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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: Spetember 1, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(4)

Subject: Recommendation for Approval to Award a Legacy Contract: ADPICS/FAMIS Maintenance and Technical Support Services

Resolution No. R-714-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for award of *Legacy Contract No. 234A, ADPICS/FAMIS Maintenance and Technical Support Services* for the Finance and Internal Services departments. Award of this contract is for five (5) years and $2,600,000 in expenditure authority. Continuation of services is required as both departments rely on this contract for required software maintenance and technical support services for the existing countywide Advanced Purchasing and Inventory Control System (ADPICS) and the Financial Accounting Management Information System (FAMIS).

ADPICS and FAMIS are used countywide to support the County's purchasing and financial operations. FAMIS is managed by the Finance Department and is used by County departments to perform online financial processing, including, but not limited to, inquiry, reporting, general ledger, accounting, grants, labor distribution, cost allocation, accounts payable and vendor information management functions. ADPICS is managed by the Internal Services Department and is used by County departments to manage and administer procurement contracts and vendor profile management.

Both ADPICS and FAMIS are proprietary legacy mainframe applications. Cogsdale Corporation is the proprietary owner of the software supporting both systems and as such is the only vendor capable of providing the critical software maintenance and technical support services. Upon implementation and acceptance of the Enterprise Resource Planning System, portions of the ADPICS and FAMIS Systems will be retired and replaced. However, continued maintenance and support services are required to ensure the availability of both of these critical systems. There are no plans in the near future to replace these legacy systems. Accordingly, pursuant to Section 2-8.1(b)(2) of the County Code, it is in the County's best interest to award this legacy contract to Cogsdale Corporation.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The requested allocation of $2,600,000 is based on estimated needs for the five-year contract term. The contract allocation will be centralized under the Finance Department for payment of the required ongoing maintenance and support services fees. As such, the Internal Services Department does not require an allocation.

Department	Allocation	Funding Source	Contract Manager
Finance	$2,600,000	IT Funding Model	Connie White
Total:	**$2,600,000**		

Track Record/Monitor

The Contract Manager is listed in the above table. Dakota Thompson of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendor	Address	Principal
Cogsdale Corporation	1 Antares Drive Suite 400 Ottawa, Ontario, Canada	Jeff Bender

Due Diligence

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies.
- The Small Business Enterprise Selection Factor and Local Preference ordinance do not apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: September 1, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(4)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(4)
9-1-15

RESOLUTION NO. R-714-15

RESOLUTION AUTHORIZING AWARD OF LEGACY CONTRACT NO. 234A TO COGSDALE CORPORATION FOR PURCHASE OF ADPICS/FAMIS MAINTENANCE AND TECHNICAL SUPPORT SERVICES FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT NOT TO EXCEED $2,600,000 FOR THE FINANCE AND INTERNAL SERVICES DEPARTMENTS; APPROVING TERMS OF AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE CONTRACT AND TO EXERCISE THE CANCELLATION PROVISIONS AND ALL OTHER RIGHTS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes award of a Legacy Purchase pursuant to Section 2-8.1(b)(2) of the County Code by a majority vote of the members present.

Section 2. This Board approves Contract No. 234A to Cogsdale Corporation for the legacy purchase of ADPICS/FAMIS maintenance and technical support services for a five-year term in a total amount not to exceed $2,600,000 for the Finance and Internal Services Departments.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute the Contract and to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and

available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **José "Pepe" Diaz**, who moved its adoption. The motion was seconded by Commissioner **Esteban L. Bovo, Jr.** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.
Hugo Benitez