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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Agenda Item No. 3(A)(4)

TO: Honorable Chairman Jean Monestime and Members, Board of County Commissioners

DATE: October 6, 2015

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services for the May 3, 2015 "2nd Annual Ride for Lotus House"

Resolution No. R-795-15

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Audrey M. Edmonson.

R. A. Cuevas, Jr.
County Attorney

RAC/smm

/

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: October 6, 2015

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 3(A)(4)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(4)
10-6-15

RESOLUTION NO. R-795-15

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MAY 3, 2015 "2ND ANNUAL RIDE FOR LOTUS HOUSE" SPONSORED BY SUNDARI FOUNDATION, INC. IN AN AMOUNT NOT TO EXCEED $1,400.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 3 FY 2014-15 IN-KIND RESERVE FUND

WHEREAS, Sundari Foundation, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the May 3, 2015 "2nd Annual Ride for Lotus House" in an amount not to exceed $1,400.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the purpose of the "2nd Annual Ride for Lotus House" event is to bring together the community for a bike ride and family-oriented festival, as well as to raise funds for Lotus House; and

WHEREAS, Sundari Foundation, Inc., doing business as Lotus House, advocates on behalf of homeless women, youth and children; and

WHEREAS, Sundari Foundation, Inc. is a not-for-profit organization; and

WHEREAS, the "2nd Annual Ride for Lotus House" is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and $1,400.00 of the in-kind services shall be funded from the balance of the District 3 FY 2014-15 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the May

3, 2015 "2nd Annual Ride for Lotus House" sponsored by the Sundari Foundation, Inc. in an amount not to exceed $1,400.00 to be funded from the balance of the District 3 FY 2014-15 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Audrey M. Edmonson. It was offered by Commissioner **Dennis C. Moss**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of October, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. GKS

Gerald K. Sanchez

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☐ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☑ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event: EDMONSON – DISTRICT 3

1. Full legal name of the requesting organization: Sundari Foundation dba Lotus House

2. Applicant Status: (Select one of the choices below)
   - ☑ Not-For-Profit or Tax Exempt
   - ☐ For-Profit
   - ☐ Local Government or Public Entity
   - ☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): 305-389-5156
   MARY BETH GARCIA, Co-Ride Chair
   1627 BRICKELL AVE #1001
   MIAMI FL 33129 mbg2426@gmail.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): A Show mobile Rental for the 2nd Annual Ride for Lotus House Bike Ride and Festival on May 3, 2015

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):
Ride for Lotus House - Fundraiser
Bike Ride - 3 Levels of Rides & A Festival
to Raise Funds for Lotus House

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☑ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☑ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☑ Arts and Culture: Event supports music, theatre, literature, art or culture - Live Band at Festival
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☑ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Coral Gables
Merrick Park adjacent to City Hall

8. Description of regional or local impact: We are attracting cyclists
from Dade, Monroe + Broward County

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
May 3, 2015
Set-up 5:30 AM
Teardown complete by 4:00 pm

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): SEE ATTACHED SCHEMATIC

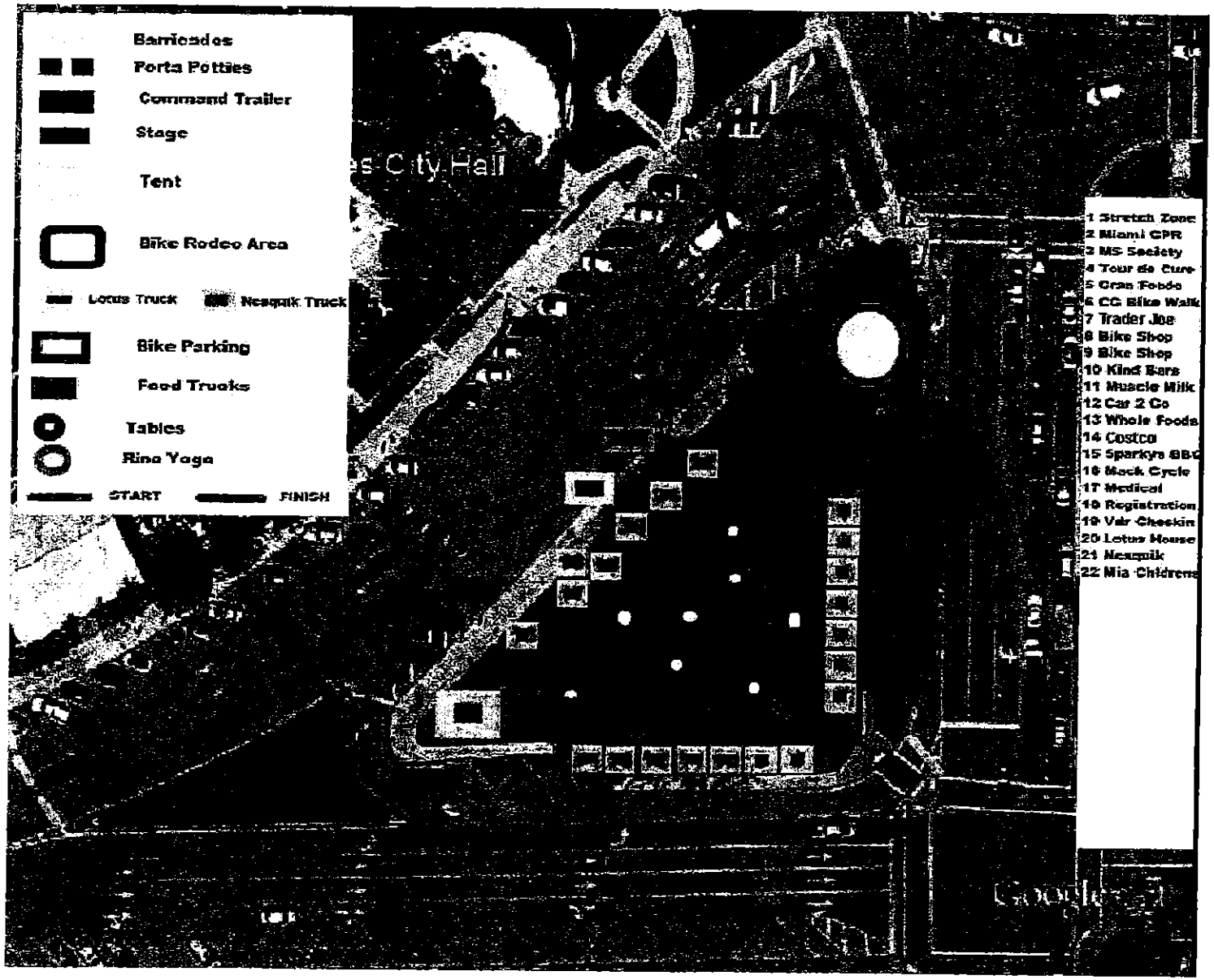
11. Expected number of participants and estimated attendance (per day, if applicable): 500

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): ~~$10,000.~~ $3,000. - WE WORK ON DONATION & SPONSORSHIPS
LAST YEAR WE RAISED $42,000 FOR LOTUS HOUSE

I hereby certify that all the statements made in this application are true and correct.

Signature of Authorized Representative

4-3-15
Date


Barricades
Porta Potties
Command Trailer
Stage
Tent
Bike Rodeo Area
Lotus Truck
Nesquik Truck
Bike Parking
Food Trucks
Tables
Rino Yoga
START
FINISH
City Hall
1 Stretch Zone
2 Miami CPR
3 MS Society
4 Tour de Cure
5 Gran Fondo
6 CC Bike Walk
7 Trader Joe
8 Bike Shop
9 Bike Shop
10 Kind Bars
11 Muscle Milk
12 Car 2 Go
13 Whole Foods
14 Costco
15 Sparkys BBQ
16 Mock Cycle
17 Medical
18 Registration
19 Var Checkin
20 Lotus House
21 Nesquik
22 Mia Children
Google

8

MIAMI-DADE PARKS

SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION

(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Sundari Foundation dba Lotus House

EQUIPMENT REQUESTED: Showmobile Medium

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Audrey M. Edmonson Commission District #3

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY):

BILLING ADDRESS/ZIP CODE: 2525 NW 62 Street Suite 4200

NAME/TITLE OF THE EVENT: Ride for Lotus House

ADDRESS OF EVENT: Merrick Park 405 Biltmore Way

TODAY'S DATE: 03/31/15

DATE (S) & TIME OF EVENT: 05/03/15 9AM – 3PM

SET-UP TIME & DAY: 6AM 05/03/15

TAKE-DOWN TIME & DAY: 3PM 05/03/15

CONTACT PERSON/PHONE: Mary Beth 305-389-5156

AT SITE CONTACT/CELL PHONE#:

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

***Fee: $1,400.00 In-kind JE**

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: Audrey M. Edmonson

Commissioner Audrey M. Edmonson

Agency/Group: Commission District #3

CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

Ride for Lotus House where hope blossoms

Ride for Lotus House 1st 2015 Year 2 Budget—updated June 16, 2015

The proposed budget for the 2015 ***Lotus House...Where Hope Blossoms Cycling Event*** is listed below

Expenses for consideration to support the 2015 ***Lotus House...Where Hope Blossoms Cycling Event*** *are estimated and may not be inclusive of all expenses pending the finalized ride route and secured sponsors.*

Expense	2015 Proposed Budget	Actual Fees Spent in 2014	Actual Fees Spent 2015	Assumptions
Printing and typeset design Expense for Signage used to mark route and Banners at Rest Stops and Start Stop	$2,500	$1,692.98	$2090.50	2-4 large banners, Posters for Bike Shops to market the event, pink arrow signs for road markings and street paint for road markings outside of Coral Gables. Stickers and Route Maps
Out of Pocket, Unbudgeted expenses for Fundraisers	$250.00 per event $500.00	$250.00	$380.00	Purchase of food and wine to supplement November 14, 2015 Fundraiser. Purchase additional trays for Fado's on April 16, 2015
Parking Rental	$400	$290.00	290.00	Surrounding parking meters around ride start in Coral Gables, the Start/Stop Location
Permits, Fees and Performance Bonds to Coral Gables and for Ride Route	$309	$309.00	309.00	City of Coral Gables fees associated with securing the venue for 1 day
Permits, Fees and Performance Bonds, Misc. to other cities and municipalities such as City of Hollywood.	$500	0 Miami Beach— $5,000 refundable deposit	$300.00	Pending Hollywood could be $350.00
Police Escort	$2,500	$998	$654.25	$1,284 for Coral Gables and 0 for Miami Beach this year.

LOVE2 RIDE RIDE RIDE 2LOVE

Ride for Lotus House where hope blossoms

Increased this year due to feedback and necessity at certain intersections		*$41.00 per hour per officer Coral Gables Hollywood $400.*		Hollywood is pending---could be $105.00 $549.25 Corral Gables
Food and Drink for Rest Stops	$250.00 *TBD when route is finalized and rest stops are determined*	$122.78 *Whole Foods, Monster and Trader Joe's are in for sponsorship covered the majority of these costs.*	$743.37	Assuming 5 Rest Stops and the Start Stop Location and Sponsorships for all or part of this expense. Need to by Gatorade and salty snacks and paper products for l Lunch Pasta salad supplies Paper goods, supplies, etc.
Gas for Truck and Sag Support Vehicles if not sponsored	$0	0 City of Miami Firefighters Donated	0	Assuming Firefighters Union will donate Truck or Vans to transport rest stop supplies again
Soft drinks, kids drinks, paper goods and utensils for lunch	$250.00	$250.00	Reported above	Assuming Costco, Trader Joes and other suppliers will donate drinks and muffins for ride start again. This may be completed covered. Also Rafael Acosta and Heineken
Bike Valet and Parking	$300.00	Less $200 collected in sponsor donations **Net $200.**	$200.00	GMN and Mari sponsored $100 each.
Port a Potties (Express Waste)	$1,700. $700 + Trash	$1,122.50 $700 + Trash cans	$1,467.50	Assuming more rest stops and more at start stop this year.

LOVE2 RIDE RIDE RIDE 2LOVE

	cans $225. 1 extra cleaning	$225. 1 extra cleaning		
Table & Chair Rental Sponsored by John Bettancoup	0—*Donated by John Bettencoup*	N/C EBC, Fire Fighters Union and John Betancourt donation as sponsors Fireman's Union Donated	0	For Rest Stops and lunch at start stop
Barricades and Signs *Possible need for more this year--TBD*	$250	$200.00	$200.00	At start stop
Tents for Sponsors	0 *Donated by John Betancourt?*	N/C	0	All vendors brought their own LY
Staging	0	N/C *Donated by Commissioner Edmonson?*	donated	Secured again
Start Stop Banner/Arch	$350	$160.00	N/C Donated Mack Cycle and another large banner	Larger and with Grommets this year and use last years at start stop, other location—2 banners sponsored

LOVE2 RIDE RIDE RIDE 2LOVE

Ride for Lotus House where hope blossoms

Insurance	Covered through Lotus House	?		*Assuming we can attach a rider to the current Lotus House Insurance or another Sponsor's overall insurance policy for this event*
Trash Removal from Rest Stops	N/C	N/C Will use our own truck and permission to use Dumpsters in Coral Gables and possible Lotus House or others??? Donation from City of Miami Fire & Rescue	0	Will use our own truck and permission to use Dumpsters in Coral Gables and possible Lotus House or others??? Donation from City of Miami Fire & Rescue
Ambulance or Emergency Vehicle	$500 TBD by Requirements	N/C *None Required*	0	Coral Gables said we did not need for our event LY. May be different this year? Will determine quickly.
Food and Entertainment at Ride End Festival	Pending our Sponsorship level or multi sponsors and the bands needs this year $350.00	*$600.* Sparky's BBQ is sponsored lunch. Jana Foods sponsored cheese and crackers.	Listed above	Band pending?? Have to pay for sound system?? Sparky's, Perricone's Jana Foods, Fireman Derrick. Will supplement with salad and a cold pasta salad

LOVE2 RIDE RIDE RIDE 2LOVE

Ride for Lotus House where hope blossoms

Miscellaneous Expenses	$500.00	*$600.00*	0	Anything that comes up unexpectedly—focus to keep to a Minimum with good planning
Estimated Total	**$11,159.**	$9,800	**$6,634.62**	

Donations: To Date: $19,932.76---fundraisers, raffles and sponsorships

Ride registrations: $11,970---238 registrants

Total to date: $31,902.76

Charitable Funds Raised for Lotus House: $25,268.14

LOVE2RIDE RIDE2LOVE

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Not For Profit Corporation

THE SUNDARI FOUNDATION, INC.

Filing Information

Document Number	N04000006470
FEI/EIN Number	81-0652266
Date Filed	06/30/2004
State	FL
Status	ACTIVE

Principal Address

217 NW 15TH STREET
MIAMI, FL 33136

Changed: 06/04/2006

Mailing Address

1514 NW 2ND AVENUE
#1
MIAMI, FL 33136

Changed: 02/16/2011

Registered Agent Name & Address

COLLINS, CONSTANCE, ESQ
1514 NW 2ND AVENUE
#1
MIAMI, FL 33136

Name Changed: 02/20/2013

Address Changed: 02/16/2011

Officer/Director Detail

Name & Address

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15

Title VP

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Title TRES

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Title DIR

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MIAMI
FL, FL 33136

Annual Reports

Report Year	Filed Date
2013	02/20/2013
2014	02/05/2014
2015	02/16/2015

Document Images

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Memorandum

MIAMI-DADE COUNTY

Date: October 6, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the Sundari Foundation, Inc. for their "2nd Annual Ride for Lotus House" event held on May 3, 2015.

In-kind services have been requested in the amount of $1,400.00 from the Parks, Recreation and Open Spaces Department for the use a medium showmobile. This event will be funded from the balance of District 3 FY 2014-15 In-Kind Reserve Fund.

Edward Marquez
Deputy Mayor

Inkind01536