to exercise the third and fourth OTR terms for purchase of ongoing maintenance and support services for the existing Enterprise Operations Software System, totaling $78,000 for the two OTRs. Approval of this item will extend the contract until January 31, 2017.

Item 2 – Hauling of Bulk Materials for Various County Departments - Prequalification: Seeks authority to exercise the final OTR term for purchase of dump truck services for various County departments, estimated at $600,000. Approval of this item will extend the prequalification pool contract until January 31, 2016.

Item 3 – IBM Hardware/Software Maintenance Services: Seeks authority to exercise the final OTR term for purchase of International Business Machines (IBM) hardware, software, maintenance, support and professional services, estimated at $8,401,000. Approval of this item will extend the contract until December 31, 2015.

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amounts/values will be expended by these County departments and/or agencies. Funding will be expended only if departmental budgets can support the expenditures as approved in their annual budget adopted by the Board.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award. The departments' contract managers are reflected in the attached OTR package.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise the OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background
The contracts listed in this item require approval to exercise the OTRs.

Prior to exercising any OTR, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. This item only seeks the advanced delegated authority to exercise the OTRs if determined that it is in the best interest of the County.

Attachments

Edward Marquez
Deputy Mayor

Item 1

Contract No.:	**EPP-RFP483-2(5)**	**Title:**	**Enterprise Operations Software**

It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the third and fourth Option-to-Renew (OTR) terms for purchase of ongoing maintenance and support services for the existing Enterprise Operations Software System (System) operated by the Information Technology Department on behalf of the Regulatory and Economic Resources Department.

Initial Contract Term and OTRs with Total Allocation		
Initial Contract Term:	February 6, 2006 - January 31, 2013	$896,000
First OTR:	February 1, 2013 - January 31, 2014	39,000
Second OTR:	February 1, 2014 - January 31, 2015	39,000
	Subtotal	***$974,000***
OTRs Requested for Approval and Estimated Amount Under This Item:		
Third OTR:	February 1, 2015 – January 31, 2016	$39,000
Fourth OTR:	February 1, 2016 – January 31, 2017	39,000
	Subtotal	***$78,000***
	Cumulative Value	**$1,052,000**

This contract provides the County with continued maintenance and support services for the System implemented by the current vendor, Iron Data Solutions, Inc., for the Information Technology Department on behalf the Regulatory and Economic Resources Department. The System was fully implemented under the initial term of the contract, and the subsequent terms provide for continued software licensing and maintenance. The Regulatory and Economic Resources Department relies on the System to meet its operational requirements (.e.g., business licensing, complaint intake, compliance, cashiering, collections, legal case management, activity tracking and inspections). In effect, the System functions as a centralized database automating daily operations, thus improving efficiency and productivity.

It is recommended that the two OTR periods be approved to ensure continuity of services and uninterrupted use of the System. Iron Data Solutions, Inc. is the proprietary owner and developer of the System, and an industry leader in automating and controlling dataflow and managing information for public sector agencies. There is no other vendor capable of providing the required software upgrades, maintenance and support services.

Using/Managing Department and Funding Source:			
Department	**Requested Allocation**	**Funding Source**	**Contract Manager**
Information Technology Department	$78,000	Proprietary Funds	Mirta Lopez Cardoso
Total:	**$78,000**		

Vendor	**Address**	**Principal**
Iron Data Solutions, Inc.	3400 Players Club Parkway, Suite 300, Memphis, TN	Tom Sechler

Contract Measures:	☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☒ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Kimberly Craig, CPPB

Item 2

Contract No.: 1001-5/15-4	Title:	Hauling of Bulk Materials for Various County Departments - Prequalification

It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the remaining Option-to-Renew (OTR) term for the purchase of dump truck services utilized by three County departments.

Initial Contract Term and OTRs with Total Allocation		
Initial Contract Term:	November 1, 2009 – October 31, 2010	$160,000
First OTR:	November 1, 2010 – October 31, 2011	160,000
Second OTR:	November 1, 2011 – January 31, 2013	625,000
Third OTR:	February 1, 2013 – January 31, 2014	600,000
Fourth OTR:	February 1, 2014 – January 31, 2015	600,000
	Subtotal	***$2,145,000***
OTR Requested for Approval and Estimated Amount Under This Item:		
Fifth OTR:	February 1, 2015 – January 31, 2016	$600,000
	Subtotal	***600,000***
	Cumulative Value	**$2,745,000**

This contract is used by Parks, Recreation and Open Spaces; Public Works and Waste Management; and PortMiami for the loading and hauling of coarse aggregates (e.g., stone, rock, sand and asphalt) and bulky debris from County pickup sites to dumpsites. This contract established a pre-qualification pool of vendors that are used for this service, ensuring open competition and award based on the lowest price. The successful bidder is responsible for the legal operation of the dump truck, including maintaining the necessary insurance, permits and licenses, along with the removal of aggregates or debris from sites on an as-needed basis.

