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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: May 5, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(4)

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Carpet, Related Flooring Materials and Installation Services

Resolution No. R-387-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of pre-qualification pool, *RTQ-00150*, for the purchase of carpet, related flooring materials, and installation services as needed for various County departments. The solicitation includes two groups: Group A - Purchase of Carpet, and Group B - Carpet Installation Services. Pre-qualified vendors under Group A are required to be product manufacturers while pre-qualified vendors under Group B are required to be an authorized distributor, own or lease a warehouse in South Florida, and be properly trained to install the solicited product. The proposed pool's method of award for Group B has been revised from a fixed price schedule under the existing contract to a pre-qualification pool. This will maximize competitive pricing while ensuring resource availability and adherence to project schedules.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the eight-year term is $30,900,000. The prior contract, *5591-0/13*, was for five (5) years and six (6) months and valued at $33,113,836. This pool will replace the current contract. The pool's allocation is based on the user departments' projected needs over the term of the pool:

Department	Allocation	Funding Source	Contract Manager
Aviation	$22,000,000	Proprietary Funds	Neivy Garcia
Internal Services	4,700,000	Internal Service Funds	Lorena Zapustas
PortMiami	4,000,000	Proprietary Funds	Leticia Smith
Public Housing and Community Development	200,000	Federal Funds	Norma Fernandez
Total	**$30,900,000**		

Track Record/Monitor

Sherry Clentscale, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Pre-Qualified for Pool:

A Request to Qualify (RTQ) was issued under full and open competition on October 8, 2014. The method of award was to pre-qualify all responsive and responsible vendors that met the minimum requirements as specified in the RTQ for participation in future spot market competitions. Eleven vendors responded to the solicitation and met the pre-qualification criteria outlined for the applicable award group.

Vendor	Address	Principal
A Affordable Carpet and Maintenance, Inc. (MICRO/SBE, CSBE, DBE)	670 NW 23 Street Miami, FL	Ivette Naranjo
Commercial Interior Contractors Corp. (CSBE, SBE)	1799 NW 22 Street Miami, FL	Eloise Gonzalez
JT Flooring & Carpentry Installation Services, Inc. (MICRO/SBE, CSBE, DBE)	2113 Opa Locka Boulevard, Opa Locka, FL	Christine A. Thomas
Franklin Flooring, Inc.	5275 NW 36 Avenue Miami, FL	Rozzie Franklin III
J&J Industries of Georgia, Inc.	818 J&J Drive Dalton, GA	James Jolly
Interface Americas, Inc.	2859 Paces Ferry Road, # 2000 Atlanta, GA	Daniel Hendrix
Mohawk Carpet Distribution, Inc.	160 S Industrial Boulevard Calhoun, GA	Frank H. Boykin
Shaw Industries, Inc.	616 E Walnut Avenue Dalton, GA	Vance Bell
Tandus Centiva US, LLC	311 Smith Industrial Boulevard Dalton, GA	Nancy Doke Harrison
Milliken & Company, Inc.	920 Milliken Road Spartanburg, SC	Debra Clements
Bentley Prince Street, Inc.	14641 Don Julian Road City of Industry, CA	Ralph Grogan

Vendor	Prequalified for Group A (Product Manufacturer)	Prequalified for Group B (Authorized distributor; own or lease a warehouse in So. Florida and be properly trained to install the solicited product)
A Affordable Carpet and Maintenance, Inc. (MICRO/SBE, CSBE, DBE)		✓
Commercial Interior Contractors Corp. (CSBE, SBE)		✓
JT Flooring & Carpentry Installation Services, Inc. (MICRO/SBE, CSBE, DBE)		✓
Franklin Flooring, Inc.		✓
J & J Industries, Inc.	✓	
Interface Americas, Inc.	✓	
Mohawk Carpet Distribution, Inc.	✓	
Shaw Industries, Inc.	✓	
Tandus Centiva US, LLC	✓	
Milliken & Company, Inc.	✓	
Bentley Prince Street, Inc.	✓	

Vendor(s) Not Pre-Qualified for Pool:
None

Due Diligence
Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition where permitted by the funding source. A SBE set-aside also applies for spot market competition up to $100,000 when there are three (3) or more SBE-certified firms available where permitted by the funding source.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: May 5, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(4)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(4)
5-5-15

RESOLUTION NO. R-387-15

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00150 IN A TOTAL AMOUNT UP TO $30,900,000.00 FOR CARPET, RELATED FLOORING MATERIALS AND INSTALLATION SERVICES FOR VARIOUS COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38 AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of prequalification pool RTQ-00150 for carpet, related flooring materials and installation services for various County departments in a total amount up to $30,900,000.00 and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Audrey M. Edmonson** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman			**nay**
Esteban L. Bovo, Jr., Vice Chairman			**aye**
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**nay**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**nay**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**nay**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of May, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez