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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: September 1, 2015

To: Honorable Chairman Jean Monestime and Members, Board of County Commissioners

From: Carlos A. Gimenez Mayor

Agenda Item No. 8(F)(6)

Subject: Recommendation for Approval of a Legacy Purchase under Contract No. RFP434A-3, Performance Management System

Resolution No. R-716-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a legacy purchase under *Contract No. RFP434A-3, Performance Management System*, for the Information Technology Department. This purchse is for five (5) years and $1,399,000 in expenditure authority. The Information Technology Department manages this contract on behalf of the Office of Management and Budget. The contract was competitively awarded in February 2005 to implement an Active Strategy Enterprise Performance Management System (ASE) as a tool for departmental strategic, budget and performance planning. ASE has been customized to facilitate departmental compliance with the County's Governing for Results Ordinance (Ordinance No. 05-136), which established requirements and guidelines for managerial accountability, performance measurement and reporting. The requested allocation will be used to purchase updated software licenses as well as maintenance, support, and training services during the contract term.

The Advisory Board Company is the sole proprietor and developer of ASE and, as such, no other vendor is capable of delivering the required maintenance and support services. Accordingly, pursuant to Section 2-8.1(b)(2) of the County Code, it is in the County's best interest to approve this legacy purchase. Upon full implementation of the County's Enterprise Resource Planning solution, the process of measuring and monitoring performance and tracking strategic goals will be fully integrated within the Enterprise Resource Planning solution, ultimately replacing the ASE legacy application.

Scope

The impact of this item is countywide.

Fiscal Impact/Funding Source

The requested allocation of $1,399,000 is based on the services to be delivered during the five-year term.

Department	Allocation	Funding Source	Contract Manager
Information Technology	$1,399,000	General Fund	Julian Manduley
Total	**$1,399,000**		

Track Record/Monitor

Dakota Thompson of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendor	Address	Principal
The Advisory Board Company	2445 M Street NW Washington, DC	Alexandra Shabo

Due Diligence

Pursuant to R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to Contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies.
- The Small Business Enterprise Selection Factor and Local Preference do not apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: September 1, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
9-1-15

RESOLUTION NO. R-716-15

RESOLUTION AUTHORIZING APPROVAL OF A LEGACY PURCHASE FOR SOFTWARE LICENSES, MAINTENANCE, SUPPORT AND TRAINING SERVICES FOR THE COUNTY'S ACTIVE STRATEGY ENTERPRISE PERFORMANCE MANAGEMENT SYSTEM TO THE ADVISORY BOARD COMPANY FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT NOT TO EXCEED $1,399,000 AND APPROVING TERMS OF AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE CONTRACT AND TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-81 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38 PROVISION

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes award of a legacy purchase pursuant to Section 2-8.1(b)(2) of the County Code by a majority vote of the members present.

Section 2. This Board approves Contract No. RFP434A-3 for the legacy purchase of software licenses, maintenance, support and training services for the County's Active Strategy Enterprise Performance Management System to the Advisory Board Company for a five-year term in a total amount not to exceed $1,399,000.00.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute the contract and to exercise all provisions of the contract pursuant to Section 2-8.1 of the

County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan** who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**absent**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**	Xavier L. Suarez	**absent**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal