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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: October 6, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(10)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Access the University of Florida Contract for Laboratory Supplies

Resolution No. R-838-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve accessing the University of Florida's competitively established contract, *ITN15NH-105*, for the purchase of research laboratory supplies and equipment for various Miami-Dade County departments. County departments will rely on this contract to purchase a wide range of laboratory supplies, equipment and parts to meet operational needs and ensure compliance with applicable regulatory standards and requirements.

The laboratory supplies available under this contract include, but are not limited to, life science and chemical products, consumable supplies, small equipment and instruments. The Laboratory Section of the Water and Sewer Department will use this contract to test the water supply system to meet federal, state, and local requirements for water and wastewater treatment. The Forensic Services Bureau and Crime Laboratory of the Police Department will use this contract to purchase laboratory supplies and equipment required for investigatory processes. The Regulatory and Environmental Resources Management Division of the Regulatory and Economic Resources Department will use this contract to support its laboratory operations, particularly for testing conducted by field inspectors. The volume discounts available under this contract will provide the County with the lowest market prices for the needed laboratory supplies and equipment.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the initial 54-month term is $5,935,000. The previous contract, ITN07TO-135, was for 24 months and valued at $2,194,000. The annualized allocation in the proposed contract is slightly higher than the previous contract due to the departments' historical usage and projected future needs. The contract includes options to renew for two (2) additional one-year terms. If University of Florida opts to exercise the optional contract terms and the County accesses those terms, the cumulative value of the contract will be $8,350,000.

Department	Allocation	Funding Source	Contract Manager
Medical Examiner	$845,000	General Fund	Aylin Concepcion
Police	1,263,000	General Fund	Laura Romano
Public Works and Waste Management	15,000	General Fund and Storm Water Utility Fund	Olga Espinosa-Anderson
Regulatory and Economic Resources	1,012,000	Proprietary Funds	John Lariosa
Water and Sewer	2,800,000	Proprietary Funds	Lydia Manners
Total	**$5,935,000**		

Track Record/Monitor
Caroline Burgos of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including any extensions or renewals, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendor Recommended for Award

Vendor	Principal Address	Principal
Fisher Scientific Company L.L.C.	300 Industry Drive Pittsburgh, PA	Jack Steele

Due Diligence
Pursuant to Resolution R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances do not apply.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: October 6, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(10)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(10)
10-6-15

RESOLUTION NO. R-838-15

RESOLUTION AUTHORIZING ACCESS OF UNIVERSITY OF FLORIDA CONTRACT ITN15NH-105 FOR A 54-MONTH TERM AND TWO (2) ADDITIONAL ONE-YEAR RENEWAL PERIODS FOR THE PURCHASE OF LABORATORY SUPPLIES AND EQUIPMENT IN THE AGGREGATE AMOUNT OF $8,350,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE DOCUMENTS NECESSARY TO ACCESS SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT INCLUDING EXTENSIONS AND RENEWALS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the access of University of Florida Contract ITN15NH-105 for a 54-month term and two (2) additional one-year renewal periods in the aggregate amount of $8,350,000.00 for the purchase of laboratory supplies and equipment, and authorizes the County Mayor or County Mayor's designee to execute documents necessary to access the same for and on behalf of Miami-Dade County and exercise all provisions of the contract, including extensions and renewals, pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract documents are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Dennis C. Moss**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman **aye**
Esteban L. Bovo, Jr., Vice Chairman **aye**

Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of October, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Eduardo W. Gonzalez