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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: September 16, 2015

Agenda Item No. 3(B)(3)

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Ratifying the County Mayor or County Mayor's Designee Action in Applying for, Receiving and Expending Grant Funds from the National Association of Victims of Crime Act Assistance Administrators

Resolution No. R-761-15

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the attached resolution ratifying the County Mayor or the County Mayor's designee action of applying for, receiving and expending $5,000.00 in funds from the National Association of Victims of Crime Act Assistance Administrators (the Association) through a grant from the Office for Victims of Crime within the Office of Justice Programs of the United States Department of Justice. The recommendation also included executing a grant agreement. The grant funded the promotion of community awareness of crime victims' rights and services during 2015 National Crime Victims' Rights Week in late April, which was themed "Engaging Communities. Empowering Victims."

It is also recommended that the Board authorize the County Mayor or the County Mayor's designee to apply for, receive and expend additional future funds up to the amount of $5,000.00 should additional funds become available under this program for the purpose outlined herein.

SCOPE

The grant funded an information and resource fair and recognition ceremony in April 2015 geared towards celebrating the success and accomplishments of victims who have changed their lives as well as recognizing community partners/advocates whose efforts are positively impacting the lives of victims in Miami-Dade County. The information provided during the resource fair was used to increase general public awareness and knowledge about the wide range of rights and services available to individuals who have been victimized by crime. Furthermore, the event was aimed not only at increasing collaboration, and civic engagement at a local level; but to increase the understanding of crime victimization and the availability of services for victims countywide and among key community leaders.

FISCAL IMPACT/FUNDING SOURCE

The resource fair did not create a fiscal impact to the County. The index code for the grant is COEVPAVNDE12.

TRACK RECORD/MONITOR

The County through its Community Action and Human Services Department (Department) has provided services to victims of crimes for the past 34 years. The Violence Prevention and Intervention Division Director, Ivon Mesa, is responsible for the oversight of this agreement. The Violence Prevention and Intervention Division provides a variety of advocacy and supportive services to people who have been victimized by crime.

BACKGROUND

The Department received funding, from the Association through a grant from the Office for Victims of Crime within the Office of Justice Programs of the United States Department of Justice. The grant was used to promote community awareness of crime victims' rights and services during 2015 National Crime Victims' Rights Week in late April 2015 (Attachment A).

This annual observance, first designated by President Ronald Reagan in 1981, seeks to increase general public awareness of, and knowledge about, the wide range of rights and services available to people who have been victimized by crime. Since 2004, the National Crime Victims' Rights Week Community Awareness Project has provided financial and technical assistance to more than 720 community projects that promote victim and public awareness activities, and innovative approaches to victim outreach and public education about victims' rights and services during National Crime Victims' Rights Week. The Department through its Violence Prevention and Intervention Division was one of the 90 projects selected for funding out of 194 applications that were submitted nationwide.

Russell Benford
Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: September 16, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(B)(3)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

_____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(B)(3)
9-16-15

RESOLUTION NO. R-761-15

RESOLUTION RATIFYING THE ACTION OF THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE IN APPLYING FOR GRANT FUNDS AND IN ENTERING INTO A GRANT AGREEMENT IN THE AMOUNT OF $5,000.00 WITH THE NATIONAL ASSOCIATION OF VICTIMS OF CRIME ACT ASSISTANCE ADMINISTRATORS TO PROMOTE COMMUNITY AWARENESS OF CRIME VICTIMS' RIGHTS AND SERVICES DURING 2015 NATIONAL CRIME VICTIMS' RIGHTS WEEK AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO RECEIVE AND EXPEND FUNDS AWARDED AND TO APPLY FOR, RECEIVE AND EXPEND UP TO $5,000.00 SHOULD ADDITIONAL FUNDS BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1: Ratifies the action of the County Mayor or County Mayor's designee in applying for grant funds and in entering into a grant agreement, in substantially the form attached hereto and incorporated herein as Exhibit A, in the amount of $5,000.00 with the National Association of Victims of Crime Act Assistance Administrators to promote community awareness of crime victims' rights and services during 2015 National Crime Victims' Rights Week.

Section 2: Authorizes the County Mayor or County Mayor's designee to receive and expend funds awarded and to apply for, receive and expend up to $5,000.00 should additional funds become available under this program for this purpose.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Esteban L. Bovo, Jr.** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**absent**	Daniella Levine Cava	**absent**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of September, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Estephanie S. Resnik

National Crime Victims' Rights Week
Community Awareness Project
Subgrant Award Agreement

Subgrantee	Miami-Dade County Community Action and Human Services Department, Miami, FL	Subgrant Award No.	15-007
		Subgrant Award Amount	$5,000.00

This agreement between the National Association of VOCA Assistance Administrators ("NAVAA") and the above-named Subgrantee for funding of a National Crime Victims' Rights Week Community Awareness Project ("the project") under the National Crime Victims' Rights Week Community Awareness Project grant program ("NCVRW CAP") is subject to the terms and conditions below:

1. This agreement is subject to all of the terms and conditions, including the availability of funding, awarded to NAVAA pursuant to Federal Award Identification Number (FAIN) 2013-VF-GX-K005 (CFDA 16.582) for the 2015 National Crime Victims' Rights Week Community Awareness Project awarded by the Office for Victims of Crime ("OVC"), Office of Justice Programs, U.S. Department of Justice.

