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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

# MEMORANDUM

Agenda Item No. 3(A)(3)

**TO:** Honorable Chairman Jean Monestime and Members, Board of County Commissioners

**DATE:** September 1, 2015

**FROM:** R. A. Cuevas, Jr. County Attorney

**SUBJECT:** Resolution retroactively authorizing in-kind services for the March 15, 2015 "Calle Ocho Festival 2015"

Resolution No. R-662-15

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Bruno A. Barreiro.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

/

# MEMORANDUM

**(Revised)**

**TO:** Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

**DATE:** September 1, 2015

**FROM:** R. A. Cuevas, Jr.
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(3)

**Please note any items checked.**

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____ ) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(3)
9-1-15

RESOLUTION NO. R-662-15

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MARCH 15, 2015 "CALLE OCHO FESTIVAL 2015" SPONSORED BY THE KIWANIS CLUB OF LITTLE HAVANA, INC. IN AN AMOUNT NOT TO EXCEED $1,750.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 5 FY 2014-15 IN-KIND RESERVE FUND

**WHEREAS**, the Kiwanis Club of Little Havana, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the March 15, 2015 "Calle Ocho Festival 2015" in an amount not to exceed $1,750.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the "Calle Ocho Festival 2015" is to celebrate Hispanic art, music, and culture; and

**WHEREAS**, this event attracts visitors from all parts of the world; and

**WHEREAS,** the Kiwanis Club of Little Havana, Inc. is a not-for-profit organization; and

**WHEREAS**, the "Calle Ocho Festival 2015" is a major event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $1,750.00 of the in-kind services shall be funded from the balance of the District 5 FY 2014-15 In-Kind Reserve Fund,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the March 15, 2015 "Calle Ocho Festival 2015" sponsored by the Kiwanis Club of Little Havana, Inc. in an amount not to exceed $1,750.00 to be funded from the balance of the District 5 FY 2014-15 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Bruno A. Barreiro. It was offered by Commissioner **Xavier L. Suarez**, who moved its adoption. The motion was seconded by Commissioner **Daniella Levine Cava** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman **aye**
Esteban L. Bovo, Jr., Vice Chairman **absent**

| | | | |
|---|---|---|---|
| Bruno A. Barreiro | **absent** | Daniella Levine Cava | **aye** |
| Jose "Pepe" Diaz | **aye** | Audrey M. Edmonson | **aye** |
| Sally A. Heyman | **absent** | Barbara J. Jordan | **aye** |
| Dennis C. Moss | **aye** | Rebeca Sosa | **aye** |
| Sen. Javier D. Souto | **absent** | Xavier L. Suarez | **aye** |
| Juan C. Zapata | **absent** | | |

The Chairperson thereupon declared the resolution duly passed and adopted this 1st day of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☒ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**Note: Event budget must be included for "Special" and "Major" event types.**

Commissioner sponsoring event BRUNO BARRERO

1. Full legal name of the requesting organization: KIWANIS CLUB OF LITTLE HAVANA
KIWANIS OF LITTLE HAVANA FOUNDATION

2. Applicant Status: (Select one of the choices below)

- ☑ Not-For-Profit or Tax Exempt
- ☐ For-Profit
- ☐ Local Government or Public Entity
- ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): JORGE L. BRITO
1400 SW. 15 Street, Miami, FL 33135
(305) 310-4320

4. Specify fee waiver or in-kind service requested (quantify, if applicable): In Kind

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): KIWANIS CLUB OF LITTLE HAVANA / KIWANIS CLUB FOUNDATION CARNAVAL MIAMI / CALLE OCHO FESTIVAL, SUNDAY MARCH 15, 2015. BETWEEN 9:00AM - 7:00 P.M. FUND RAISER FOR CLUB CHILDREN PROJECTS.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): DISTRICT NO. 5 8TH STREET SOUTHWEST BETWEEN 8TH AVENUE AND SW 27TH AVENUE.

8. Description of regional or local impact: Event is widely publized in newspapers, radio and television and gets much news coverage.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): ONE DAY EVENT (9:00AM - 7:00PM)

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): STREET FESTIVAL WITH MULTIPLE VENUES.

