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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: December 15, 2015

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(2)

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Exercise the Final Option-to-Renew Period under Prequalification Pool No. 6327-9/16, Refurbished Telecommunications Equipment

Resolution No. R-1151-15

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or County Mayor's designee to exercise the final option-to-renew (OTR) period under *Prequalification Pool No. 6327-9/16, Refurbished Telecommunications Equipment.* The amount requested is $220,000 and covers a one-year period from January 1, 2016 to December 31, 2016. Board approval is required as the aggregate value of the contract exceeds the Mayor's delegated authority. This item is exempt from Committee review per Ordinance No. 07-139, which permits contract renewals to be heard directly by the Board.

This pool was awarded in January 2007 for a one-year term plus nine (9) one-year OTRs. The pool is used by the Field Services Division of the Information Technology Department to purchase refurbished Avaya, Cisco, Nortel, and Siemens telecommunications equipment to support countywide operations. This pool allows for savings by purchasing less expensive refurbished equipment and parts, as needed, where it is not necessary to purchase new equipment. The refurbished equipment often includes the same warranty terms as new equipment.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The pool, which is in its eighth, one-year OTR period, is valued at $264,000. The requested one-year OTR period is for $220,000 and renews the pool through December 31, 2016. If approved, the pool's cumulative value will be $3,024,000, as seen in the table below. The projected allocation for the ninth OTR is based on past usage.

Department	Requested Allocation	Funding Source	Contract Manager
Information Technology	$220,000	Internal Service Funds	Manny Fernandez

Initial Contract Term and OTRs with Allocation:

Term	Period Covered	Amount
Initial Contract Term	January 04, 2007 – December 31, 2007	$500,000
First OTR	January 01, 2008 – December 31, 2008	400,000
Second OTR	January 01, 2009 – December 31, 2009	400,000
Third OTR	January 01, 2010 – December 31, 2010	300,000
Fourth OTR	January 01, 2011 – December 31, 2011	220,000
Fifth OTR	January 01, 2012 – December 31, 2012	250,000

Sixth OTR	January 01, 2013 – December 31, 2013	250,000
Seventh OTR	January 01, 2014 – December 31, 2014	220,000
Eighth OTR	January 01, 2015 – December 31, 2015	264,000
	Subtotal	***$2,804,000***
OTR Requested for Approval and Estimated Amount under this Item:		
Ninth OTR	January 01, 2016 – December 31, 2016	$220,000
	Subtotal	***$220,000***
	Cumulative Value	**$3,024,000**

Track Record/Monitor
There are no known performance issues with the prequalified vendors. Margaret Brown of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority
If this item is approved, the County Mayor or the County Mayor's designee will have the authority to exercise the OTR. The County Mayor or the County Mayor's designee will also have the authority to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Prequalified Vendors
Prior to requesting to exercise this OTR, market research was conducted to ensure continuing this pool would be in the best interest of the County. Market research, which includes competitive factors such as pricing, quality, product features, technology and lead team, confirmed that this pool provides the County with a flexible means of obtaining telecom equipment efficiently and cost-effectively through spot market quotations. This pool will continue to be advertised on the County's Procurement Management Services website to encourage additional participation. The Internal Services Department, concurrently with exercising this renewal, will perform outreach to include notifying vendors registered under this commodity and certified small businesses of this opportunity. Going forward, the Internal Services Department will work collaboratively with the Information Technology Department to determine the best approach to procure these services, which may include a request to extend this pool.

Vendor	Principal Address	Local Address	Principal
A-1 Teletronics, Inc.	2550 118 Avenue North St. Petersburg, FL	None	Michael Pointer
Cablexpress Corp.	5404 South Bay Road Syracuse, NY	None	William G. Pomeroy
Enterprise Systems Corp.	10901 W Sam Huston Parkway Suite 100 Houston, TX	None	Darlene Gonzalez
KaiserComm, Inc.	4362 Round Lake Road West Saint Paul, MN	None	Tom Ekstrand
Miami Business Telephones, Corp.	4933 SW 74 Court Miami, FL	Same	Lilibeth Collantes
SoTel Systems, LLC	19 Worthington Access Drive Maryland Heights, MO	None	Stephanie Grossman

Vendor	Principal Address	Local Address	Principal
Teracai Corp.	217 Lawrence Road East North Syracuse, NY	None	William G. Pomeroy
Unify, Inc.	614 Marion Hill Lane Ruskin, FL	None	Deondrick Douglas
Vibes Technologies, Inc.	100 S 5 Street #1075 Maple Grove, MN	None	Harry W. Hunt

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor

MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: December 15, 2015

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Statement of social equity required**

_____ **Ordinance creating a new board requires detailed County Mayor's report for public hearing**

✓ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(2)
12-15-15

RESOLUTION NO. R-1151-15

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE FINAL ONE-YEAR OPTION-TO-RENEW PERIOD FOR PREQUALIFICATION POOL NO. 6327-9/16 IN AN AMOUNT UP TO $220,000 FOR THE INFORMATION TECHNOLOGY DEPARTMENT TO PURCHASE REFURBISHED TELECOMMUNICATIONS EQUIPMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Mayor or County Mayor's designee to exercise the final one-year option-to-renew period for Prequalification Pool No. 6327-9/16 in an amount up to $220,000; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner **Esteban L. Bovo, Jr.** , who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	**aye**		
Esteban L. Bovo, Jr., Vice Chairman	**aye**		
Bruno A. Barreiro	**aye**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**absent**
Sally A. Heyman	**absent**	Barbara J. Jordan	**aye**
Dennis C. Moss	**absent**	Rebeca Sosa	**absent**
Sen. Javier D. Souto	**aye**	Xavier L. Suarez	**aye**
Juan C. Zapata	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 15th day of December, 2015. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal