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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: February 3, 2015

Agenda Item No. 8(F)(8)

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Authorizing Expenditure Authority and Extending Prequalification Pool Contracts for Purchase of Goods and Services

Resolution No. R-93-15

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize time extensions for prequalification pools and grant additional expenditure authority, with authority to exercise option-to-renew (OTR) periods, as described below and in more detail in the accompanying attachments. The total additional expenditure amount requested for the prequalification pools is $1,147,000.

Item 1 – Mobile Materials Handling Equipment - Prequalification: Requests additional expenditure authority in the amount of $763,000 to allow the Water and Sewer Department to continue purchasing various maintenance equipment needed for routine and emergency operations countywide.

Item 2 – Caster and Industrial Wheels - Prequalification: Extends this prequalification pool for an additional five years so various County departments may continue to use this pool to purchase casters and industrial wheels. The amount requested for the five-year extension is $69,000.

Item 3 – Veterinary & Pharmaceutical Supplies - Prequalification: Requests additional expenditure authority in the amount of $315,000 to allow the Animal Services Department to satisfy outstanding invoices for purchases of veterinary medical and pharmaceutical supplies.

Scope

The impact of the items is countywide in nature.

Fiscal Impact/Funding Source

The allocations and funding sources, by department, is listed in the attached items.

Track Record/Monitor

There are no known performance/compliance issues with the vendors recommended for award in this package. Each department's contract manager is reflected in the attached items.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contracts, Section 2-8.1 of the County Code and Implementing Order 3-38.

Additionally, vendors will continue to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee may also add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board.

Due Diligence

Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is provided pursuant to R-187-12.

Background

Additional background information on each item is attached.

Attachments

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: February 3, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
2-3-15

RESOLUTION NO. R-93-15

RESOLUTION AUTHORIZING ADDITIONAL TIME AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO $1,147,000.00 FOR PREQUALIFICATION POOL CONTRACTS FOR PURCHASE OF MOBILE MATERIALS HANDLING EQUIPMENT, CASTER AND INDUSTRIAL WHEELS, AND VETERINARY & PHARMACEUTICAL SUPPLIES; AND AUTHORIZING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD CONTRACTS UP TO AUTHORIZED AMOUNT

WHEREAS, the County Mayor recommends to this Board to authorize additional time and expenditure authority for the purchase of goods and services,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional time and expenditure authority as set forth in items 1 through 3 of the incorporated memorandum in an amount up to $1,147,000.00 for prequalification pools for the purchase of mobile materials handling equipment; caster and industrial wheels; and veterinary & pharmaceutical supplies.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to execute contracts for the items approved herein and exercise all provisions of the contracts contained therein in accordance with the terms and conditions of such contracts, Section 2-8.1 of the County Code, and Implementing Order 3-38.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to conduct spot bids, award subsequent contracts, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, for the pools set forth in items 1 through 3 of the incorporated memorandum.

The foregoing resolution was offered by Commissioner **Audrey Edmonson**, who moved its adoption. The motion was seconded by Commissioner **Esteban L. Bovo, Jr.** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**absent**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**nay**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of February, 2015. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA

BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

Item 1

Contract No.: 9574-0/17	Title: Mobile Materials Handling Equipment - Prequalification

Type of Change:

☐ Additional Time ☒ Additional Spending Authority

Contract Description and Reason for Change:

Authorization is requested to increase expenditure authority of this prequalification pool contract by $763,000 to allow the Water and Sewer Department (WASD) to continue purchasing various maintenance equipment needed for routine and emergency operations countywide. The majority of the equipment being purchased will replace existing equipment (e.g., excavators, pumps, light towers and air compressors) that are well beyond their useful life, are too costly to repair, and no replacement equipment exists. The existing equipment is frequently inoperable causing significant downtime in WASD's operations as the equipment is used to perform a variety of critical water treatment infrastructure projects. The requested increase also covers four new pieces of equipment: a skid steer loader, a 35-ton lowboy trailer, an 8,000-pound forklift, and an electric golf cart. The new equipment is required components of WASD's fleet operations as they will be used for repairing sewer infrastructure, handling kiln bricks at water treatment plants, cleaning lines and transporting materials to and from job sites. All of these purchases will be competitively solicited through invitations to quote under this pool contract.

