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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: October 6, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(13)

Subject: Request for Additional Expenditure Authority to Contract No. L9382-1/19, Proliance Software License, Maintenance, and Support Services

Resolution No. R-841-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request by the Miami-Dade Water and Sewer Department for $410,000 in increased spending authority under legacy *Contract L9382-1/19, Proliance Software License, Maintenance, and Support Services* to purchase additional software licenses and associated maintenance and support services for the Proliance software suite. The Water and Sewer Department competitively procured the Proliance System in 2007 and implemented the Proliance software suite in 2008. The Proliance System is used throughout the Water and Sewer Department as a project management tool that maintains a shared, central repository of major capital initiatives, tracking project status, and managing a comprehensive document database. More specifically, the department uses Proliance to address several objectives within its business plan including, but not limited to, continued water and wastewater capital plan implementation, and improved accountability.

In September 2014, the Board, through Resolution No. R-752-14, approved a legacy contract award to Meridian Project Systems, Inc., solely for ongoing software maintenance and support services for the Proliance System. At that time, the Water and Sewer Department did not anticipate the need to purchase additional licenses. However, the department now plans on using the Proliance suite to assist it in managing Consent Decree projects. This requires the expansion of the existing system, including acquiring user licenses, increasing maintenance services, and enhancing oversight functionalities.

Approval of this $410,000 request will ensure the purchase of additional software licenses, maintenance, and technical support services for the remainder of the three-year term. The requested sum reflects $78,514 in negotiated savings for the needed software licenses and maintenance support services. Meridian Project Systems, Inc., is the proprietary owner and developer of the Proliance System and is the sole provider of the required software licenses, maintenance, and technical support services.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract is currently in its initial three-year term, which expires on September 30, 2017, and has an existing allocation of $625,000. The requested $410,000 increase in allocation to the initial three-year term is based on estimated needs (i.e., the purchase of 343 additional software licenses as well as software maintenance and technical support services). If this modification is approved, the initial three-year term will have a total modified allocation of $1,035,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Water and Sewer	$625,000	$410,000	$1,035,000	Proprietary Funds	Gregory Govia
Total:	**$625,000**	**$410,000**	**$1,035,000**		

Track Record/Monitor
Mike Ramos of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Vendor	Address	Principal
Meridian Project Systems, Inc.	1720 Prairie City Road, Suite 120 Folsom, CA	Steven W. Berglund

Due Diligence
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures
- The two (2) percent User Access Program provision applies.
- The Small Business Enterprise and Local Preference ordinances do not apply.
- The Living Wage Ordinance does not apply.

Jack Osterholt
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: October 6, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(13)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(13)
10-6-15

RESOLUTION NO. R-841-15

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO $410,000.00 FOR INITIAL THREE-YEAR TERM OF CONTRACT NO. L9382-1/19 FOR THE PURCHASE OF GOODS AND SERVICES TO SUPPORT THE WATER AND SEWER DEPARTMENT'S PROLIANCE SOFTWARE SYSTEM TO ASSIST IN MANAGING CONSENT DECREE PROJECTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in an amount up to $410,000.00 for the initial three-year term of Contract No. L9382-1/19 for the purchase of goods and services to support the Water and Sewer Department's Proliance Software System to assist in managing Consent Decree projects.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of Contract No. L9382-1/19 pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Bruno A. Barreiro**, who moved its adoption. The motion was seconded by Commissioner **Jean Monestime** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman **aye**
Esteban L. Bovo, Jr., Vice Chairman **absent**

Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**absent**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of October, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Henry N. Gillman