2. The Subgrantee shall perform the services and activities described in the application submitted under the NCVRW CAP grant program which shall be considered incorporated into this agreement, unless and to the extent any changes, revisions or modifications are approved or required by NAVAA. The Subgrantee agrees to immediately notify NAVAA of any circumstances that may cause the Subgrantee to be unable or unwilling to complete its obligations under this agreement.

3. NAVAA shall reimburse the Subgrantee for the actual, reasonable and necessary costs incurred by the Subgrantee in connection with the project as contained in the Subgrantee's application, not to exceed the Subgrant Award Amount indicated above, unless and to the extent approved by NAVAA. All expenditures are subject to the requirements of the NCVRW CAP program and the regulations set forth in the current edition of the Office of Justice Programs' Office of the Chief Financial Officer Financial Guide (http://www.ojp.usdoj.gov/financialguide/) and such other Justice Department rules or guidelines.

4. The Subgrantee understands and agrees that funding under this project is on a reimbursable basis. Advance payments may be permitted only in unusual circumstances for actual, documented and obligated expenses.

5. The Subgrantee shall not be eligible for any reimbursement unless:

   a. The Subgrantee, other than a community coalition, provides NAVAA with a valid, nine (9) digit DUNS number no later than **December 31, 2014.**

   b. The Subgrantee submits a complete, accurate, satisfactory and final After Action Report/Reimbursement Request (AAR) to be received by NAVAA **no later than Tuesday, June 30, 2015.** The AAR shall be submitted on a form provided by NAVAA and shall, at a minimum, include:
      i. The dates and narrative description of the project.
      ii. An explanation for any unimplemented planned activities.
      iii. A list of major project co-sponsors and collaborative organizations and a brief description of their respective contributions to the project.
      iv. An enumeration of the type of public awareness events and activities conducted, materials produced and distributed and media contacts made.
      v. Itemization of all speakers and related costs funded by the project.
      vi. To the extent available, indicators of the reach or impact of the project (e.g. number of people attending an event) and any discernible results.
      vii. Detailed itemization of requested reimbursable expenditures.
      viii. Documentation of project implementation (e.g. copies of news stories, photographs, press releases, etc.).
      ix. Comments and feedback on the NCVRW CAP program and suggestions to improve the program.
      x. Such other information as may reasonably be requested by NAVAA and/or OVC.

6. The Subgrantee agrees to retain for a period of at least three years from the end of the project and to make available on request to NAVAA, its agents or authorized agents of the U.S. Government all records and financial statements, including adequate documentation of all expenditures and obligations made under this agreement.

7. To the extent permitted by law, the Subgrantee agrees to protect, indemnify, defend and hold harmless NAVAA, its officers, directors, employees and agents, against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out of or in connection with the activities or events funded under this agreement except those claims arising out of the sole negligence or willful misconduct of the NAVAA.

8. The Subgrantee shall use the following or similar statement on appropriate products and materials produced and/or distributed under this subgrant:
   "This project is supported by a National Crime Victims' Right Week Community Awareness Project subgrant awarded by the National Association of VOCA Assistance Administrators under a Victims of Crime Act (VOCA) grant from the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice."

9. The Subgrantee shall not use or permit the use of the logo of the U.S. Department of Justice, Office of Justice Programs, Office for Victims of Crime except on materials that have received prior approval from OVC.

10. The Subgrantee understands and agrees that any training or training materials developed or delivered with funds provided under this subgrant must adhere to OJP Training Guiding Principles for Grantees and Subgrantees, available at http://www.ojp.usdoj.gov/fundlag/ojptrainingguidingprinciples.htm.

11. The Subgrantee acknowledges that NAVAA and OVC reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) the copyright in any work developed under this subgrant; and (2) any rights of copyright to which a subgrantee purchases ownership with Federal support. The Subgrantee acknowledges that NAVAA and the Office of Justice Programs have the right to: (1) obtain, reproduce, publish, or otherwise use the data first produced under this subgrant; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.

12. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subgrantee is encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this subgrant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

13. The Subgrantee understands and agrees that subgrant funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from these funds, or of the parents or legal guardians of such students.

14. The Subgrantee shall not assign any of its rights or obligations under this agreement, or delegate the performance of any of its duties hereunder, without the prior consent of the NAVAA.

I have read and fully understand this agreement and agree to abide by the terms and conditions thereof and certify that I am authorized to enter into this agreement.

On behalf of: National Association of VOCA Assistance Administrators (NAVAA):	On behalf of: Miami-Dade County Community Action and Human Services Department
Signature	☐ Signature*
Steve Derene	Carlos A. Gimenez
Type or Print Name of Authorized Official	Type or Print Name of Authorized Official
Executive Director	Mayor
Title	Title
November 13, 2014	12/22/14
Date	Date

*Electronic Signature – In accordance with federal law, by entering the printed name, title and date and clicking the above box to mark it with an "X," the Authorized Representative certifies this document to be true and accurate to the same degree as a handwritten signature.

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