Current Term Length:		Additional Time Requested:
60 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
August 8, 2012	August 31, 2017	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Various	$3,577,000	$0	$3,577,000	Various	Various
Water and Sewer	559,000	763,000	1,322,000	Proprietary Funds	Gregory Hicks
TOTAL	**$4,136,000**	**$763,000**	**$4,899,000**		

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Jesus Lee, CPPB

Vendors	Address	Principal
Kassbohrer All Terrain Vehicles Inc.	8850 Double Diamond Pkwy Reno, NV	John C Gilbert
Pats Pump & Blower LLC	630 West Church Street Orlando, FL	Kevin A Fender
Kendall Lawn Equipment Inc.	14519 SW 42 Street Miami, FL	Alfonso Cereceda Jr.
Neff Rental LLC	3750 NW 87 Avenue, Suite 400 Miami, FL	Mark Irion
Power Mower Corp.	11340 SW 208 Drive Miami, FL	Eduardo Rodriguez Jr.
W W Grainger Inc.	100 Grainger Pkwy Tax Dept. B3.E40 Lake Forest, IL	Michael L. Howard

Vendors (continued)	Address	Principal
Nortrax Inc.	2020 52 Ave. Moline, IL	Timothy J Murphy
Fastenal Company	2001 Theurer Blvd. Winona, MN	Willard Oberton
Gray Manufacturing Company Inc.	3501 S Leonard Rd Saint Joseph, MO	Peter Gray
Bobcat Of Miami LLC	2990 Ponce de Leon Blvd. Suite 500 Coral Gables, FL	Juan C Mas
Broyhill Manufacturing Co.	1 North Market Square PO Box 475 Dakota City, NE	Craig G Broyhill
Sunbelt Rentals Inc.	2341 Deerfield Drive Fort Mill, SC	Brendan Horgan
Kelly Tractor Co.	8255 NW 58 ST. Miami, FL	Nicholas D. Kelly
W E Johnson Equipment Company	8801 NW 15 Street Doral, FL	Paul D. Grubb
Jobbers Equipment Warehouse Inc.	5440 NW 78 Avenue Miami, FL	Ronald M. Ahearn
Growers Equipment Company	2695 Davie Rd Davie,	Norberto H. Lopez
Jeffrey Allen Inc.	4401 North US Highway 301 Tampa, FL	Jeffrey C. Sverdlow
National Lift Truck Service Inc.	2110 N Andrews Ave Ext Pompano Beach, FL	Robert Siano
Diversified Golf Cars Inc.	5501 Commerce Dr. Ste. 104 Orlando, FL	Philip J. Gannon
Richards Tractors & Implements Inc.	1995 N. E. 8 St Homestead, FL	Mauricio Neret
Tesco South Inc.	1301 NW 3rd Street Deerfield Beach, FL	James R. Mantey
Triple D Equipment Inc.	2820 So. Firehouse Rd Deland, FL	Ray C. Delong
Environmental Products Of Florida Corp.	2525 Clarcona Road Apopka, FL	James E. Schwaller
Golf & Electric Vehicles Inc.	17051 Jean St., Unit #1 Ft. Myers, FL	Dian L. Brownell
Mr. Lift Truck Inc.	10450 SW 187 Terrace Miami, FL	Greg W. Woods
Southwest Trailer Manufacturing Inc.	11950 SW 222 Street Miami, FL	Paul A. Perez
Briggs Equipment Inc.	10540 North Stemmons Freeway Dallas, TX	Michael Winemiller
United Rentals (North America) Inc.	100 First Stamford Place, Suite 700 Stamford, CT	Michael J. Kneeland

Item 2

Contract No.: IB9305-0/15	Title: Casters and Industrial Wheels, Pre-Qualification

Type of Change:

☒ Additional Time ☒ Additional Expenditure Authority

Contract Description and Reason for Change:

Authorization is requested to extend this existing pre-qualification pool contract for an additional five years to allow multiple County departments to continue purchasing casters and industrial wheels. The wheels and casters purchased under this contract replace old wheels on storage cabinets, transport carts, hydraulic lifts, work platforms, shop chairs and diagnostic equipment, mobile generators and other shop machines that require ease of mobility. The value of the five-year extension of this pool contract is based on current and anticipated usage during the extension period requested. Pre-qualified vendors participate in spot market quotes as required by County departments on either an as-needed or on a periodic basis.

Market research shows the requirements, terms and conditions of the contract will not change if a replacement contract is issued, and it is anticipated that the same vendors will pre-qualify for a replacement solicitation. As such, it is in the best interest of the County to modify the existing pool for an additional five years to allow user departments to continue accessing this contract. Additionally, qualified vendors may be added to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. This pre-qualification pool will remain advertised on the County's procurement management services website to encourage additional participation, and staff will also notify other vendors enrolled in this commodity code that the pre-qualification pool is available to access.