Using/Managing Departments and Funding Sources:			
Department	**Requested Allocation**	**Funding Source**	**Contract Manager**
Parks, Recreation and Open Spaces	$100,000	General Fund / Proprietary Funds	Maria Quinoa
Public Works and Waste Management	100,000	Proprietary Funds	Olga Espinosa- Anderson
PortMiami	400,000	Proprietary Funds	Gyselle Pino
Total:	**$600,000**		

Vendors	**Address**	**Principal**
All Florida Land Cleaning, Inc. (SBE)	9090 NW South River Dr., Suite #4, Door 2-C Medley, FL	Armando De Leon
Allied Trucking of Florida, Inc.	10741-10761 NW 89 Ave., Hialeah Gardens, FL	Raul Sotolongo

Vendors (continued)	Address	Principal
Austin Tupler Trucking, Inc.	6570 SW 47 Court Ft. Lauderdale, FL	Glen D. Tupler
Chin Diesel, Inc. (MICRO/SBE, CSBE)	9861 NW 3 Street Pembroke Pines, FL	Leon C. Chin-You
CNC Management Group, Inc.	12865 SW 216 Street Miami, FL	Carlos M. Vazquez
Tip-Top Enterprises, Inc.	18101 SW 98 Court Miami, FL	Justin A. Porter

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☒ Applies ☐ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Lenny Sandoval

Item 3

Contract No.: BW9130-5/19-4	Title: IBM Hardware/Software Maintenance Services

It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the remaining Option-to-Renew (OTR) term for purchase of International Business Machines (IBM) hardware, software, maintenance, support and professional services for the Information Technology Department to support all County departments.

Initial Contract Term and OTRs with Total Allocation:		
Initial Contract Term:	January 1, 2010 to December 31, 2010	$8,395,000
First OTR:	January 1, 2011 to December 31, 2011	8,441,000
Second OTR:	January 1, 2012 to December 31, 2012	8,371,000
Third OTR:	January 1, 2013 to December 31, 2013	9,729,000
Fourth OTR:	January 1, 2014 to December 31, 2014	8,934,000
	Subtotal	***$43,870,000***
OTR Requested for Approval and Estimated Amount Under This Item:		
Fifth OTR:	January 1, 2015 to December 31, 2015	$8,401,000
	Subtotal	***$8,401,000***
	Cumulative Value	**$52,271,000**

This contract provides the Information Technology Department with the ability to support Countywide needs and pay for required hardware, software, maintenance, support, and professional services provided by IBM. The County has relied on IBM software licenses and computer hardware infrastructure for over 36 years to deliver many mission critical enterprise and departmental functions such as the Criminal Justice Information System, Financial Accounting Management Information System, and the Advanced Purchasing and Inventory Control System, to name a few. These software applications and systems help bring services to the public, whether directly or indirectly, and also support the internal processes that make service delivery possible. IBM is the sole proprietor and developer of the required software licenses, maintenance, and support services required by the County. No other vendor is capable of providing these services to support the existing infrastructure managed by the Information Technology Department. This contract provides the County with IBM's most favored customer pricing equal to that offered to the Federal General Services Administration, including any incentive or promotional discounts that may be available, and fixed pricing for maintenance renewals through January 2016.

Using/Managing Departments and Funding Sources:			
Department	**Requested Allocation**	**Funding Source**	**Contract Manager**
Information Technology	$8,401,000	Internal Service Funds	Mirta Lopez Cardoso
Total:	$8,401,000		

Vendors	**Address**	**Principal**
International Business Machines Corporation	5301 Blue Lagoon Dr., Suite 390, Miami, FL	Virginia Rometty

Contract Measures:	☐ Small Business Enterprise ☐ Set-Aside ☐ Bid Preference ☐ Selection Factor ☒ Other No Measure – Bid Waiver
Local Preference Ordinance:	☐ Applies ☒ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Santiago A. Pastoriza

MEMORANDUM
(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: November 5, 2014

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(3)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(3)
11-5-14

RESOLUTION NO. R-974-14

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW FOR PURCHASE OF MAINTENANCE AND SERVICES FOR ENTERPRISE OPERATIONS SOFTWARE SYSTEM, HAULING OF BULK MATERIALS FOR VARIOUS COUNTY DEPARTMENTS – PREQUALIFICATION, AND IBM HARDWARE/SOFTWARE MAINTENANCE SERVICES IN A TOTAL AMOUNT NOT TO EXCEED $9,079,000.00 AND TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECTUATE SUCH RENEWALS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in their discretion, the options-to-renew set forth in items 1 through 3 of the incorporated memorandum in an amount up to $9,079,000.00, when in the best interest of Miami-Dade County, for the purchase of maintenance and support services for enterprise operations software system, hauling of bulk materials for various county departments – prequalification, and IBM hardware/software maintenance services.

Section 2. The Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to the renewal.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Lynda Bell** and upon being put to a vote, the vote was as follows:

Rebeca Sosa, Chairwoman	**aye**		
Lynda Bell, Vice Chair	**aye**		
Bruno A. Barreiro	**aye**	Esteban L. Bovo, Jr.	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of November, 2014. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez