

# Memorandum



**Date:** September 1, 2015

**To:** Honorable Chairman Jean Monestime  
 and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
 Mayor

**Subject:** Request for Additional Time and Expenditure Authority to Contract No. RFP673,  
 Employee Group Dental Insurance Program (Indemnity Plan)

Agenda Item No. 8(F)(5)

Resolution No. R-715-15

**Recommendation**

It is recommended that the Board of County Commissioners (Board) approve this request for additional time and expenditure authority to *Contract RFP673, Employee Group Dental Insurance Program (Indemnity Plan)* managed by the Human Resources Department. Covered groups include Miami-Dade County, Public Health Trust/Jackson Health System, Dade County Industrial Development Authority, and Miami-Dade Housing Finance Authority employees and their eligible dependents as well as retirees (Medicare and non-Medicare eligible) and approximately 67 judges.

The one-year extension and additional \$15,620,000 in expenditure authority will ensure continuity of services while the replacement solicitation is developed. The replacement solicitation will consolidate the Indemnity Plan and two Pre-Paid Dental Plans into one solicitation. The contracts for the additional two dental HMO plans, which are currently offered to employees, expire in December 2016. By extending the Indemnity Plan, the County will be able to better align and streamline the procurement of these services. The County anticipates that the solicitation of both the pre-paid and indemnity plans as a single dental program will afford the County an opportunity to evaluate the services and benefit options from a wider range of proposers to achieve the best value for the County and its employees.

**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The current two (2) year term is set to expire on December 31, 2015 and has an existing allocation of up to \$38 million. The additional time will extend the contract term to December 31, 2016. The requested expenditure is based on the last calendar year's (2014) enrollment and is estimated to be \$15,620,000 for the one-year term.

The County only funds the employee plan cost for the standard benefit option through the Internal Service Fund. This amount is \$6.839 million for the Plan Year ending December 31, 2014. The employees pay the full cost for dependent coverage and an incremental cost for the enriched benefit option. Retirees pay the full cost for coverage.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Human Resources	\$38,000,000	\$15,620,000	\$53,620,000	Employee Funding and Internal Service Fund	Helena Denham-Carter
<b>Total</b>	<b>\$38,000,000</b>	<b>\$15,620,000</b>	<b>\$53,620,000</b>		

**Track Record/Monitor**

Maria Carballeira, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

**Delegated Authority**

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Awarded Vendor**

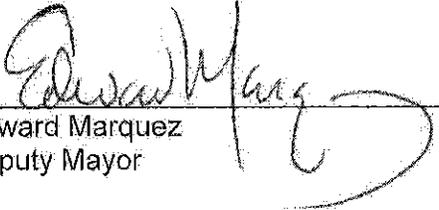
Vendors	Address	Principal
Delta Dental Insurance Company	1130 Sanctuary Parkway, Suite 600 Alpharetta, GA	Gary D. Radine

**Due Diligence**

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to Contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two (2) percent User Access Program provision does not apply.
- The Small Business Enterprise Bid Preference does not apply.
- The Local Preference Ordinance applies.
- The Living Wage Ordinance does not apply.

  
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Edward Marquez  
Deputy Mayor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** September 1, 2015

  
**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_\_, 3/5's \_\_\_\_\_, unanimous \_\_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(5)  
9-1-15

RESOLUTION NO. R-715-15

RESOLUTION AUTHORIZING ADDITIONAL TIME OF ONE YEAR AND ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$15,620,000.00 FOR CONTRACT NO. RFP673 FOR EMPLOYEE GROUP DENTAL INSURANCE PROGRAM (INDEMNITY PLAN); AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

Section 1. This Board authorizes additional time and expenditure authority as set forth in the incorporated memorandum in an amount up to \$15,620,000.00 for Contract No. RFP673 for Employee Group Dental Insurance Program (Indemnity Plan).

Section 2. This Board authorizes the County Mayor or the County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **Jean Monestime** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	aye		
Esteban L. Bovo, Jr., Vice Chairman	aye		
Bruno A. Barreiro	aye	Daniella Levine Cava	absent
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Sally A. Heyman	absent	Barbara J. Jordan	aye
Dennis C. Moss	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	absent	Xavier L. Suarez	absent
Juan C. Zapata	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 1<sup>st</sup> day of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.



MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

**Christopher Agrippa**

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Oren Rosenthal