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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: November 3, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(5)

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool No. 6097-0/15, Invasive Species Control Services

Resolution No. R-977-15

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request to extend *Prequalification Pool No. 6097-0/15, Invasive Species Control Services,* for five (5) additional years and increase expenditure authority by $333,000. This pool was established in April 2013 under the County Mayor's delegated authority for a two-year term and was subsequently extended administratively for an additional six (6) months.

The pool is used by multiple County departments to purchase invasive species control services, including associated monitoring, treating and reporting services. Invasive species are referred to as exotic plants and animals that have aggressively adapted to non-native wilderness areas and compete with native species for available resources. The services combat threats to the County's biodiversity caused by non-native species. Use of this pool offers the best value to the County because user departments will issue project-specific quotes (e.g., type of species, size of habitat and required equipment), as needed.

The requirements and terms and conditions of the pool would not change if a replacement solicitation were to be issued, and it is anticipated that the same vendors would prequalify for the replacement solicitation. Additional qualified vendors may be added to the pool at any time during the term of the pool award, subject to bi-annual ratification by the Board. This prequalification pool will remain advertised on the County's Procurement Management Services website to encourage additional participation. Outreach to registered firms was conducted to increase the number of prequalified firms. It is in the County's best interest to modify the existing pool for an additional five-year period so user departments are able to continue acquiring invasive species control services.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This pool has an existing allocation of $798,000 for the 30-month term and expires on November 30, 2015. The requested additional allocation of $333,000 is based on anticipated usage during the five-year extension period. The yearly allocation under the extension period is less than the current contract's due to a reduction in anticipated usage.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Parks, Recreation and Open Spaces	$680,000	$123,000	$803,000	General Fund and Proprietary Funds	William Solomon
Public Works and Waste Management	94,000	210,000	304,000	Proprietary Funds	Olga Espinosa-Anderson
PortMiami	24,000	0	24,000	Proprietary Funds	Gyselle Pino
Total:	**$798,000**	**$333,000**	**$1,131,000**		

Track Record/Monitor
Jennyfer Calderon of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the solicitation document pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board.

Awarded Vendors

Vendor	Address	Principal
Clarke Aquatic Services, Inc.	3036 Michigan Avenue Kissimmee, FL	John L. Clarke, III
Deangelo Brothers, LLC d/b/a Aquagenix	100 North Conahan Drive Hazleton, PA	Paul D. Deangelo
Ginley Lawn Service & Landscaping, Inc. (MICRO/SBE)	12140 SW 188 Terrace Miami, FL	Ginley L. Sardinas
The Institute for Regional Conservation, Inc.	100 East Linton Boulevard, Suite 302B Delray Beach, FL	Robert Heinzman

Due Diligence
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures
- The two (2) percent User Access Program provision applies.
- The Small Business Enterprise Bid Preference and Local Preference Ordinance will be applied at the time of spot market competition.
- The Living Wage Ordinance applies.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: November 3, 2015

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(5)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(5)
11-3-15

RESOLUTION NO. R-977-15

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO $333,000.00 FOR PREQUALIFICATION POOL NO. 6097-0/15 FOR PURCHASE OF INVASIVE SPECIES CONTROL SERVICES FOR COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, DURING THE TERM OF THE POOL, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority in an amount up to $333,000.00 for prequalification pool 6097-0/15 for the purchase of invasive species control services for County departments and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy

of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Barbara J. Jordan** who moved its adoption. The motion was seconded by Commissioner **Xavier L. Suarez** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**absent**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**aye**		

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of November, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: ***Christopher Agrippa***
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. HB

Hugo Benitez