11. Expected number of participants and estimated attendance (per day, if applicable): 1,000,000.

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): See Attached

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

03/11/15
Date

**Calle Ocho Festival**
**Budget**
**2015**

| REVENUES | |
|---|---|
| Sponsorships | $400,000 |
| Fees and Concessions | $125,000 |
| Other | $25,000 |
| TOTAL REVENUE | $550,000 |

| EXPENSES | |
|---|---|
| Hospitality Areas | $5,000 |
| Control Head Quarters | $13,500 |
| Street & Stage Decorations | $20,000 |
| Transportation | $5,000 |
| Permit Fees | $5,000 |
| Police/Security | $170,000 |
| Fire & Rescue | $46,000 |
| Clean Up/Sanitation | $55,000 |
| Barricades/Labor | $15,000 |
| Portable Toilets | $10,000 |
| Entertainment | $25,000 |
| Stage/Sound | $110,000 |
| Electricity | $11,000 |
| Rentals | $20,000 |
| Banners/Signs | $10,000 |
| Site Fencing | $10,000 |
| Casual Labor | $2,000 |
| Post Event Repairs/Maint. | $2,500 |
| Promotion | $10,000 |
| Photography | $1,000 |
| Music Rights | $1,500 |
| Miscellaneous | $2,500 |
| TOTAL EXPENSES | $550,000 |

MIAMI-DADE PARKS

# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 224/(305) 553-8511 (Fax)

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: KIWANIS CLUB OF LITTLE HAVANA

EQUIPMENT REQUESTED: STAGE

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Bruno A. Barreiro Commission District 5

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street # 220 Miami FL 33128

NAME/TITLE OF THE EVENT: CARNIVAL MIAMI CALLECCHO Festival

ADDRESS OF EVENT: 1400 SW 1 Street

TODAY'S DATE:

DATE (S) & TIME OF EVENT: 3/15/15 9am - 7pm

SET-UP TIME & DAY: 3/15/15 6-6:30am

TAKE-DOWN & DAY: 3/15/15 6:30pM

CONTACT PERSON/PHONE: Jorge Brito

AT SITE CONTACT/CELL PHONE#: (305) 310-4370

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: 1750.

Signature: 03/12/15

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group:

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE.** ***There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

* Budget
* Amt. of approval

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

# Detail by Entity Name

**Florida Non Profit Corporation**

KIWANIS CLUB OF LITTLE HAVANA, INC.

**Filing Information**

| | |
|---|---|
| **Document Number** | 737783 |
| **FEI/EIN Number** | 510169294 |
| **Date Filed** | 01/11/1977 |
| **State** | FL |
| **Status** | ACTIVE |
| **Last Event** | AMENDMENT |
| **Event Date Filed** | 11/02/2011 |
| **Event Effective Date** | NONE |

**Principal Address**

1400 SW FIRST STREET
MIAMI, FL 33135

Changed: 05/01/2007

**Mailing Address**

1400 SW FIRST STREET
MIAMI, FL 33135

Changed: 05/01/2007

**Registered Agent Name & Address**

PATIN, LESLIE JR.
1400 SW FIRST STREET
MIAMI, FL 33135

Address Changed: 05/01/2007

**Officer/Director Detail**

**Name & Address**

Title President

LORENZO, ANTONIO
6855 N WATERWAY DRIVE
MIAMI, FL 33155

Title Asst. Secretary

THOMAS, FALCON E
717 TIZIANO AVENUE
CORAL GABLES, FL 33143

Title VP

GONZALEZ, WILBERTO E, Jr.
2000 S. BAYSHORE DRIVE
UNIT 17
MIAMI, FL 33131

Title Asst. Treasurer

CAMALICHE, RAUL
10805 SW 135 TERRACE
MIAMI, FL 33176

Title Secretary

MARTINEZ, ABRAHAM
416 PALMETTO DR
MIAMI SPRINGS, FL 33166

Title VVP

FERNANDEZ, Gerard
2176 NW 82 AVENUE
MIAMI, FL 33122

Title Treasurer

PEREZ, ALEX
14976 SW 20 TERRACE
MIAMI, FL 33185

**Annual Reports**

| Report Year | Filed Date |
|---|---|
| 2014 | 04/08/2014 |
| 2014 | 10/27/2014 |
| 2015 | 05/01/2015 |

**Document Images**

| | |
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| 05/01/2015 -- ANNUAL REPORT | View image in PDF format |
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State of Florida, Department of State

# Memorandum

MIAMI-DADE COUNTY

**Date:** September 1, 2015

**To:** Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez
Mayor

**Subject:** District Specific In-Kind Request

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A retroactive waiver for in-kind services has been requested by the Kiwanis Club of Little Havana, Inc., for their "Calle Ocho Festival 2015" event held on March 15, 2015.

In-kind services have been requested in an amount not to exceed $1,750.00 from the Miami Dade Parks, Recreation and Open Spaces Department for the use of a large snowmobile. This event will be funded from the balance of District 5 FY 2014-15 In-Kind Reserve Fund.

Edward Marquez
Deputy Mayor

Inkind01527