Current Term Length:		Additional Time Requested:
60 Months		60 Months
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
August 1, 2010	July 31, 2015	July 31, 2020

Department	Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	$76,000	$24,000	$100,000	General Fund	Ana Hassun
Internal Services	10,000	5,000	15,000	Internal Service Funds	Myrta Garcia-Tizon
Transit	39,000	40,000	79,000	MDT Operating	Rodney McMillan
Total:	**$125,000**	**$69,000**	**$194,000**		

Contract Measures: ☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other

Local Preference Ordinance: ☒ Applies ☐ Does not apply

Living Wage Ordinance: ☐ Applies ☒ Does not apply

User Access Program: ☒ Applies where permitted by funding source ☐ Does not apply

Procurement Contracting Officer: Ana M. Rioseco

Vendors	Address	Principal
Douglas Equipment Company	7124 NW 72 Avenue Miami, FL	Dante N. Fonda
Sid Tool Co., Inc.	75 Maxess Road Melville, NY	Jeffrey Kaczka
W. W. Grainger, Inc.	100 Grainger Parkway Lake Forest, IL	Michael L. Howard

Item 3

Contract No.: 8073-1/20	Title: Veterinary & Pharmaceutical Supplies – Prequalification

Type of Change:

☐ Additional Time ☒ Additional Expenditure Authority

Contract Description and Reason for Change:

Authorization is requested to modify this contract for additional expenditure authority to enable the Animal Services Department (ASD) to satisfy $315,000 in outstanding invoices for purchase of various veterinary medical and pharmaceutical supplies. This prequalification pool contract was originally established for purchase of veterinary medical and pharmaceutical supplies, related emergency and miscellaneous items for various County departments.

The outstanding invoices are for supplies purchased from Patterson Veterinary Supply, Inc. and include apomorphine, dexalyte, penicillamine, bladewash, cotton rolls and gloves. ASD incurred these expenses from September 2013 to June 2014. Approval of the requested increase will function as a retroactive modification, enabling ASD to pay their supplier.

Current Term Length:		Additional Time Requested:
60 months		N/A
Current Term Start Date:	**Current Term Expiration Date:**	**Proposed Expiration Date:**
February 1, 2012	January 31, 2017	N/A

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Animal Services	$3,100,000	$315,000	$3,415,000	General Fund / Proprietary Funds	Virginia Diaz
Parks, Recreation and Open Spaces	150,000	0	150,000	General Fund	Jocelyn Lehman
Total	**$3,250,000**	**$315,000**	**$3,565,000**		

Contract Measures:	☒ Small Business Enterprise ☐ Set-Aside ☒ Bid Preference ☐ Selection Factor ☐ Other
Local Preference Ordinance:	☒ Applies ☐ Does not apply
Living Wage Ordinance:	☐ Applies ☒ Does not apply
User Access Program:	☒ Applies where permitted by funding source ☐ Does not apply
Procurement Contracting Officer:	Martha Garofolo

Vendors	Address	Principal
J. & E. Office Supplies, Inc. (SBE)	7911 NW 72 Ave., Suite 110A Medley, FL	Jaime Hernandez
Patterson Veterinary Supply, Inc.	1031 Mendota Heights Road St. Paul, MN	Scott P. Anderson
Intervet, Inc.	556 Morris Avenue Summit, NJ	Mark E. McDonough
Merritt Veterinary Supplies, Inc.	1520 Pineview Drive Columbia, SC	Lloyd C. Merritt

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MIAMI-DADE COUNTY

Memorandum

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director

Date: December 11, 2014

Re: **CITT AGENDA ITEM 5B:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZE ADDITIONAL TIME AND EXPENDITURE AUTHORITY, IN THE AMOUNT OF **$40,000.00**, FOR PREQUALIFICATION POOL CONTRACTS FOR PURCHASE OF GOODS AND SERVICES (CASTERS AND INDUSTRIAL WHEELS), PROCESSED BY THE INTERNAL SERVICES DEPARTMENT (ISD) ON BEHALF OF MIAMI-DADE TRANSIT **(MDT- BCC Legislative File No. 142526)**

On December 11, 2014, the CITT voted (11-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 14-089. The vote was as follows:

Paul J. Schwiep, Esq., Chairperson – Aye
Hon. Anna E. Ward, Ph.D., 1st Vice Chairperson – Aye
Glenn J. Downing, CFP®, 2nd Vice Chairperson – Aye

Joseph Curbelo – Aye
Alfred J. Holzman – Aye
Jonathan Martinez – Aye
Miles E. Moss, P.E. – Aye
Marilyn Smith – Absent

Peter L. Forrest – Aye
Prakash Kumar – Aye
Alicia Menardy, Esq. – Aye
Hon. James A. Reeder – Aye
Hon. Linda Zilber – Absent

cc: Alina Hudak, Deputy Mayor/Director Public Works & Waste Management Department
Bruce Libhaber, Assistant County Attorney