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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: November 3, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(6)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval of a Designated Purchase under Contract No. 9141-3/14-3, Temporary Health Professional Services

Resolution No. R-978-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase under *Contract No. 9141-3/14-3, Temporary Health Professional Services* for the Public Housing and Community Development and the Community Action and Human Services departments. Approval of a designated purchase is being requested, pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, to authorize the extension of the current contract term, which expires on September 30, 2015, by six (6) months and increase the expenditure authority by $1,026,000 to ensure continuity of services while the long-term replacement contract is solicited and evaluated.

The temporary health professionals deliver care and treatment services to individuals with disabilities, veterans and senior citizens at various County facilities. It is anticipated that an award recommendation for the replacement contract will be presented to the Board for approval in January 2016. This contract was competitively established in March 2010 through Resolution No. R-225-10 for two (2) years with three (3), one-year options to renew for temporary professional healthcare staffing services to the County. The method of award under the contract was to two (2) responsive and responsible bidders offering the lowest price (hourly billing rate) per group. The contract has five (5) groups, each group representing specific job classifications (e.g., certified nursing assistants, registered nurses, social workers, licensed practical nurses, home care aides and medical doctors) per department.

The current contract term was previously extended administratively by six (6) months under the County Mayor's delegated authority. This procurement is presented for Board approval as a designated purchase because the Administration has exhausted its authority to further extend the contract and competition is not practicable as the replacement solicitation has not been finalized. Accordingly, it is in the best interest of the County to authorize this designated purchase to assure the continued delivery of critical healthcare services to County residents.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract is in its third option to renew year and has an existing allocation of $3,078,000 for the current option to renew period. The additional time requested will extend the contract's expiration date by six (6) months from September 30, 2015 to March 31, 2016. The requested additional allocation of $1,026,000 is based on anticipated usage and estimated needs and, if approved, results in a modified contract allocation for the current option to renew period of $4,104,000 as shown on the following page.

Department	Existing Allocation for Current Option to Renew Period	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Community Action and Human Services	$1,005,000	$335,000	$1,340,000	Federal and State Funds	Richard Signori
Public Housing and Community Development	2,073,000	691,000	2,764,000	Federal Funds	Indira Rajkumar-Futch
Total:	**$3,078,000**	**$1,026,000**	**$4,104,000**		

Track Record/Monitor

Fred Taylor of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendors

Vendors	Address	Principal
CSI Catalano's Nurses Registry, Inc.	5803 NW 151 Street, Suite 204 Miami Lakes, FL	Alan L. Soderquist
Packplus, Inc. d/b/a Josmar Medical Staffing (DBE, SBE)	633 NE 167 Street, Suite 620 North Miami Beach, FL	Joseph Obadeyi
Westaff (USA), Inc.	1040 Crown Pointe Parkway, Suite 1040 Atlanta, GA	Paul Sorensen

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies where permitted by the funding source.
- A Small Business Enterprise set-aside was applied to Groups D (licensed practical nurses and medical doctors for the Community Action and Human Services Department) and E (home care aides and social workers for the Community Action and Human Services Department).
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: November 3, 2015

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

✓ **Applicable legislation requires more than a majority vote (i.e., 2/3's ✓, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
11-3-15

RESOLUTION NO. R-978-15

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF ADDITIONAL TIME OF SIX MONTHS AND AN ADDITIONAL AMOUNT OF UP TO $1,026,000.00 FOR CONTRACT NO. 9141-3/14-3 FOR PURCHASE OF TEMPORARY HEALTH PROFESSIONAL SERVICES FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to award additional time of six months and an additional amount up to $1,026,000.00 for Contract No. 9141-3/14-3 for the purchase of temporary health professional services for County departments, pursuant to Section 2-8.1(b)(3) of the County Code, by a two-thirds vote of the Board Members present.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan**, who moved its adoption. The motion was seconded by Commissioner **Xavier L. Suarez** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**absent**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of November, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB

Hugo Benitez