OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 11(A)(20)

TO:	Honorable Chairman Jean Monestime and Members, Board of County Commissioners	**DATE:**	February 3, 2015
FROM:	R. A. Cuevas, Jr. County Attorney	**SUBJECT:**	Resolution directing County Mayor to conduct a full review, prior to re-procurement of replacement contracts for goods or services of the scopes of services or goods requested to ensure such contracts reflect the current needs of the County Resolution No. R-140-15

This item was amended at the January 13, 2015 Finance Committee to exclude contract extensions from scope review requirement created by the resolution.

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Barbara J. Jordan.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: February 3, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 11(A)(20)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(20)
2-3-15

RESOLUTION NO. R-140-15

RESOLUTION DIRECTING COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT A FULL REVIEW, PRIOR TO RE-PROCUREMENT OF REPLACEMENT CONTRACTS FOR GOODS OR SERVICES OF THE SCOPES OF SERVICES OR GOODS REQUESTED TO ENSURE SUCH CONTRACTS REFLECT THE CURRENT NEEDS OF THE COUNTY, TO INCLUDE INFORMATION IN RECOMMENDATIONS TO THE BOARD, AND TO CONSULT WITH THE SMALL BUSINESS DEVELOPMENT DIVISION REGARDING SOLICITATION AND CONTRACT LANGUAGE

WHEREAS, Miami-Dade County is one of the largest purchasers of goods and services in South Florida; and

WHEREAS, this Board desires to ensure that all businesses have an equal opportunity to bid on County contracts for goods and services; and

WHEREAS, this Board desires to ensure that the scopes of County contracts accurately reflect the current needs of the County; and

WHEREAS, this Board desires that, prior to the re-procurement of a replacement contract for an existing contract [[~~or an extension of a contract term beyond the original authorization from this Board~~]][1], the County Mayor or County Mayor's designee shall undertake a full review the scope of services or requested goods solicited by the County to ensure that the scope accurately reflects the County's current needs; and

WHEREAS, this Board desires that such review be undertaken in conjunction with any and all user departments of such contract; and

[1] Committee amendments are indicated as follows: Words stricken through and/or [[double bracketed]] are deleted, words underscored and/or >>double arrowed<< are added.

WHEREAS, the Board desires that the Small Business Development Division review all such scopes of service or requested goods to ensure that all information included in the solicitation is current and necessary to the County's solicitation of such goods or service,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board directs the County Mayor or County Mayor's designee to conduct, prior to the re-procurement of a replacement contract for an existing contract [[~~or an extension of a contract term beyond the original authorization from this Board~~]], a full review of the scopes of services and/or requested goods set forth in the replacement solicitation [[~~or current contract~~]] to ensure that the request accurately reflects the County's current needs. Such review shall be conducted with any and all user departments of the goods or services sought to be procured by the prospective contract[[~~or extension~~]]. The County Mayor or County Mayor's designee is further directed to include in all recommendations to this Board for a replacement contract [[~~or extension of a current contract~~]] a detailed description of the review conducted and identify any updates to the scope of service or goods requested from the previous contract. The County Mayor or County Mayor's designee is also directed to consult with the Small Business Development Division to ensure that all information included in the replacement solicitation is current and necessary to the County's solicitation of such good or service.

The Prime Sponsor of the foregoing resolution is Commissioner Barbara J. Jordan. It was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **Esteban L. Bovo, Jr.** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman			**aye**
Esteban L. Bovo, Jr., Vice Chairman			**aye**
Bruno A. Barreiro	**absent**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**absent**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**absent**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of February, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal